Application form: UNIC VIP Fund

All sections of the form must be completed. Do not exceed the specified word count or add supplementary information (including hyperlinks).

## 1 Overview

|  |  |  |
| --- | --- | --- |
|  | Involved Partners | UCC ApplicantName:Position:University:Faculty/School/Department:Degree/course Programme you teach which will be the focus of your proposal:Module/Subject you teach which will be the focus of your proposal:Partner ApplicantName:Position:University:Faculty/School/Department:Degree /Course Programme your partner teaches which will be the focus of your proposal:Module/Subject your partner teaches which will be the focus of your proposal: |
|  | Short title of the activity |  |
|  | Topic | Max. 50 words |
|  | Format (choose one):  | [ ] Virtual Exchange[ ] Virtual Exchange with Challenge-Based Learning methods[ ] Blended Exchange[ ] Blended exchange with Challenge-Based Learning methods Other (please specify): \_\_\_\_\_\_\_\_\_\_\_ |
|  | Briefly describe the roles, responsibilities, and tasks of all involved partners. | Max. 120 words. |

## 2 Description of the educational project

### 2.1 Description of the Teaching and Learning setting

|  |  |  |
| --- | --- | --- |
|  | Explain the common learning objectives (aka. learning outcomes, learning goals) for the student cohorts involved in this activity.  | Max. 120 words. |
|  | Describe the teaching and learning methods for virtual and non-virtual parts of the activity.  | Max. 120 words. |
|  | What will be the concrete collaborative task(s) for your students’ collaborative international group work?  | Max. 120 words. |
|  | Describe how you will design your course to be as accessible as possible for all different kinds of learners (e.g. use of Universal Design for Learning (UDL), accessible technical infrastructure, accessible times and materials). | Max. 120 words |

[ ]  I will ensure the design of the proposed learning activity ensures that all students in my course can actively participate, and I will make reasonable individual arrangements if required.

### 2.2 Integration in the curriculum

|  |  |  |
| --- | --- | --- |
|  | Explain how the proposed activities will be integrated into the curriculum as part of regular course work.  | Max. 120 words. |
|  | Describe how you plan to evaluate the activity (impact on teaching practices of the involved teachers, impact on student learning, other). | Max. 120 words. |

## 3 Reporting and dissemination

Successful applicants are required to complete a short report including evaluation questions, for submission no later than two months after the end of the project.

The following aspects should be considered in the report:

* Number of students and teachers from each participating university
* Reflection on the activity: strengths and difficulties of the pedagogical design, co-operation between universities and teaching partners, results of the students’ evaluation.
* Recommendations for future activities.
* Impact on the applicant’s teaching practices.
* Comment on the potential for scalability and transferability of the activity to other disciplines/areas of the faculty/university.
* Teachers’ evaluation of the programme

Reporting on project expenditure will also be required.

Further information will be provided on all aspects of the report in due course.

In addition to the report, choose at least one of the following options for dissemination of your experiences and learnings from the activity

[ ] Interview with a member of my university’s Centre for Teaching and Learning (approx 30 minutes)

[ ] Presentation of the activity as part of a UNIC event

[ ] Social media post related to the activity, which can be published on UNIC channels

[ ] Other, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please acknowledge UNIC, EU funding, and local institutional support in any dissemination. Include the UNIC logo and EU funding logo if feasible.

## 4 Financial aspects

I’m applying for the maximum amount (€2000): [ ] YES [ ] NO

IF NO: How much are you applying for? Please specify the total amount sought: €\_\_\_\_\_\_\_\_\_

Please specify how you plan to utilise the funding in the following table:

|  |  |  |
| --- | --- | --- |
| **Cost Category**  | **Purpose of the costs (please provide detail on the function of the budget in each cell below as appropriate)** | **Estimated Amount (€)** |
| Staff Costs: |  | € |
| Student Costs: |  | € |
| Travel Costs: |  | € |
| Other Costs:  |  | € |
| **Total costs:** |  | **€** |

Are your partners applying to the UNIC VIP Fund at their local university, for the same project or linked activity? [ ] YES [ ] NO [ ] Partly: \_\_\_\_\_\_\_\_\_

Would you accept the grant and implement the project collaboratively even if your partners do not receive the grant at their local university? [ ] YES [ ] NO

## Submitting your Application Form

This completed application form should be submitted **as a PDF file** via this [Microsoft Form](https://forms.office.com/Pages/ResponsePage.aspx?id=pVz-Rm-GQk6S6e2HhiRVRR9bgVOujfxIhb69o8M5HBdUNzFPTE5IU0tCWkdFNTAyOEhSNVhHMVlWSS4u) by 23:59 on **Tuesday 30th September 2025.**

Please name the submitted file VIP2025\_SurnameInitial (i.e. VIP2025\_DoeJ)

All sections of the form must be completed. Do not exceed the specified word count or add supplementary information (including hyperlinks).

All applications must have the support of the lead applicant’s Head of School, College, or Unit.