RECRUITMENT REPORT

Administrative Officer Students’ Union

|  |  |
| --- | --- |
| Nature of Contract | Permanent  |
| Date advertised | 01/09/2017 |
| Advertising Media (Publications/Websites) | UCC Website, universityvacancies.com and Irishjobs.ie |
| Closing date for receipt of applications | 10/10/2017 |
| Number of applications received: | 158 |
| Date of shortlisting | November 10th 2018 |
| Number of candidates shortlisted for interview | Internal | 13 |
| External | 145 |
| Date of Seminars and Interviews | Seminars | 08/12/2017 |
| Interviews | 08/12/2017 |
| Candidate Appointed | Vincent O’Brien |
| Date successful candidate notified | 12/12/2017 |
| Date successful candidate accepted | 12/12/2017 |
| Start date of position | 09/01/2018 |