RECRUITMENT REPORT

Senior Executive Assistant, School of Applied Psychology

|  |  |
| --- | --- |
| Nature of Contract | Permanent Whole Time |
| Date advertised | 20/01/2017 |
| Advertising Media (Publications/Websites) | UCC Website |
| Closing date for receipt of applications | 14/02/2017 |
| Number of applications received: | 9 |
| Date of shortlisting | 23/02/2017 |
| Number of candidates shortlisted for interview | Internal 3 |
| External |
| Date of Seminars and Interviews | Seminars – n/a |
| Interviews – 15/03/2017 |
| Candidate Appointed | 1. Ms Nora Hennessy 2. Ms Anne Fitzpatrick |
| Date successful candidate notified | 1. 21/03/2017 2. 08/05/2017 |
| Date successful candidate accepted | 1. 21/03/2017 2. 11/05/2017 |
| Start date of position | 1. 3/05/2017 2. 18/06/2017 |