**DEPUTY CORPORATE SECRETARY**

*Office of Corporate and Legal Affairs*

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| Nature of Contract | Permanent Whole-Time | | |
| Date advertised | Friday, 24th November 2017 | | |
| Advertising Media (Publications/Websites) | University vacancies; jobs.ie; internal email | | |
| Closing date for receipt of applications | Tuesday, 9th January 2018 | | |
| Number of applications received: | 45 | | |
| Date of shortlisting | Friday, 26th January 2018 | | |
| Number of candidates shortlisted for interview | Internal |  | |
| External |  | |
| Date of Seminars and Interviews | Seminars | | n/a |
| Interviews | | Friday, 9th March 2018 |
| Candidate Appointed | Keith Burke | | |
| Date successful candidate notified | Monday, 12th March 2018 | | |
| Date successful candidate accepted | Monday, 12th March 2018 | | |
| Start date of position |  | | |