**RECRUITMENT REPORT**

**Assistant Payroll Manager**

**Nature of Contract:** Permanent Whole - Time

**Date advertised:** 9th May 2014

**Advertising Media: Publications/Websites:**

UCC website

Irishjobs.ie

Universityvacancies.com

Ipass.ie

**Closing date for receipt of applications:** 5th June 2014

**Number of applications received:** 35

**Date of shortlisting:** 20th June 2014

**Number of candidates shortlisted for interview:** Internal 0

External 6

**Date of Interviews:** 15th July 2014

**Candidate recommended for Appointment:** Elaine Rodrigues

**Date successful candidate notified:** 16th July

**Date successful candidate accepted:** 17th July 2014

**Start date of position:**  25th August 2014