RECRUITMENT REPORT

Administrative Officer Students’ Union

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| --- | --- | --- | --- |
| Nature of Contract | Permanent | | |
| Date advertised | 01/09/2017 | | |
| Advertising Media (Publications/Websites) | UCC Website, universityvacancies.com and Irishjobs.ie | | |
| Closing date for receipt of applications | 10/10/2017 | | |
| Number of applications received: | 158 | | |
| Date of shortlisting | November 10th 2018 | | |
| Number of candidates shortlisted for interview | Internal | 13 | |
| External | 145 | |
| Date of Seminars and Interviews | Seminars | | 08/12/2017 |
| Interviews | | 08/12/2017 |
| Candidate Appointed | Vincent O’Brien | | |
| Date successful candidate notified | 12/12/2017 | | |
| Date successful candidate accepted | 12/12/2017 | | |
| Start date of position | 09/01/2018 | | |