Quality Enhancement Plan
Cork Centre for Architectural Education
(January, March 2022)

FOR COMPLETION BY QEU	
Date of Peer Review visit: 3rd – 4th March 2021 & 9th – 11th March 2021	Head of Unit: Prof. Kevin McCartney
Link to Panel Report published on QEU website: https://www.ucc.ie/en/media/support/qualityenhancementunit/reports/sefs/CorkCentreforArchitecturalEducation-PeerReviewGroupReport2020-21.pdf	Date QEP considered by Quality Enhancement Committee: 26th September 2022

Item No	Panel Recommendation	Actions Planned[1]	Responsibility for Action[2]	Resource Implications[3]	Implementation Schedule[4]	Effectiveness/Impact[5] To be completed as part of follow-up
1.1.1	**Enhanced collaboration with students**	Staff Student Team(s) to be formed for planning Climate Change & Housing Actions as contribution to Resilient Curriculum project	Resilient Curriculum Change Leader	Equipment & materials costs be met from HCI-3 'Resilient' grant (Euro 355,000)	See below:	

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[1] May include actions planned within the unit or those that require interface with other parts of the university

[2] E.g. Head of School, School Manager, all staff, specific committees etc

[3] Resources – the financial or human resources required to implement the recommendation

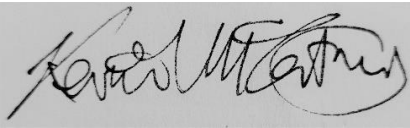[4] Interim milestone dates can be included here (e.g. within 6 months, within 12 months, within 3 years etc.)

[5] **To be completed as part of follow-up 12-15 months post publication of QEP** - Recognising the need to reflect on the effectiveness of actions undertaken, and to what extent the actions have achieved their intended outcome

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		A) Identify Current curriculum Gaps B) Develop pilot Y1, Y2 & Y3 Studio Projects			A) Sept 2022 – June 2023 B) Sep. 2022 – Sept 2025	
1.2.1	**Benchmarking**	Visits to Sweden and England	Director of CCAE	Euro 1,000	July-December 2022	
1.3.1	**Costed Plan for substituting p/t with fractional contracts**	1. 2022 Staff Analysis 2. Costed Options 3. Recommendation to Joint Courses Board	CCAE SEA SEA & Director CCAE Director	TBA	August 2022 August 2023 April 2024	
1.4.1	**Institute External Advisory Board**	Exhibition tour, lunch & Meeting	BSc Course Director	Euro 500	September 2022	
2.1.1	**Increase IT Support - strategy**	Appoint 0.4 Lecturer (HCI-3)	CCAE Director	'Above-Bar' Lecturer Funded 3-years by HCI-3 award	July 2020	
2.2.1a	"Panel recommended that CCAE consider maximizing income generating opportunities presented by the new building" **Develop CPD**	Towards ZEB stds. for Trad Buildings	CCAE Director	Grant supported CPD Conference as pilot for Resilient Curriculum on-going CPD development	20-21 September 2022	1
2.2.1b	"Panel recommended that CCAE consider maximizing income	UNIC EU grant funded Summer School 2023	CCAE Director of L&T	Fee supported	September 2023	

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	generating opportunities presented by the new building" **Organise Summer School**	agreed with European partners				
2.3.1	**Green Fab Lab development**	Fundraising: equipment grant applications, seeking industry contributions, and piloting evening classes	CCAE Director & CCAE Workshop Committee	positive	2024-2027	
3.1 to 3.2	**Appoint Director of Learning & Teaching in UCC SL to develop joint international Masters modules**	Appoint SL to fill Lecturer vacancy Submit Outline Planning Approval Submission: UNIC Masters modules (UNIC is the collaboration of 8 EU Universities: Universities of the Post-Industrial Cities)	CCAE Director CCAE Director of L&T	Cost Neutral: vacant lectureship + voluntary exstg SL fraction reduction	February 2022 November 2022	
3.3 – 3.4	"widen collaboration within both universities" **Develop new joint Masters 'Future Immersive Environments'**	Submit for approval proposal for new joint p/g degree delivered jointly by UCC & MTU	CCAE Director of L&T	Funded by EU grant & fees	September 2023 For launch in September 2024	
3.3	**Review existing Professional Architecture programmes to create more Resilient Curriculum**	a) Joint application for HCI-Pillar-3 award b) Implementation	CCAE Director	+ Euro 355,000 HCI Income over 3 yrs 2022- 2025	Feb 2022 April 2022 – March 2025	

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3.5.1	**Assist CCAE programme promotion** **(same post as 5.4.1)**	Appoint 0.5 fte Executive Assistant	Senior Exec Assistant, CCAE	Annual Salary: Euro 18,813	March - September 2023	
4.2.1	**Review of CCAE Modules by Staff-Student committee**	Review Modules to develop Resilient Curriculum	CCAE Director of L&T	Any required resources paid by HCI-3 grant	Sept 2022 - June 2023	
4.3.1	**Increase student responsibilities**	Identify active roles that students can fill within CCAE, including "potential use of student demonstrators"	Staff-Student Committee	n/a	Report in December 2023	
4.4.1	**IT strategy to increase access to software**	Improve Student access to software	CCAE Director	Tba	March 2023	
5.1.1	**Appoint new SL Director of L&T**	Lead L&T, lead p/g programmes, introduce new Programmes	CCAE Director	Cost neutral: Vacant Lecturer post + Voluntary Cut in exstg SL post	February 2022	
5.2.1	**Appoint new fractional post to include IT Strategy development and environment modelling 0.4 fte** **(same post as 2.1.1)**	Appoint Lecturer) with expertise in IT/Design Science	CCAE Director	Cost to be met from HCI-3 if bid successful	April 2022	
5.3.1	**Provide Technical Support for IT**	Appoint 0.4 fte Tech Assistant in IT	CCAE Director	Euro14,788/yr (HCI-if funded	September 2022	

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5.4.1	**Support for CCAE Admin Office (same post as 3.5.1)**	Appoint 0.5 fte Executive Assistant	CCAE Director	Euro 18,814/yr (HCI-if funded)	September 2022	
5.5.1 & 5.6.1	**Recommendations for Person specification for MTU replacement Lecturer and UCC HoD4**	Identification of skills shortages present & future	CCAE Director	n/a	March 2022 & December 2022	
5.7.1	**Consider means of increasing f/t staff in CCAE**	Report to Board of Studies on alternative routes to increasing f/t staffing including research income & industrial sponsorship and increasing teaching income.	CCAE Director	Tba	December 2024	
5.8.1	**Plan for continuity of role in Design Science/IT/Environmental Design**	Identify means of replacing 3 fractional HCI funded posts	CCAE Director	Euro104,700/yr combined salaries	June - December 2024	
5.11.1	**Advertise for renewal or replacement of MTU 'Practice contracts'**	Review operation and detail of Practice Contracts	CCAE Associate Director & CCAE Director	tbc	May 2022	
5.12.1	**Improve conditions for p/t hourly-paid CCAE staff**	Initiate biannual meetings; identify: short term support: long term supports:	CCAE Director	tba	April 2022 April 2022 December 2022	
6.1.1	**Create Alumni/Friends of CCAE Association**	Organise initial meeting with some 'attractor'	CCAE Director	Euro 200	June 2023	

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6.2.1	ERASMUS strategy development	Review existing partners: identify future partners:	CCAE Director	n/a	March 2022 November 2022	
6.3.2	Identify non-European strategic partners	Prioritise Malaysia, Indonesia, Vietnam, Thailand and Laos	Appoint Coordinator international Relations	n/a	December 2022	
6.3.3	Encourage involvement with international organisations such as EAAE and ARENA	Renew EAAE Membership. Fund at least one person per annum to contribute to international Conference or Cttes.	CCAE Director	Euro 600/annum Euro 1,200/yr conference & expenses	February 2022 – January 2025	

For completion by Unit, UCC		
Head of Unit, UCC: **Kevin McCartney**	**Signature:**	**Date:** **21 January 2022** **Revised 29 August 2022** (in response to recommendations of QE Sub-Committee)

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Head of College/Functional Area, UCC:	Signature:	Date: 20th September 2022

For completion by Unit, MTU		
Head of Unit, MTU:	Signature: Samuel Vardy	Date: Nov 24, 2022

Head of College/Faculty/Functional Area, MTU:	Signature: *Joe Harrington* Joe Harrington (Nov 24, 2022 12:55 GMT)	Date: Nov 24, 2022