**Student Reviewer Panel - Expression of Interest Form**

**Invitation**

The Quality Enhancement Unit is inviting undergraduate and postgraduate students to submit an **Expression of Interest** in participating in the internal periodic Quality Peer Review process of the University. Following receipt of the Expressions of Interest, a mandatory training session will be provided and participants will be included in the so-formed *Student Reviewer Panel* for the given year. Individual students from this Panel may be invited to participate in Quality Peer Review Panels as full Panel Members. Invitations will be based on experience, discipline, Conflict of Interest clearance and availability (students are required to be available to participate for the full duration of the scheduled reviews so will normally receive a few weeks’ notice). They will be also required to complete a Conflict of Interest and Confidentiality Form, likewise the other Peer Review Panel Members. Students who will be included in this Student Reviewer Panel may be invited to serve as Student Reviewers for quality reviews taking place during the following academic years, until they are registered students at UCC.

To indicate your interest, please, complete the form below, including the required 300-word statement.

If you have any queries about the process, please, contact Dr Silvia Brandi, Quality Enhancement Advisor, at sbrandi@ucc.ie.

**Expression of Interest for the role of Student Reviewer**

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| --- | --- | --- | --- |
| **Name** |  | **Student Number**  |  |
| **Programme** |  | **Year** |  |
| **UCC Email Address & Secondary Email Address** |  | **Phone No** |  |
| **Please outline, in not more than 300 words, your interest in, and suitability for, this role** |

**Are you willing to engage in the Student Reviewer Training Session (date and time to be confirmed)? This is necessary for being included in the Student Reviewer Panel.**

If the session clashes with your academic commitments, the Director of Quality Enhancement will provide you with a justificatory note.

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Expressions of interest should be returned by mid-September of the current year unless differently specified.

Please, address any queries and return this form in digital format to Dr Silvia Brandi at the below provided email address.

***Many thanks for your interest in collaborating with the Quality Enhancement Unit and contributing to improving the quality of student experiences and teaching, research, training and related services at the University***

**Frequently Asked Questions**

**What is Quality Peer Review at UCC?**

The University is required to review all of its academic and service units at least once every seven years; this happens on a cyclical basis. Each year, approximately ten reviews take place. The process adheres to a four-stage model: self-evaluation report (SER) by the unit under review; peer review and site visit by the Quality Peer Review Panel; published Panel’s report; Quality Enhancement Plan (QEP) from the unit and Follow-up stage to ensure implementation of the QEP. For each review, a panel of national and international peer experts is convened, which includes colleagues from UCC. In line with UCC’s staff-student partnership approaches and the goal to “deliver an outstanding, student-centred teaching and learning experience”, each Panel includes a Student Reviewer as a full Panel Member.

**What is involved for Student Reviewers?**

As full Panel Members, student reviewers are required to contribute with three tasks pertaining to a unit’s quality review process: first, before the Panels’ site visit takes place, they will have to read and critically engage with the unit’s Self-Evaluation Report (SER), particularly pertaining to student issues; second, during the course of the Panel’s site visit, they are entrusted with representing and articulating issues on behalf of their UG and PG peers. Finally, after the Panel’s site visit, student reviewers contribute to the redaction of a Panel’s Report. Prior to inclusion on the Panel, apposite training will be provided for student reviewer candidates. This is a pre-condition for their enlisting into the Student Reviewer Panel.

**What experience do I need?**

Relevant experience on student representative or University committees/bodies is an advantage – but not an essential experience, provided that the candidate has gained other relevant and demonstrable relevant experience. This includes, for example, key role in student societies, charitable organisations or work-placement, previous employment or any other relevant activity.

**What are the benefits of participation in quality peer review?**

Student reviewers get to participate in, and contribute to, a dynamic process, gaining insight beyond their own day-to-day experience of University life, into broader strategic, structural, organisational and academic issues across the institution. As full members of the Review Panel, they have the opportunity to engage with, and learn from, highly experienced national and international discipline experts and leaders. Equally, they will have the opportunity to appraise and lead the Panel on local student issues. Student reviewers are also awarded a Digital Badge for their participation as Quality Peer Reviewers, after participating in a post-site visit.

**Is this work remunerated?**

Yes, students are remunerated for their participation as Panel Members on the Review Panels.

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