






Skills Centre

Saturday Sessions

for ACE students

10–11a.m	Academic Skills (Online)	Digital Skills (Online)	11am–11.30am Online Coffee Social
15th Feb	Introduction & Time Management	Canvas Basics	  
22nd Feb	Active Reading	Netiquette	
1st Mar	Academic Integrity	File Management	
8th Mar	Notetaking For Lectures	Microsoft Word Basics	
15th Mar	BANK HOLIDAY – No session	BANK HOLIDAY – No session	
22nd Mar	Critical Thinking	Assignment Calculator	
29th Mar	Assignment Writing Essentials	Setting Up Essays (Word)	
5th April	Editing and Proofreading	Editor Function (Word)	
12th April	Reflective Writing	Powerpoint Basics	





ADULT CONTINUING EDUCATION AT UCC

UCC Skills Centre
University College Cork, Ireland
Coláiste na hOllscoile Corcaigh



#unlockYOURpotential
@UCCskills

Saturday Sessions for ACE students

Saturday Online Sessions

Every Saturday morning through Google Meet, the Skills Centre will be holding webinars on an assortment of academic skills that you can utilise in your academic journey. These sessions are designed to be short sessions to compliment your learnings in your ACE course.

To join the Skills Centre Saturday Sessions, you can click the link or alternatively email skillscentre@ucc.ie and ask us to add you directly into the calendar invite link for the session. Once you click 'Accept' on this invite, you will always see the Saturday sessions in your calendar.

Skills Centre

ACE Saturday Sessions:

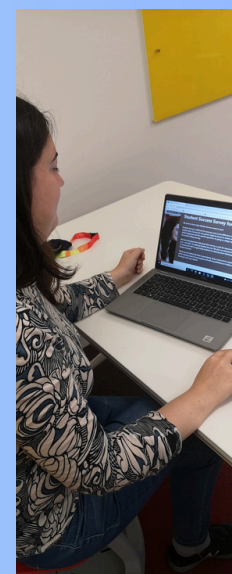
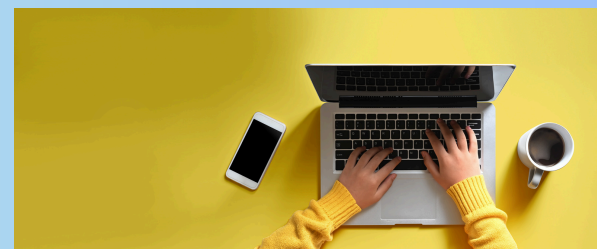
Meeting Link



CLICK HERE

How can I book midweek workshops on campus or in person/online 1-2-1 sessions with a tutor?

While we are updating our booking systems, please email us directly on skillscentre@ucc.ie and let us know you are an ACE student and what kind of supports you are looking for. We will then send you some options for you to choose from based on what suits you best.





ADULT CONTINUING EDUCATION AT UCC

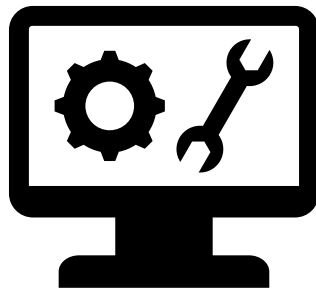
Skills Centre

Saturday 1-2-1s

for ACE students

Need help with soft IT skills?
Book an online IT Clinic which is a
30 min 1-2-1 with a tutor who
can help you with...

- **Microsoft Word**
- **Powerpoint**
- **Uploading Assignments**
- **Poster Design**



Need help with assignments? Book
an online Writing Clinic which is a
30 min 1-2-1 with a tutor who can
help you with...

- **How to Edit and Proofread**
- **Planning your Essay**
- **Academic Writing Essentials**
- **How to Apply Feedback**
- **Building an Argument**
- **And More...**

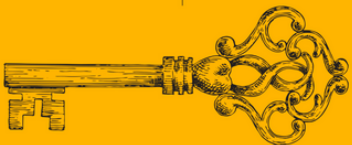


To book a 1-2-1
appointment

Email us the type of
clinic you would like at
skillscentre@ucc.ie



**Skills
Centre**



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Saturday Sessions for ACE students

Are there any online resources?

Our **Gimme 2 Minutes** series: There are over 30 videos that are designed to be listened to in the time it takes to boil a kettle so you can learn some tips while you get ready for your day, commute, or take a break during the day.

Our blog, **If I Knew Then, What I Know Now**: entirely written by our tutors and provides advice on adapting to university, assignments, managing your workload, balancing studies with your life outside of UCC, and more.

Student Success Zone: We understand that many students in UCC cannot make it to our in person classes during the week so we have made self-guided versions of our workshops available on the Success Zone. This module is automatically visible to all students of UCC and staff can request to be enrolled in the module also.

YouTube: 

Gimme 2 Minutes

Blog: 

If I Knew Then, What I Know Now

Canvas: 

Student Success Zone



CLICK HERE

Asynchronous Feedback

Want some written feedback on your essay before you submit it? We can provide advice on structure, flow, how to ensure your essay has an argument, and more. Please allow 5-7 working days for us to return your essay and plan around your deadlines accordingly. Once our tutors have provided the written feedback, we will send it back to you.

**Submit your
writing here**



CLICK HERE

