RECRUITMENT REPORT

Senior Executive Assistant, Research Support Services

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| Nature of Contract | Specified Purpose Whole Time | | |
| Date advertised | 28-07-2017 | | |
| Advertising Media (Publications/Websites) | UCC Website | | |
| Closing date for receipt of applications | 17-08-17 | | |
| Number of applications received: | 2 | | |
| Date of shortlisting | 24-08-2017 | | |
| Number of candidates shortlisted for interview | Internal | 2 | |
| External | 0 | |
| Date of Seminars and Interviews | Seminars | | n/a |
| Interviews | | 18-09-2017 |
| Candidate Appointed | Ms Philomena Fogarty | | |
| Date successful candidate notified | 20-09-2017 | | |
| Date successful candidate accepted | 20-09-2017 | | |
| Start date of position | 31-10-2017 | | |