Digital Passport Session

UCC | Coláiste na hOllscoile Corcaigh University College Cork, Ireland

Skills Centre

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FURTHER EDUCATION SUPPORTS

DAY 3 (22rd): Digital Passport Schedule

TIME	ACTIVITY
9:00-9:15	Welcome & Overview
9:15-11:15	PowerPoint 1
11:15-11:30	Caffeine Chats
11:30-1:00	Animations and Transitions (PowerPoint 2)
1:00-1:30	Touch Typing Practice
1:30-2:15	Lunch Chats
2.15-3:15	PowerPoint 3: Recording your PPT
3:15-3.45	Wind-down and Wrap Up

Today's topic:
PowerPoint 2:
Animations & Transitions

Session Overview

- Learn more about the functions of PowerPoint

- Learn how to be creative with animations and transitions and use them properly in your presentations

- Learn about visual aids in PowerPoint

Colors and Visuals

- Be careful: Don't make it difficult for your audience!
  - Dark font on light background
  - Light font on dark background
- Try to stay away from colours with strong contrasts
- Check for theme requirements

Visual Aids

Does this hurt your eyes?

Visual Aids

How about this?

Visual Aids: Overwhelming
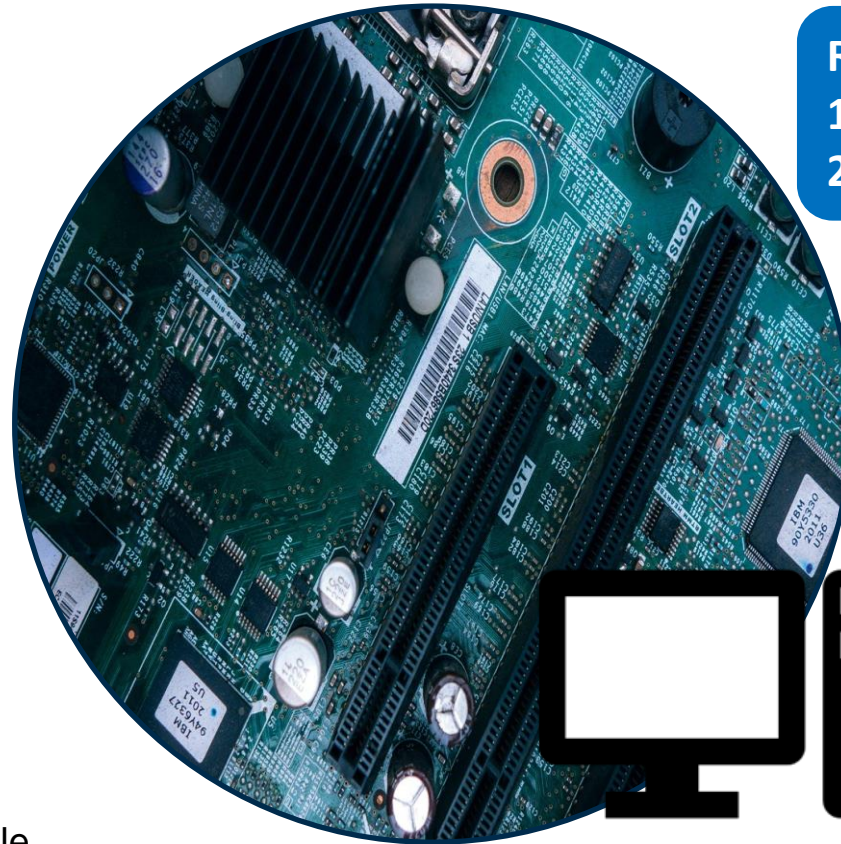
This is the most important message

TOO MUCH!

What about this message?

Look here!!!!

🙃

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George Boole

- Born England 1815
- Established modern logic
  - Basis computer circuits
- Self-taught in mathematics
- Opened school at 20
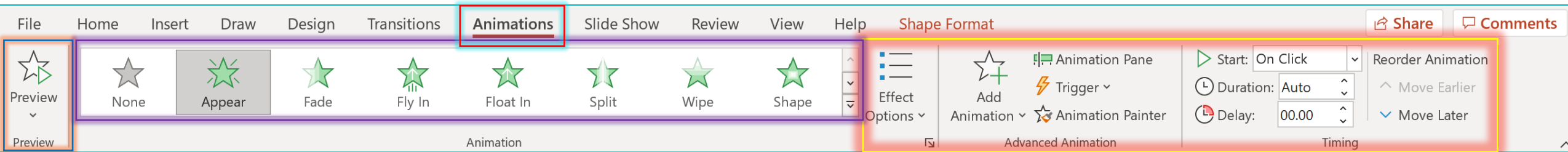- Algebra applied in logic
- Led to many applications

Source: https://www.britannica.com/biography/George-Boole

Remember:
1. **Easy to follow**
2. **Nice to look at**

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Animations are for <u>pictures and text boxes</u> on a slide

| File | Home | Insert | Draw | Design | Transitions | **Animations** | Slide Show | Review | View | Help | Shape Format | | Share | Comments |

| None | Appear | Fade | Fly In | Float In | Split | Wipe | Shape |

Effect Options

Add Animation

Animation Pane
Trigger
Animation Painter

Start: On Click
Duration: Auto
Delay: 00.00

Reorder Animation
Move Earlier
Move Later

Preview

Animation — Advanced Animation — Timing

| Watch what you have picked | The different effects to choose from, don't forget to click the little down arrow to see more choices | Effect options and timings |

| File | Home | Insert | Draw | Design | **Transitions** | Animations | Slide Show | Review | View | Help | | Share | Comments |

| None | Morph | Fade | Push | Wipe | Split | Reveal | Cut | Random Bars | Shape |

Preview

Effect Options

Sound: [No Sound]
Duration: 02.00
Apply To All

Advance Slide
☑ On Mouse Click
☐ After: 00:00.00

Transition to This Slide — Timing
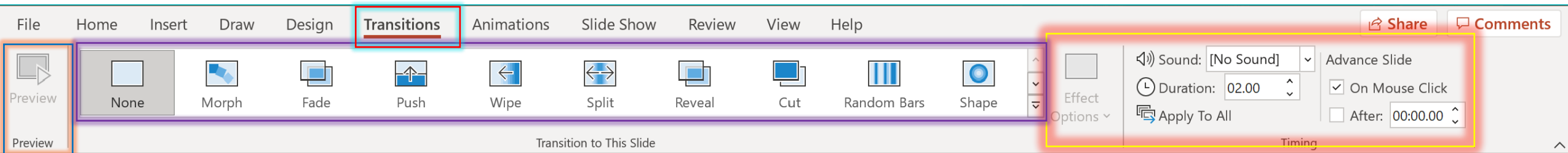
Transitions are for the <u>entrance of the slides</u>

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Activity

Now, with the pictures in your **Slide Template,** add:

- Animations

- Transitions
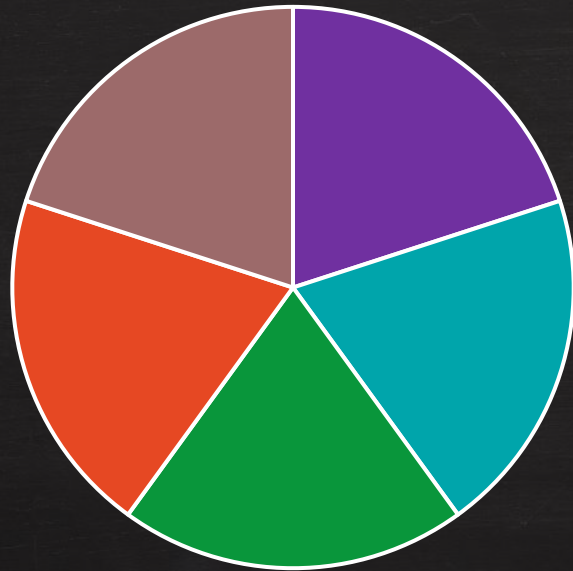
Any Questions?

Contact the Skills Centre for a Presentation Practice or if you need other help with your academic communication!

Email: skillscentre@ucc.ie