

## **Quality Enhancement Committee Terms of Reference**

**Aim:** To support the University's mission and strategy for excellence in learning, research and related services through developing and embedding a culture of quality enhancement based on the outcomes of robust expert peer review and informed by ongoing analysis of key quality indicators.

The Terms of Reference of the Committee are to:

- foster a quality culture throughout the University, that is supportive of innovation, the sharing of good practice and development of excellence in teaching, learning, research and related services;
- oversee the development of University quality assurance and enhancement policies and procedures, informed by national and international policy developments, that support strategic goals for excellence and the identification of good practice;
- facilitate student engagement in quality assurance and enhancement activities;
- ensure that University quality review policies and procedures have regard to prevailing national and European requirements: the Qualifications and Quality Assurance Act 2012, published national quality assurance guidelines and European Standards and Guidelines (ESG);
- recommend policy and procedures for ensuring the integrity of various forms of academic association with external organisations including collaborative provision and linked providers;
- review and analyse systematically the outcomes of quality processes and relevant quality indicators to confirm the on-going maintenance of quality and identify any required strategic enhancement activities;
- ensure the methodologies for expert peer review are evaluated as required in order to maintain a focus on both fitness for purpose and fitness of purpose;
- review and propose revision to the terms of reference, where appropriate and necessary.

In fulfilling its remit, the Quality Enhancement Committee will advise the University Management team and Academic Council on key quality issues arising with implications for strategy or policy development. It will also provide an Annual Report to Governing Body to meet the requirements of the Universities Act 1997 and the Qualifications and Quality Assurance Act 2012.

## **Constitution**

### **Ex Officio Members**

- President (Chair)
- Senior Vice-President Academic & Registrar
- Bursar
- Director of Quality Enhancement (Secretary)
- Director of Projects (President's Office)
- President, Students Union
- Education Officer, Students Union

### **Nominated Members**

- 4 academic staff with experience of participation in quality review and/or knowledge of quality systems – one from each College, nominated by the President.
- 3 administrative & support services staff with experience of participation in quality review and/or knowledge of quality systems from administration and services, nominated by the President.
- 2 members of Academic Council
- 1 Doctoral Student representative

### **Quorum**

The quorum necessary for the transaction of business shall be 6 at least one of whom shall be the President or the Senior Vice-President Academic. A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Committee.

### **Sub-Committees**

The Committee shall establish such sub-committees and working groups, with specific briefs, as are deemed necessary for the efficient operation of the Committee.

### **Term of Office**

The term of office for the Committee is four years, with the current Committee's period of office ending June 2025.

### **Casual Vacancies**

The Committee has the authority to fill any casual vacancies that arise during the lifetime of the Committee.