**RECRUITMENT REPORT**

**Administrative/Projects Officer, College of Science, Engineering & Food Science**

**Nature of Contract:** Fixed Term until 2nd February 2016

**Date advertised:** 21st February 2014

**Advertising Media: Publications/Websites:**

UCC website

Irishjobs.ie

Universityvacancies.com

**Closing date for receipt of applications:** 25th March 2014

**Number of applications received:** 97

**Date of shortlisting:** 14th April

**Number of candidates shortlisted for interview:** Internal 4

External 3

**Date of Interviews:** 12th May 2014

**Candidate recommended for Appointment:** Tricia O’ Shaughnessy

**Date successful candidate notified:** 13th May 2014

**Date successful candidate accepted:** 13th May 2014

**Start date of position:**  1st July 2014