**RECRUITMENT REPORT**

Personal Assistant to the Dean of the School of Law

**Nature of Contract:** Permanent Wholetime

**Date advertised:**  20th January 2017

**Advertising Media: Publications/Websites:** UCC Website

**Closing date for receipt of applications:** 16th February 2017

**Number of applications received:** 70

**Date of shortlisting:** 5th March 2017

**Number of candidates shortlisted for interview:**  6 (4 external) (2 internal)

**Date of Seminars and Interviews:**  12th April 2017

**No of Applicants Appointed:** 1

**Name of Successful Candidate:** Ms Lisa Brennan

**Date successful candidate notified:** 18th April 2017

**Date successful candidate accepted:** 15th May 2017

**Start date of position:** 12th June 2017