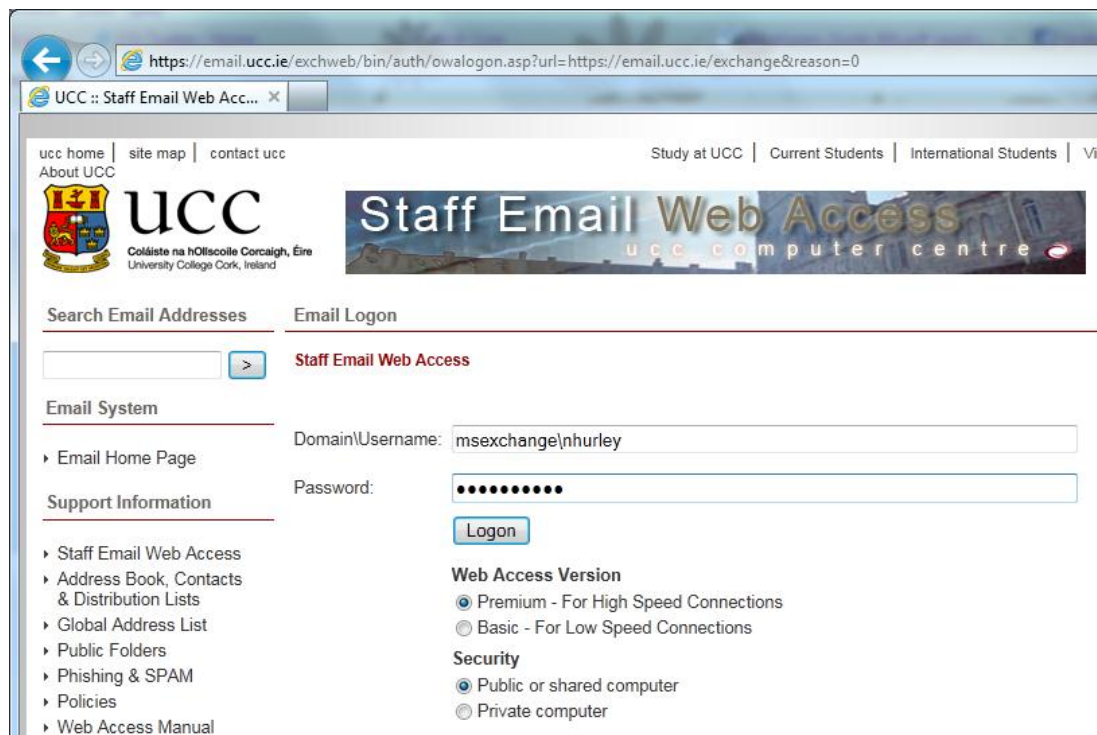
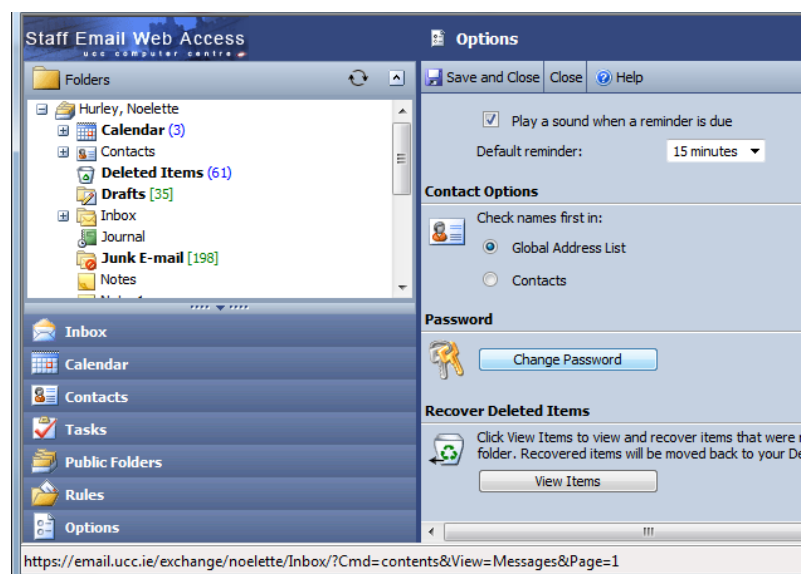


# Resetting your password through OWA

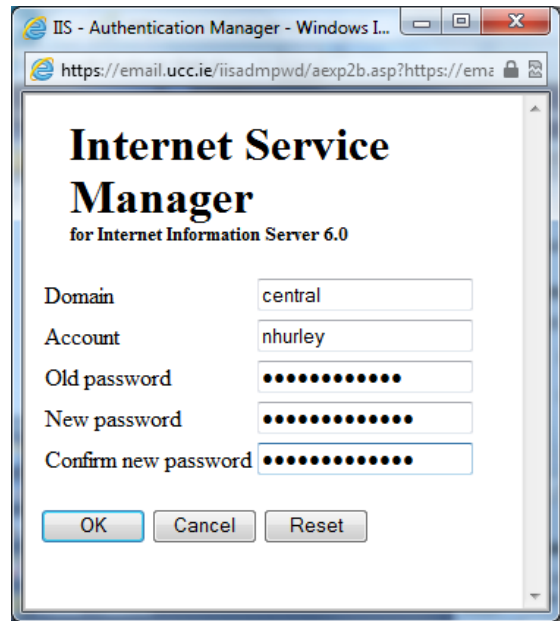
- Using a web browser – preferably Internet Explorer navigate to <http://email.ucc.ie>
- Log in with your username and password (current password)



- Remember to type in **domain\username** e.g. msexchange\nhurley or central\nhurley
- Once you are logged in click on the **Options** button in the menu on the left hand side of the screen
- Scroll down until you see change password
- Click the **Change Password** button



- In the window that displays type in your domain, username, old password, new password and then confirm the new password.
  - The new password has to meet certain requirements. If the password doesn't meet the requirements an error will be displayed.



- A successful password change results in the following window being displayed

