**RECRUITMENT REPORT**

**CORPORATE SECRETARY**

**Nature of Contract:** Permanent Whole Time

**Date advertised:** 27th March 2017

**Advertising Media: Publications/Websites:**

UCC website

Universityvacancies.com

Jobs.ac.uk

Irishjobs.ie

Irish Times (Print Media)

Governance & Compliance-The Governance Institute Magazine (Print Media April 2017 Issue)

**Closing date for receipt of applications:** 4th May 2017

**Number of applications received:** 22

**Date of shortlisting:** 15th May 2017

**Number of candidates shortlisted for interview:**  6 of which 1 candidate withdrew

 Internal 1

External 5

**Date of Seminars and Interviews:** 6th June 2017

**Candidate Appointed:** Ms Nora Geary

 **Date successful candidate notified:** 9th June 2017 **Date successful candidate accepted:** 9th June 2017 **Start date of position:** 1st October 2017