**ACADEMIC & STUDENT SUPPORT ADMINISTRATOR**

*Department of Accounting and Finance*

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| Nature of Contract | Permanent Whole-Time | | |
| Date advertised | Friday, 9th March 2018 | | |
| Advertising Media (Publications/Websites) | University vacancies; jobs.ie; internal email | | |
| Closing date for receipt of applications | Thursday, 5th April 2018 | | |
| Number of applications received: | 220 | | |
| Date of shortlisting | Thursday, 12th April 2018 | | |
| Number of candidates shortlisted for interview | Internal | 3 | |
| External | 4 | |
| Date of Seminars and Interviews | Seminars | | n/a |
| Interviews | | Friday, 18th May 2018 |
| Candidate Appointed | Roisin Downing | | |
| Date successful candidate notified | Wednesday, 23rd May 2018 | | |
| Date successful candidate accepted | Wednesday, 23rd May 2018 | | |
| Start date of position | 23 July 2018 | | |