

University policy in relation to payment of research consultancy last updated in October 2002 has been amended and approved by the Finance Committee. Research consultancy will be paid by the University in the following circumstances:

1. In agreeing a price/fee with the funding agency/organisation for the research, the principal investigator¹ may negotiate for an additional payment up to 20% of annual salary under the following conditions:

- 1) Payment will be made only where it is specified as a direct cost on a project.
- 2) Payment cannot be funded from project overheads.
- 3) The entire allowance is ordinarily non-pensionable.
- 4) The staff member is full time permanent or temporary academic staff member with a full teaching and administrative commitment.
- 5) Payment must be in accordance with the relevant research contract.
- 6) Payment will be permitted only where the university overhead arrangement has been fully implemented.
- 7) Total payments in one academic year from all contracts should not exceed 20% of annual salary.
- 8) Payment will be made only where the research project /centre /institute to which the research project is attached is not in deficit². Nor can the payment of the consultancy put the project/centre/institute in deficit.
- 9) Specific approval of Finance Committee is obtained in advance of payment.
- 10) Payment must relate to specific research contracts – i.e. contracts must be specified.
- 11) Payment will be made only from available funds in the Research Account.
- 12) Payment will only be made on completion of the project.

2. Where the principal researcher is also a Centre Director, S/he may negotiate an additional payment up to 27.5% of annual salary in lieu of the 20% limit referred to at 1.1(v) above i.e. up to 27.5% in total. However, in addition to the conditions listed at 1.1 above, the following conditions also apply:

- (i) the staff member will be required to carry out his/her full teaching and administrative duties in the Department.
- (ii) the Director must be appointed by or with the formal concurrence of the University.

¹ A Principal Investigator is a full time permanent or temporary academic staff member with a full teaching and administrative commitment.

² For the purpose of this policy deficit is defined as the balance on the research project account(s) as per the University financial management system Agresso and confirmed by the Research Accountant.

UNIVERSITY COLLEGE CORK
FINANCE OFFICE
Office of Research Grants & Contracts
Contract Research Consultancy Policy

3. Applications for payment under this policy should be submitted to the Research Accountant, Finance Office.

Effective Date: 1 April 2010

Policy Approval and Review	
Committee	Date Approved
Finance Committee	28 th September 2009
<i>Issued by</i>	<i>Finance Office March 2010</i>