








# UCC



Coláiste na hOllscoile Corcaigh  
University College Cork, Ireland

# Certificate in Social Citizenship (CSC) Application Form

id<sup>+</sup> futures

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# 1

## **Important Information**

for People applying to the Certificate in  
Social Citizenship course in UCC

# Important Information



- I am over 18 years old
- I have an intellectual disability

We may ask you to give us paperwork to show that you are over 18 years old and/or that you have an intellectual disability.



## Going to college for the first time:

- Gives people a chance to be treated as an adult
- To make choices about their own learning
- To have fun
- To meet new people
- To join Clubs and Societies.

**BUT** going to college is not for everyone and everyone who applies does not get a place.

It is very important to think carefully if college is the right thing for you.

Being a student can be fun **BUT** it is also hard work.

It means showing up to class, doing the work and taking responsibility for yourself and your work.

There is support for students but students must want, and be willing, to do the work.





## This is the application process.

1. You must make sure you understand the information about the CSC and being a UCC student. This will help you make an informed decision about applying.
2. Complete the application form in full. It is important to give correct and full information.
3. Your application will be read by id+ futures Project staff in UCC. They will decide if you will be called to an interview chat. There may be other activities and staff to meet too. We will give you the information before you come to UCC.
4. **IF** you are called to an interview, you will meet at least 3 members of the id+ futures team. The interview is a chat to help us understand why you applied and if you are ready and suitable for college. You may meet other staff too.
5. After the interview, you will be told if you are offered a place on the CSC. **It is important to understand that not everyone who applies may be offered a place.** This does not mean you have failed. It means it may not be the right time for you to go to college, or work might suit you better.
6. **IF** you are offered a place, you must attend an induction to college. This will happen either in late August or early September before college fully starts.



## What does it mean to be a UCC student

- All UCC students have a contract with UCC.
- This means that students are all adults over 18 years of age.
- The contract is **ONLY** between UCC and the student.
- This is because students are adults with rights and responsibilities.



**It is VERY IMPORTANT that all UCC students:**

- Know about the Student Charter and Rules
- Understand the Student Charter and Rules
- Agree to follow the Student Charter and Rules

**What is the Certificate in Social Citizenship**

- The CSC is a 2-year course.
- There are about 15 places for students on the course.
- In 2026/2027, there will be 2 semesters.
- In 2027/2028, there will be 3 semesters.
- A semester is the time spent in college where students go to classes and complete assignments.
- In UCC, semesters are usually 12 weeks long.



In each semester, there are modules. Modules are the subjects that must be completed to graduate from UCC.

In some modules students with intellectual disabilities (ID) learn with other students with ID. These are called cohort modules.

The other modules are **co-learning modules** where students with ID learn with other students in UCC.

This means CSC students must make choices about co-learning modules and will learn with other students in UCC

**It is very important for CSC students to understand the information about co-learning modules so they can make choices that are about what they would like to learn.**





**You must:**

- At least attend 70% of classes to pass

**AND**

- Complete all the college assignments



**Support for Learning**

Cohort-based modules have a Lead or Lecturer(s) who teach the module.

There are 2 – 3 Learning Support staff who help students with learning in the class.

Co-learning modules are taught by Lecturers.

Learning Support staff can support students with ID in co-learning modules. It depends on the student, the module and the lecturer.

Peer Buddies, who are students in co-learning modules, may also work with students with ID.



**What does committing to being a UCC student mean?**

IF you get a place in college, you may have to make decisions about things you are doing now.

For example:

- You may have to change work hours or do less work.
- You may have to start learning how to use public transport like the train and/or bus.
- You may need to practice travelling independently to be ready to start college.
- You may need to think about how you will get yourself ready to be in college on time every day.



### What is the qualification?

Students who attend and complete all the modules and work can graduate with a Level 5 Special Purpose Award.



### What is the next step to apply?

To apply for the CSC, you **MUST** complete this application form.

You may need some help. That is fine. If you get help to fill out the form, you can tell us who helped you and how they helped you on **page 26**.

You can write or type your answers.



### People first language

The id+ future project follows and uses the language of the Convention on the Rights of Persons with Disabilities (CRPD). This is why we say:

- ‘Person with an intellectual disability’
- ‘Student with an intellectual disability’
- ‘People with an intellectual disability’

# 2

## **Personal Details**

You can type or write your answers



**NAME**



**DATE of BIRTH**

Day / Month / Year



**GENDER**

Male / Female / Other



**ADDRESS**



**EMAIL ADDRESS. This must be your email address.**



**PHONE NUMBER.** This must be your phone number.



WHERE I LIVE - tick one box

- I live on my own
- I live with my family
- I live in supported accommodation

OTHER – please say

I LIVE IN: \_\_\_\_\_

# 3

## Education and Training



**What primary school did you go to?**



**Did you go to secondary school?**

Yes       No

If 'yes', which secondary school did you go to?



**Did you do:**

Junior Certificate       Yes       No

Leaving Certificate       Yes       No

Leaving Certificate Applied       Yes       No



**Have you done other courses?**

Yes       No

If 'yes', what courses have you done?



What qualification or certification did you get when you completed the course(s)? (You can include copies with your application).



**Do you go to a Day Service?**

Yes  No

If 'yes, which Day Service do you go to?

How many days a week do you go to the Day Service?



**Do you go to a HUB?**

Yes  No

How many days a week do you go to the HUB?



**Do you go to any other disability service?**

Yes

No

If 'yes', what disability service do you go to?

How often do you go?



Is there any other information you would like us to know about your education and/or training?



Please attach copies of any certificates you have to show what education and training you have completed. For example,

- A copy of Junior or Leaving Certificate results.
- Any Fetac or other qualifications you have

**Do you have a job now?**

Yes

No

If 'yes':

What is the job?



Where do you work?

How many days a week do you work?



How many hours do you work?

# 4

**Work Experience**



**Do you have any work experience?**

Yes

No

If 'yes':

What kind of work experience do you have?



What did you do as part of work experience?



Was it paid or unpaid?

# 4

## **Communication and Mobility**



**We are asking questions about communication and mobility so that we understand:**

- the profile of applicants and students

**AND**

- what support applicants have in place or may need to arrange if they are offered a place in college.



**Do you need support, that we need to be aware of, with:**

Mobility:  Yes  No

If 'yes', what support do you use?



Hearing  Yes  No

If 'yes', what support do you use?



Speech  Yes  No

If 'yes', what support do you use?



Sight  Yes  No

If 'yes', what support do you use?



Other



We may contact you to understand the supports needed for you to be in college

**5**

**Health and Wellbeing**

**Do you have any health issues that we should be aware of?**

Physical Health

Mental Health

Other



**If you said 'yes', what supports do you have for your health issues?**



# 6

## **Personal Statement and Declaration**



**You**

In this section, we are asking you to think very carefully about:

- why YOU are applying for the CSC
- if you are ready to apply
- if you are ready to be a CSC student in UCC



**Please tell us why you want to do the CSC course?**



**Please tell us why you feel this is the right time for you to do the CSC?**



**Tell us what you would bring to the CSC?**



**Is there anything else you would like to tell us?**

**I completed this form:**

Myself

With support

If you had support to complete the form, please tell us:

Who supported you?

What kind of support did they give you?



I understand that the information in this form is an application for the CSC course.

I understand that this form will be reviewed and I may be called to an interview for a place on the CSC course.

I understand that I must get two references to support my application.

**My referees are:**

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**I must ask the referees to send the references to:**

Email:  
idplus@ucc.ie

Post:  
id+ futures,  
University College Cork,  
Room 1,  
5 Brighton Villas,  
Western Road, Cork, T12 EC95



**I understand that I must include the following:**

- Photo of myself
- Copies of qualifications
- The completed application form
- Two references

**I can also include:**

- A CV



**I certify that I meet the entry requirements because:**

- I am 18 years old or more
- I have an intellectual disability.

Please note that you may be asked to give us documents to confirm your age and/or that you have an intellectual disability.

I certify that all the information supplied is correct and complete.

Please send your application and supporting documents to:

Email:

**idplus@ucc.ie**

OR

Post:

**Loretta Brady,  
id+ futures,  
University College Cork,  
Room 1,  
5 Brighton Villas,  
Western Road, Cork, T12 EC95**



**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

# 7

## Information for Referees

# Information for Referees

Dear Referee,

We are grateful for your time in completing a reference to support application to the Certificate in Social Citizenship in UCC.

Before completing the reference, please see attached: *Important Information for People applying to the Certificate in Social Citizenship course in UCC*. All applicants have been advised to understand this information so they can make an informed decision about applying for a place on the Certificate in Social Citizenship.

In completing the reference, please refer to the questions below.

Kind Regards

1. Applicant's suitability and readiness to be a student on the Certificate in Social Citizenship course in UCC.
2. What would the applicant bring to the course.
3. What would the applicant gain from the course.
4. What challenges might the applicant experience:
  - On the course
  - Learning with other students with intellectual disabilities
  - Learning with UCC students in co-learning modules
5. What level of computer skills does the applicant have.
6. What level of literacy and numeracy skills does the applicant have.
7. What supports does the applicant have that will help them complete the course.
8. Any other comments relevant to the applicant and application.

# Acknowledgements



This Certificate in Social Citizenship (CSC) Application Form was developed by members of the **id+futures team** at **University College Cork (UCC)**.



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This guide was co-created and edited through a feedback session with **Brian Cull, Bríd Broderick, and William O'Donovan**.

They are id+futures graduates who have worked as a co-researchers, evaluating the id+futures initiative.