

# Top 10 Tips from Students to Staff

1

It would be really helpful to **keep Canvas organised by either week or by topics**. Create a weekly checklist for students to ensure they don't overwork themselves, or they don't fall behind.

2

Please ensure that the **content is posted as timetabled**, as students try to schedule their week around these activities.

3

**Keep information consistent** across platforms if possible, or have one source of truth for students. Within a course, it is really helpful if modules are structured and information presented consistently.

4

**Transcripts of pre-recorded/recorded lectures** can be very useful for studying as well as accessibility reasons and most of the time can be automatically generated.

5

Use online **small group tutorials** effectively by providing interaction by asking short questions and asking for answers in the chat (but only calling on a small number).

6

When trying novel types of assessment, ensure that students can **safely access the equipment** they need and if not, take that into account.

7

Given current public health guidance, adapt practical subjects to require the **least amount of campus-based** time as possible. This can include online discussion or reflections

8

Try to **encourage small talk and feedback** by asking short questions, like 'how's the weather' or 'how are your energy levels'. Polling apps are really helpful for facilitating these.

9

All **readings** should be available through the library or through the Canvas within reason, to prevent financial strain.

10

Allow **breaks** within the lecture, 1-2 minutes to stretch, get water, walk around. For yourselves too. Allow time for recap and to digest info.