



# **University College Cork**

## **ITS Integrator v4.1 ITS Broadsheets - User Guide - 2023**



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**Version 1**

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## Document Version Control

Version	Date	Author	Change Details
1	21-APR-2023	Academic Systems Administration Team	Version 1

## Document Scope

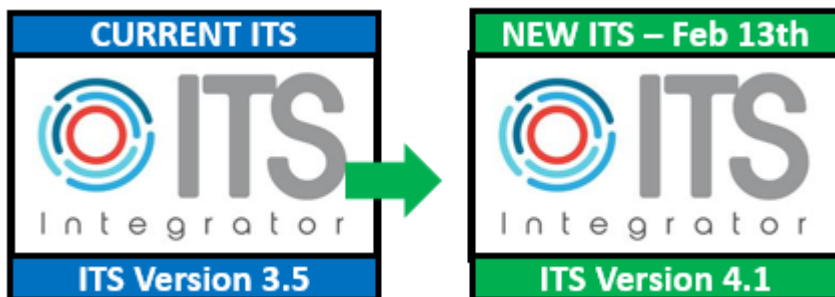
This document outlines the ITS Screens that are used to produce a **Broadsheet PDF** for an Examination Board. This document also covers the basic instructions for how to access the ITS Student Records System.

## Document Distribution List

All staff in the UCC who are users of the ITS Student Record System.

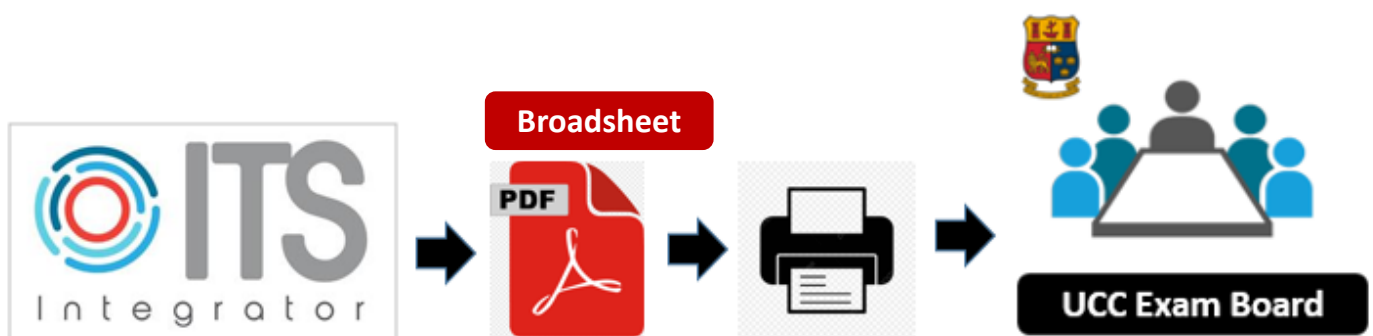
## Introduction & Purpose

The UCC ITS Student Records Software System, which is called - **ITS Integrator** – was upgraded from Version 3.5 to Version 4.1 in **Feb 2023**.



The Upgrade contained a **New User Interface**.

This document outlines how to produce a **PDF Broadsheet document** in the New Version of ITS v4.1 for a UCC Examination Board.



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## 1.1 – Launching the UCC Virtual App - Citrix

1.1.1 - ITS v4.1 can **only** be accessed via the **UCC Virtual App – aka – Citrix**.

The IT Service Catalogue webpage for the **UCC Virtual App** is as follows:

<https://www.ucc.ie/en/it/services/virtualappdesktop/>

The screenshot shows the UCC IT Services Department website. The header includes the UCC logo, 'IT Services Department Seirbhísi TF', and navigation links for COVID-19, COURSES, MY UCC, and SEARCH. The main content area is titled 'Virtual App & Desktop' and features a list of links: Virtual App, Description of the Service, How to start Citrix VirtualApp, MacOS installation instructions, Using Citrix on iPad or iPhone, Using Citrix on an Android Phone or Tablet, Using Citrix on a Chromebook, OneDrive in Virtual App, and Multiple Monitor Support. A sidebar on the left lists 'In This Section' with links to About, People, Staff IT Service Desk, IT Service Catalogue (highlighted), Staff Services, and Student Services. There are also 'SAVE TO FAVOURITES' and 'SHARE' options.

1.1.2 - If you require support for access or using the UCC Virtual App, you must contact the **Staff IT Service Desk**.

<https://www.ucc.ie/en/it/services/helpdesk/>

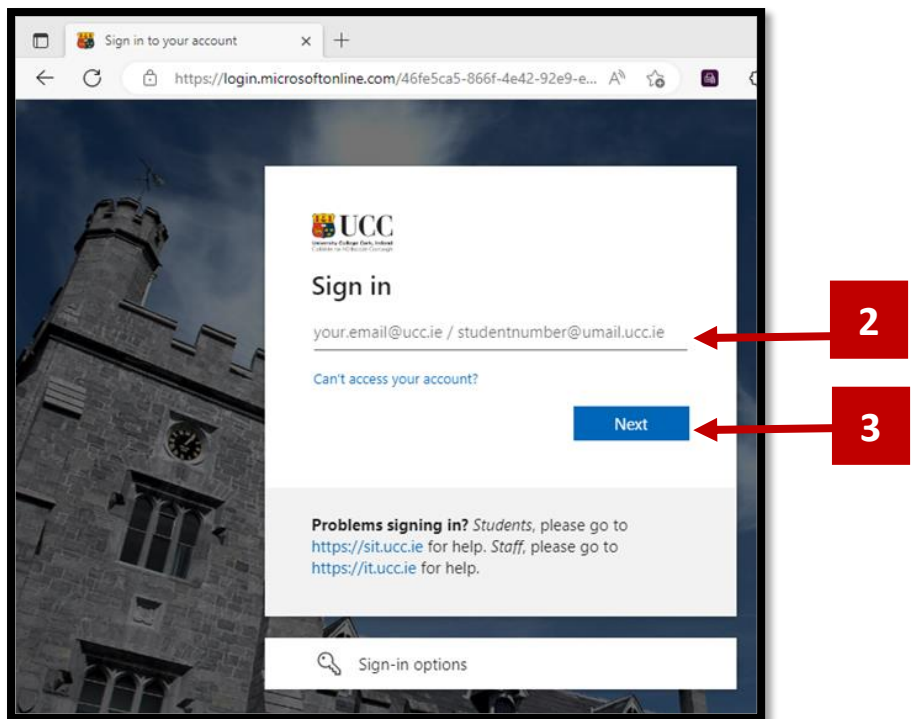
The screenshot shows the UCC IT Services Department website page for 'Staff IT Service Desk'. The header is identical to the previous page. The main content area is titled 'Staff IT Service Desk' and features a large image of a laptop with a green overlay that reads 'Staff IT Service Desk' and 'First point of contact for UCC staff for all IT issues and requests'. A sidebar on the left lists 'In This Section' with links to About, People, Staff IT Service Desk (highlighted), How we can help, IT Service Catalogue, and Digital Roadmap. There are also 'SAVE TO FAVOURITES' and 'SHARE' options.

To access the UCC Virtual App, follow the steps outlined below:

**Step 1** – Go to - <https://virtualapp.ucc.ie/> **1**

**Step 2** – Enter your **UCC Staff Email Address**

**Step 3** – Click the **NEXT** Button

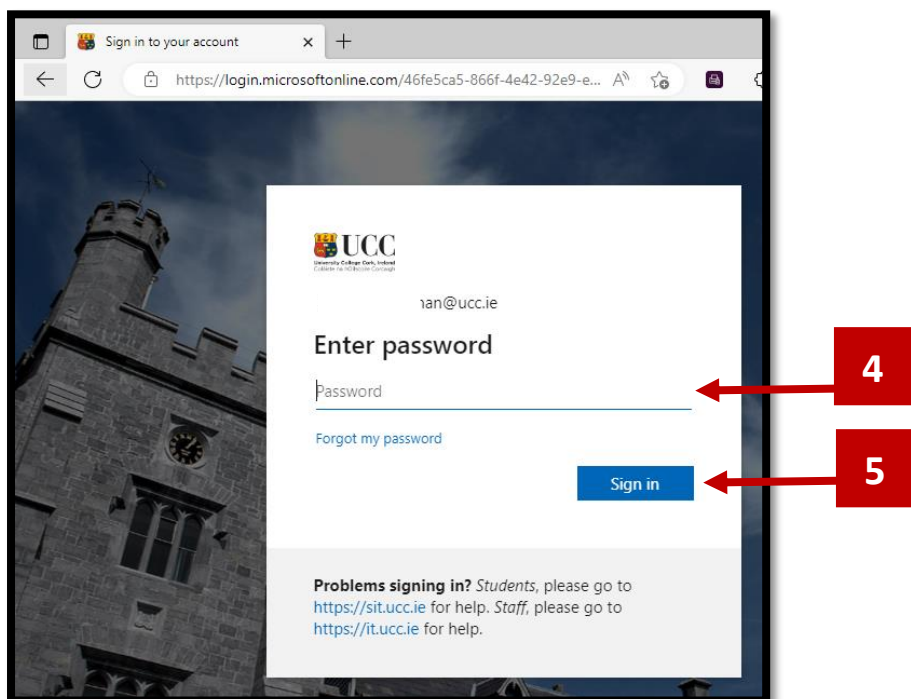


**Step 4** – Enter your UCC Password.

**IMPORTANT** – This is **not your ITS Password**.

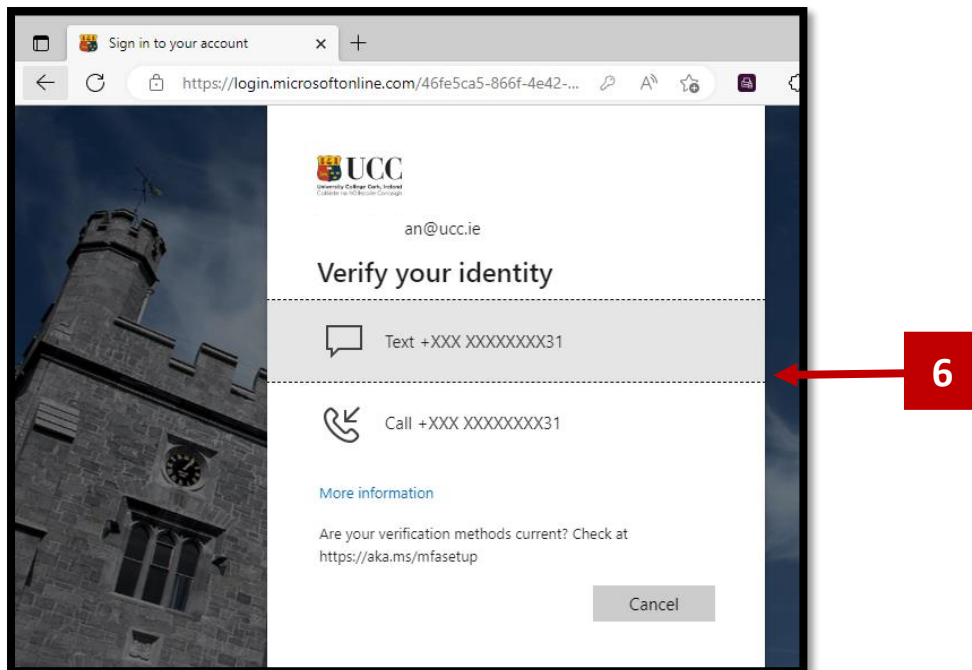
It is your UCC password that you use to log into your PC and email.

**Step 5** – Press the **Sign-In** button.



**Step 6** – Select your communication method for the **Multi-Factor Authentication** Step.

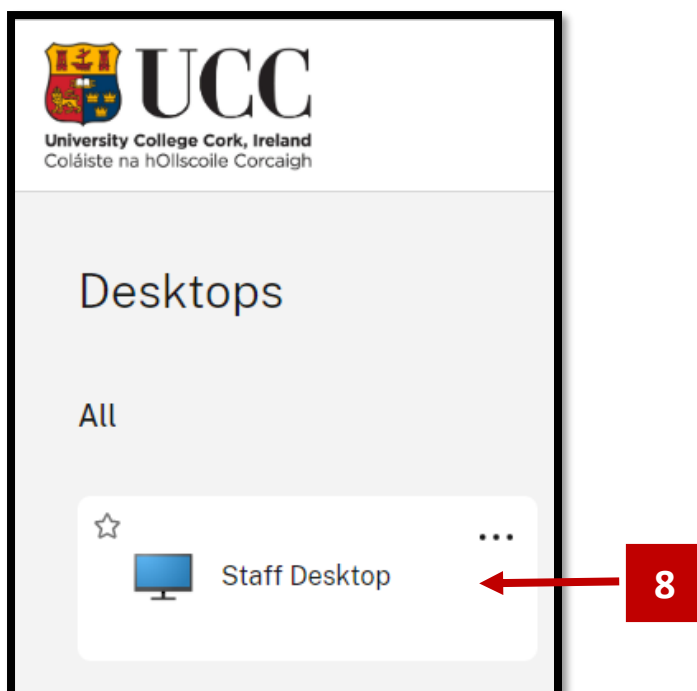
Example – Text option:



**Step 7** – Complete the **Multi-Factor Authentication** process by entering your 6 Digit One-Time Code on the next screen that appears, or if you have select the 'CALL' option, please follow the instructions issued on the Phone Call.



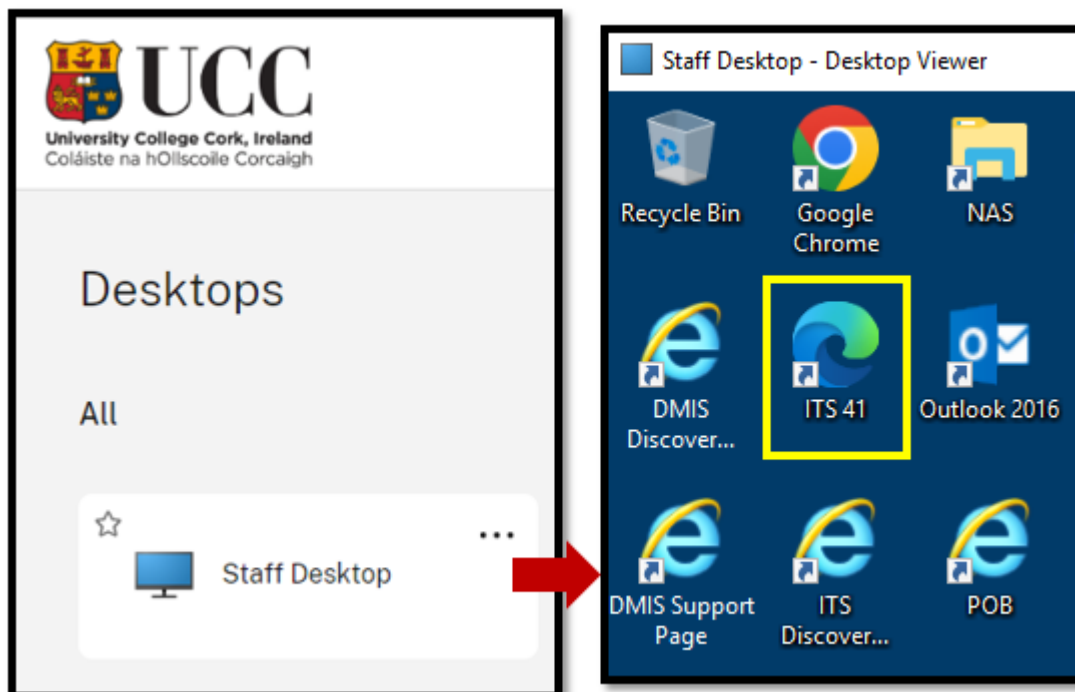
**Step 8** – A successful login to the UCC Virtual App will present a **DESKTOPS** screen. Double click the **STAFF DESKTOP** icon to launch the Virtual App Staff Desktop.



## 1.2 – Launching the ITS Login Screen.

1.2.1 – A successful login to the Staff Desktop will present the user with a number of pre-setup shortcut icons on the Desktop.

Locate the Desktop shortcut Icon labelled – **ITS 41**.  
The shortcut logo is the Microsoft Edge Browser logo.



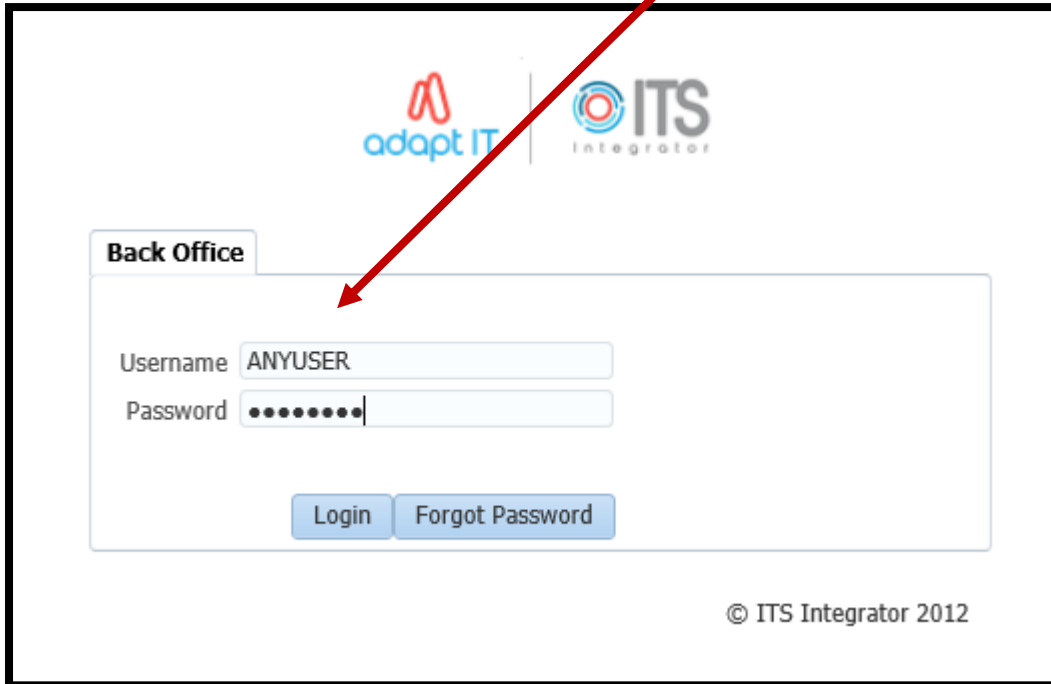
1.2.2 – Double click the **ITS 41** shortcut icon on the Staff Desktop.  
This will launch the ITS v41 Login Screen.

The image shows the ITS v41 Login Screen. At the top, there are logos for 'adapt IT' and 'ITS Integrator'. Below the logos, there is a 'Back Office' tab. Underneath the tab, there are two input fields: 'Username' and 'Password'. Below the input fields, there are two buttons: 'Login' and 'Forgot Password'. At the bottom right of the screen, there is a copyright notice: '© ITS Integrator 2012'.

## 1.3 – Logging into ITS v4.1 for the 1<sup>st</sup> Time.

### IMPORTANT

1.3.1 – For ITS v4.1, you MUST enter your Username in **UPPERCASE**.



1.3.2 – If your Username is correct, but it is entered it in **lowercase**, or in a **mixture** or **uppercase and lowercase**, the login will fail.

1.3.3 – Enter your ITS Password.

1.3.4 – Click the Login Button.

### Unsure of Your Password:



If you are unsure of your password because it is being auto-filled for you by the Internet Browser settings, you must contact the **Systems Administration Team** by raising a support case on the UCC IVANTI service:

<https://ucc-amc.ivanticloud.com/Modules/SelfService/>



# IMPORTANT

1.3.5 – For your 1<sup>st</sup> login to ITS v4.1, you will be asked to enter your **CURRENT** password, and then create a **NEW** password.

The screen refers to your **OLD** Password. This is the same as your **CURRENT** password.

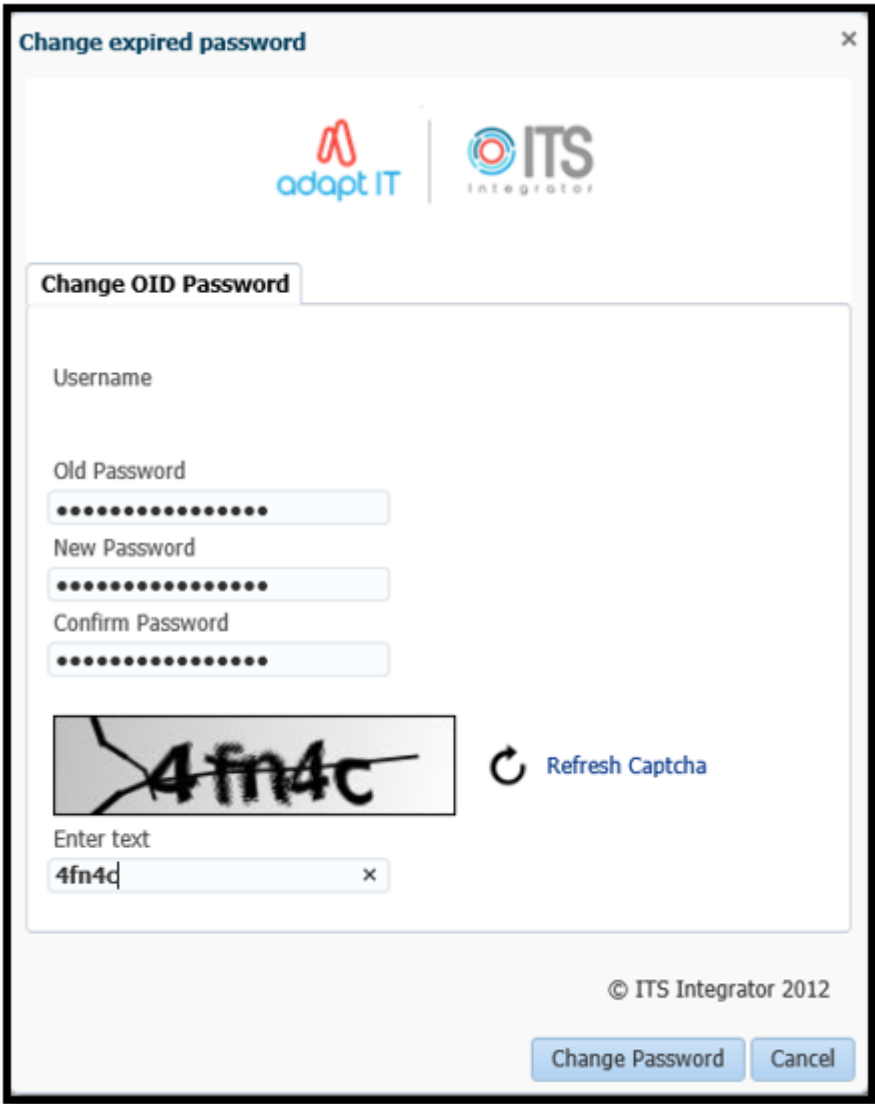
### 1.3.6 – Password Rules.

ITS v 4.1 has introduced more complex rules on the password.

#### PASSWORD COMPLEXITY RULES:



- Rule 1 – Password **MUST** be at least **14 in length**.
- Rule 2 – Password **MUST** contain at least **2 numbers**.
- Rule 3 – Password **MUST** contain at least **2 UPPERCASE letters**.
- Rule 4 - Password **MUST** contain at least **2 lowercase letters**.



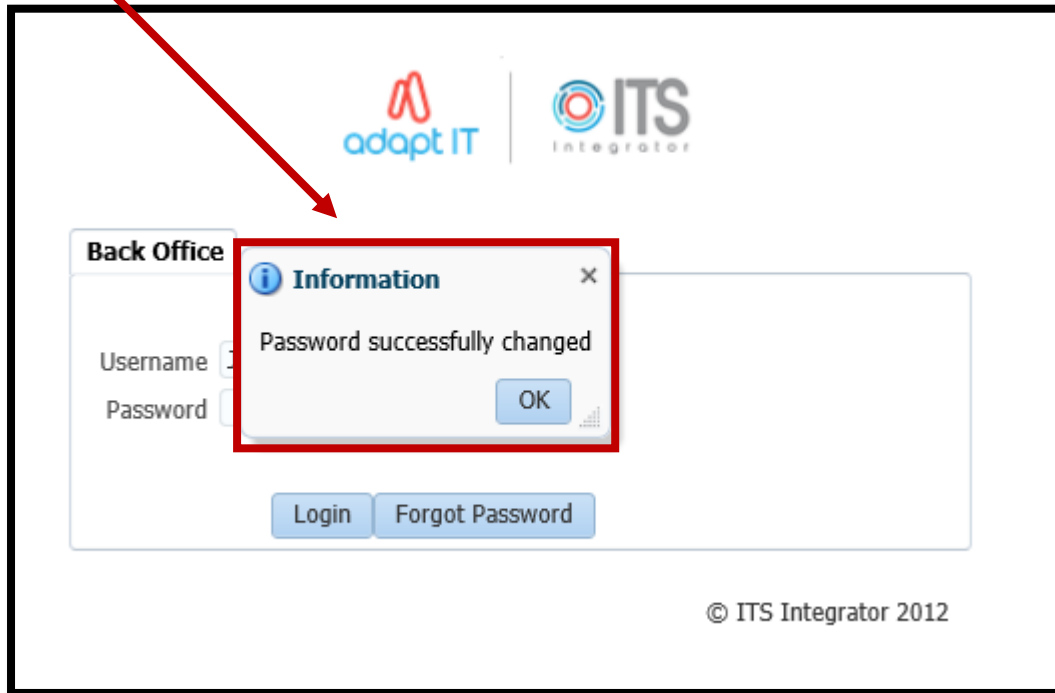
1.3.7 – Enter the **Captcha Text** that is displayed to you.

1.3.8 – Press the Change Password Button.

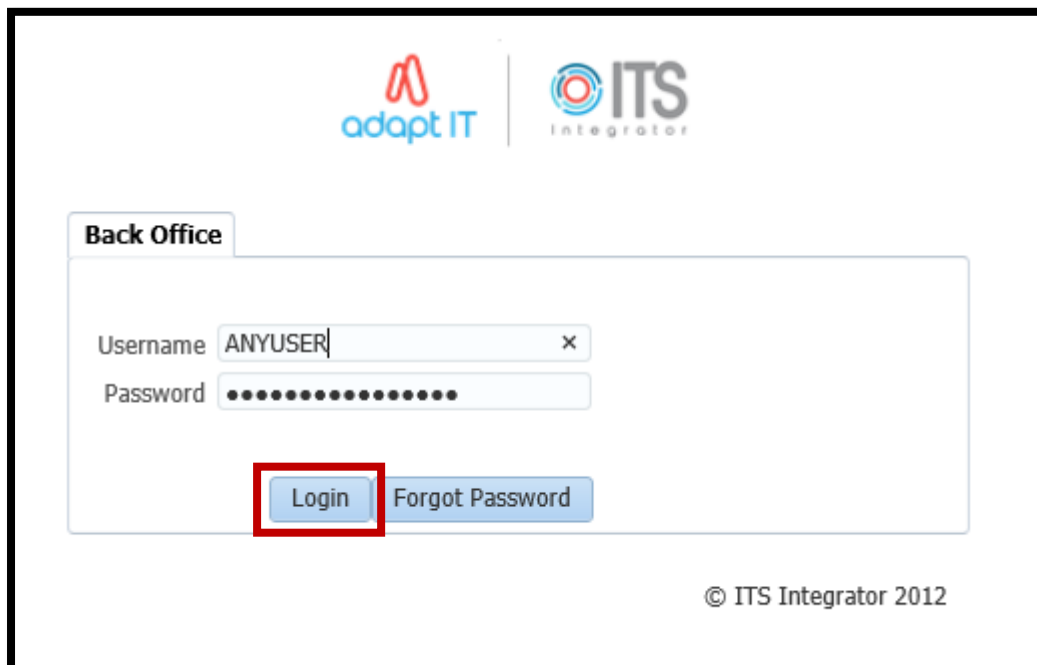
1.3.9 – Once you have completed the ‘Change Password’ process successfully, you will be returned to the ITS v4.1 login screen, where you will be presented with a message stating:

‘Password successfully changed’.

Click **OK** to this message.

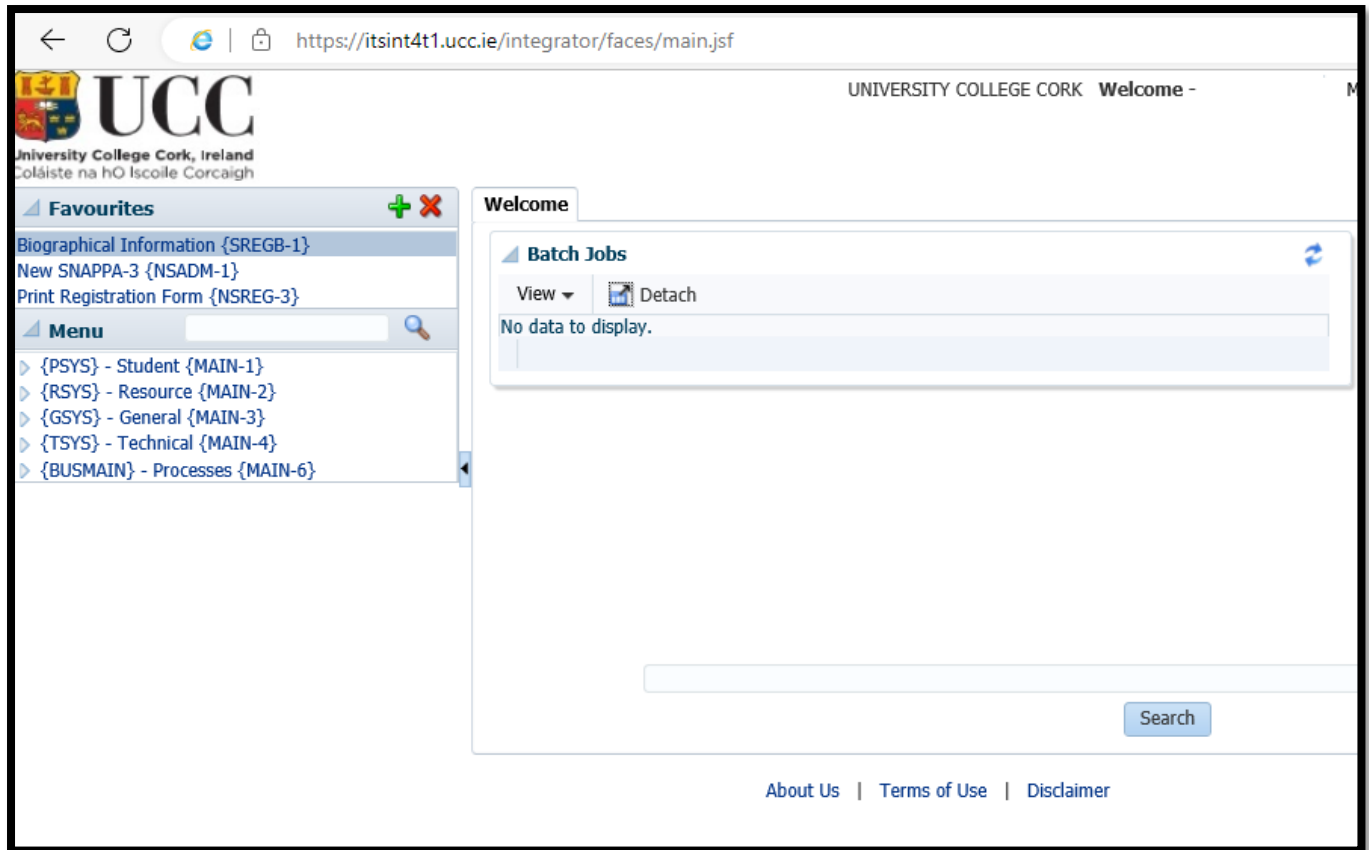


1.3.10 – Enter your USERNAME (in UPPERCASE) and your Newly Set ITS v4.1 Password. Then click the **Login** Button.



1.3.11 – A successful login will present you with a **Welcome Screen**:

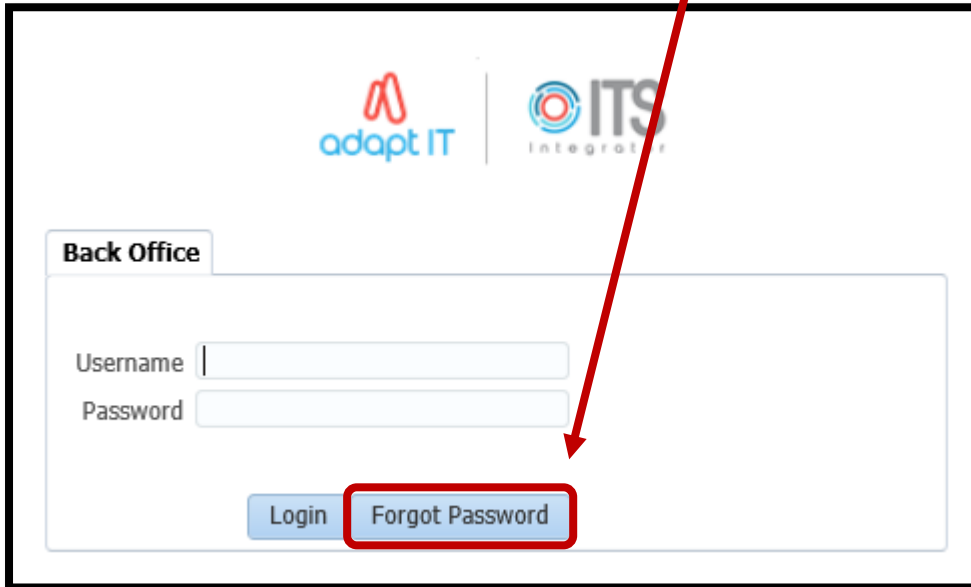
Example:



## 1.4 – Forgot Password Self Service – Set Your Questions & Answers

1.4.1 – ITS v4.1 now contains a Self Service option in the event that a user forgets their password.

On the ITS login screen, there is a button labelled – **Forgot Password**.



The screenshot shows the ITS login interface. At the top, there are logos for 'adapt IT' and 'ITS Integrations'. Below the logos is a 'Back Office' tab. The main login area contains two input fields: 'Username' and 'Password'. At the bottom of the login area, there are two buttons: 'Login' and 'Forgot Password'. The 'Forgot Password' button is highlighted with a red rectangular box, and a red arrow points from the text 'Forgot Password' in the paragraph above to this button.

### IMPORTANT

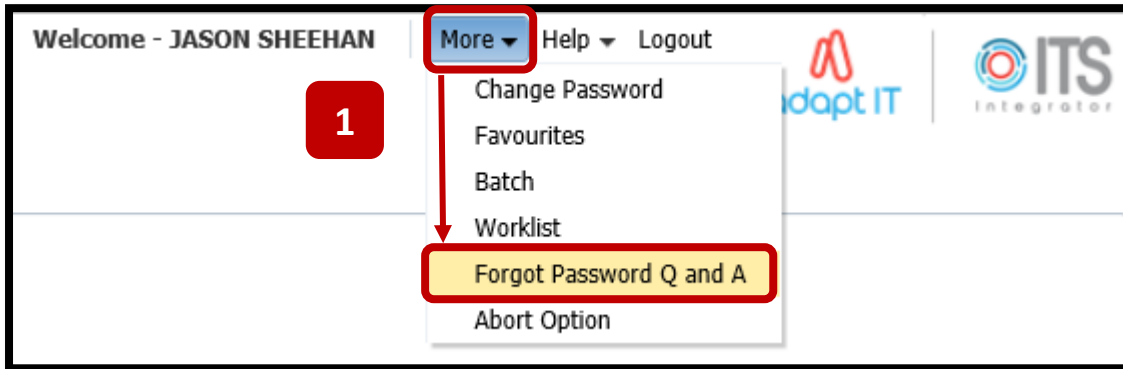
1.4.2 – The Forgot Password Self Service functionality **will only work for a user, where the user has already setup their **Forgot Password Questions & Answers****, prior to forgetting their password.

Therefore it is **important to setup** your Forgot Password Questions & Answers once you successfully login to ITS.

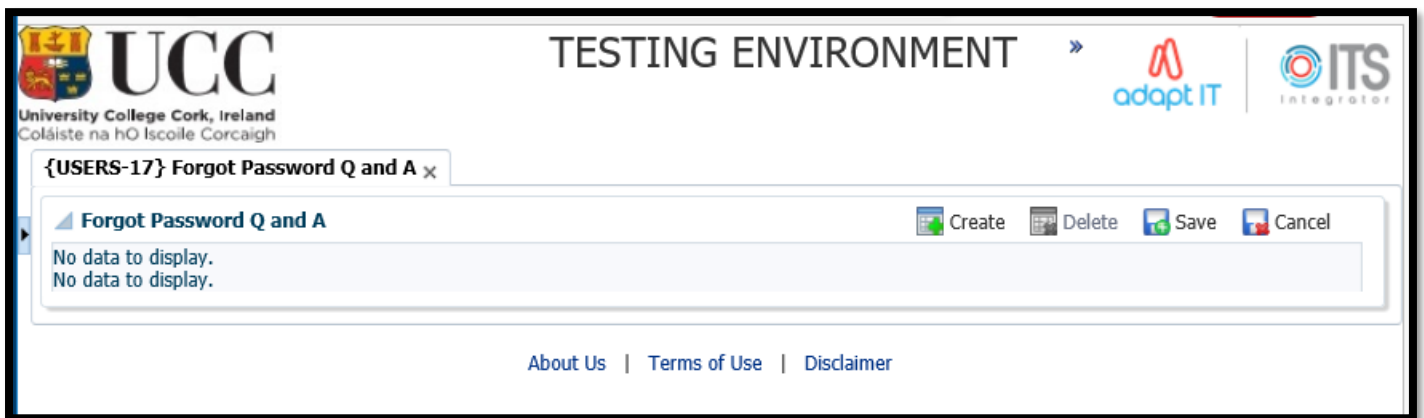
To setup your Questions and Answers, complete the following steps:

## Step 1 – Load the Forgot Password Q and A Screen:

Once you are successfully logged into ITS, go to the Top Right Hand Corner of the screen, and select: **MORE Menu – Forgot Password Q and A.**

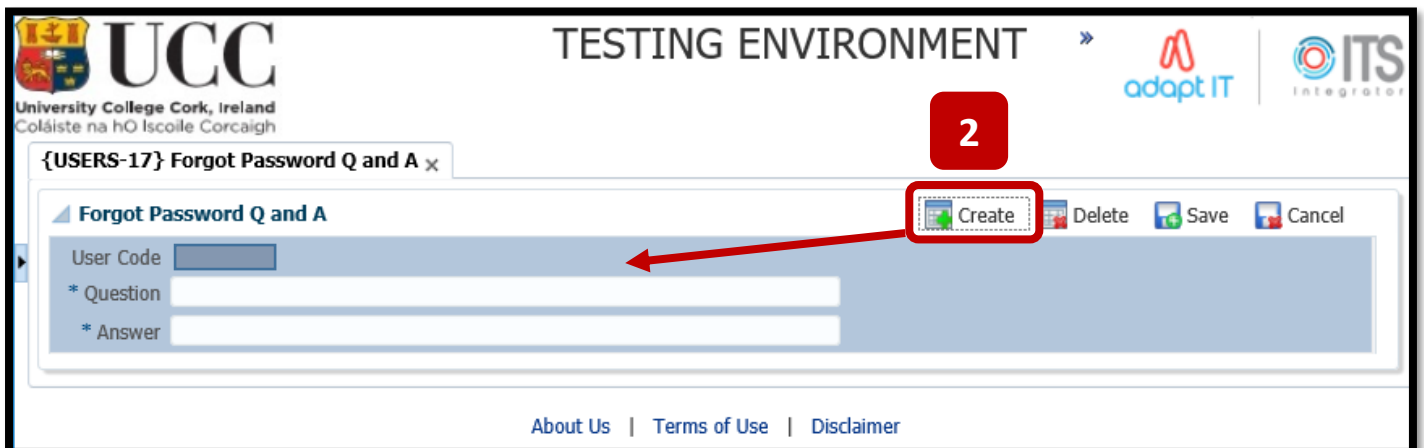


You will be presented with the screen – **Forgot Password Q and A.**  
There will be no questions currently setup for you.



## Step 2 – Press the Create Button to Create the 1<sup>st</sup> Q & A Record:

Press the **CREATE** button to populate the 1<sup>st</sup> Question & Answer Record.



### Step 3 – Create your 1<sup>st</sup> Question & Answer:

Example:

The screenshot shows the UCC Testing Environment interface. At the top left is the UCC logo (University College Cork, Ireland) and at the top right are logos for 'adapt IT' and 'ITS INTEGRATOR'. The main header reads 'TESTING ENVIRONMENT'. Below this, a tab is labeled '{USERS-17} Forgot Password Q and A'. A sub-header for the current entry is 'Forgot Password Q and A', with 'Create', 'Delete', 'Save', and 'Cancel' buttons to its right. A red box highlights the input fields: 'User Code' (JS), '\* Question' (1st Pet), and '\* Answer' (Max). A red circle with the number '3' is placed over the 'Create' button. At the bottom, there are links for 'About Us', 'Terms of Use', and 'Disclaimer'.

### Step 4 – Press the Create Button to Create the 2<sup>nd</sup> Question & Answer:

Enter the 2<sup>nd</sup> Question & Answer:

Example:

This screenshot shows the same UCC Testing Environment interface as the previous one. The 'Forgot Password Q and A' sub-header is still present. A red box highlights the input fields for the second entry: 'User Code' (JS), '\* Question' (Mother's Maiden Name), and '\* Answer' (Murphy). A red circle with the number '4' is placed over the 'Create' button. Below this entry, the first entry is visible again: 'User Code' (JS), '\* Question' (1st Pet), and '\* Answer' (Max). The 'About Us', 'Terms of Use', and 'Disclaimer' links are at the bottom.

## Step 5 – Press the Create Button to Create the 3<sup>rd</sup> Q & A Record:

Enter the 3<sup>rd</sup> Question & Answer:

Example:

UCC  
University College Cork, Ireland  
Coláiste na hO'Iscoile Corcaigh

TESTING ENVIRONMENT

adapt IT | ITS INTEGRATOR

{USERS-17} Forgot Password Q and A x

Forgot Password Q and A

Create Delete Save Cancel

User Code JS

\* Question GrandMother's 1st Name

\* Answer Kathleen

User Code JS

\* Question Mother's Maiden Name

\* Answer Murphy

User Code JS

\* Question 1st Pet

\* Answer Max

About Us | Terms of Use | Disclaimer

## Step 6 – Press the SAVE button after the 3<sup>rd</sup> Q & A setup.

UCC  
University College Cork, Ireland  
Coláiste na hO'Iscoile Corcaigh

TESTING ENVIRONMENT

adapt IT | ITS INTEGRATOR

{USERS-17} Forgot Password Q and A x

Forgot Password Q and A

Create Delete Save Cancel [Upd=0, Del=3, Ins=3]

User Code JS

\* Question GrandMother's 1st Name

\* Answer Kathleen

User Code JS

\* Question Mother's Maiden Name

\* Answer Murphy

User Code JS

\* Question 1st Pet

\* Answer Max

A successful SAVE action will present a status update = INS = 3 (INS – aka – INSERTED).

Save Cancel [Upd=0, Del=3, Ins=3]

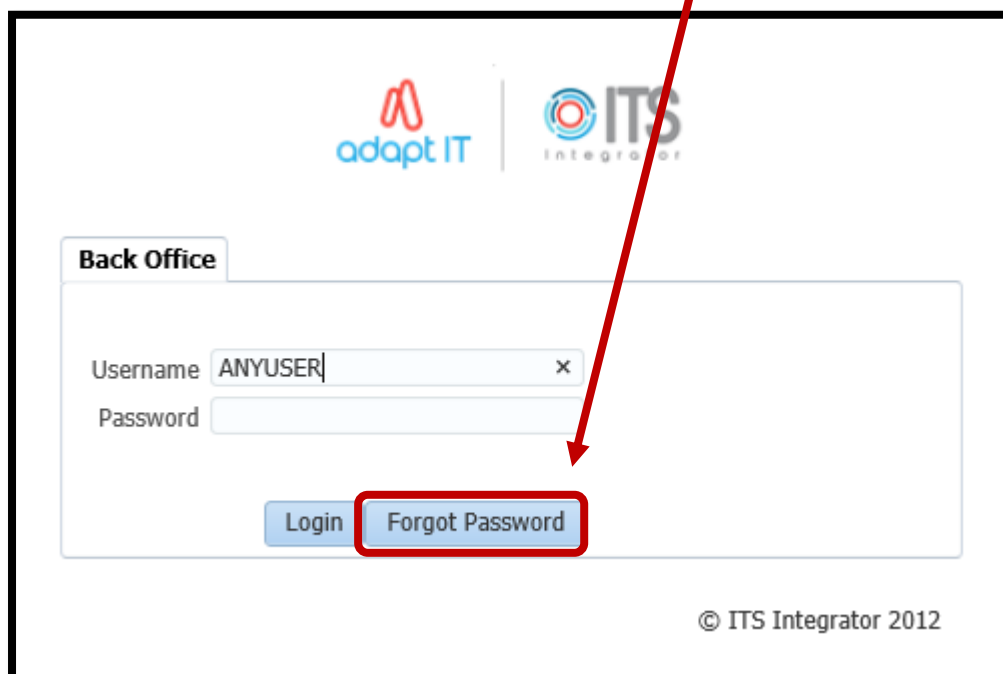
## 1.5 – Forgot Password Self Service – Resetting Your Password.

1.5.1 – Once you have setup and saved your 3 Questions & Answers for the Forgot Password Functionality, you are then able to reset your own password in the event that you forgot it.

### Unsure of Your Password:



On the ITS login screen, there is a button labelled – **Forgot Password**.



The screenshot shows the ITS login interface. At the top, there are logos for 'adapt IT' and 'ITS Integrator'. Below the logos is a 'Back Office' section containing a login form. The form has two input fields: 'Username' with the text 'ANYUSER' and a clear button (x), and 'Password'. Below the input fields are two buttons: 'Login' and 'Forgot Password'. The 'Forgot Password' button is highlighted with a red rectangular border. A red arrow points from the text 'Forgot Password' in the paragraph above to this button. At the bottom right of the login area, there is a copyright notice: '© ITS Integrator 2012'.

1.5.2 – Click this button to start off the Password Reset process.



1.5.3 – If you have your set your Forgot Password Questions & Answers, the **3 questions** will be presented back to you.

Enter you ITS Username in **UPPERCASE**.

## Forgotten Password

Enter your Single Sign-On user name and answer the questions.

User Name

1st Child

1st Dog

1st Holiday Home

Unauthorized use of this site is prohibited and may subject you to civil and criminal prosecution.

1.5.4 – Enter the 3 answers **to your specific questions**, and press the **SUBMIT** button.

## Forgotten Password

Enter your Single Sign-On user name and answer the questions.

User Name

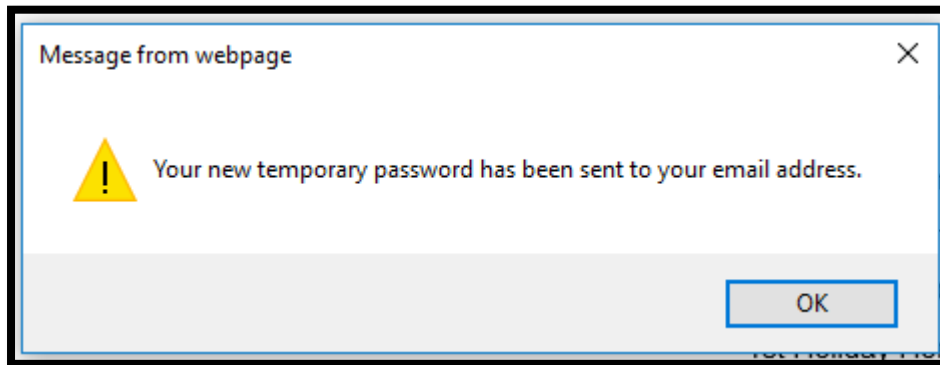
1st Child

1st Dog

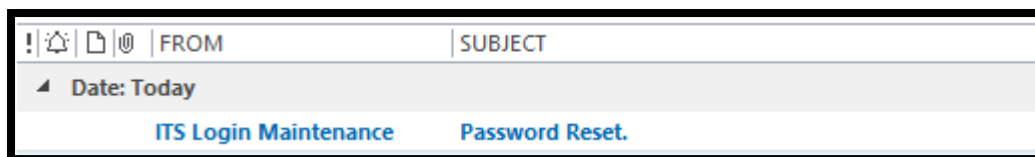
1st Holiday Home

Unauthorized use of this site is prohibited and may subject you to civil and criminal prosecution.

1.5.5 – A successful password reset will present the below message.  
Click the **OK** Button.

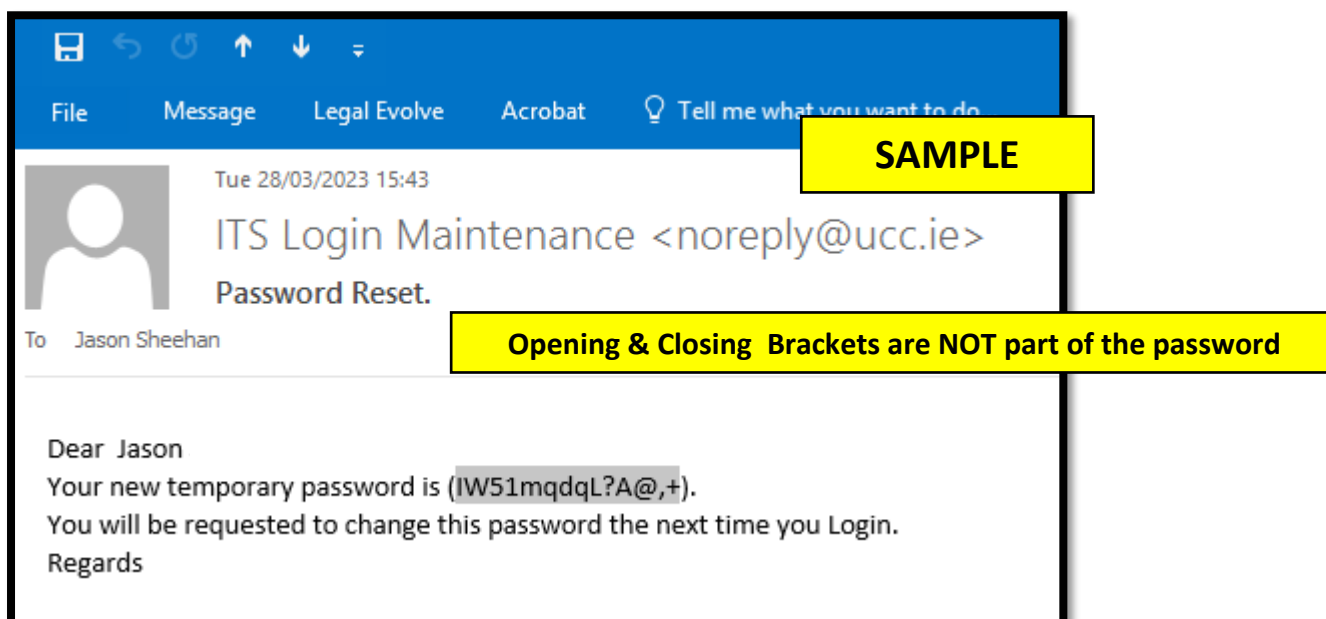


1.5.6 – A Password Reset email is then sent to your UCC email account.



1.5.7 – The email will contain a temporary password for logging into ITS.

The **opening and closing brackets** are **NOT** part of the password.



1.5.8 – Go back to the ITS Login screen and enter your **username in UPPERCASE** and your **Temporary Password**, and press the **LOGIN** button.

adapt IT | ITS Integrator

**Back Office**

Username ANYUSER x

Password ●●●●●●●●●●

Login Forgot Password

© ITS Integrator 2012

1.5.9 – You will be asked to setup a New Password. The **OLD password** is the **Temporary password** from the email.

Change expired password

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**Change OID Password**

Username JS

Old Password

New Password

Confirm Password



28nx3 Refresh Captcha

Enter text

© ITS Integrator 2012

Change Password Cancel

**Change expired password** ✕


**Change OID Password**

Username  
JSF

Old Password

New Password

Confirm Password

 [Refresh Captcha](#)

Enter text  
 ✕

© ITS Integrator 2012

**Information** ✕

Password successfully changed

## 1.6 – Accessing an ITS Screen

1.6.1 – In ITS v4.1 there are **2 options** for entering the **Screen Code** that you want to access.

The screenshot displays the ITS v4.1 testing environment interface. The browser address bar shows the URL: <https://itsint4t1.ucc.ie/integrator/faces/main.jsf>. The page header includes the UCC logo, the text "TESTING ENVIRONMENT", and "UNIVERSITY COLLEGE CORK Welcome".

On the left side, there is a navigation menu with sections for "Favourites" and "Menu". The "Menu" section contains a search input field, which is highlighted with a red box and labeled "OPTION 1". Below the search field, a list of menu items is visible, including: {PSYS} - Student {MAIN-1}, {RSYS} - Resource {MAIN-2}, {GSYS} - General {MAIN-3}, {TSYS} - Technical {MAIN-4}, and {BUSMAIN} - Processes {MAIN-6}.

In the main content area, there is a "Batch Jobs" section with a "View" dropdown and a "Detach" button. Below this, there is a large search input field, which is highlighted with a red box and labeled "OPTION 2". A "Search" button is located to the right of this input field.

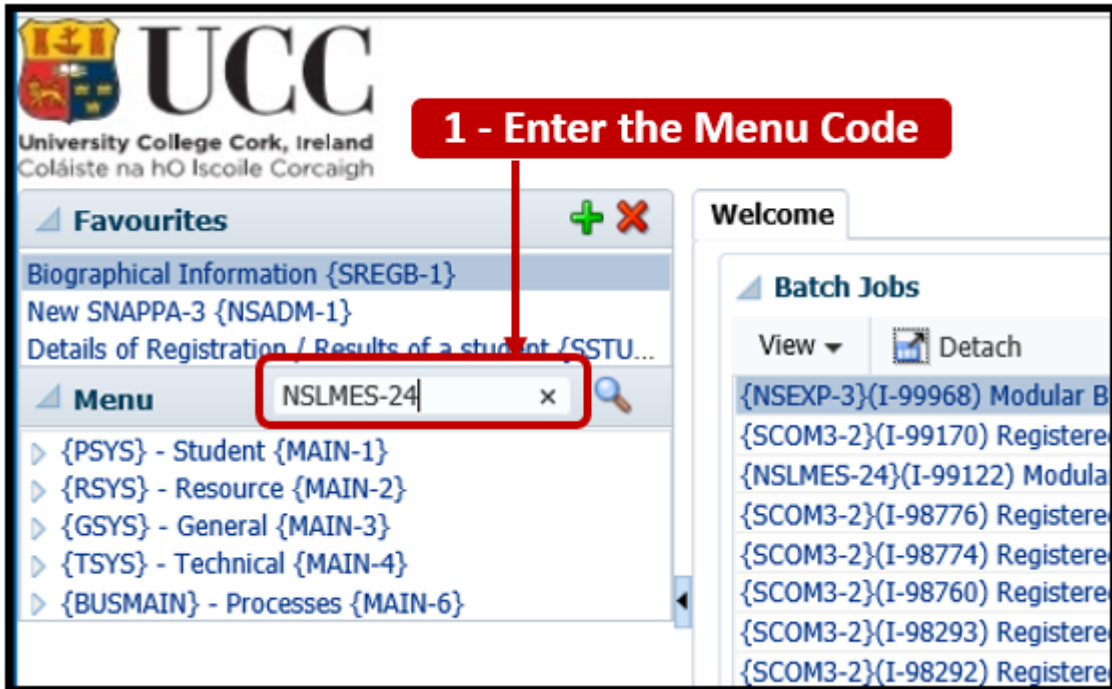
At the bottom of the page, there are links for "About Us", "Terms of Use", and "Disclaimer".

## Option 1

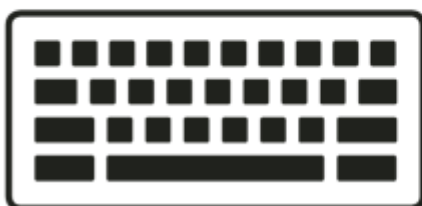
1.6.2 – Enter the Menu Code.

In the below example, the Menu Code = **NSLMES-24**

Once you are happy that you have the correct Menu Code inserted, press the Enter Key on your Keyboard to request the screen to load.



## 2- Press Enter on Your Keyboard



## Option 2

### 1.6.3 – Enter the Menu Code.

In the below example, the Menu Code = **NSLMES-24**.

Once you are happy that you have the correct Menu Code, press the **SEARCH** button to request the screen to load.

The screenshot shows the UCC system interface. The top header includes the UCC logo and the text 'UNIVERSITY COLLEGE CORK Welcome - JASON SHEEHAN'. On the left, there is a 'Favourites' sidebar and a 'Menu' dropdown set to 'NSLMES-24'. The main area displays a 'Batch Jobs' table with columns for job names and their status. A red box highlights the 'NSLMES-24' text in the 'Menu' field, with an arrow pointing to it and the label '1 - Enter the Menu Code'. Another red box highlights the 'Search' button, with an arrow pointing to it and the label '2 - Press SEARCH'.

### 1.6.4 – A successful load of the screen will present you with a New Screen.

The Screen Header will contain the **Menu Code** and the **Screen Name**.

Example:

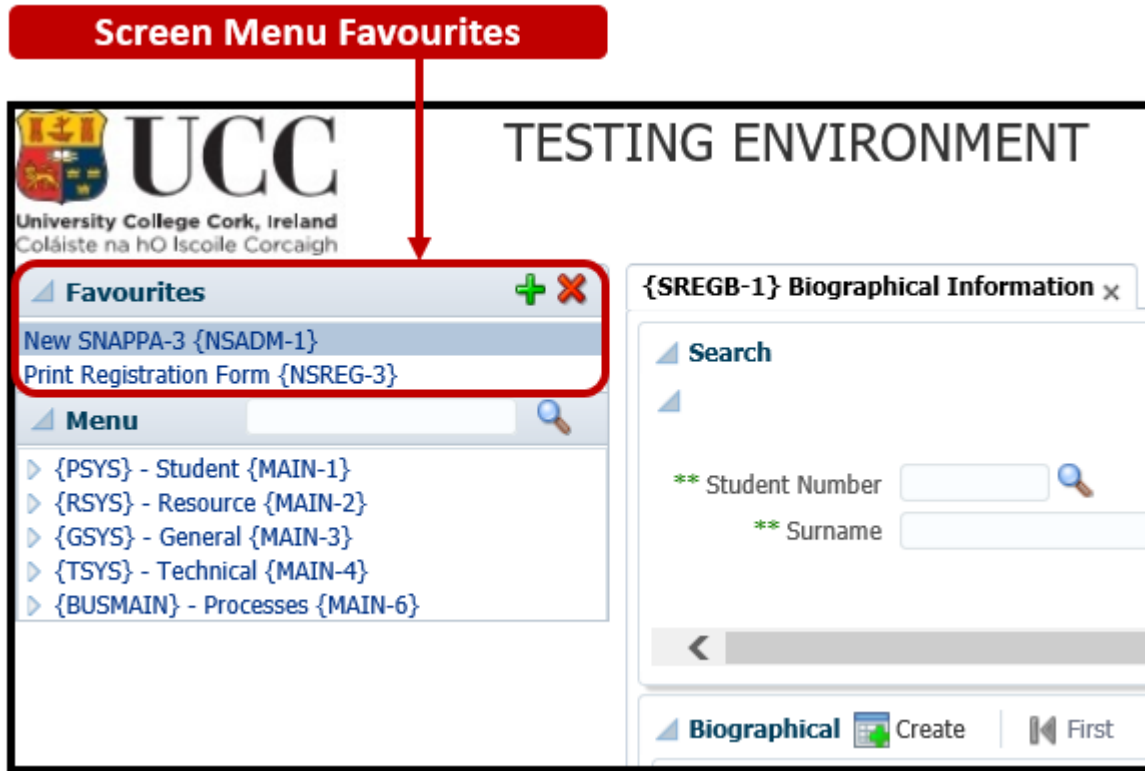
The screenshot shows the UCC system interface after a successful load. The top header includes the UCC logo and the text 'UNIVERSITY COLLEGE CORK Welcome - JASON SHEEHAN'. On the left, there is a 'Favourites' sidebar and a 'Menu' dropdown set to 'NSLMES-24'. The main area displays a 'Batch Prompts for - iucc92bbea1' form. A red box highlights the screen header text '{NSLMES-24} Modular Broadsheet Condensed'. The form includes fields for 'Request Number', 'Enter Exam Year : (N4)', 'Exam Season List' (with options 1. Winter, 3. Spring, 5. Summer, 8. Autumn, 9. Autumn, 11. Winter), and 'Enter First Exam Month To Include Or [ALL] : (A3) ALL'.

## 1.7 – Adding ITS Broadsheet Menu Favourites

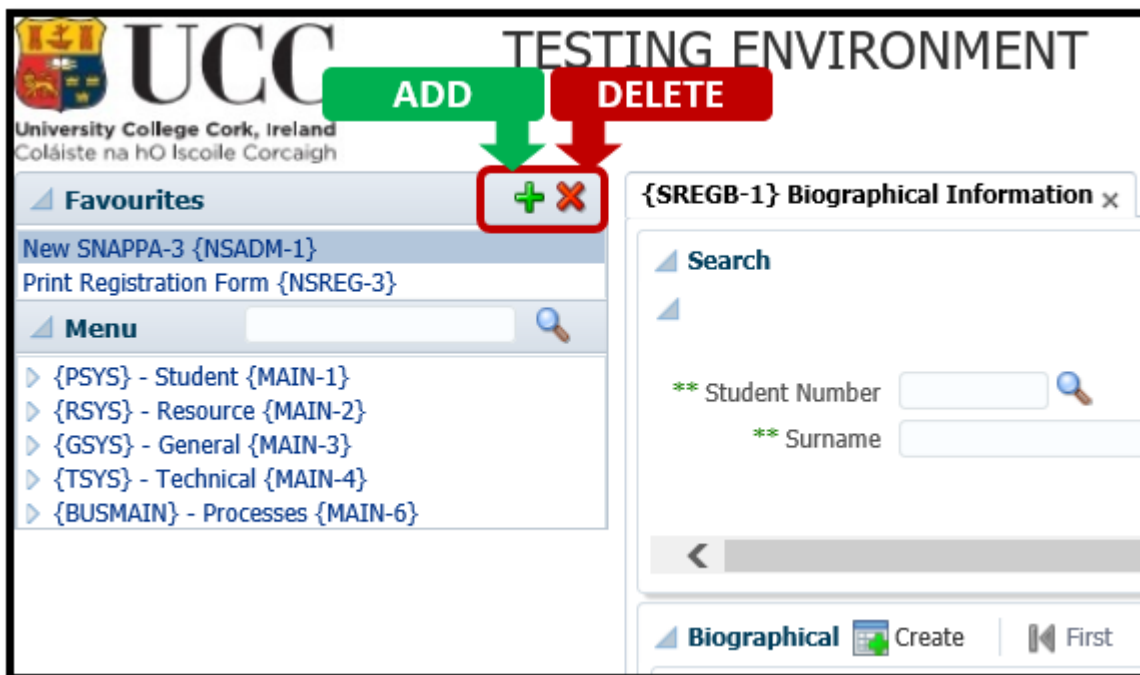
1.7.1 – To avoid having to remember the ITS Screen Codes every time you use ITS, you can set the Broadsheet screens up as FAVOURITES on ITS.

1.7.2 – Your ITS FAVOURITES are specific to your ITS account, so once you set them up, they will reload each time you log into ITS.

1.7.3 – The FAVOURITES section is located in the Top Left of the screen.



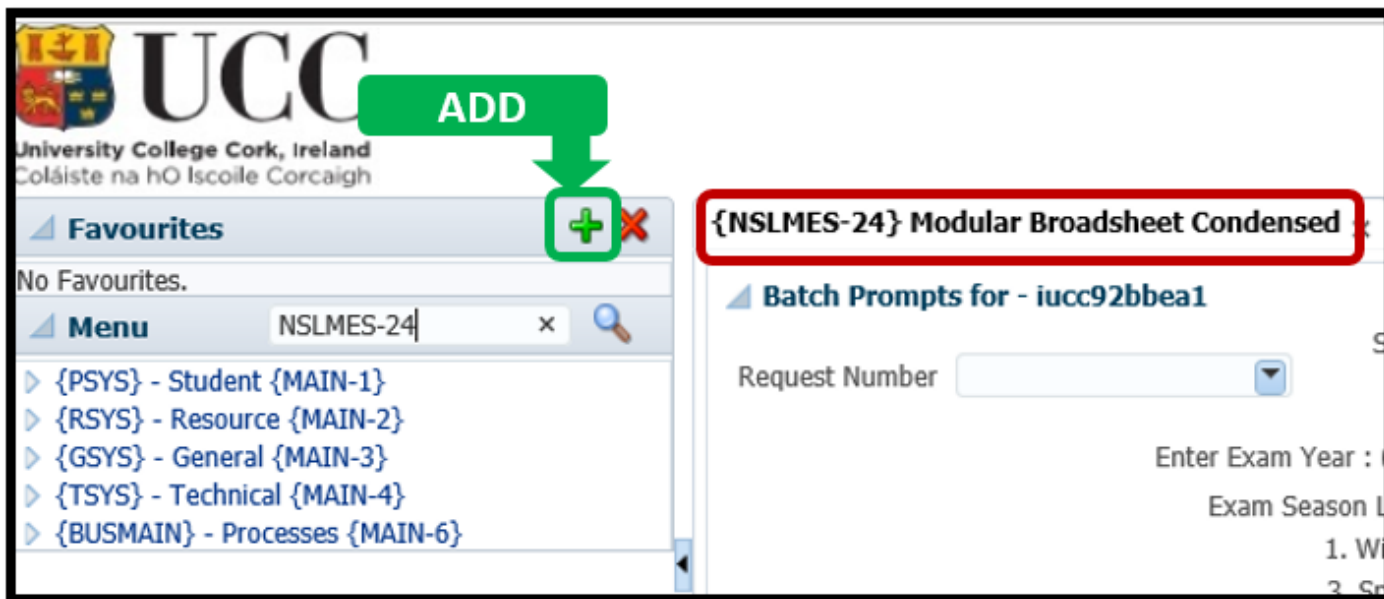
1.7.4 – The GREEN PLUS is for Adding a Favourite, and the RED X is for Deleting a Favourite.



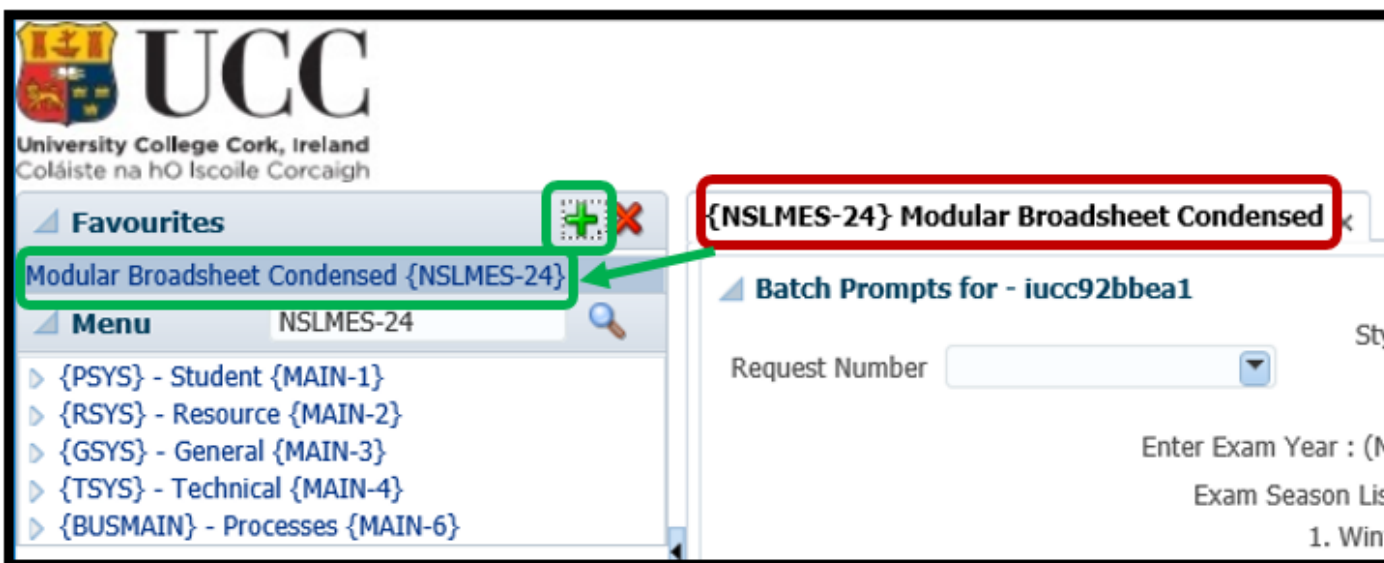


1.7.5 – Before you can add a screen as a favourite, you must first load the screen.

Example – Before adding **NSLMES-24** to the Favourites Menu, the **NSLMES-24** screen is already loaded to the screen.



1.7.6 – Once the GREEN PLUS icon is clicked, the **Menu Name & Code** are inserted into the Favourites Menu.



## 2.1 – ITS Examination Broadsheet Menus

2.1.1 – There are 2 different ITS Screens that are used for Broadsheet Printing:

### NSLMES-24

### NSLMES-25

Menu	Option	Access Level	Menu Description
NSLMES	24	>	Modular Broadsheet Condensed {NSLMES-24}
NSLMES	25	>	Subject Modular Broadsheets (BEA) {NSLMES-25}

2.1.2 – Which Broadsheet menu do I use?



**NSLMES-24** – This Menu is used for the **majority of Programmes** in UCC.

**NSLMES-25** – This Menu is generally used for Programmes where **both an overall subject mark and module marks** are recorded.

Examples - BA Joint, BA Major, BCL Law & French.

## 2.2 – NSLMES-24 – Modular Broadsheet – How to Generate

2.2.1 – Having selected option **NSLMES-24** (Modular Broadsheets) you will be required to enter a number of parameters to produce the broadsheet for the qualification / programme you need.

Please follow the steps listed below in order to generate the Broadsheet.

The following Programme is used as the example in the screenshot:

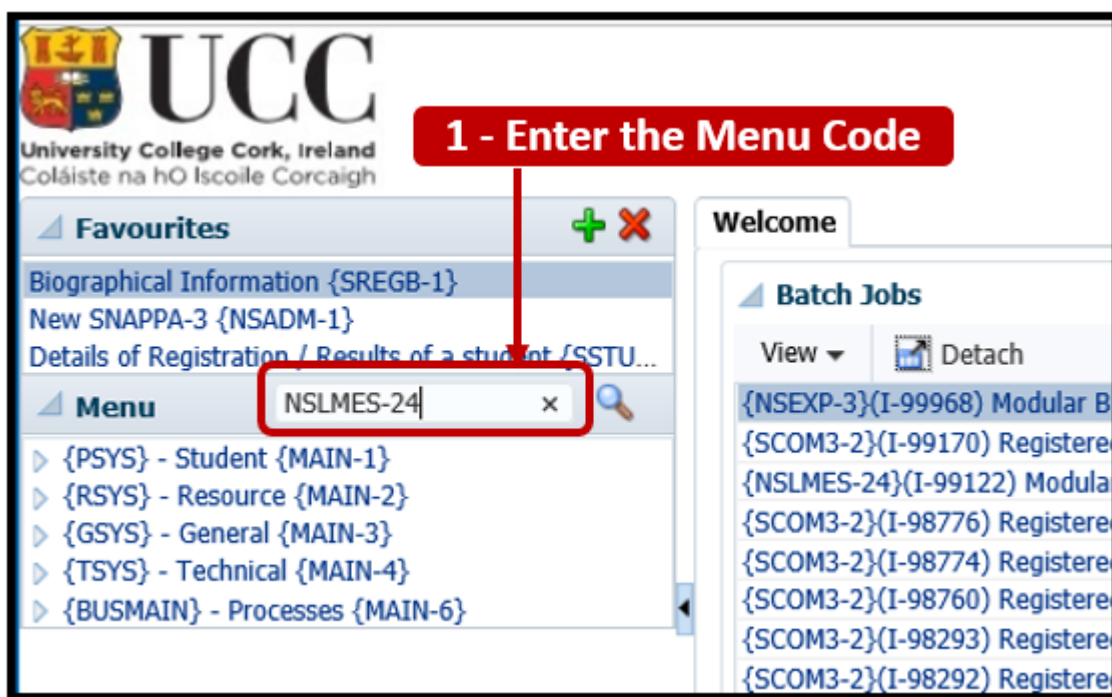
Programme / Qualification Name = **BSc (Food Marketing and Entrepreneurship)**

Programme / Qualification Code = **BFM**

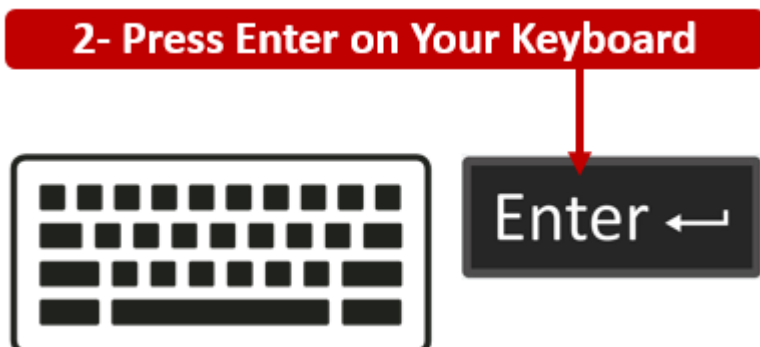
Programme / Qualification Study Period = **1 (i.e. – 1<sup>st</sup> Year)**

Programme / Qualification Academic Year = **2022 (aka – 2021/2022).**

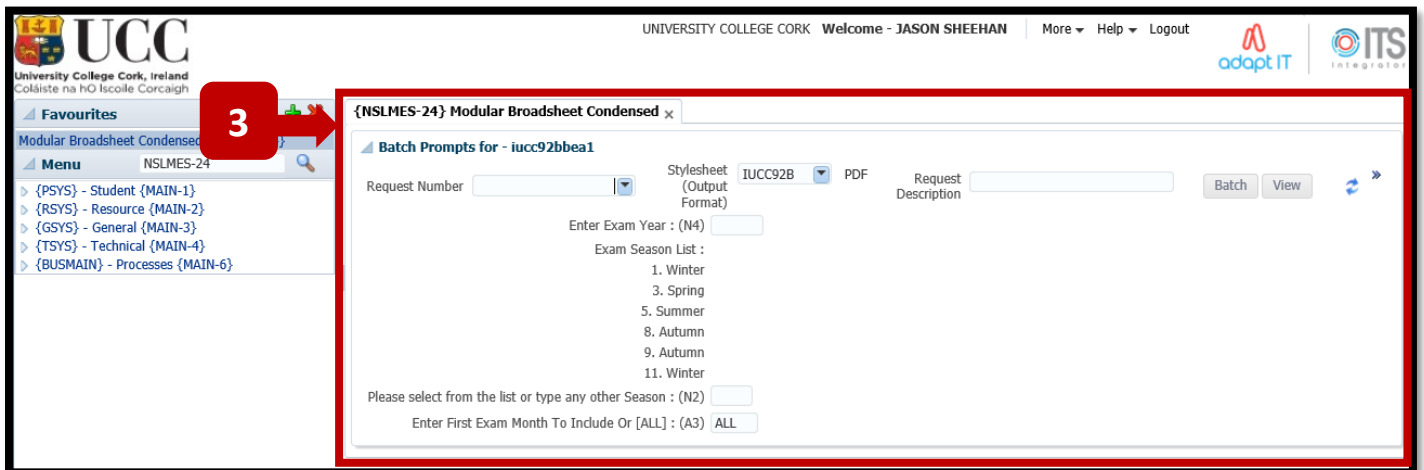
**Step 1** – Enter the Menu Code = **NSLMES-24**



**Step 2** – Press the **Enter Button** on your Keyboard.

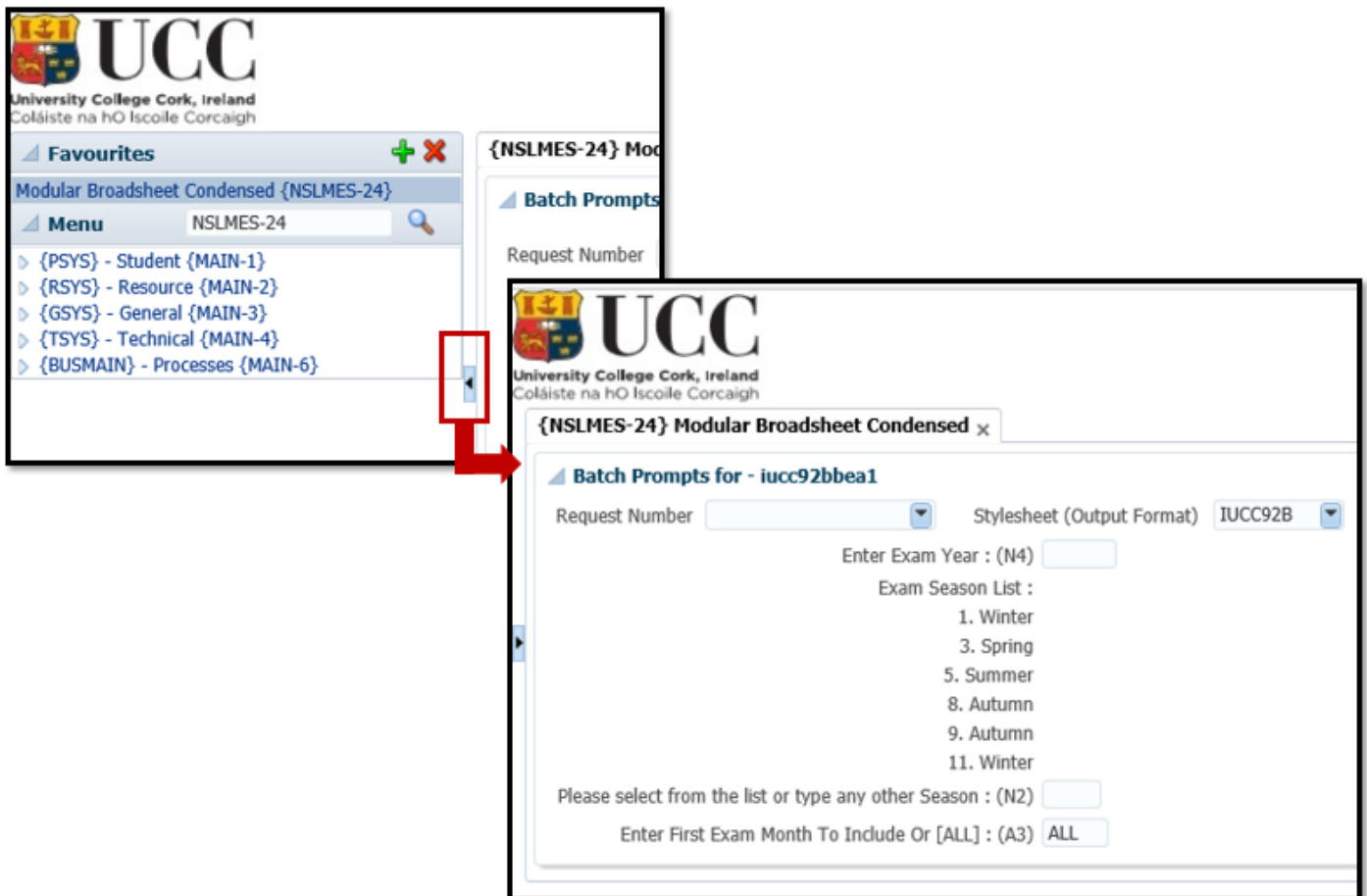


**Step 3** – The **NSLMES-24** screen will load to the main section of the ITS screen.



**Tip** – Once you have loaded the NSLMES-24 screen, you can **minimise** the Menu Panel on the left hand side by clicking the Left Pointing arrow.

This is helpful if you are working off a smaller screen laptop, as minimising the Menu Panel **gives more space** for the Broadsheet screen.



**Step 4** – Click into the field labelled – **Enter Exam Year**, and Enter the **Exam Year**.

This is the same as the Academic Year.

In the example below, the Exam Year **2022** has been entered.

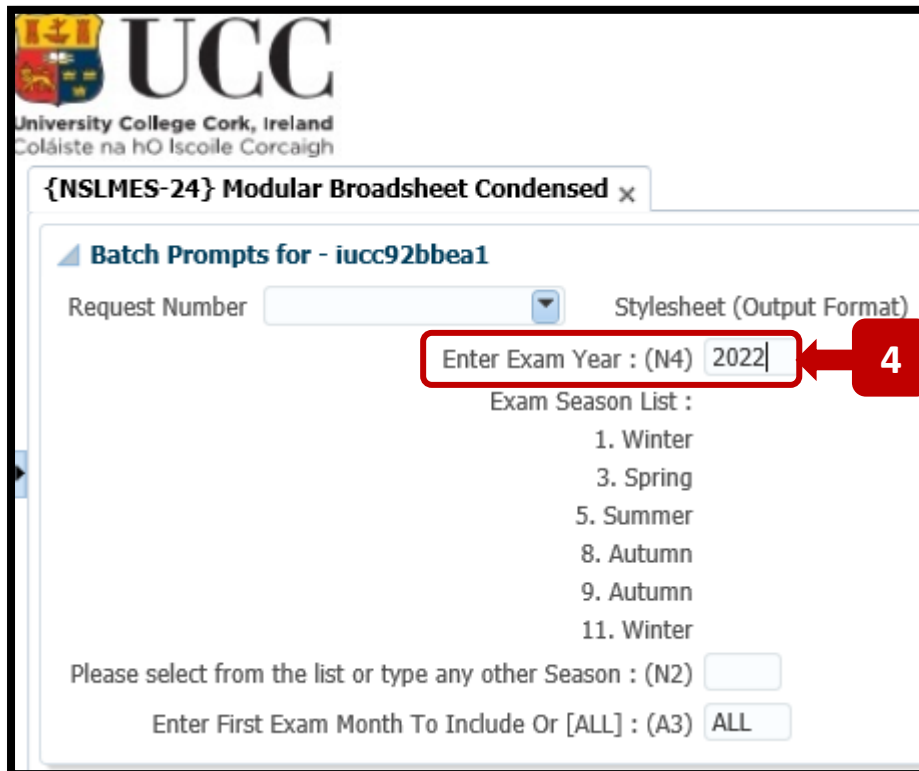
The Academic Year can often be stated as contained 2 year values – YYYY/YYYY, but for ITS, the Academic Year is always entered as a single YYYY value.

Examples:

2022 = 2021/2022

2023 = 2022/2023

2024 = 2023/2024



The screenshot shows the UCC logo and name at the top left. Below it is a browser tab titled "{NSLMES-24} Modular Broadsheet Condensed". The main content area is titled "Batch Prompts for - iucc92bbea1". It contains several input fields: "Request Number" (empty), "Stylesheet (Output Format)" (empty), "Enter Exam Year : (N4)" (containing "2022"), "Exam Season List :" (with a list of seasons: 1. Winter, 3. Spring, 5. Summer, 8. Autumn, 9. Autumn, 11. Winter), "Please select from the list or type any other Season : (N2)" (empty), and "Enter First Exam Month To Include Or [ALL] : (A3)" (containing "ALL"). A red box highlights the "Enter Exam Year" field, and a red arrow points to it with the number "4".

**Step 5** – Press the **TAB** Button on your keyboard to move the Cursor focus into the **Exam Season** field. Select and enter the **Exam Season** that you are running the ITS Broadsheet for.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

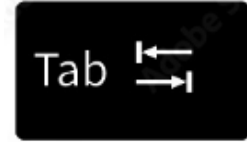
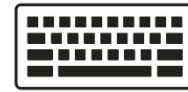
Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3) ALL



Pressing the **Tab** Key will move the Cursor Focus from one input field to the next, moving sequentially down the screen.

The following tables provides a Description & Explanation of the Main Exam Seasons used in ITS.

## Exam Month Table – Description & Explanation

Exam Season Number	Description	Explanation
1	Winter	Semester 1 – Normally held in December
3	Spring	Semester 2 – Early Exams for 3 <sup>rd</sup> Years going on Work Placement
5	Summer	Semester 2 – Normally held in April & May
8	Autumn	Autumn Repeats – Normally held in August
9	Autumn	Specifically for Nursing Exams only
11	Winter	Winter Exam Boards only.

In the screenshot example below, the **Exam Season 5** is being used. Exam Season 5 will produce the Broadsheet for the end of year **Summer Exams**. Hit the **TAB** Key on your keyboard again to move the cursor to the next field.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

## Step 6 – Enter the Exam Month.

This field will default to = **ALL**.

You can go with the default **ALL** option. This will cover all of the Exam Months for a programme.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

**Enter First Exam Month To Include Or [ALL] : (A3)**

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

OR:

If you wish to specify the **specific Exam Months** to include in the Broadsheet, you can change the **ALL** value to the first Exam Month you need, and then hit the **TAB** Key.

You are then presented with **additional Exam Month Input fields** so can enter more Exam Months.

In the example below, Exam Months **1 and 5** have been specified. – I.e. – **Semester 1 & 2 only**.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

**Enter First Exam Month To Include Or [ALL] : (A3)**

**Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)**

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Group All Exam Month Subjects Together Y/[N] (A1) : (A1)

Enter First Block Code To Include Or [ALL] : (A2)

**Step 7 – Group All Exam Month Subjects Together Y/[N]** – Leave this field with the default value = **N**.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3)

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

**Group All Exam Month Subjects Together Y/[N] (A1) : (A1)**

Enter First Block Code To Include Or [ALL] : (A2)

Hit the **TAB** Key on your keyboard again to move the cursor to the next field.

**Step 8 – Enter First Block Code to Include Or [ALL]**

This field will default to = **ALL**.

You can go with the default **ALL** option. This will cover all of the Block Codes for a programme.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3)

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Group All Exam Month Subjects Together Y/[N] (A1) : (A1)

**Enter First Block Code To Include Or [ALL] : (A2)**



## Step 9 – Enter The Qualification Code and Enter The Study Period.

For the example below, the Broadsheet is for **BSc (Food Marketing & Entrepreneurship) – 1<sup>st</sup> Year**.

Programme / Qualification Code = **BFM**

Programme / Qualification Study Period = **1 (i.e. – 1<sup>st</sup> Year)**

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format) IUCC92B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Group All Exam Month Subjects Together Y/[N] (A1) : (A1) N

Enter First Block Code To Include Or [ALL] : (A2) ALL

Enter First Block Code To Exclude Or <ENTER> To Continue : (A2)

Enter The Qualification Code : (A6) BFM

Enter The Study Period : (A1) 1

Include Module Codes (A7) or [ALL] : (A7) ALL

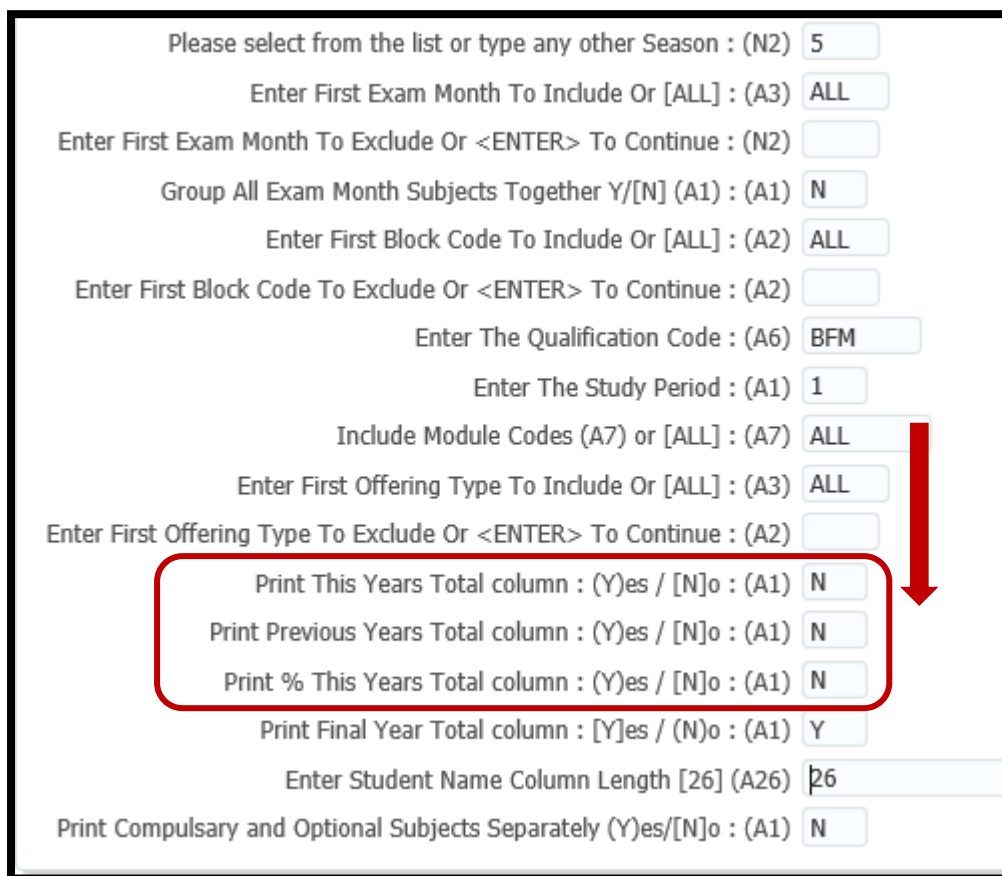
### Unsure of Your Qualification Code:



If you are unsure of the Qualification Code for your programme, **Appendix A** in this document contains a list of all Programmes / Qualification Codes for Academic Year 2023.

## Step 10 – Previous Years Totals

After entering the **Qualification Code** and **Study Period**, keep pressing the **TAB** Key on your Keyboard until you get to the fields for the 'Previous Years Totals'.



Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Group All Exam Month Subjects Together Y/[N] (A1) : (A1) N

Enter First Block Code To Include Or [ALL] : (A2) ALL

Enter First Block Code To Exclude Or <ENTER> To Continue : (A2)

Enter The Qualification Code : (A6) BFM

Enter The Study Period : (A1) 1

Include Module Codes (A7) or [ALL] : (A7) ALL

Enter First Offering Type To Include Or [ALL] : (A3) ALL

Enter First Offering Type To Exclude Or <ENTER> To Continue : (A2)

Print This Years Total column : (Y)es / [N]o : (A1) N

Print Previous Years Total column : (Y)es / [N]o : (A1) N

Print % This Years Total column : (Y)es / [N]o : (A1) N

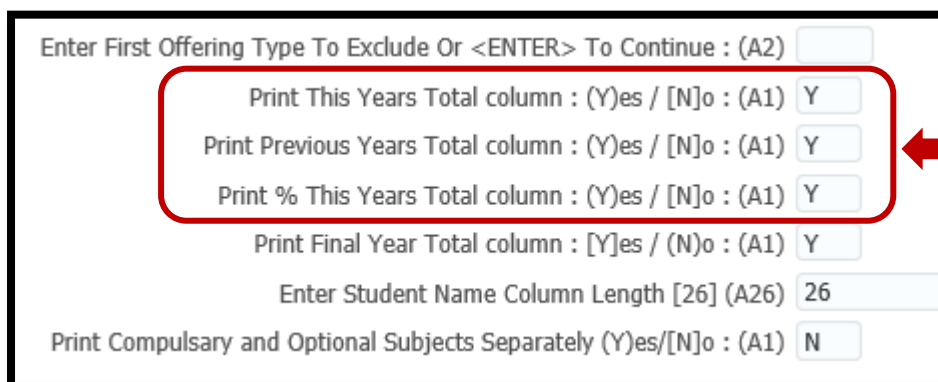
Print Final Year Total column : [Y]es / (N)o : (A1) Y

Enter Student Name Column Length [26] (A26) 26

Print Compulsary and Optional Subjects Separately (Y)es/[N]o : (A1) N

In some **Final Year Qualifications**, a percentage of this year's total and a percentage of the previous year's total are used to calculate the overall total.

If you are generating a Broadsheet for a **Final Year Programme**, which is taking a percentage value from the previous year, then change the indicator to 'Y' for the parameters.



Enter First Offering Type To Exclude Or <ENTER> To Continue : (A2)

Print This Years Total column : (Y)es / [N]o : (A1) Y

Print Previous Years Total column : (Y)es / [N]o : (A1) Y

Print % This Years Total column : (Y)es / [N]o : (A1) Y

Print Final Year Total column : [Y]es / (N)o : (A1) Y

Enter Student Name Column Length [26] (A26) 26

Print Compulsary and Optional Subjects Separately (Y)es/[N]o : (A1) N

## Step 11 – Default Values for Remainder of Input Fields.

Continue pressing the **TAB** Key on your Keyboard so that the cursor moves down to the last field labelled – ‘Is This a Printer Test Run’.

Leave the **default values** in place for these fields.

Enter The Qualification Code : (A6) BFM

Enter The Study Period : (A1) 1

Include Module Codes (A7) or [ALL] : (A7) ALL

Enter First Offering Type To Include Or [ALL] : (A3) ALL

Enter First Offering Type To Exclude Or <ENTER> To Continue : (A2)

Print This Years Total column : (Y)es / [N]o : (A1) Y

Print Previous Years Total column : (Y)es / [N]o : (A1) Y

Print % This Years Total column : (Y)es / [N]o : (A1) Y

Print Final Year Total column : [Y]es / (N)o : (A1) Y

Enter Student Name Column Length [26] (A26) 26

Print Compulsary and Optional Subjects Separately (Y)es/[N]o : (A1) N

Print the Word (S)ubject or [M]odule in the heading : (A1) M

Print Modules From Previous Study Period (Y)es/[N]o : (A1) N

Print Student In Rank Order [Y]es/(N)o : (A1) Y

Order Students [A]lphabetically or (N)umerically : (A1) A

Print ECTS Credits [Y]/N : (A1) Y

Is This a Printer Test Run (Y)es / [N]o : (A1) N

**11**

**Last Field**

## Step 12 – BATCH Button.

When you reach the last Input Field called - **In This a Printer Test Run’** – and press the **TAB** Key, the cursor focus returns to the top of the **NSLMES-24** screen, where the **BATCH** button will become enabled.

Press the **BATCH** Button.

UCC UNIVERSITY COLLEGE CORK Welcome - JASON SHEEHAN More Help

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number Stylesheet (Output Format) IUCC92B PDF Request Description

Batch view

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

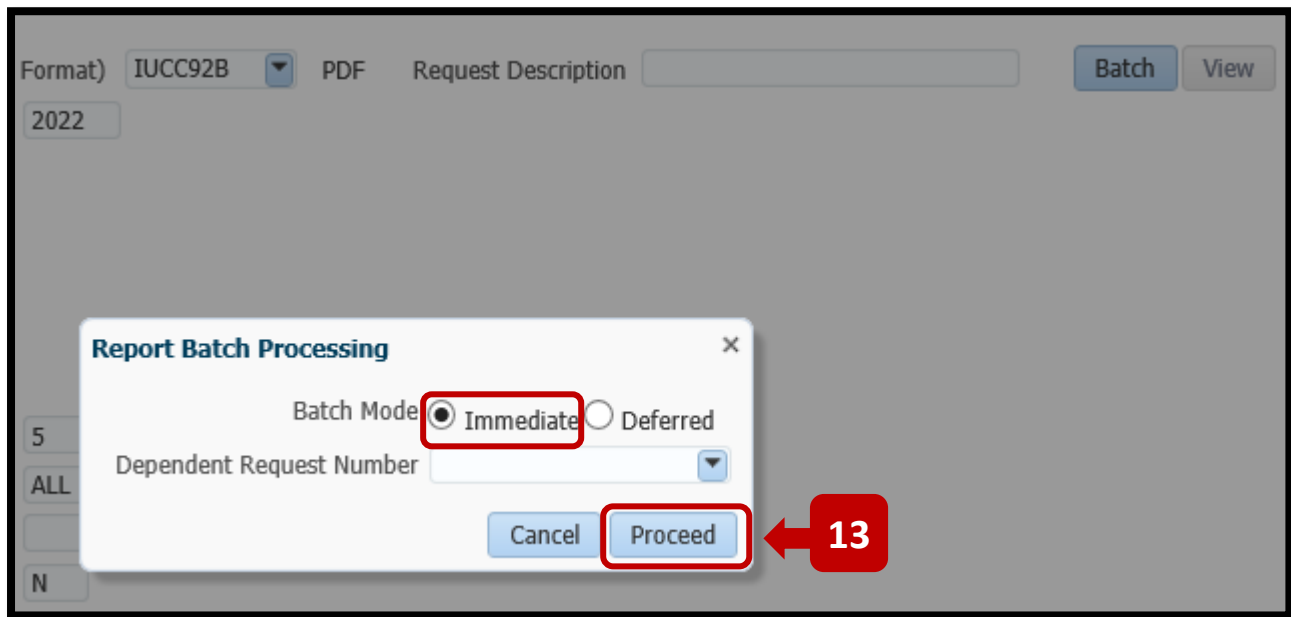
Please select from the list or type any other Season : (N2) 5

**12**

### Step 13 – PROCEED Button – Immediate Batch

Pressing the **BATCH** button will present a Pop Up screen.

Leave the defaulted **BATCH MODE** selection = **IMMEDIATE**, and click the **PROCEED** button.



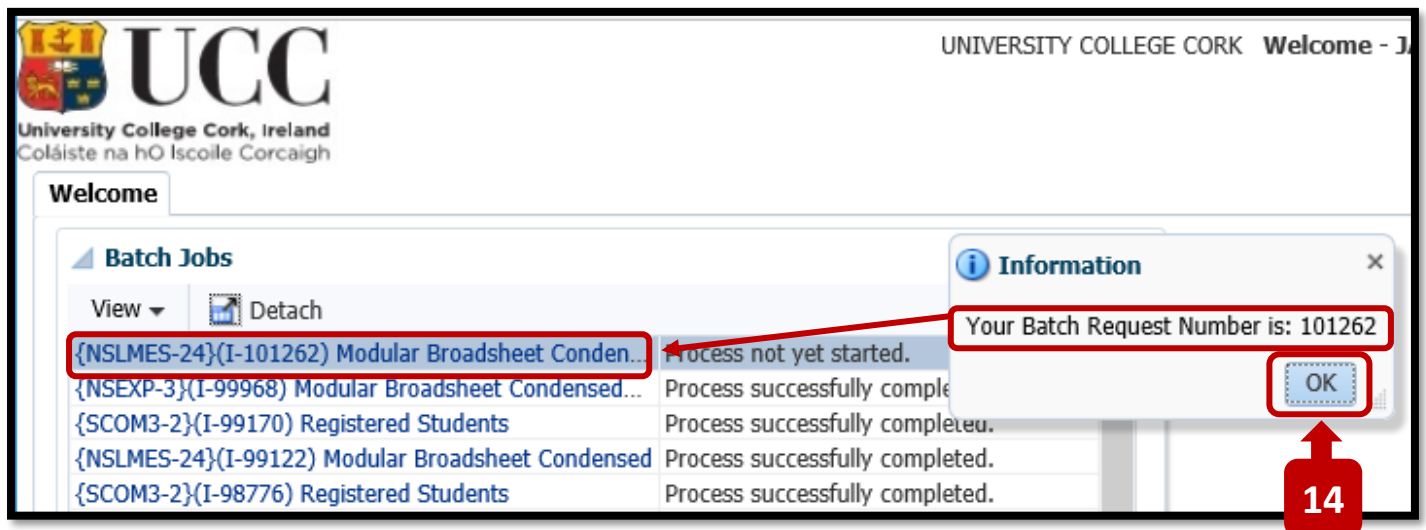
### Step 14 – BATCH Request Number – OK Button

You will be brought back to the ITS **Welcome Screen**.

A pop-up Information box will present the **Batch Request Number**.

The Batch Request Number is also listed in the **BATCH JOBS Table** for the NSLMES-24 Job.

Click **OK** to the Information Pop-up Box.



## Step 15 – REFRESH Button.

The status of your NSLMES-24 Batch Job will be presented to you as = 'Process not yet started.'

### IMPORTANT

You must click the REFRESH button to refresh the status of the Batch Job.

The screenshot shows the UCC Batch Jobs interface. The header includes the UCC logo and 'UNIVERSITY COLLEGE'. Below the 'Welcome' message, there is a 'Batch Jobs' section with a 'View' dropdown and a 'Detach' button. A table lists several batch jobs. The first job, '{NSLMES-24}{I-101262} Modular Broadsheet Conden...', has a status of 'Process not yet started.', which is highlighted with a red box. To the right of the table, a refresh button (a circular arrow icon) is also highlighted with a red box and the number '15'. A red arrow points from the 'REFRESH button' text in the previous paragraph to this refresh button.

Job ID	Job Name	Status
{NSLMES-24}{I-101262}	Modular Broadsheet Conden...	Process not yet started.
{NSEXP-3}{I-99968}	Modular Broadsheet Condensed...	Process successfully completed.
{SCOM3-2}{I-99170}	Registered Students	Process successfully completed.
{NSLMES-24}{I-99122}	Modular Broadsheet Condensed	Process successfully completed.

On the 1<sup>st</sup> press of the REFRESH Button, your Job Status will change to either:

'Process still busy'

OR

'Process successfully completed'

Example:

This screenshot shows the same UCC Batch Jobs interface as the previous one. The first job, '{NSLMES-24}{I-101262} Modular Broadsheet Conden...', now has a status of 'Process still busy.', which is highlighted with a red box. The refresh button (a circular arrow icon) is also highlighted with a red box.

Job ID	Job Name	Status
{NSLMES-24}{I-101262}	Modular Broadsheet Conden...	Process still busy.
{NSEXP-3}{I-99968}	Modular Broadsheet Condensed...	Process successfully completed.
{SCOM3-2}{I-99170}	Registered Students	Process successfully completed.
{NSLMES-24}{I-99122}	Modular Broadsheet Condensed	Process successfully completed.

You may need to press the REFRESH button a number of times before your Job status changes from PROCESS STILL BUSY to PROCESS SUCCESSFULLY COMPLETED.

For a small class, the Broadsheet will run quickly.

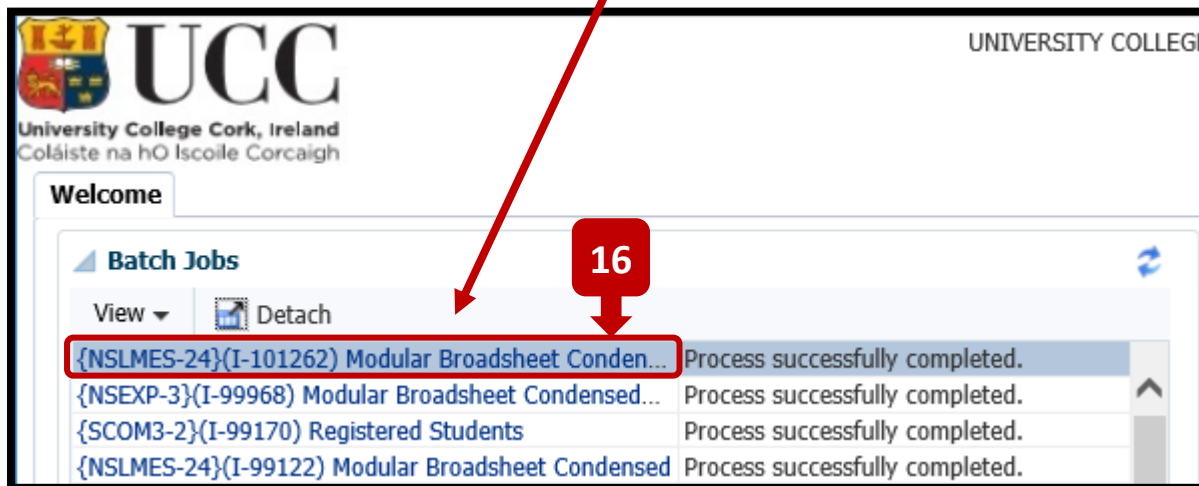
For a big class, the Broadsheet may take a few minutes to complete.

### Step 16 – Click on Job Name Link

Once the Job Status changes to - **PROCESS SUCCESSFULLY COMPLETED** – the Broadsheet is now ready for viewing.

Click on the Job Name in Blue.

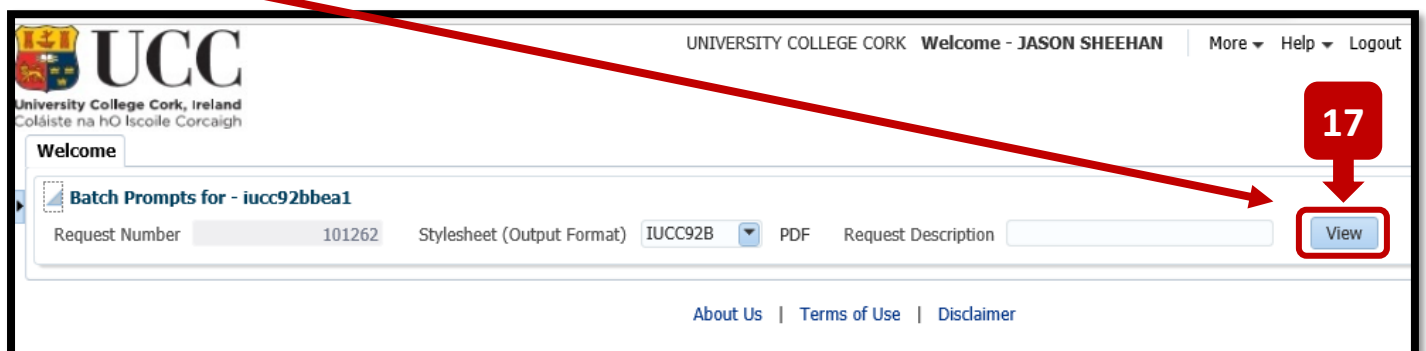
The Job Name is a link to launch the Broadsheet viewing screen.



### Step 17 – Click the VIEW Button.

Clicking on the Job Name link will present you with a screen showing a **VIEW** Button.

Click the **VIEW** Button to launch the Broadsheet PDF.



**Step 18** – The **Broadsheet PDF** will be presented to you.

The Job Number will appear as the PDF File Name.

The values that you input on the NSLMES-24 screen are presented back to you on the cover page of the Broadsheet.

The screenshot shows a PDF viewer interface with a toolbar at the top and a sidebar on the left. The main content area displays the following information:

Home Tools I1101262s

1 / 10 100%

### Broadsheet Detail - Input Criteria

Requesting User:  
Requesting Date: 20 March 2023  
at 16:47

For Calendar Year	2022
For Exam Season	5
Including Exam Months	ALL
Excluding Exam Months	
Group Exam Month Subjects Together	N
Including Block Codes	ALL
Excluding Block Codes	
For Qualification	BFM
For Study Period	1
Including Subjects	ALL
Including Offering Types	ALL
Excluding Offering Types	
Print This Years Total Column	N
Print Previous Years Total Column	N
Print % This Years Total Column	N
Print Final Year Total Column	Y
Student Name Column Length	26
Print Compulsary and Optional Subjects Separately	N
Print the Word Subject or Module in the heading	M
Print Modules From Previous Study Period	N
Print Student In Rank Order	Y
Student Ordering	A
Print ECTS Credits	Y
Printer Test Run	N

The screenshot example below shows the Broadsheet for a **Summer Exam Board**.

The Student Marks are presented from **Page 2 onwards**.

BSc (Food Marketing & Entrepreneurship) 1  
Summer 2022  
Status: Final Copy

Page 2

Student		Modules						Total/ 1200
1H		EC1500	FE1016	FE2200	FS1011	LW1108	MB1901	828
60 Credits		PASS	PASS	PASS	PASS	PASS	PASS	
60 Credits		AC1116	EC1503	FE1017	FE1030	LW1109	MA1100	828
		PASS	PASS	PASS	PASS	PASS	PASS	
#		EC1500	FE1016	FE2200	FS1011	LW1108	MB1901	820
60 Credits		PASS	PASS	PASS	PASS	PASS	PASS	
#		AC1116	EC1503	FE1017	FE1030	LW1109	MA1100	820
60 Credits		PASS	PASS	PASS	PASS	PASS	PASS	
2H1	M.	EC1500	FE1016	FE2200	FS1011	LW1108	MB1901	813
60 Credits		PASS	PASS	PASS	PASS	PASS	PASS	
60 Credits		AC1116	EC1503	FE1017	FE1030	LW1109	MA1100	813
		PASS	PASS	PASS	PASS	PASS	PASS	

Each Student in the class has **2 rows** on the Broadsheet.

**Semester 1 (S1)** Modules are presented on the 1<sup>st</sup> line.

**Semester 2 (S2)** Modules are presented on the 2<sup>nd</sup> line.

Example:

Subject Code	Subject Number	Academic Year	Block Code
EC1500		1 2022	S1
FE1016		1 2022	S1
FE2200		1 2022	S1
FS1011		1 2022	S1
LW1108		1 2022	S1
MB1901		1 2022	S1
AC1116		1 2022	S2
EC1503		1 2022	S2
FE1017		1 2022	S2
FE1030		1 2022	S2

BSc (Food Marketing & Entrepreneurship) 1  
Summer 2022  
Status: Final Copy

Student		Modules					
1H		EC1500	FE1016	FE2200	FS1011	LW1108	MB1901
60 Credits		PASS	PASS	PASS	PASS	PASS	PASS
60 Credits		AC1116	EC1503	FE1017	FE1030	LW1109	MA1100
		PASS	PASS	PASS	PASS	PASS	PASS



## 2.3 – NSLMES-25 – Subject Modular Broadsheet – How to Generate

Having selected option **NSLMES-25** (Subject Modular Broadsheets) you will be required to enter a number of parameters to produce the broadsheet for the qualification you need.

**Please follow the steps listed below in order to generate the Broadsheet.**

The following Programme is used as the example in the screenshots for a **Summer Exam Board Broadsheet**:

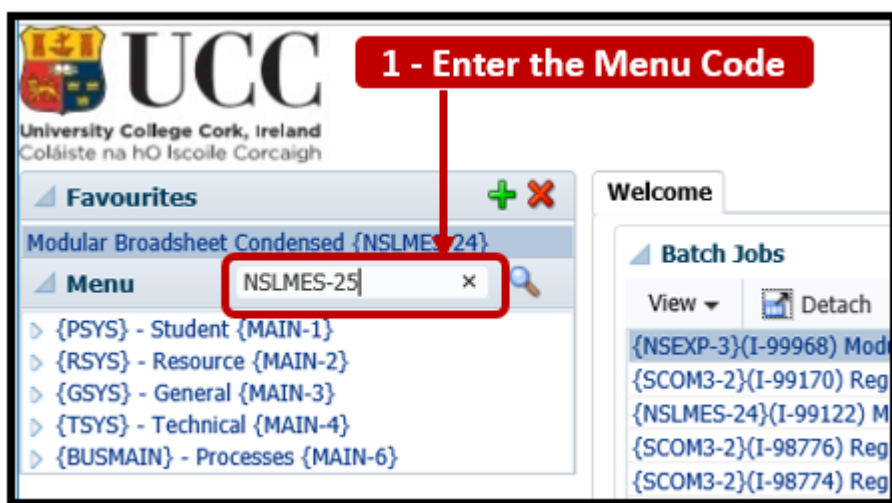
Programme / Qualification Name = **BAJ Joint Honours**

Programme / Qualification Code = **BAJ**

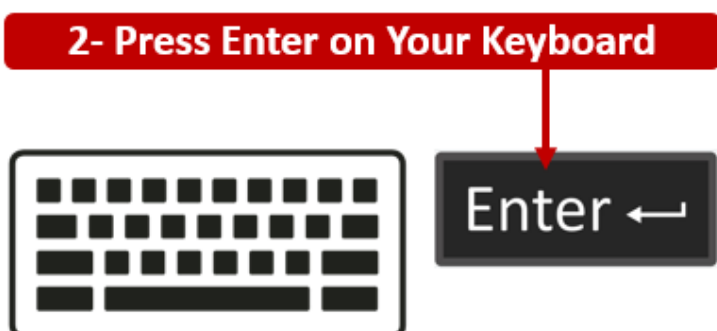
Programme / Qualification Study Period = **2 (i.e. – 2nd Year)**

Programme / Qualification Academic Year = **2022 (aka – 2021/2022).**

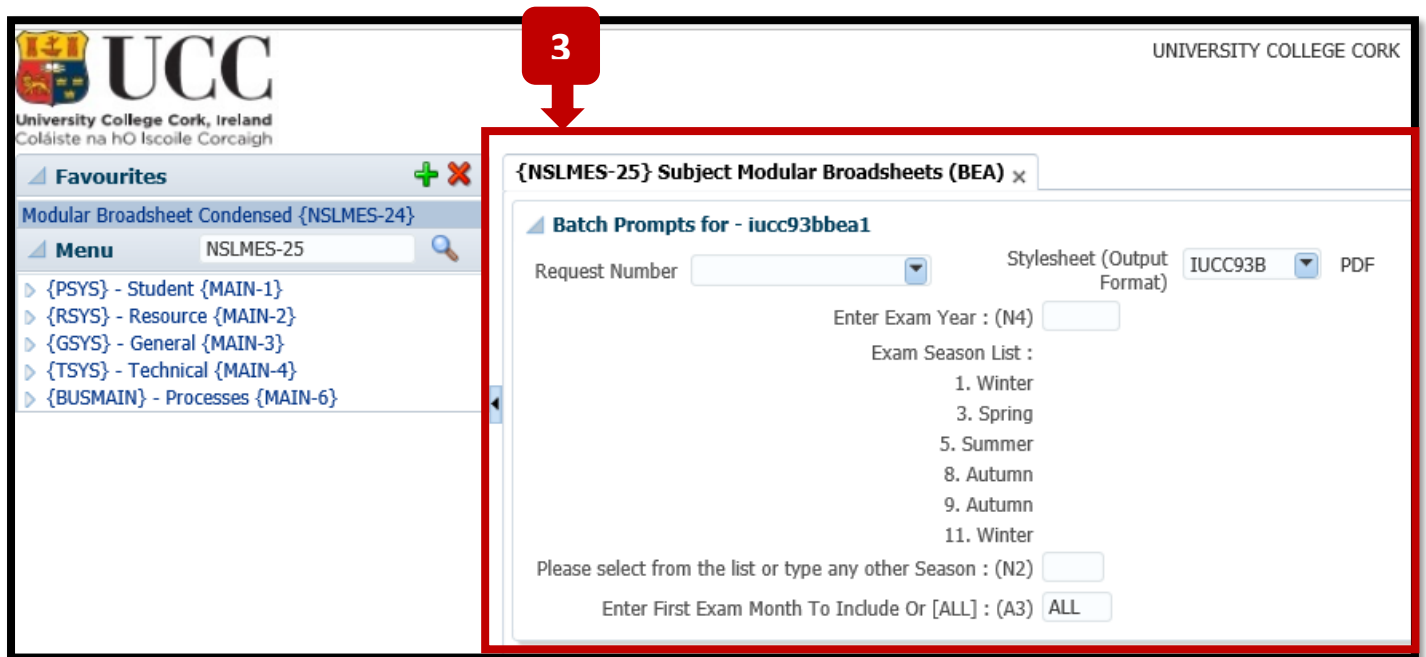
**Step 1** – Enter the Menu Code = **NSLMES-25**



**Step 2** – Press the **Enter Button** on your Keyboard.

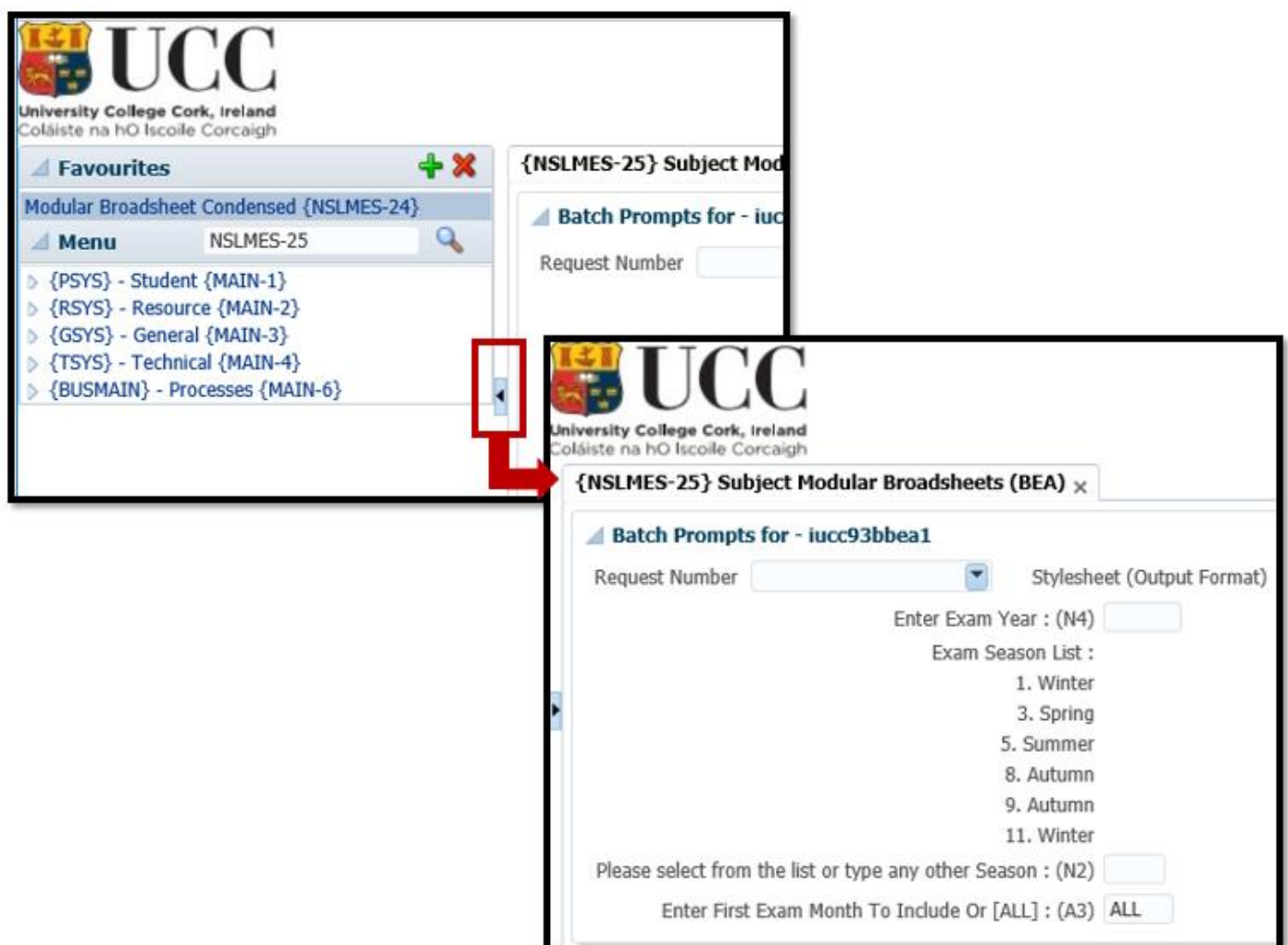


**Step 3** – The **NSLMES-25** screen will load to the main section of the ITS screen.



**Tip** – Once you have loaded the **NSLMES-25** screen, you can **minimise** the Menu Panel on the left hand side by clicking the Left Pointing arrow.

This is helpful if you are working off a smaller screen laptop, as minimising the Menu Panel **gives more space** for the Broadsheet screen.



**Step 4** – Click into the field labelled – **Enter Exam Year**, and Enter the **Exam Year**.

This is the same as the Academic Year.

In the example below, the Exam Year **2022** has been entered.

The Academic Year can often be stated as contained 2 year values – YYYY/YYYY, but for ITS, the Academic Year is always entered as a single YYYY value.

Examples:

2022 = 2021/2022

2023 = 2022/2023

2024 = 2023/2024

UCC  
University College Cork, Ireland  
Coláiste na hOí Scoile Corcaigh

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format) IUC93B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3) ALL

**Step 5** – Press the **TAB** Button on your keyboard to move the Cursor focus into the **Exam Season** field. Select and enter the **Exam Season** that you are running the ITS Broadsheet for.

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format)

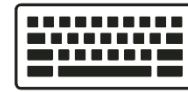
Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3) ALL



Pressing the **TAB** Key will move the Cursor Focus from one input field to the next, moving sequentially down the screen.

The following tables provides a Description & Explanation of the Main Exam Seasons used in ITS.

## Exam Month Table – Description & Explanation

Exam Season Number	Description	Explanation
1	Winter	Semester 1 – Normally held in December
3	Spring	Semester 2 – Early Exams for 3 <sup>rd</sup> Years going on Work Placement
5	Summer	Semester 2 – Normally held in April & May
8	Autumn	Autumn Repeats – Normally held in August
9	Autumn	Specifically for Nursing Exams only
11	Winter	Winter Exam Boards only.

In the screenshot example below, the **Exam Season 5** is being used. Exam Season 5 will produce the Broadsheet for the end of year **Summer Exams**. Hit the **TAB** Key on your keyboard again to move the cursor to the next field.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

## Step 6 – Enter the Exam Month.

This field will default to = **ALL**.

You can go with the default **ALL** option. This will cover all of the Exam Months for a programme.

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3)

OR:

If you wish to specify the **specific Exam Months** to include in the Broadsheet, you can change the **ALL** value to the first Exam Month you need, and then hit the **TAB** Key.

You are then presented with **additional Exam Month Input fields** so can enter more Exam Months.

In the example below, Exam Months **1 and 5** have been specified. – I.e. – **Semester 1 & 2 only**.

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format)

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3)

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Enter First Block Code To Include Or [ALL] : (A2)

## Step 7 – Enter First Block Code to Include Or [ALL]

This field will default to = **ALL**.

You can go with the default **ALL** option. This will cover all of the Block Codes for a programme.

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format) IUCC93B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Enter First Block Code To Include Or [ALL] : (A2) ALL

Press the **TAB** Key on the Keyboard to move to the next field.

## Step 8 – Enter The Qualification Code and Enter The Study Period.

For the example below, the Broadsheet is for **BAJ (Joint Honours) – 2<sup>nd</sup> Year**.

Programme / Qualification Code = **BAJ**

Programme / Qualification Study Period = **2 (i.e. – 2<sup>nd</sup> Year)**

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format) IUC93B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Enter First Block Code To Include Or [ALL] : (A2) ALL

Enter First Block Code To Exclude Or <ENTER> To Continue : (A2)

Enter The Qualification Code : (A6) BAJ

Enter The Study Period : (A1) 2

Enter First Offering Type To Include Or [ALL] : (A3) ALL

### Unsure of Your Qualification Code:



If you are unsure of the Qualification Code for your programme, **Appendix A** in this document contains a list of all Programme / Qualification Codes for Academic Year 2023.

## Step 9 – Default Values for Remainder of Input Fields.

Continue pressing the **TAB Key** on your Keyboard so that the cursor moves down to the last field labelled – ‘Is This a Printer Test Run’.

Leave the **default values** in place for these fields.

{NSLMES-25} Subject Modular Broadsheets (BEA) x

Batch Prompts for - iucc93bbea1

Request Number  Stylesheet (Output Format) IUCC93B PDF

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 5

Enter First Exam Month To Include Or [ALL] : (A3) ALL

Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)

Enter First Block Code To Include Or [ALL] : (A2) ALL

Enter First Block Code To Exclude Or <ENTER> To Continue : (A2)

Enter The Qualification Code : (A6) BAJ

Enter The Study Period : (A1) 2

Enter First Offering Type To Include Or [ALL] : (A3) ALL

Enter First Offering Type To Exclude Or <ENTER> To Continue : (A2)

Print Total column : [Y]es / (N)o : (A1) Y

Enter Student Name Column Length [26] (A26) 26

Print Student In Rank Order (Y)es/[N]o : (A1) Y

Order Students [A]lphabetically or (N)umerically : (A1) A

Is This a Printer Test Run (Y)es / [N]o : (A1) N

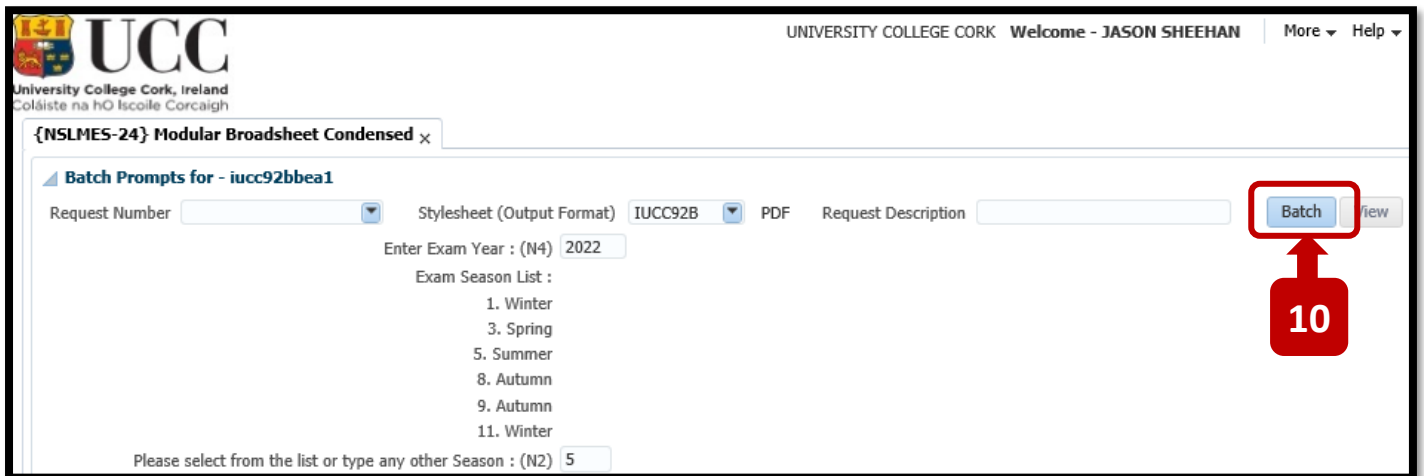
**Last Field**



## Step 10 – BATCH Button.

When you reach the last Input Field called - **Is This a Printer Test Run'** – and press the **TAB** Key, the cursor focus returns to the top of the **NSLMES-25** screen, where the **BATCH** button will become enabled.

Press the **BATCH** Button.

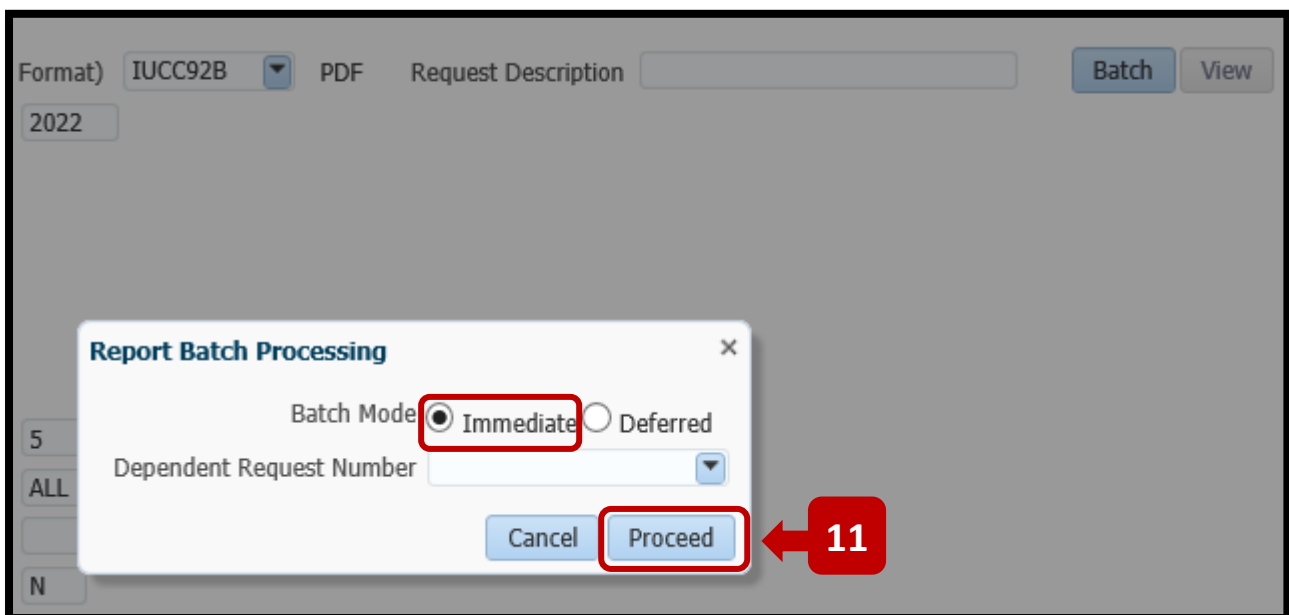


The screenshot shows the UCC (University College Cork) interface. The page title is "{NSLMES-24} Modular Broadsheet Condensed". The main content area is titled "Batch Prompts for - iucc92bbea1". It contains several input fields: "Request Number" (a dropdown menu), "Stylesheet (Output Format)" (set to "IUCC92B"), "PDF" (checkbox), "Request Description" (text input), "Enter Exam Year : (N4)" (set to "2022"), and "Exam Season List :". The list includes: 1. Winter, 3. Spring, 5. Summer, 8. Autumn, 9. Autumn, 11. Winter. At the bottom, there is a field for "Please select from the list or type any other Season : (N2)" with the value "5". A "Batch" button is highlighted with a red box, and a red arrow points to it from a red box containing the number "10".

## Step 11 – PROCEED Button – Immediate Batch

Pressing the **BATCH** button will present a Pop Up screen.

Leave the defaulted **BATCH MODE** selection = **IMMEDIATE**, and click the **PROCEED** button.



The screenshot shows a "Report Batch Processing" dialog box. It has a title bar with a close button (X). The "Batch Mode" section has two radio buttons: "Immediate" (selected) and "Deferred". Below this is a "Dependent Request Number" dropdown menu. At the bottom are "Cancel" and "Proceed" buttons. The "Proceed" button is highlighted with a red box, and a red arrow points to it from a red box containing the number "11".

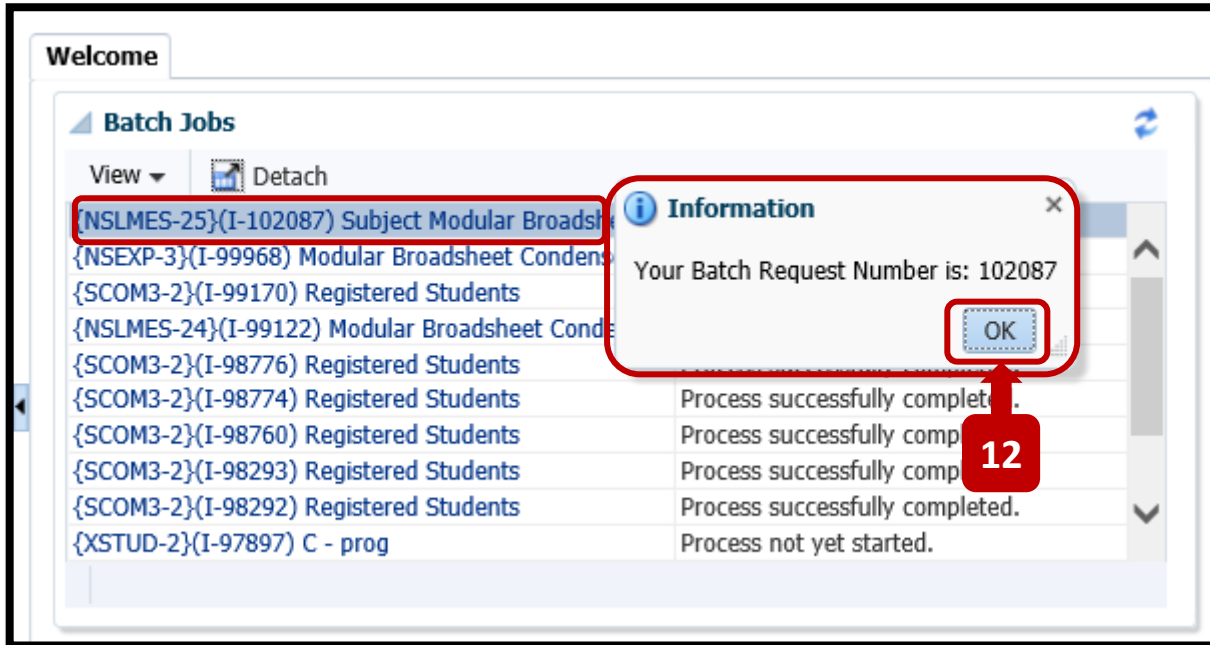
## Step 12 – BATCH Request Number – OK Button

You will be brought back to the ITS **Welcome Screen**.

A pop-up Information box will present the **Batch Request Number**.

The Batch Request Number is also listed in the **BATCH JOBS Table** for the **NSLMES-25 Job**.

Click **OK** to the Information Pop-up Box.

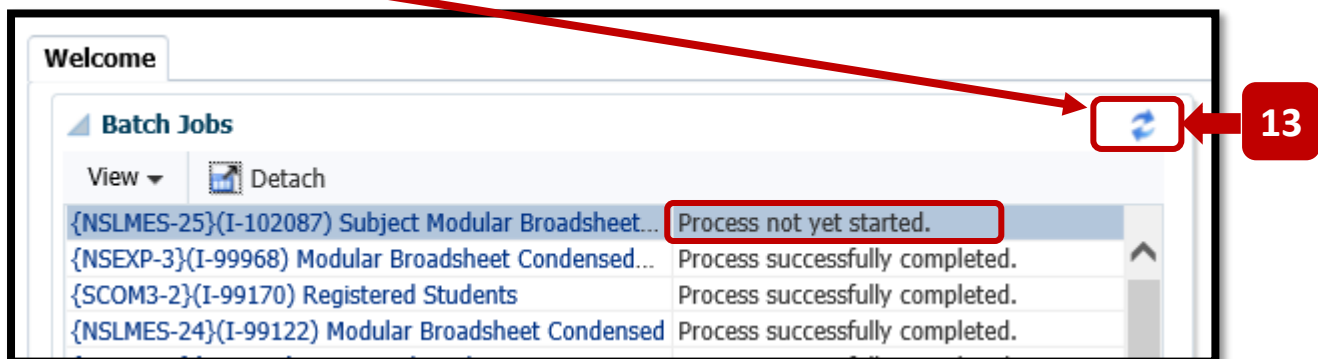


## Step 13 – REFRESH Button.

The status of your **NSLMES-25 Batch Job** will be presented to you as = 'Process not yet started.'

**IMPORTANT**

You must click the **REFRESH button** to refresh the status of the Batch Job.

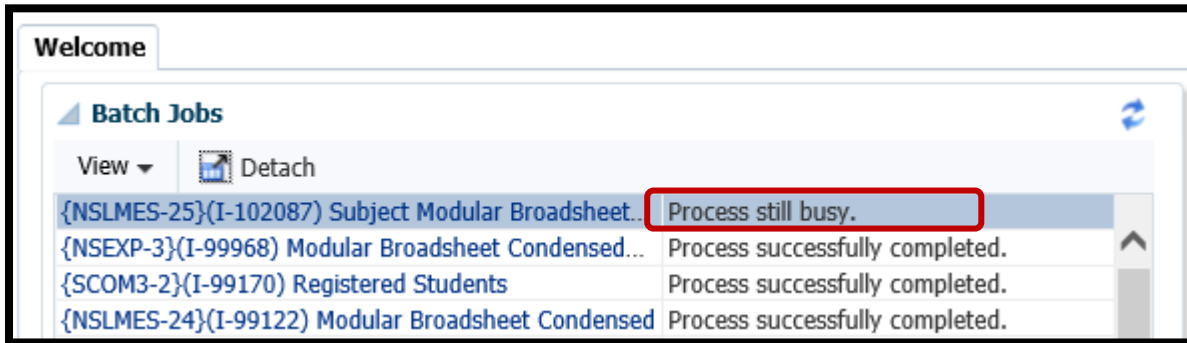


On the 1<sup>st</sup> press of the REFRESH Button, your Job Status will change to either:

'Process still busy'

OR

'Process successfully completed'



You may need to press the **REFRESH** button a **number of times** before your Job status changes from **PROCESS STILL BUSY** to **PROCESS SUCCESSFULLY COMPLETED**.

For a **small class**, the Broadsheet will run quickly.

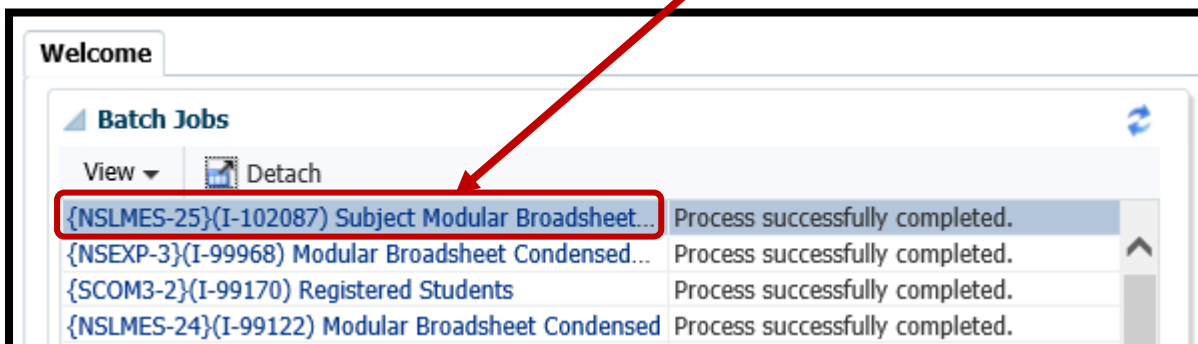
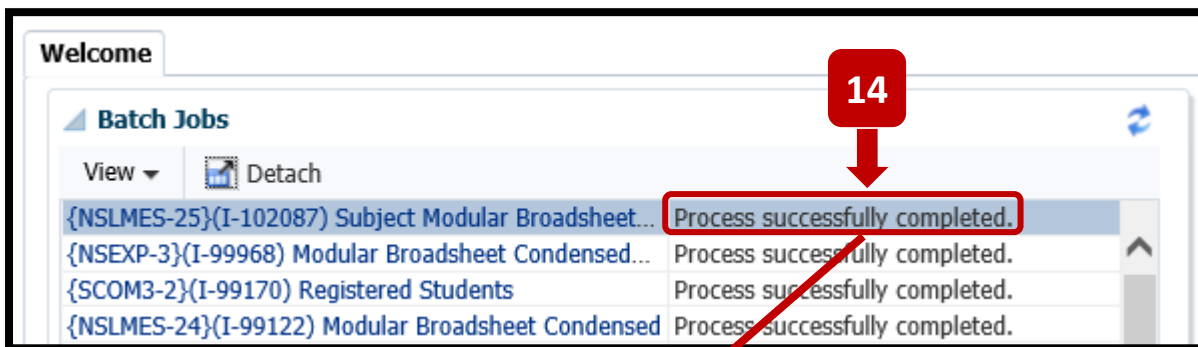
For a **big class**, the Broadsheet may take a **few minutes** to complete.

#### Step 14 – Click on Job Name Link

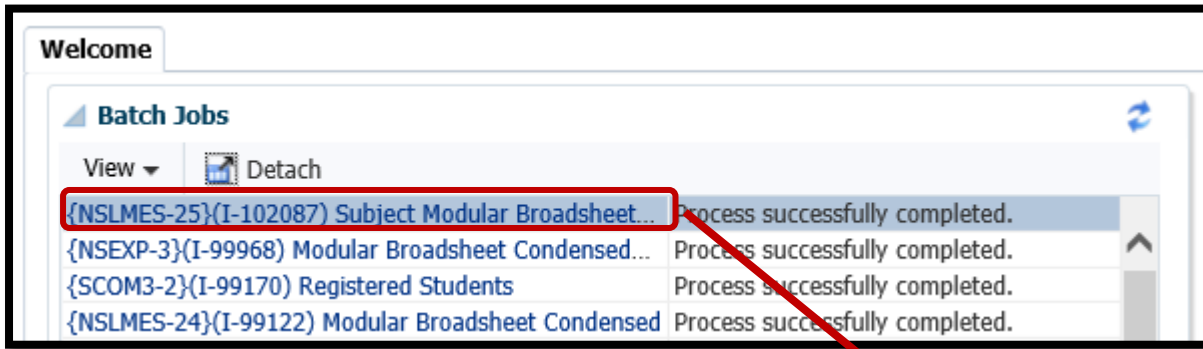
Once the Job Status changes to - **PROCESS SUCCESSFULLY COMPLETED** – the Broadsheet is now ready for viewing.

Click on the Job Name in Blue.

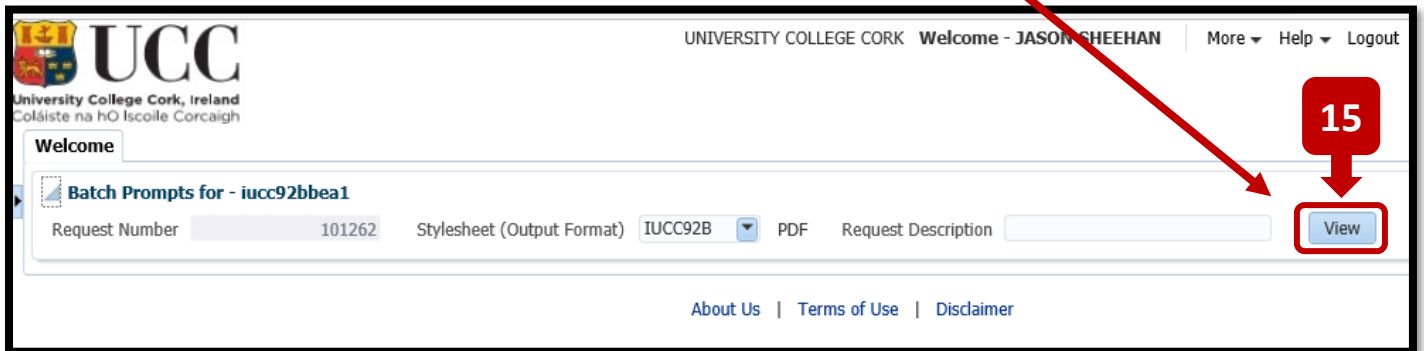
The Job Name is a link to launch the Broadsheet viewing screen.



**Step 15 – Click the VIEW Button.**



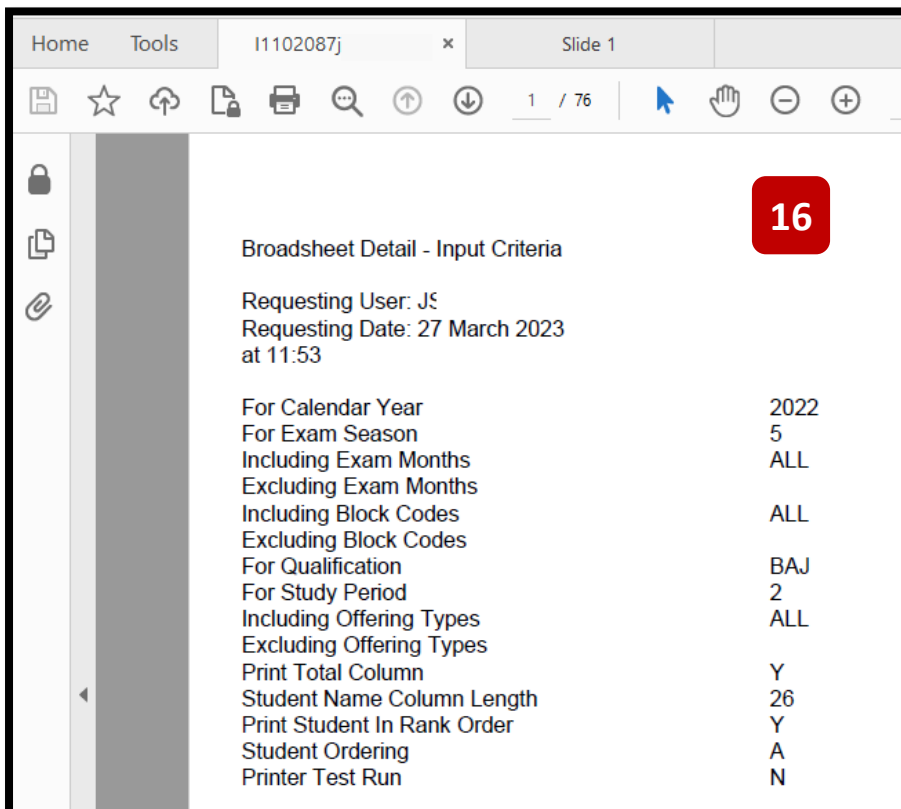
Clicking on the Job Name link will present you with a screen showing a **VIEW** Button. Click the **VIEW** Button to launch the Broadsheet PDF.



**Step 16 – The Broadsheet PDF will be presented to you.**

The Job Number will appear as the PDF File Name.

The values that you input on the **NSLMES-25** screen are presented back to you on the cover page of the Broadsheet.



The screenshot example below shows the Broadsheet for a **Summer Exam Board**.

The Student Marks are presented from **Page 2 onwards**.

BA (Joint Honours) 2 Summer 2022 Status: Final Copy							
Student	Modules						
PASS 60 Credits	GA2001	GA2003	GA2023	GA2025	GA2032	GA2 30C	
	/200	/100	/100	/100	/100	/600	
	PASS	PASS	PASS	PASS	PASS	PASS	
	0	S1	S1	0	S2	0	
	HI2017	HI2031	HI2038	HI2105	HI2108	HI2109	HI2 30C
	/100	/100	/100	/100	/100	/100	/600
	PASS	PASS	PASS	PASS	PASS	PASS	PASS
	S2	0	S2	S1	S2	S1	0
PASS 60 Credits	EN2007	EN2023	EN2046	EN2073	EN2079	EN2 30C	
	/200	/100	/100	/100	/100	/600	
	PASS	PASS	PASS	PASS	PASS	PASS	
	S2	S1	S2	S1	S2	0	
	HI2038	HI2041	HI2051	HI2103	HI2105	HI2109	HI2 30C
	/100	/100	/100	/100	/100	/100	/600
	PASS	PASS	PASS	PASS	PASS	PASS	PASS
	S2	S2	S1	S2	S1	S1	0

Each Student in the class has **2 rows** on the Broadsheet.

**Semester 1 (S1)** Modules are presented on the 1<sup>st</sup> line.

**Semester 2 (S2)** Modules are presented on the 2<sup>nd</sup> line.

## 2.4 – ITS Broadsheets – Autumn Resits – Exam Months & Block Codes to Use

2.4.1 – The Broadsheet input values need to be slightly different for the **Autumn Resit Exams**.

2.4.2 – The Autumn Resits / Repeats are Exam Season / Month = **8**.

Exam Season Number	Description	Explanation
1	Winter	Semester 1 – Normally held in December
3	Spring	Semester 2 – Early Exams for 3 <sup>rd</sup> Years going on Work Placement
5	Summer	Semester 2 – Normally held in April & May
8	Autumn	Autumn Repeats – Normally held in August
9	Autumn	Specifically for Nursing Exams only
11	Winter	Winter Exam Boards only.

2.4.3 – For the Exam Season, enter the value = **8** for Autumn.

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number

Stylesheet (Output Format) IUCC92B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2)

Enter First Exam Month To Include Or [ALL] : (A3)

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Season = 8

Months 1, 5 & 8

2.4.4 – For the Exam Month, enter the value = **1**, then press the **TAB** Key on your Keyboard.

2.4.5 – For the Next Exam Month, ether the value = **5**, then press the **TAB** Key on your Keyboard.

2.4.6 – For the Next Exam Month, ether the value = **8**, then press the **TAB** Key on your Keyboard.

**IMPORTANT**

2.4.7 – The entering of Exam Months **1, 5 & 8** is done in order that the **Semester 1** and **Semester 2** module marks appear as well as the **Autumn resit** marks

2.4.8 – For the BLOCK CODE, enter the value = **R1**, then press the **TAB** Key on your Keyboard.

2.4.9 – For the NEXT BLOCK CODE, enter the value = **RH**, then press the **TAB** Key on your Keyboard

{NSLMES-24} Modular Broadsheet Condensed x

Batch Prompts for - iucc92bbea1

Request Number  Stylesheet (Output Format) IUCC92B

Enter Exam Year : (N4) 2022

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer
- 8. Autumn
- 9. Autumn
- 11. Winter

Please select from the list or type any other Season : (N2) 8

Enter First Exam Month To Include Or [ALL] : (A3) 1

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2) 5

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2) 8

Enter Next Exam Month To Include Or <ENTER> To Continue : (N2)

Group All Exam Month Subjects Together Y/[N] (A1) : (A1) N

Enter First Block Code To Include Or [ALL] : (A2) **R1**

Enter Next Block Code To Include Or <ENTER> To Continue : (A2) **RH**

Enter Next Block Code To Include Or <ENTER> To Continue : (A2)

Enter The Qualification Code : (A6) BFM

Enter The Study Period : (A1) 1

Include Module Codes (A7) or [ALL] : (A7) ALL

**R1 & RH**

## IMPORTANT

2.4.10 – The entering of Block Codes **R1** and **RH** is done because it prevents students who passed in the Summer/Spring from appearing on this broadsheet.

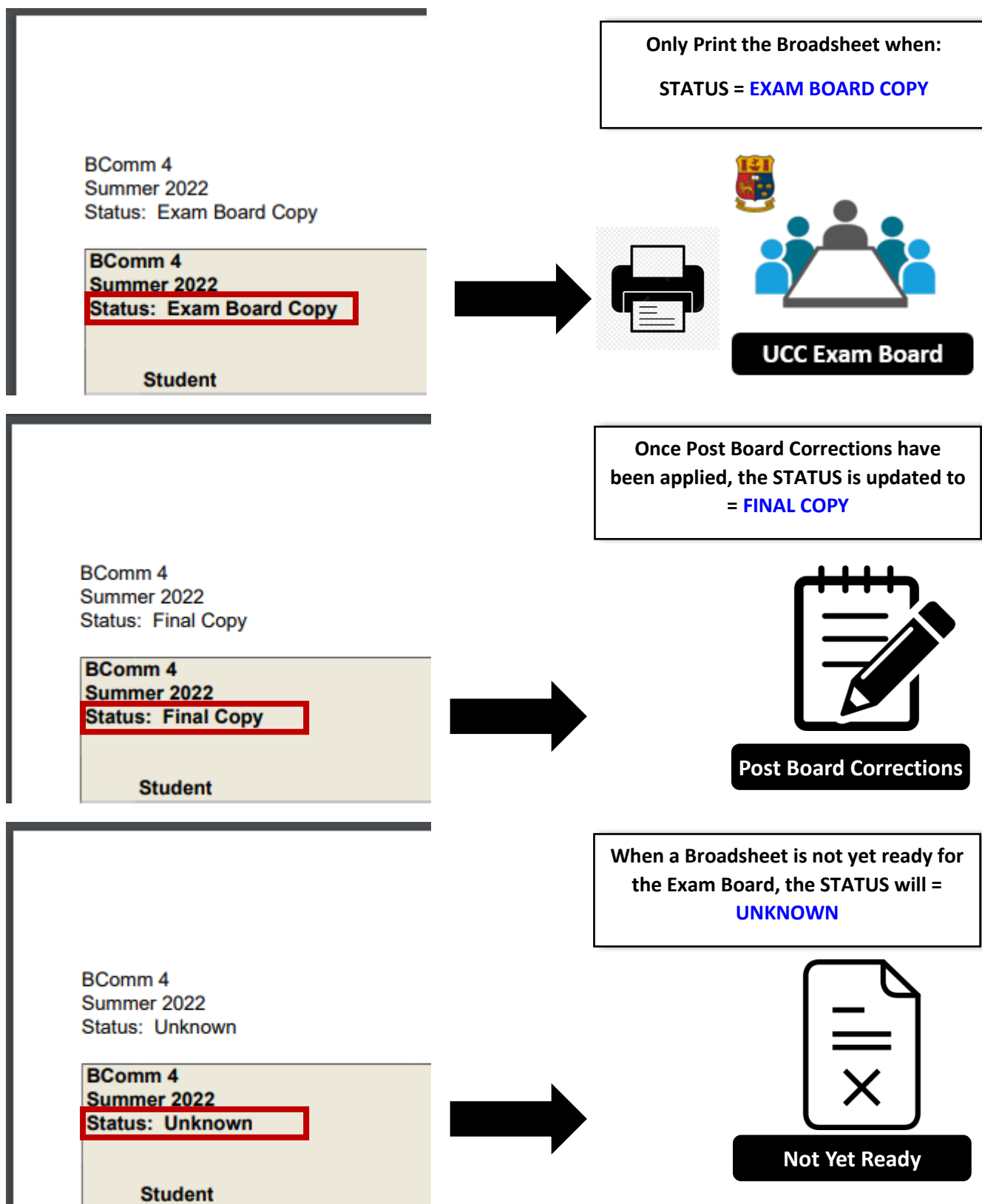
BLOCK_CODE	BLOCK_NAME
R1	RESIT EXAM - AUTUMN
R2	RESIT EXAM - WINTER/SPRING
R3	RESIT EXAM - SPRING
R4	RESIT EXAM - SUMMER
RH	RESIT WITHOUT CAPPING

## 2.5 – ITS Broadsheet Status – Exam Board Copy

2.5.1 - On each Broadsheet, from Page 2 onwards, there is a **STATUS** value in the **Top Left Corner** of the page, which indicates whether the broadsheet is **Incomplete / Unknown** or **Exam Board Copy** or **Final Copy**.

2.5.2 – The **Status** Value is controlled by the **Student Records and Exams Office**.

2.5.3 – Only print the Broadsheet for the Exam Board, once the Status = **EXAM BOARD COPY**.






## 2.6 – Reloading Your Broadsheet Input Values

2.6.1 – If the scenario occurs where you have entered an **incorrect input value** while filling out the Broadsheet details on **NSLMES-24** or **NSLMES-25**, you **DO NOT** have to start from the beginning and enter all the values again.


Broadsheet Detail - Input Criteria	
Requesting User: J:	
Requesting Date: 27 March 2023 at 11:53	
For Calendar Year	2022
For Exam Season	5
Including Exam Months	ALL
Excluding Exam Months	
Including Block Codes	ALL
Excluding Block Codes	
For Qualification	BAJ
For Study Period	2
Including Offering Types	ALL
Excluding Offering Types	
Print Total Column	Y
Student Name Column Length	26
Print Student In Rank Order	Y
Student Ordering	A
Printer Test Run	N




2.6.2 – Both **NSLMES-24** and **NSLMES-25** have a field in the top left hand corner called – **Request Number**.

{NSLMES-24} Modular Broadsheet Condensed x **NSLMES-24**

Batch Prompts for - iucc92bba1

Request Number  

Stylesheet (Output Format) IUCC92B 


Enter Exam Year : (N4)


Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer

{NSLMES-25} Subject Modular Broadsheets (BEA) x **NSLMES-25**

Batch Prompts for - iucc93bba1

Request Number  

Stylesheet (Output Format) IUCC93B 

Enter Exam Year : (N4)

Exam Season List :

- 1. Winter
- 3. Spring
- 5. Summer

2.6.3 – The **Request Number** dropdown list will present the user with a list of **recently run BATCH Jobs** that the user has generated from that screen.

Example:

The **BATCH Job Number** and the **BATCH Job Date** are listed in the dropdown.

The screenshot shows the 'Batch Prompts for - iucc92bbea1' interface. A dropdown menu for 'Request Number' is open, displaying a list of batch jobs. The first job, '101262 20-Mar-2023', is highlighted. The dropdown also includes a search bar and a list of seasons: 8. Autumn, 9. Autumn, and 11. Winter. Below the dropdown, there are input fields for 'Please select from the list or type any other Season : (N2)' and 'Enter First Exam Month To Include Or [ALL] : (A3) ALL'.

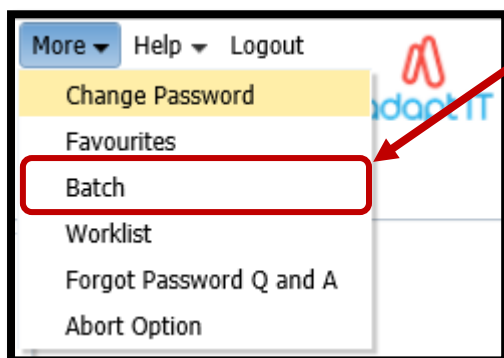
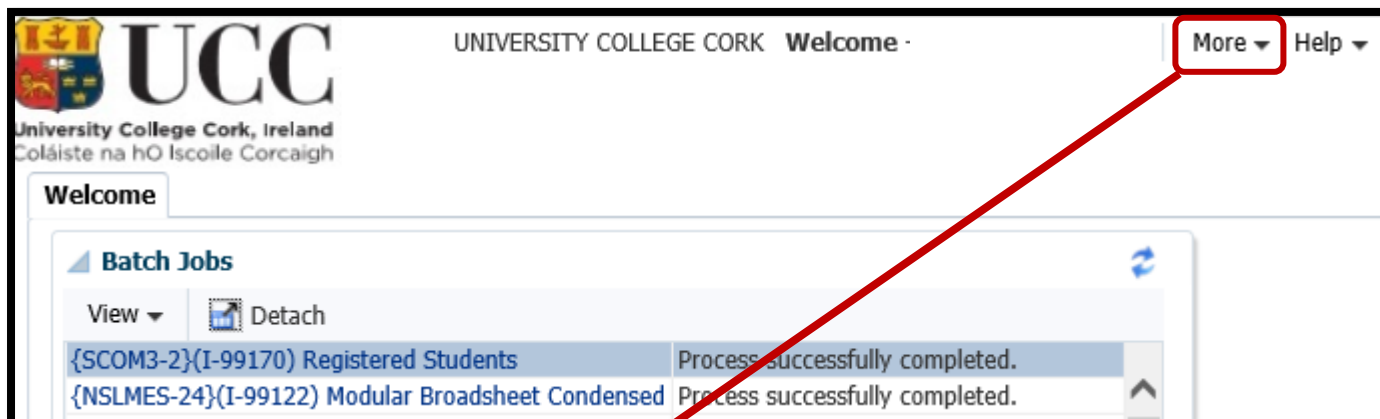
2.6.4 – Select the BATCH Job that you want to reload. In the below example, **BATCH Job #101262** has been selected from the list. Upon selection of the BATCH Request Job Number, the **Input fields on screen are repopulated** with the values used for that BATCH Job.

The screenshot shows the 'Batch Prompts for - iucc92bbea1' interface with the 'Request Number' dropdown set to '101262'. The input fields are populated with values from the selected batch job: 'Enter Exam Year : (N4)' is '2022', 'Exam Season List' is '5', 'Please select from the list or type any other Season : (N2)' is '5', 'Enter First Exam Month To Include Or [ALL] : (A3)' is 'ALL', 'Enter First Exam Month To Exclude Or <ENTER> To Continue : (N2)' is empty, 'Group All Exam Month Subjects Together Y/[N] (A1) : (A1)' is 'N', 'Enter First Block Code To Include Or [ALL] : (A2)' is 'ALL', 'Enter First Block Code To Exclude Or <ENTER> To Continue : (A2)' is empty, 'Enter The Qualification Code : (A6)' is 'BFM', and 'Enter The Study Period : (A1)' is '1'.

The Input Values from the previous Batch Job can be edited, and the Broadsheet generated again, rather than having to input data into all the input fields again.

## 2.7 – Regenerating Recently Run Broadsheets

2.7.1 – If you need to re-generate a recently run Broadsheet, there is a screen called **BATCH**, which lists out your recently run Broadsheets.



2.7.2 – The most recently run BATCH Jobs will be presented in a table.

The screenshot shows the 'Batch Request' screen. At the top, it says 'Batch Request' and has a 'View' dropdown and a 'Detach' button. Below this is a table of batch requests:

Batch Request Number	Menu	Menu Option	Date Started	Date Finished	Immediate/Deferred	Queue
102197	NSLMES	24	27-Mar-2023 17:44:14	27-Mar-2023 17:44:46	I	I1
102196	NSLMES	24	27-Mar-2023 17:42:34		I	I1
102087	NSLMES	25	27-Mar-2023 11:53:34	27-Mar-2023 11:55:16	I	I1

Below the table is a 'Print/View/Cancel Request' section for a specific job:

Batch Request Number: 102197  
Immediate/Deferred: I - Immediate  
Queue: I1  
Result: 0 - Successful

Menu Option: NSLMES-24  
Requested: 27-Mar-2023 17:44:14  
Menu: {NSLMES-24} Modular Broadsheet  
Date Started: 27-Mar-2023 17:44:14  
Description: Condensed  
Date Finished: 27-Mar-2023 17:44:46  
Request  
Cancelled Date

A 'Print/View' button is visible next to the 'Requested' field.

**2.7.3** – When you select a record from the table, the **BATCH REQUEST ANSWERS** Tab will present you with the Input Values that you used for that specific Broadsheet Batch Job.

**2.7.4** – Once you are happy that you have located the correct Batch Job, you can re-generate the Broadsheet PDF file by clicking on the **PRINT/VIEW** button.

The screenshot displays a web application interface for managing batch requests. At the top, a table lists batch requests with columns: Batch Request Number, Menu, Menu Option, Date Started, Date Finished, Immediate/Deferred, and Queue. The row for Batch Request Number 102087 is highlighted in blue and circled in red, with a red box labeled '1' next to it. Below this table is a section titled 'Print/View/Cancel Request' which provides details for the selected batch request (102087), including its status (I - Immediate), queue (I1), and user code (JSHEEHAN). A 'Print/View' button is highlighted in red with a red box labeled '3'. Below this is the 'Request Detail' section, which has a 'Batch Request Answers' tab selected. This tab displays a table of prompts and their corresponding answers, with a red box labeled '2' around the entire table. A red arrow points from the highlighted row in the top table to the 'Batch Request Answers' table.

Batch Request Number	Menu	Menu Option	Date Started	Date Finished	Immediate/Deferred	Queue
102197	NSLMES	24	27-Mar-2023 17:44:14	27-Mar-2023 17:44:46	I	I1
102196	NSLMES	24	27-Mar-2023 17:42:34		I	I1
102087	NSLMES	25	27-Mar-2023 11:53:34	27-Mar-2023 11:55:16	I	I1

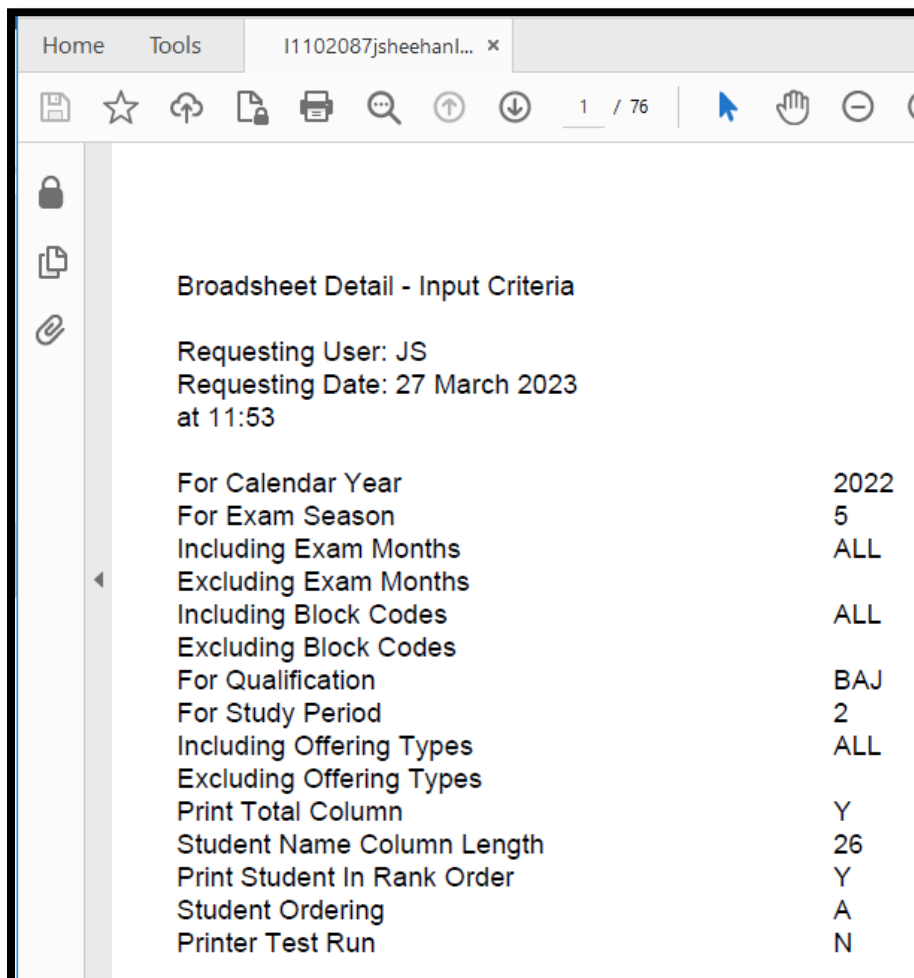
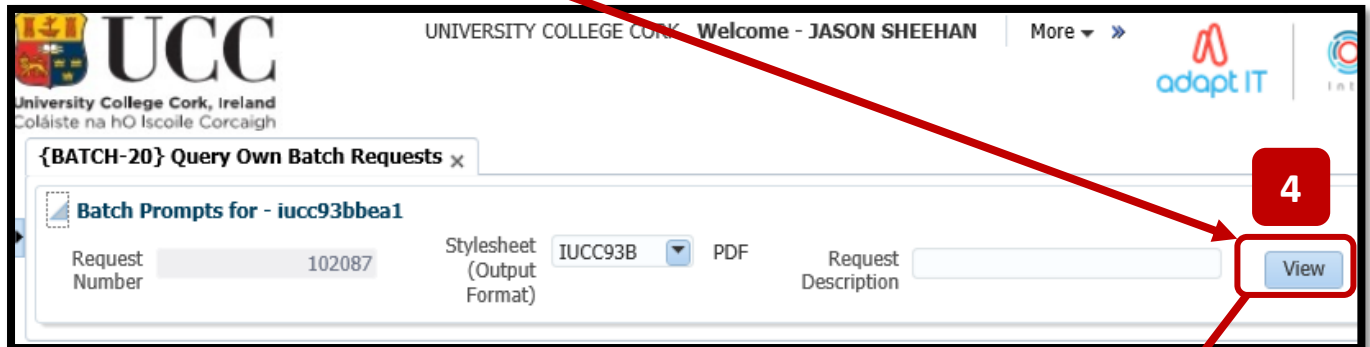
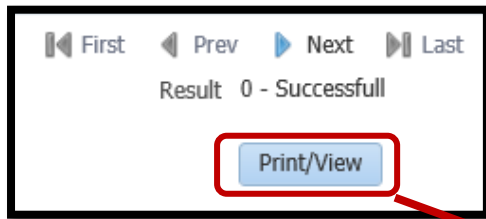
  

Batch Request Number	102087	Immediate/Deferred	I - Immediate	Result	0 - Successfull
Menu Option	NSLMES-25	Queue	I1	Print/View	
Description	{NSLMES-25} Subject Modular Broadsheets (BEA)	Requested	27-Mar-2023 11:53:34		
Request Description		Date Started	27-Mar-2023 11:53:34		
Depend on		Date Finished	27-Mar-2023 11:55:16		
User Code	JSHEEHAN	Cancelled Date			

Seq	Prompt Number	Prompt Text	Report Variable	Prompt Answer
1	10	Enter Exam Year :	x_cyr	2022
9	90	Please select from the list or type any other Season :	x_month	5
10	100	Enter First Exam Month To Include Or [ALL] :	x_i_exm10	ALL
11	150	Enter First Exam Month To Exclude Or <ENTER> To Continue :	x_e_exm10	
12	200	Enter First Block Code To Include Or [ALL] :	x_i_bc0	ALL
13	275	Enter First Block Code To Exclude Or <ENTER> To Continue :	x_e_bc0	
14	300	Enter The Qualification Code :	x_qual	BAJ
15	310	Enter The Study Period :	x_perstudy	2
16	320	Enter First Offering Type To Include Or [ALL] :	x_i_ot0	ALL
17	420	Enter First Offering Type To Exclude Or <ENTER> To Continue :	x_e_ot0	
18	520	Print Total column : [Y]es / (N)o :	x_totl1	Y
19	560	Enter Student Name Column Length [26]	x_biolen	26
20	620	Print Student In Rank Order (Y)es/[N]o :	x_rank	Y
21	630	Order Students [A]lphabetically or (N)umerically :	x_sorder	A
22	650	Is This a Printer Test Run (Y)es / [N]o :	x_prttst	N

2.7.5 – Clicking the **PRINT/VIEW** button will load the screen with the BATCH Job Number and a **VIEW** button that launches the PDF.



**NOTE** – There is an **approximate 2 week time window** where a previously generated ITS Broadsheet is available for re-generation.

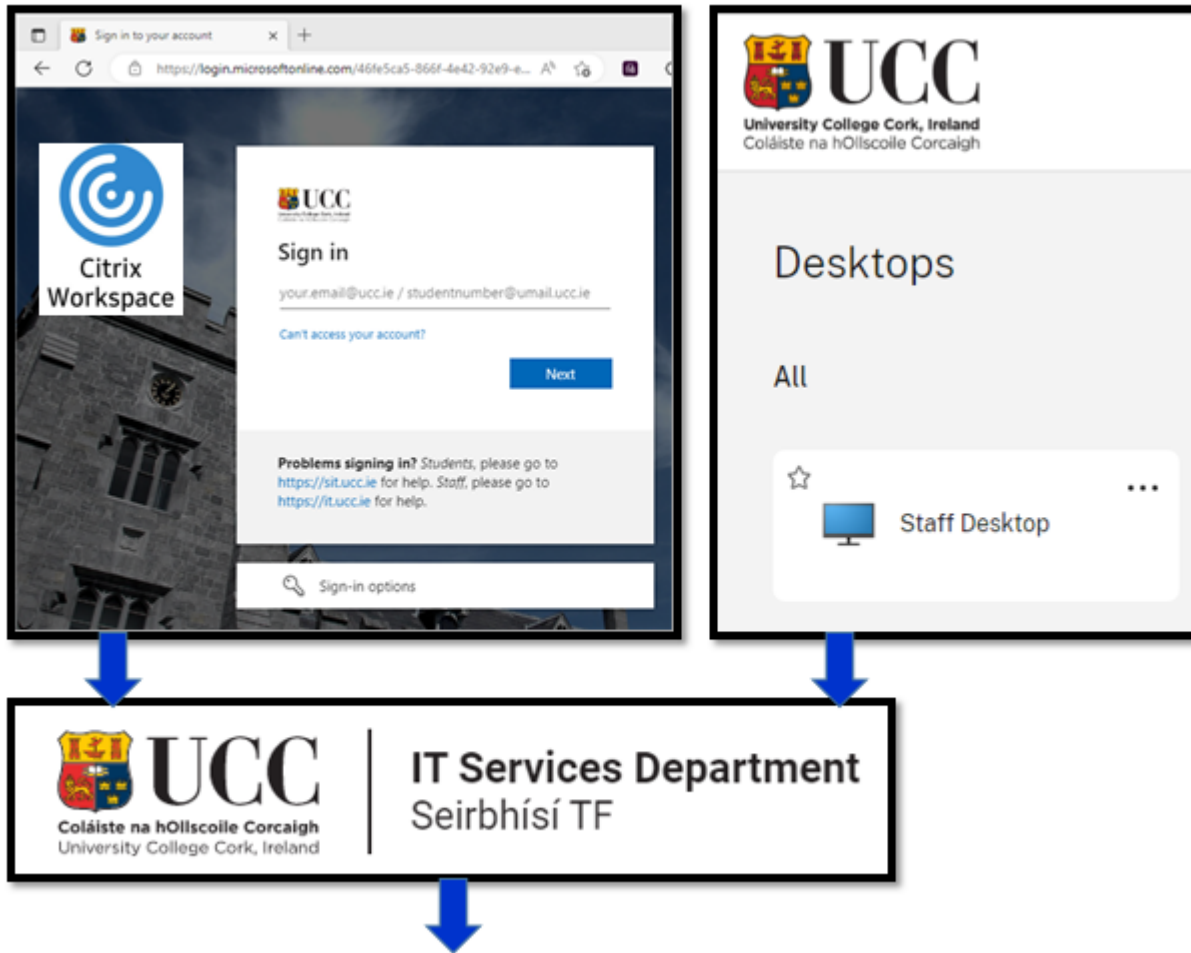
After approximately 2 weeks, all older PDF documents are **deleted from the ITS Server**, so as to avoid a build-up and storage of large sized PDF documents.

If your PDF does not show for you, you will need to run NSLMES-24 or NSLMES-25 again.

### 3.1 – ITS Support

#### Item 1 of 2 - Virtual App Support (aka – Citrix):

If you are having trouble accessing the **Virtual App** and successfully launching the **Staff Desktop**, you raise this with the **IT Services Helpdesk Team**:



<https://www.ucc.ie/en/it/services/helpdesk>

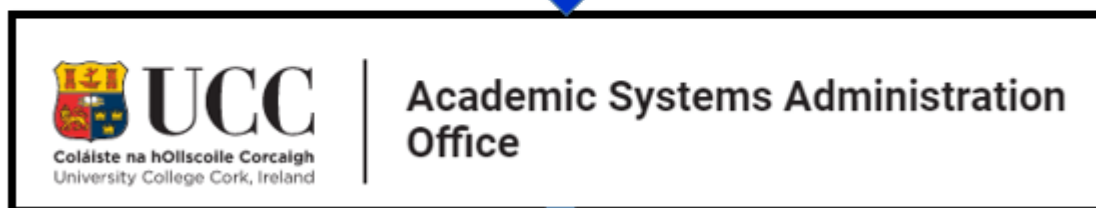
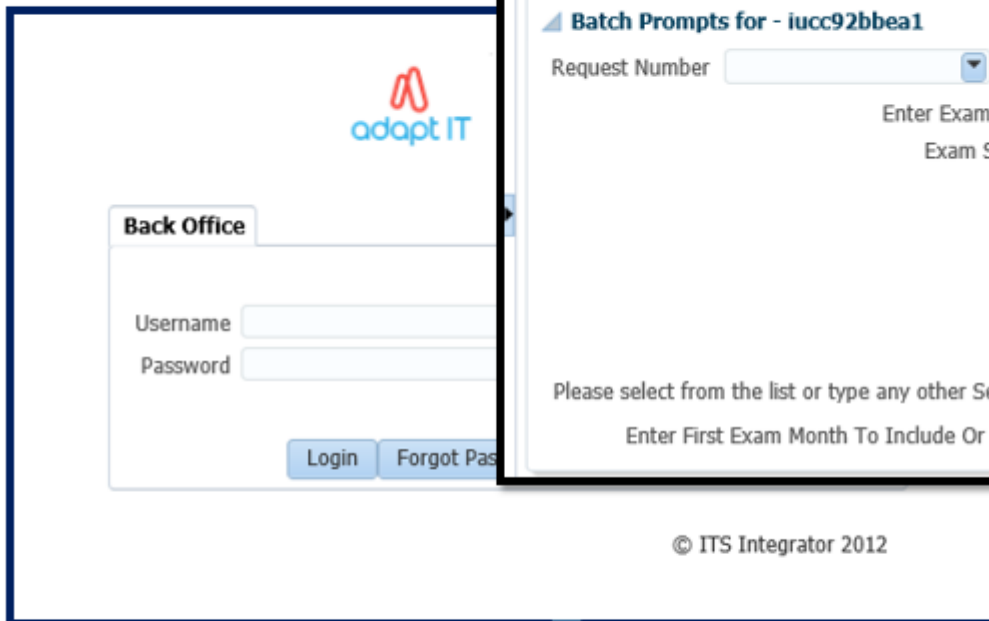
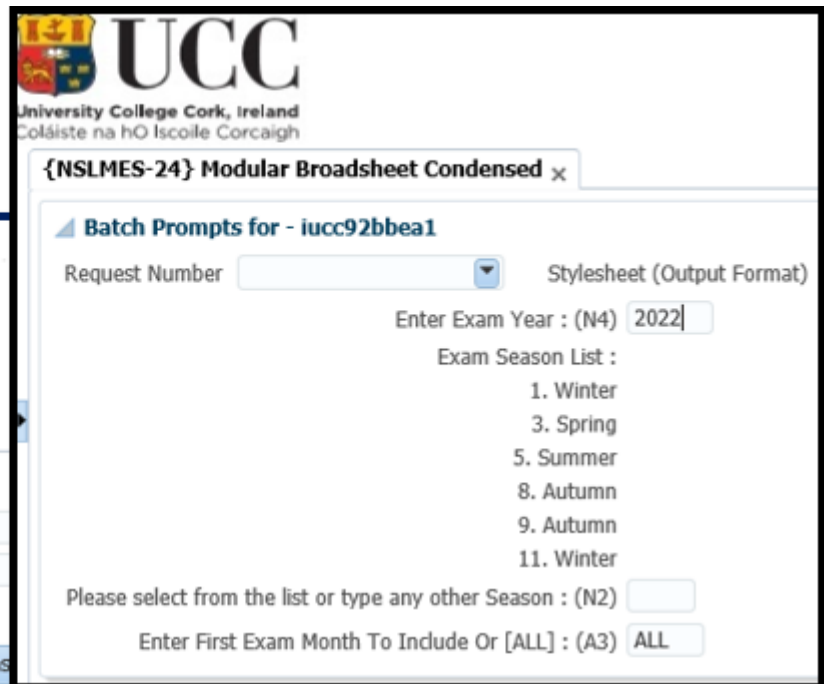
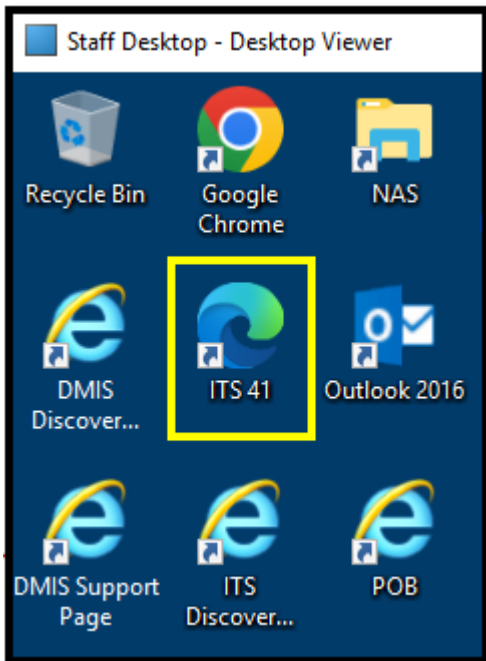
OR email:

[helpdesk@ucc.ie](mailto:helpdesk@ucc.ie)

## Item 2 of 2 – ITS Login & Broadsheet Support:

Once you have successfully logged into the Virtual App – Staff Desktop, and can get to the **ITS 41 shortcut icon**, then support switches to the **Systems Administration Team**.

Support requests are raised through a Request Ticketing System called – **IVANTI**.



<https://ucc-amc.ivanticloud.com/Modules/SelfService/>

## Appendix A – Qualification Codes – Academic Year 2023

#	ACADEMIC_YEAR	QUAL_CODE	QUAL_NAME
1	2023	ACEO	Adult Education Occasional
2	2023	BFAGR	Agricultural Science
3	2023	BA	BA
4	2023	BAAY	BA (Anthropology)
5	2023	BAAYI	BA (Anthropology) International
6	2023	BAP	BA (Applied Psychology)
7	2023	BAMUIJ	BA (Arts Music - International) Joint
8	2023	BAMUIM	BA (Arts Music - International) Major
9	2023	BAMUIS	BA (Arts Music - International) Single
10	2023	BAMUSJ	BA (Arts Music - Joint Honours)
11	2023	BAMUSM	BA (Arts Music - Major)
12	2023	BAMUSS	BA (Arts Music - Single Honours)
13	2023	BAMUS	BA (Arts Music)
14	2023	BABFEO	BA (Bus & Financial Econ) - Non Degree
15	2023	BABFE	BA (Business and Financial Economics)
16	2023	BACRM	BA (Criminology)
17	2023	BACRMI	BA (Criminology) International
18	2023	BADH	BA (Digital Humanities & Info Tech)
19	2023	BADHI	BA (Digital Humanities) International
20	2023	BADHW	BA (Digital Humanities) Work Experience
21	2023	BAEYC	BA (Early Years and Childhood Studies)
22	2023	BAEYCS	BA (Early Years and Childhood Studies)
23	2023	BAECN	BA (Economics)
24	2023	BAECNI	BA (Economics) International
25	2023	BAEN	BA (English)
26	2023	BAENI	BA (English) International
27	2023	BAFX	BA (Film and Screen Media)
28	2023	BAFXI	BA (Film and Screen Media) International
29	2023	BAGASI	BA (Geog & Arch Sc) - International
30	2023	BAGAS	BA (Geographical & Archaeological Sc)
31	2023	BAINT	BA (International)
32	2023	BAINTJ	BA (International) Joint Honours
33	2023	BAINTM	BA (International) Major Honours
34	2023	BAINTS	BA (International) Single Honours
35	2023	BAJ	BA (Joint Honours)
36	2023	BAM	BA (Major)
37	2023	BAO	BA (Non Degree)
38	2023	BAPCW	BA (Psych & Computing) Work Experience
39	2023	BAPC	BA (Psychology and Computing)
40	2023	BAS	BA (Single Honours)
41	2023	BATPIS	BA (Theatre & Perform Prac - Int) Single
42	2023	BATPS	BA (Theatre & Perform Pract) - Single
43	2023	BATPI	BA (Theatre & Performative Prac - Intl)
44	2023	BATP	BA (Theatre & Performative Practices)
45	2023	BAWL	BA (World Languages)
46	2023	BCL	BCL
47	2023	BCLC	BCL (Clinical)
48	2023	BCLI	BCL (International)
49	2023	BCLB	BCL (Law and Business)
50	2023	BCLF	BCL (Law and French)
51	2023	BCLGA	BCL (Law and Irish)
52	2023	BCLO	BCL (Non Degree)
53	2023	BCLP	BCL (Pathways)



54	2023	BCOM	BComm
55	2023	BCOMIR	BComm (International) and Irish
56	2023	BCOMCH	BComm (International) with Chinese Stds.
57	2023	BCOMFR	BComm (International) with French
58	2023	BCOMGE	BComm (International) with German
59	2023	BCOMHS	BComm (International) with Hispanic St
60	2023	BCOMIT	BComm (International) with Italian
61	2023	BCOMO	BComm (Non Degree)
62	2023	BDS	BDS
63	2023	BDSG	BDS (Graduate Entry)
64	2023	BECSE	BE (Civil, Struct & Environ Engineering)
65	2023	BEEL	BE (Electrical & Electronic Engineering)
66	2023	BENRG	BE (Energy Engineering)
67	2023	BEG	BE (Engineering)
68	2023	CEMBP	BE (ME Pathway (Civil))
69	2023	EEMBP	BE (ME Pathway (Electrical))
70	2023	NEMBP	BE (ME Pathway (Energy))
71	2023	PEMBP	BE (ME Pathway (Process))
72	2023	BEO	BE (Non Degree)
73	2023	BEP	BE (Process and Chemical Engineering)
74	2023	BEDGA	BEEd (Gaeilge)
75	2023	BEDSSO	BEEd Sports Studies & PE (Non Degree)
76	2023	BEDSS	BEEd Sports Studies & Physical Education
77	2023	BSCAC	BSc (Accounting)
78	2023	BSCAT	BSc (Architecture)
79	2023	BSCATO	BSc (Architecture) Non-Degree
80	2023	BSCPYA	BSc (Astrophysics)
81	2023	BSCREB	BSc (BEES) - Ecology & Env Biology
82	2023	BSCRBL	BSc (BEES) Applied Plant Biology
83	2023	BSCRER	BSc (BEES) Earth Sc
84	2023	BSCRES	BSc (BEES) Environmental Sc
85	2023	BSCRGG	BSc (BEES) Geography
86	2023	BSCRGL	BSc (BEES) Geology
87	2023	BSCRGS	BSc (BEES) Int Field Geosciences
88	2023	BSCRZY	BSc (BEES) Zoology
89	2023	BSCBC	BSc (Biochemistry)
90	2023	BSCB	BSc (Biological Sciences)
91	2023	BSCBF	BSc (Biological and Chemical Sciences)
92	2023	BSCR	BSc (Biological, Earth & Env Sciences)
93	2023	BSCBS	BSc (Biomedical Sciences) Joint UCC/MTU
94	2023	BSCBT	BSc (Biotechnology)
95	2023	BSCI	BSc (Business Information Systems)
96	2023	BSCCPC	BSc (Chem. of Pharm. Cpds.)
97	2023	BSCCPY	BSc (Chemical Physics)
98	2023	BSCCM	BSc (Chemical Sciences)
99	2023	BSCCFS	BSc (Chemistry with Forensic Science)
100	2023	BSCCH	BSc (Chemistry)
101	2023	BSCSE	BSc (Comp Sc) Single Hons (Software Ent)
102	2023	BSCSF	BSc (Computer Science)
103	2023	BSCS	BSc (Computer Science) Single Honours
104	2023	BSCCS	BSc (Computer Studies)
105	2023	BSCDSA	BSc (Data Science and Analytics)
106	2023	BSCESM	BSc (Env Sc with Env Mgt)
107	2023	BSCF	BSc (Finance)
108	2023	BSCFO	BSc (Finance) - Non Degree
109	2023	BFM	BSc (Food Marketing & Entrepreneurship)
110	2023	BFDST	BSc (Food Science and Technology)
111	2023	BFDST	BSc (Food Science and Technology)

112	2023	BFS	BSc (Food Science)
113	2023	BSCGN	BSc (Genetics)
114	2023	BSCIPY	BSc (Industrial Physics)
115	2023	BSCIBL	BSc (Int Business with Languages)
116	2023	BDFDP	BSc (Int Development & Food Policy)
117	2023	BSCIDT	BSc (International Development)
118	2023	BSCMFM	BSc (Math Sc) Financial Mathematics
119	2023	BSCMJH	BSc (Mathematical Sc) Joint Hons
120	2023	BSCMSH	BSc (Mathematical Sc) Single Hons
121	2023	BSCMS	BSc (Mathematical Sciences)
122	2023	BSCMHS	BSc (Medical and Health Sciences)
123	2023	BSCMB	BSc (Microbiology)
124	2023	BSCMWF	BSc (Midwifery)
125	2023	BSCAN	BSc (Neuroscience)
126	2023	BSCO	BSc (Non Degree)
127	2023	BSCNU	BSc (Nursing Studies)
128	2023	BSCN	BSc (Nursing Studies)
129	2023	BFNS	BSc (Nutritional Sciences)
130	2023	BSCOT	BSc (Occupational Therapy)
131	2023	BSCPMS	BSc (Paramedic Studies)
132	2023	BSCPST	BSc (Paramedic Studies)
133	2023	BSCPJ	BSc (Phys & Math Sci) - Joint Honours
134	2023	BSCPY	BSc (Physics and Astrophysics)
135	2023	BSCP	BSc (Physics) Single Honours
136	2023	BSCPL	BSc (Physiology)
137	2023	BSCPHS	BSc (Public Health Sciences)
138	2023	BSCRAS	BSc (Risk & Actuarial Studies)
139	2023	BSCSED	BSc (Science Education)
140	2023	BSCSDD	BSc (Science Education) - Direct Entry
141	2023	BSCSLT	BSc (Speech and Language Therapy)
142	2023	BFMO	BSc Food Entrepreneurship (Non Degree)
143	2023	BSCGOV	BSc Government
144	2023	BSCGPS	BSc Government and Political Science
145	2023	BHSCG	BSc Health Stud (Children's & General)
146	2023	BNCGN	BSc Nursing (Children's & General)
147	2023	BNG	BSc Nursing (General)
148	2023	BNID	BSc Nursing (Intellectual Disability)
149	2023	BNMHL	BSc Nursing (Mental Health)
150	2023	BYCW	BSocSc (Youth and Community Work)
151	2023	UPDA	CACSSS, Professional Development
152	2023	CCPDTP	Cert in CPD Trauma-informed Pract & Educ
153	2023	CCPDG	Cert in Cont Prof Dev Climate Crisis
154	2023	CCPDCI	Cert in Cont Prof Dev Cont Improvement
155	2023	CCPDDE	Cert in Cont Prof Dev Digital Education
156	2023	CCPDPL	Cert in Cont Prof Dev Prior Learning
157	2023	CCPDPG	Cert in Cont Prof Dev Problem Gambling
158	2023	CCPDPM	Cert in Cont Prof Dev Proj Management
159	2023	CCPDTC	Cert in Cont Prof Dev Trauma Care
160	2023	CCPDVS	Cert in Cont Prof Dev Validation Sc
161	2023	CCPDBR	Cert in Cont Prof Dev Wkplace Resilience
162	2023	CCPDAD	Cert in Cont Prof Dev in Advocacy
163	2023	CCPDNS	Cert in Cont Prof Dev in Neurodiversity
164	2023	CCPDTF	Cert in Cont Prof Dev in Trauma Workers
165	2023	CDIP	Cert in Disability-Inclusive Practice
166	2023	CELTA	Cert in English Language Teaching to Ad.
167	2023	CEVSC	Cert in Env, Sustainability & Climate
168	2023	CIC	Cert in Interpersonal Communication
169	2023	CMHC	Cert in Mental Health in the Community

170	2023	CPSSF	Cert in Practice Support & Soc Farming
171	2023	CPCE	Cert in Process & Chemical Engineering
172	2023	CSHWW	Cert in Safety, Health & Welfare
173	2023	CNMP	Cert. in Nursing (Nurse/Midwife Prescr.)
174	2023	CA	Certificate in Arts
175	2023	CLAN	Certificate in Languages
176	2023	CMP	Certificate in Management Practice
177	2023	COPD	Certificate in Operator Development
178	2023	CPM	Certificate in Procurement Management
179	2023	CSCTZ	Certificate in Social Citizenship
180	2023	CSIR	Certificate in Spoken Irish
181	2023	CPDN	Continuing Professional Development
182	2023	CPDM	Continuing Professional Development
183	2023	BDSO	Dental (Non Degree)
184	2023	DPCE	Dip Process and Chemical Engineering
185	2023	DBFE	Dip in Business & Financial Economics
186	2023	DEVSC	Dip in Env, Sustainability & Climate
187	2023	DLDP	Dip in Learning and Development Practice
188	2023	DMSOMC	Dip in Military Special Ops Medical Care
189	2023	DPCB	Dip in Psychology of Criminal Behaviour
190	2023	DSPHS	Dip in Social & Psychological Health St
191	2023	DDH	Diploma Dental Hygiene
192	2023	DDN	Diploma Dental Nursing
193	2023	DASOC	Diploma in Arts and Social Sciences
194	2023	DAUS	Diploma in Autism Studies
195	2023	DCLAW	Diploma in Common Law
196	2023	DCLAWE	Diploma in Common Law (European)
197	2023	DCD	Diploma in Corporate Direction
198	2023	DDS	Diploma in Disability Studies
199	2023	DAH	Diploma in European Art History
200	2023	DFMM	Diploma in Food Manufacturing Management
201	2023	DFSCT	Diploma in Food Science and Technology
202	2023	DFS	Diploma in Food Studies
203	2023	DGNL	Diploma in Genealogy
204	2023	DMP	Diploma in Management Practice
205	2023	DSSD	Diploma in Social Studies
206	2023	DSFP	Diploma in Speciality Food Production
207	2023	DSMAS	Diploma in Substance Misuse & Addiction
208	2023	DSCM	Diploma in Supply Chain Management
209	2023	DYCW	Diploma in Youth and Community Work
210	2023	DCLIND	Doctor of Clinical Dentistry
211	2023	DCLINP	Doctor of Clinical Psychology
212	2023	DOCNP	Doctor of Nursing
213	2023	DSOCSC	Doctor of Social Science
214	2023	VSEUM	Erasmus Mundus
215	2023	VSEUF	European Masters in Food Studies
216	2023	EBCL	Evening Law
217	2023	FLXA	Flexi Options
218	2023	FLXB	Flexi Options
219	2023	FLXS	Flexi Options
220	2023	HDPSY	H Dip Psychology
221	2023	HSENT	H Dip in Sustainability in Enterprise
222	2023	HDHRM	HDip Human Resource Management
223	2023	HDLTVT	HDip Leadership Development
224	2023	HDLDEV	HDip Leadership Development (PharmaChem)
225	2023	HDDMB	HDip in Design & Manufacture of BioPharm
226	2023	HDLGS	HDip in Languages & Global Software
227	2023	HDSHWW	HDip in Safety, Health & Welfare at Work

228	2023	HDSPT	Higher Diploma in Spanish for Teaching
229	2023	HDACT	Higher Dip Applied Computing Technology
230	2023	HDCCPY	Higher Dip Coaching/Coaching Psychology
231	2023	HDARG	Higher Dip in Arts - Study of Religions
232	2023	HDAAR	Higher Diploma in Arts - Archaeology
233	2023	HDAEN	Higher Diploma in Arts - English
234	2023	HDAFL	Higher Diploma in Arts - Folklore
235	2023	HDAFR	Higher Diploma in Arts - French
236	2023	HDAGG	Higher Diploma in Arts - Geography
237	2023	HDAGE	Higher Diploma in Arts - German
238	2023	HDAH	Higher Diploma in Arts - History
239	2023	HDAHA	Higher Diploma in Arts - History of Art
240	2023	HDAIT	Higher Diploma in Arts - Italian
241	2023	HDAGA	Higher Diploma in Arts - Modern Irish
242	2023	HDAM	Higher Diploma in Arts - Music
243	2023	HDAP	Higher Diploma in Arts - Philosophy
244	2023	HDAPO	Higher Diploma in Arts - Politics
245	2023	HDAHS	Higher Diploma in Arts - Spanish
246	2023	HDFIDS	Higher Diploma in Facilitating Inclusion
247	2023	HDMWF	Higher Diploma in Midwifery
248	2023	HDRM	Higher Diploma in Relationship Mentoring
249	2023	HDSOCP	Higher Diploma in Social Policy
250	2023	IELP	Intensive English Language Programme
251	2023	VSUS	JYA Visiting Students
252	2023	LLB	LLB
253	2023	LLM	LLM
254	2023	LLMBL	LLM (Business Law)
255	2023	LLMCRF	LLM (Children's Rights and Family Law)
256	2023	LLMENR	LLM (Environment & Natural Resource Law)
257	2023	LLMIHR	LLM (Int Human Rights Law & Pub Policy)
258	2023	LLMIPE	LLM (Intellectual Property and e-Law)
259	2023	LLMMM	LLM (Marine and Maritime Law)
260	2023	LLMO	LLM (Non Degree)
261	2023	VSUSL	Literatures in Ireland
262	2023	MEDM	M Ed (Modular)
263	2023	MEDMOD	M Ed (Modular)
264	2023	MENC	M Eng Sc (Civil)
265	2023	MENE	M Eng Sc (Elec.)
266	2023	MENEE	M Eng Sc (Elect & Electronic Eng)
267	2023	MENMEC	M Eng Sc (Mechanical Engineering - MPAS)
268	2023	MENPBE	M Eng Sc (Pharmaceutical & Biopharm Eng)
269	2023	MPHL	M Phil
270	2023	MSOCSP	M Soc Science (Social Policy)
271	2023	MSWK	M Soc Work
272	2023	MAANT	MA (Anthropology)
273	2023	MAAPL	MA (Applied Linguistics)
274	2023	MAAP	MA (Applied Psychology)
275	2023	MAAMCP	MA (Arts Mgt and Creative Producing)
276	2023	MAAS	MA (Asian Studies)
277	2023	MABIC	MA (Beginnings of Irish Christianity)
278	2023	MACCIV	MA (Celtic Civilisation)
279	2023	MACWE	MA (Creative Writing) (English)
280	2023	MACRIM	MA (Criminology)
281	2023	MADAH	MA (Digital Arts and Humanities)
282	2023	MADC	MA (Digital Cultures)
283	2023	MADCEB	MA (Digital Cultures)
284	2023	MAEMI	MA (Early and Medieval Irish)
285	2023	MAEMUS	MA (Ethnomusicology)

286	2023	MAESP	MA (Experimental Sound Practice)
287	2023	MAFX	MA (Film and Screen Media)
288	2023	MAGL	MA (Gaelic Literature)
289	2023	MAGCL	MA (Global Cultures and Languages)
290	2023	MAHI	MA (History)
291	2023	MAINTR	MA (International Relations)
292	2023	MAILEL	MA (Irish Language and European Law)
293	2023	MAIMF	MA (Irish Mythology and Folklore)
294	2023	MAIRV	MA (Irish Revolution)
295	2023	MALHI	MA (Local History)
296	2023	MACTI	MA (Med History: Culture, Text, Image)
297	2023	MAMEHI	MA (Medieval History)
298	2023	MAGA	MA (Modern Irish)
299	2023	MAPHI	MA (Philosophy)
300	2023	MARS	MA (Roman Studies)
301	2023	MASSG	MA (Sociology of Sustainability)
302	2023	MASC	MA (Sociology)
303	2023	MASST	MA (Strategic Studies)
304	2023	MATLHE	MA (Teaching & Learning in Higher Educ)
305	2023	MATCH	MA (Teaching Chinese)
306	2023	MATPP	MA (Theatre and Performative Practices)
307	2023	MATS	MA (Translation Studies)
308	2023	MAWST	MA (Women's Studies)
309	2023	MAWOB	MA (Work and Organisational Behaviour)
310	2023	MAWOP	MA (Work and Organisational Psychology)
311	2023	MAEWF	MA English (Irish Writing and Film)
312	2023	MAEML	MA English (Modernities - Literature)
313	2023	MAETC	MA English (Texts & Contexts)
314	2023	MAHLST	MA Health and Society
315	2023	MAMCAH	MA Modern and Contemporary Art History
316	2023	MAMUSE	MA Museum Studies
317	2023	MAAPMH	MA in Applied Psych (Mental Health)
318	2023	MAAPPP	MA in Applied Psych (Positive Coaching)
319	2023	MAMCLH	MA in Music & Cultural History
320	2023	IMBSBP	MBS (Business Practice)
321	2023	MCHSC	MCh (Surgical Science)
322	2023	MD	MD
323	2023	MDS	MDS
324	2023	MECSE	ME (Civil, Structural & Env Engineering)
325	2023	MEEL	ME (Electrical & Electronic Engineering)
326	2023	MEPE	ME (Process and Chemical Engineering)
327	2023	MENNE	MEngSc (Energy Engineering)
328	2023	MENPR	MEngSc (Process & Chemical Engineering)
329	2023	MENSE	MEngSc (Sustainable Energy)
330	2023	MMEDSE	MMedSc (Sports and Exercise Medicine)
331	2023	MPLPSD	MPlan (Planning and Sustainable Dev)
332	2023	MSC	MSc
333	2023	MSCANM	MSc (Advanced Pract) (Nursing/Midwifery)
334	2023	MSCCMP	MSc (Anal of Pharmaceutical Compounds)
335	2023	MSCACM	MSc (Analytical Chemistry)
336	2023	MSCAGS	MSc (Applied Environmental Geoscience)
337	2023	MSCAU	MSc (Audiology)
338	2023	MSCBPP	MSc (Bio)Pharma Processing
339	2023	MSCBCB	MSc (Bioinformatics and Comp Biology)
340	2023	MSCBTY	MSc (Biotechnology)
341	2023	MSCBEC	MSc (Business Economics)
342	2023	MSCIAS	MSc (Business Info & Analytics Systems)
343	2023	IMSCBP	MSc (Business Practice)

344	2023	MSCCAF	MSc (Co-operatives Agri-Food & Sus Dev)
345	2023	MSCC	MSc (Commerce)
346	2023	MSCCS	MSc (Computing Science)
347	2023	MSCS	MSc (Cooperative and Social Enterprise)
348	2023	MSCDSA	MSc (Data Science and Analytics)
349	2023	MSCDEM	MSc (Dementia)
350	2023	MSCDDB	MSc (Design & Dev of Digital Business)
351	2023	MSCDR	MSc (Diagnostic Radiography)
352	2023	MSCECM	MSc (Environmental Analytical Chemistry)
353	2023	MSCEBP	MSc (Evidence Based Therapy Practice)
354	2023	MSCFAM	MSc (Finance (Asset Management))
355	2023	MSCBRM	MSc (Finance (Banking & Risk Mgt))
356	2023	MSCFCF	MSc (Finance (Corporate Finance))
357	2023	MSCFIA	MSc (Finance (Investment and Asset Mgt))
358	2023	MSCFCM	MSc (Financial & Computational Maths)
359	2023	MSCFBI	MSc (Food Business and Innovation)
360	2023	MFSTMB	MSc (Food Microbiology)
361	2023	MFST	MSc (Food Science and Technology)
362	2023	MFSTFS	MSc (Food Science)
363	2023	MSCFSM	MSc (Food Security Policy & Management)
364	2023	MSCFQM	MSc (Freshwater Quality & Assessment)
365	2023	MSCGVP	MSc (Government and Politics)
366	2023	MSCHPE	MSc (Health Professions' Education)
367	2023	MSCHQI	MSc (Healthcare Quality Improvement)
368	2023	MSCHBC	MSc (Hearing, Balance and Communication)
369	2023	MSCHAN	MSc (Human Anatomy)
370	2023	MFSTHN	MSc (Human Nutrition and Dietetics)
371	2023	MSCHRM	MSc (Human Resource Management)
372	2023	MSCIPC	MSc (Infection Prevention and Control)
373	2023	MSCISP	MSc (Info Systems for Business)
374	2023	MSCIM	MSc (Interactive Media)
375	2023	MSCIPP	MSc (International Public Policy)
376	2023	MSCMIM	MSc (Management Information & Acc Sys)
377	2023	MSCMG	MSc (Management and Marketing)
378	2023	MSCMBY	MSc (Marine Biology)
379	2023	MSCMML	MSc (Math Modelling & Machine Learning)
380	2023	MSCMSL	MSc (Math Modelling & Self-learning Sys)
381	2023	MSCM	MSc (Medicine and Health)
382	2023	MSCMWF	MSc (Midwifery)
383	2023	MSCMBW	MSc (Mindfulness Based Wellbeing)
384	2023	MSCMCB	MSc (Molecular Cell Biology)
385	2023	MSCNRI	MSc (Nursing)
386	2023	MSCNU	MSc (Nursing)
387	2023	MSCAPN	MSc (Nursing) Advanced Practice Nursing
388	2023	MSCOHL	MSc (Occupational Health)
389	2023	MSCOH	MSc (Occupational Health)
390	2023	MSCOPR	MSc (Older Person Rehabilitation)
391	2023	MSCPMG	MSc (Personal and Management Coaching)
392	2023	MSCPMC	MSc (Personal and Management Coaching)
393	2023	MSCPTQ	MSc (Pharmaceutical Techn & Quality Sys)
394	2023	MSCPTP	MSc (Physiotherapy)
395	2023	MSCRT	MSc (Radiation Therapy)
396	2023	MSCSPP	MSc (Specialist Paramedic Practice)
397	2023	MSCSMP	MSc (Strategic Marketing and Practice)
398	2023	MSCSCM	MSc (Supply Chain Mgt - Lean SCM)
399	2023	MSCSE	MSc (Sustainability in Enterprise)
400	2023	MSCCBP	MSc Cognitive Behavioural Psychotherapy
401	2023	MSCICP	MSc Integrative Coun & Psychotherapy

402	2023	IMSCMP	MSc Management Practice
403	2023	MSCPJM	MSc Project Management
404	2023	MSCCMM	MSc in Applied Coastal Marine Mgt
405	2023	MSCCP	MSc in Clinical Pharmacy
406	2023	MSCCT	MSc in Clinical Trials
407	2023	IMSLH	MSc in Leadership in Healthcare
408	2023	MSOCVC	MSocSc (Vol & Comm Sector Management)
409	2023	MCAC	Master of Accounting
410	2023	MEAT	Master of Architecture
411	2023	MDPH	Master of Dental Public Health
412	2023	MPHARM	Master of Pharmacy
413	2023	MPH	Master of Public Health
414	2023	MRESM	Master of Research
415	2023	MRESA	Master of Research
416	2023	MRESS	Master of Research
417	2023	BMBBO	Medical - (Non Degree)
418	2023	BMBB	Medicine
419	2023	BMBBD	Medicine (Entry for BDS graduates)
420	2023	BMBBG	Medicine (Graduate Entry)
421	2023	MINT	Medicine Interns
422	2023	BMUS	Music
423	2023	PDIDT	PDip Innovation through Design Thinking
424	2023	PDTLHE	PDip in Teaching & Learning in Higher Ed
425	2023	IPDLP	PG Diploma in Leadership in Policing
426	2023	PHDE	PHD (Engineering)
427	2023	PCPLHE	Pg Cert (Prof Practice in Leadership Ed)
428	2023	PCMBP	Pg Cert Mindfulness Based Practice Res
429	2023	PCACI	Pg Cert in Allergy & Clinical Immunology
430	2023	PCBPP	Pg Cert in BioPharma Processing
431	2023	PCHPE	Pg Cert in Health Professions' Education
432	2023	PCIPC	Pg Cert in Infection Prevention Control
433	2023	PCMBY	Pg Cert in Marine Biology
434	2023	PCMBW	Pg Cert in Mindfulness Based Wellbeing
435	2023	PCOPR	Pg Cert in Older Person Rehabilitation
436	2023	PCPCH	Pg Cert in Paediatrics and Child Health
437	2023	PCPMC	Pg Cert in Personal & Mgt Coaching
438	2023	CTLHE	Pg Cert in Teach & Learning in Higher Ed
439	2023	PDCBT	Pg Dip Cognitive Behavioural Therapy
440	2023	PDFQM	Pg Dip Freshwater Quality & Assessment
441	2023	PDMBP	Pg Dip Mindfulness Based Practice Res
442	2023	PDNT	Pg Dip Nutritional Sciences
443	2023	PDHPE	Pg Dip in Health Professions' Education
444	2023	PDLENR	Pg Dip in Law (Env & Natural Resources)
445	2023	PDLIPE	Pg Dip in Law (Intell Property & eLaw)
446	2023	PDLMM	Pg Dip in Law (Marine and Maritime Law)
447	2023	PDNTE	Pg Dip in Nursing (Trauma & Emergency)
448	2023	PDPMC	Pg Dip in Personal & Mgt Coaching
449	2023	PDPBE	Pg Dip in Pharmaceutical & Biopharm Eng
450	2023	PDPRS	Pg Dip in Pharmaceutical Regulatory Sc
451	2023	PCSE	Pgrad Cert Sustainability in Enterprise
452	2023	PCAPNW	Pgrad Cert in Adv Practice/Midwifery
453	2023	PCCRL	Pgrad Cert in Children's Rights Law
454	2023	PCHPTN	Pgrad Cert in Health Protection (Online)
455	2023	PCNG	Pgrad Cert in Nursing (Gerontological)
456	2023	PCNOCN	Pgrad Cert in Nursing (Oncology)
457	2023	PCPJM	Pgrad Cert in Project Management
458	2023	PCCT	Pgrad Certificate in Clinical Trials
459	2023	PDBCM	Pgrad Dip in Bioanalytical Chemistry

460	2023	PDNMS	Pgrad Dip in Nursing (Medical-Surgical)
461	2023	PDNSMH	Pgrad Dip in Nursing (Specialist MH)
462	2023	PHDA	PhD (Arts)
463	2023	PHDAT	PhD (Arts) - Track
464	2023	PHDBIS	PhD (Business Information Systems)
465	2023	PHDC	PhD (Commerce)
466	2023	PHDD	PhD (Dentistry)
467	2023	PHDDAH	PhD (Digital Arts and Humanities)
468	2023	PHDED	PhD (Education)
469	2023	PHDES	PhD (Engineering Science)
470	2023	PHDF	PhD (Food Science and Technology)
471	2023	PHDL	PhD (Law)
472	2023	PHDM	PhD (Medicine and Health)
473	2023	PHDMBT	PhD (Microbial Biotechnology)
474	2023	PHDOS	PhD (Occupational Science)
475	2023	PHDPHS	PhD (SPHeRE)
476	2023	PHDS	PhD (Science)
477	2023	VPHDA	PhD Arts (Visiting)
478	2023	VPHDC	PhD Commerce (Visiting)
479	2023	VPHDE	PhD Engineering (Visiting)
480	2023	VPHDS	PhD Science (Visiting)
481	2023	BPHARM	Pharmacy
482	2023	PCDTI	Postgrad Cert in Dairy Tech & Innovation
483	2023	PDEL	Postgrad Dip Educ Leadership
484	2023	PDPSD	Postgrad Dip In Planning & Sus Dev
485	2023	PDSWS	Postgrad Dip Social Work Studies
486	2023	PDSCM	Postgrad Dip Supply Chain Management
487	2023	PDAML	Postgrad Dip in Ancient Med Languages
488	2023	PDBPP	Postgrad Dip in Bio Pharma Processing
489	2023	PDDTI	Postgrad Dip in Dairy Tech & Innovation
490	2023	PDHQI	Postgrad Dip in Healthcare QI
491	2023	PDNG	Postgrad Dip in Nursing (Gerontological)
492	2023	PDNIC	Postgrad Dip in Nursing (Intensive Care)
493	2023	PDNN	Postgrad Dip in Nursing (Neonatology)
494	2023	PDNOCN	Postgrad Dip in Nursing (Oncology)
495	2023	PDPHN	Postgrad Dip in Public Health Nursing
496	2023	PDIFC	Postgrad Diploma in Irish Food Culture
497	2023	PCDEM	Postgraduate Certificate in Dementia
498	2023	PCTST	Postgraduate Certificate in Trauma St
499	2023	PDCP	Postgraduate Dip in Clinical Pharmacy
500	2023	PDSEDN	Postgraduate Diploma Special Educ Needs
501	2023	PDCT	Postgraduate Diploma in Clinical Trials
502	2023	PDDEM	Postgraduate Diploma in Dementia
503	2023	PDPHL	Postgraduate Diploma in Philosophy
504	2023	PDPH	Postgraduate Diploma in Public Health
505	2023	PDTST	Postgraduate Diploma in Trauma Studies
506	2023	PDYW	Postgraduate Diploma in Youth Work
507	2023	IPDSTL	Prof Dip Strat Trans Ld in Healthcare
508	2023	IPDDL	Professional Dip in Digital Leadership
509	2023	IPDEC	Professional Dip in Executive Coaching
510	2023	IPDMHC	Professional Dip in Mgmt in Healthcare
511	2023	IPDOB	Professional Dip in Org Behavior
512	2023	IPDODT	Professional Dip in Org Dev & Trans
513	2023	IPDSI	Professional Dip in Strat & Innovation
514	2023	IPDBF	Professional Diploma in Business Finance
515	2023	IPDL	Professional Diploma in Leadership
516	2023	IPDM	Professional Diploma in Management
517	2023	MEDPAD	Professional MEduc (Art & Design)



518	2023	IPMBS	Professional Master of Business Studies
519	2023	MEDPF	Professional Master of Education
520	2023	BSOC	Social Science
521	2023	BSOCI	Social Science (International)
522	2023	BSW	Social Work
523	2023	VSEU	Socrates/Erasmus
524	2023	SUSL	Student Union Sabbatical Leave
525	2023	SWP	Study/Work Programme
526	2023	UPDS	Ugrad Professional Development
527	2023	UPDM	Ugrad Professional Development
528	2023	UMCRI	University Microcredential - IMI
529	2023	UWM	University Wide Modules
530	2023	VSEUR	Visiting European Research Placement
531	2023	VSEUPF	Visiting Europeans Paying Fees
532	2023	VSNEU	Visiting NonEU
533	2023	VSUSI	Visiting Students - Archaeology
534	2023	VSUSH	Visiting Students - History
535	2023	VSUSR	Visiting Students - Research Placement

## Appendix B – Result Codes – Academic Year 2023

**AB.1** – The following list of Result Codes can appear on an ITS Broadsheet.

RESULT_CODE	RESULT_DESCRIPTION	RESULT_NAME	PASS_OR_FAIL
1A	FIRST CLASS HONOURS MODE A	1H, MODE A	P
1B	FIRST CLASS HONOURS MODE B	1H, MODE B	P
1H	FIRST CLASS HONOURS	1H	P
21	SECOND CLASS HONOURS GRADE 1	2H1	P
22	SECOND CLASS HONOURS GRADE 2	2H2	P
2H	SECOND CLASS HONOURS	2H	P
3H	THIRD CLASS HONOURS	3H	P
A3	ELIGIBLE PART 3	ELP3	P
AA	AWRD PENDING MINOR AMENDMENTS	AWRD PA MINOR	F
AB	AWRD PENDING MAJOR AMENDMENTS	AWRD PA MAJOR	F
AE	AWARD POSTGRADUATE CERTIFICATE	AWARD POSTGRADUATE CERTIFICATE	P
AF	AWARD MSC	AWARD MSC	P
AH	AWARD PENDING HARD COPY	AWD PHC	F
AP	AWARD POSTGRADUATE DIPLOMA	AWARD POSTGRADUATE DIPLOMA	P
AT	ATTENDED	ATTEND	P
AU	AUDIT	AUDIT	F
AW	AWARDED	AWARDED	P
B0	PASS PART B	PASS PART B	P
B3	PASS PART B, EXEMPT 3	PASS PART B, EX3	F
C1	PASS SEMESTER 1	PASS SEMESTER 1	P
C2	PASS SEMESTER 2	PASS SEMESTER 2	P
C3	PASS SEMESTER 3	PASS SEMESTER 3	P
C4	PASS SEMESTER 4	PASS SEMESTER 4	P
C6	PASS 60 CREDITS	PASS 60 CREDITS	P
CX	C/F12 Part 1, Eligible Part 2	CF12Pt1, EI Pt2	F
CY	C/F13 Part 1, Eligible Part 2	CF13Pt1, EI Pt2	F
D1	EXEMPT 1, CARRY FORWARD 1	EX 1,CF 1	F
D2	EXEMPT 1, CARRY FORWARD 2	EX 1,CF 2	F
D3	EXEMPT 2, CARRY FORWARD 1	EX 2,CF 1	F
D4	EXEMPT 2, CARRY FORWARD 2	EX 2,CF 2	F
D5	EXEMPT 3, CARRY FORWARD 1	EX 3,CF 1	F
D6	EXEMPT 4, CARRY FORWARD 1	EX 4,CF 1	F
D7	EXEMPT 5, CARRY FORWARD 1	EX 5,CF 1	F
D8	EXEMPT 6, CARRY FORWARD 1	EX 6,CF 1	F
D9	EXEMPT 7, CARRY FORWARD 1	EX 7,CF 1	F
DB	EXEMPT 3, CARRY FORWARD 2	EX 3,CF 2	F
DC	EXEMPT 1, CARRY FORWARD 3	EX 1,CF 3	F
DF	EXEMPT 2, CARRY FORWARD 3	EX 2,CF 3	F
DI	EXEMPT 1, CARRY FORWARD 4	EX1,CF4	F
DM	DEFER MODULE	DEFER MODULE	F
DP	FAIL PRESENTED MODULES - ELPR	FPM ELPR	F
DS	DISTINCTION	DISTINCTION	P
DT	DISTINCTION	DISTINCTION	P
E0	EX 10 PART 1, ELIGIBLE PART 2	E10P	F
E3	EXEMPT 3, ELIGIBLE PART 2	EX3P	F
E4	EXEMPT 4 ELIGIBLE PART 2	EX4 ELP2	F
E5	EXEMPT 5, ELIGIBLE PART 2	EX5 ELP2	F
E6	EX 6 PART 1, ELIGIBLE PART 2	EX6P	F
E7	EX 7 PART 1, ELIGIBLE PART 2	EX7P	F
E8	EX 8 PART 1, ELIGIBLE PART 2	EX8P	F
E9	EX 9 PART 1, ELIGIBLE PART 2	EX9P	F

EF	EXEMPT 4 PG CERT	EX4 PGC	F
EH	ELIGIBLE FOR MASTERS YEAR 2	ELIGIBLE YR2 MA	P
EP	ELIGIBLE TO PROCEED	ELIGIBLE TO PROCEED	P
EQ	EXEMPT 7 PG DIP	EX7 PGD	F
ER	EXEMPT 8 PG DIP	EX8 PGD	F
EW	Eligible for MSw Year 2	ELIGIBLE YR2 MSW	P
F	FAIL	FAIL	F
F0	HOLD	HOLD	F
F1	CARRY FORWARD 1	CF1	F
F2	CARRY FORWARD 2	CF2	F
F3	CARRY FORWARD 3	CF3	F
F4	CARRY FORWARD 4	CF4	F
F5	CARRY FORWARD 5	CF5	F
F6	CARRY FORWARD 6	CF6	F
F7	CARRY FORWARD 7	CF7	F
F8	CARRY FORWARD 8	CF8	F
FA	PRESENT NO WORK	PRS NO WK	F
FB	ABSENT	ABS	F
FE	FAIL SPECIAL REQUIREMENT	FAIL SPL RQ	F
FF	DEFERRED	DEFR	F
FG	EXEMPT 1	EX1	F
FH	EXEMPT 2	EX2	F
FI	EXEMPT 3	EX3	F
FJ	EXEMPT 4	EX4	F
FK	EXEMPT 5	EX5	F
FL	EXEMPT 6	EX6	F
FM	EXEMPT 7	EX7	F
FN	EXEMPT 8	EX8	F
FO	EXEMPT 9	EX9	F
FP	EXEMPT 10	EX10	F
FQ	EXEMPT 11	EX11	F
FU	NOT QUALIFIED	NQUA	F
FY	CARRY FORWARD 10	CF10	F
HA	HONOURS, MODE A	HON MODE A	P
HB	HONOURS, MODE B	HON MODE B	P
HI	ELIGIBLE YEAR 2 PDIP SOC WORK	ELIGIBLE YEAR 2 PDIP SOC WORK	P
HP	HOLD	HOLD	F
IC	INCMPL COVID	INCMPL COVID	F
IF	INCOMPLETE	INCOMPL	F
IP	INCOMPLETE PLACEMENT	INCOMP PLMENT	F
JA	EXEMPT 8, ELIGIBLE PART 2	EX8P2	F
JB	EX 11 Yr 1, ELIGIBLE Yr 2	EX11EP2	F
JC	EX1 Pt 1, ELIGIBLE Pt 2	EX1Pt1EP2	F
JD	Pr No Wk Pt1, ELIGIBLE Pt 2	PrNoWK Pt1 EP2	F
JE	EXEMPT 12 PT 1, ELIG PT 2	EX12 ELP2	F
JG	EXEMPT 1	EX1	F
JH	EXEMPT 2	EX2	F
JI	EXEMPT 3	EX3	F
JJ	EXEMPT 4	EX4	F
JK	EXEMPT 5	EX5	F
JN	EXEMPT 8	EX8	F
JO	EXEMPT 9	EX9	F
JR	EX 5 PART 1, ELIGIBLE PART 2	EX5P1, ELP2	F
JS	EX 10, ELIGIBLE PART 2	EX10 ELP2	F
JT	EXEMPT 6, ELIGIBLE PART 2	EX6P	F
JU	EXEMPT 7, ELIGIBLE PART 2	EX7P	F
JV	EXEMPT 11, ELIGIBLE PART 2	EX11P	F
JX	EXEMPT 12	EX12	F

JY	EXEMPT 13	EX13	F
JZ	EXEMPT 13, ELIGIBLE PART 2	EX13 ELP2	F
LH	HONOURS PLACEMENT	HONS PL	P
LO	PASS PLACEMENT	P PL	P
LQ	FAIL PLACEMENT	F PL	F
LR	FAIL PART 2	F PT2	P
M2	ELIGIBLE FOR MASTERS PART 2	ELPM	P
MT	PASS PRESENTED MODULES	PPM	P
O1	PASS PART C	PASS PT C	P
O3	PASS PART 3	PASS PART 3	P
O4	PASS PART 4	PASS PART 4	P
P	PASS	PASS	P
P4	SECOND CLASS HONOURS GRADE 2	2H2	P
P9	AWARDED	AWARDED	P
PA	AWARDED	AWRD	P
PD	PASS WITH DISTINCTION	DISTINCTION	P
PE	ELIGIBLE PART 2	ELP2	P
PG	PASS PART 2	PASS PART 2	P
PH	HONOURS	HON	P
PP	PASS BY COMPENSATION	COMP	P
PQ	QUALIFIED	QUAL	P
PU	PASS PART A	PASS PART A	P
PV	PASS PART 1	PASS PART 1	P
RJ	REJECT	REJECT	F
RL	REJECT - LOWER DEGREE	REJECT - LOWER DEGREE	F
RP	PENDING	PNDNG	F
RV	REJECT - PERMIT REVISED THESIS	REJECT - PERMIT REVISED THESIS	F
S1	1H - SUBJECT TO PLACEMENT	1H - SUBJECT TO PLACEMENT	P
S2	2H1 - SUBJECT TO PLACEMENT	2H1 - SUBJECT TO PLACEMENT	P
S4	2H2 - SUBJECT TO PLACEMENT	2H2 - SUBJECT TO PLACEMENT	P
ST	ELIGIBLE TO SUBMIT THESIS	EL THS	P
WD	WITHDREW FROM PROGRAMME	WTHDRN	F
WR	PASSED WRITTEN EXAM	PASS WR.	P
XJ	EXEMPT 9 PG DIP	EX9 PGD	F
XK	EXEMPT 10 PG DIP	EX10 PGD	F
XL	EXEMPT 11 PG DIP	EX11 PGD	F
XQ	EXEMPT 4 FOR PG DIP	EX4 PDIP	F
XT	EXEMPT 2 PG DIP	EX2 PGD	F
Y1	PASS YEAR 1	PASS YEAR 1	P
Y2	PASS YEAR 2	PASS YEAR 2	P
Y3	PASS YEAR 3	PASS YEAR 3	P
Y4	PASS YEAR 4	PASS YEAR 4	P