**Administrative Officer**

**School of Education**

**Nature of Post:**  Permanent Whole-time

**Date Advertised:** 3rd March 2017

**Closing Date:** 4th April 2017

**Websites Advertised:** UCC Website

**No. of Applications Received:** 170

**Date of Shortlisting:** Thursday 20th April 2017

**No. of Applicants Shortlisted:** (3) **Internal - External** (3)

**Date of Seminars/Interviews:** Friday 26th May 2017

**No. of Applicants Appointed:** 1

**Name of Successful Candidate:** Ms Sinead O’Donovan

**Date Candidate Notified:** Monday 29th May 2017

**Date Candidate Accepted:** Monday 29th May 2017

**Start Date of Position:** Monday 10th July 2017