RECRUITMENT REPORT

Senior Executive Assistant, Research Support Services

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| --- | --- | --- | --- |
| Nature of Contract | Specific Purpose Whole Time | | |
| Date advertised | 10/03/217 | | |
| Advertising Media (Publications/Websites) | UCC Website | | |
| Closing date for receipt of applications | 04/04/2017 | | |
| Number of applications received: | 4 | | |
| Date of shortlisting | 25/04/2017 | | |
| Number of candidates shortlisted for interview | Internal | 4 | |
| External | 0 | |
| Date of Seminars and Interviews | Seminars | | n/a |
| Interviews | | 15/05/2017 |
| Candidate Appointed | Patricia Deasy | | |
| Date successful candidate notified | 16/05/2017 | | |
| Date successful candidate accepted | 16/05/2017 | | |
| Start date of position | 13/06/2017 | | |