RECRUITMENT REPORT

Senior Executive Assistant, Medicine

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| Nature of Contract | Permanent Whole Time |
| Date advertised | 03/02/2017 |
| Advertising Media (Publications/Websites) | UCC Website |
| Closing date for receipt of applications | 02/03/2017 |
| Number of applications received: | 6 |
| Date of shortlisting | 22/03/2017 |
| Number of candidates shortlisted for interview | Internal - 5 |
| External - 0 |
| Date of Seminars and Interviews | 12/04/2017 |
| Candidate Appointed | Ms Emma O’Reilly |
| Date successful candidate notified | 18/04/2017 |
| Date successful candidate accepted | 18/04/2017 |
| Start date of position | 01/06/2017 |