Exam Re-entry (Supplemental) Fee (including assessment and written exam)

Students are automatically entered for supplemental examinations and are therefore liable for an exam re-entry fee. Students are required to notify the Student Records and Examinations Office sreo@ucc.ie if they do not intend taking these examinations.

The following cohort of students are not liable for the exam re-entry fee:
- Students who previously deferred their examinations
- Successful Mitigation Applicants
- Students who are registered with the Disability Support Service
- Students who are registered for the BSc Biomedical Sciences Programme
- Specified cohorts of International Students (please contact Karen McSweeney k.mcsweeney@ucc.ie for further information)

The exam re-entry fee is based on the following:
- The exam re-entry fee is €35 per 5 credit module
- The maximum fee that can be charged is €245.

An E-mail will be issued from the Fees Office to students’ official UCC mail accounts (umail accounts) i.e. accounts using the <STUDENT_NUMBER>@UMAIL.UCC.IE format, informing them that the re-entry fee has been applied to their accounts. This email will outline the fee amount due, due date and how it was calculated.

Students will not be prevented from sitting the repeat exam if they have not paid the re-entry fee by the due date.

However, Students will be prevented from registering for the 2019/20 academic year who has an outstanding balance of \( \geq $35 \).

Students who do not attend the supplemental examinations and have an overall programme judgement of Absent will have the re-entry fee cancelled on their accounts.

Students should, however, notify the Student Records and Examinations Office sreo@ucc.ie if they do not intend sitting for supplemental examinations.

Students who officially withdraw (cancel) from their programme prior to the supplemental examinations will have their re-entry fee cancelled.

Fees Office
May 2019