

Admissions Policy

Crèche Cois Laoi is committed to offering its facilities to children whose parents are students and staff of University College Cork. All crèche places are allocated on first-come first served-bases and in accordance with our Equal Opportunity Policy.

There is a waiting list for Crèche Cois Laoi, and applications are dated as per registration date.

Waiting List

A waiting list is in operation and preference is given to children on the waiting list in the following order:

- Siblings of children currently attending the crèche.
- Children of full time students attending at UCC and full time staff employed at UCC in the relevant age group.
- Children are selected on a first come, first serve basis.
- Parents are unable to register unborn babies on the waiting list, but may do so when the baby is born.

There are eighty two childcare spaces in Crèche Cois Laoi; fifteen of those are allocated to children less than two years, forty seven to children of pre-school age and twenty to after-school children.

The Crèche caters for children from 6 months up to school going age. It also has an after school facility which caters for children of all primary school ages.

Staff parents availing of the crèche facility that cease employment at U.C.C. or student parents, who cease attendance, can no longer avail of the crèche service. They will be given one month to make alternative arrangements.

Pre-Admission

Before your child starts in the service, parents will be provided with an information booklet and contract form. Parents will be asked to sign the contract form after they have read the contents of our booklet outlining that they agree to comply with the requirements asked of them and to our policies that guide the service.

On the first visit to the crèche, parents will be asked to arrange a meeting with the crèche manager so they can be given an introduction and walk through the service.

Parents will then be encouraged to drop in at various times during opening hours with their child to familiarize him/her to the routine, the setting and the staff.

An information day will be held at the beginning of every term for new parents attending the crèche.