

Open Timetables

User Guide

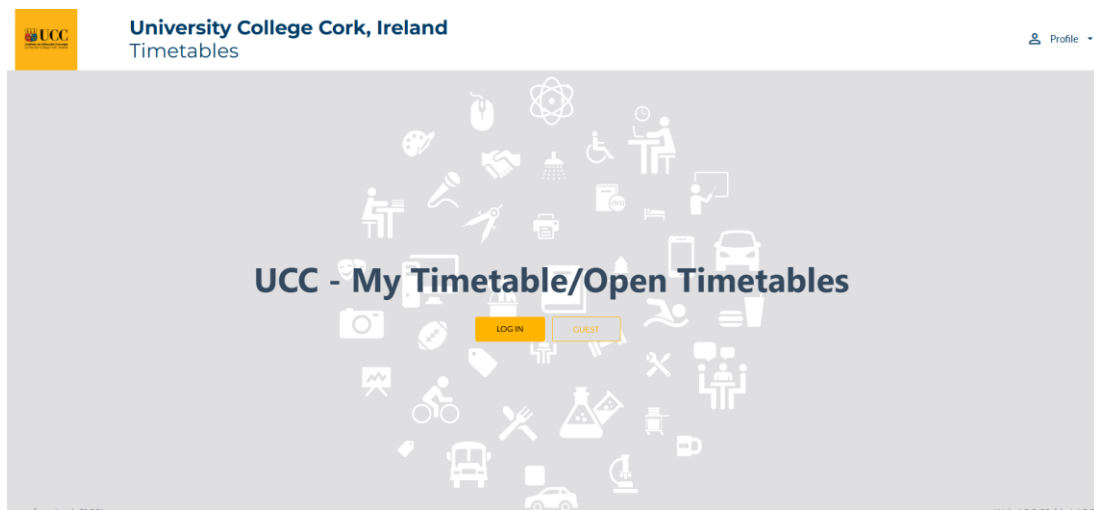


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Login Options

Staff/Student Log in

To access Open Timetables, you will be prompted to sign in through **UCC Authentication** (UCC's single sign-on system used for accessing University systems and services).

Please log in using your UCC credentials:

- **Staff:** your @ucc.ie email address
- **Students:** your @umail.ucc.ie email address

Use the same password you normally use to log in to your PC, Canvas, email, and other UCC systems.

Guest Login

You can also access Publish using the Guest Login option. No username or password is required - simply click Guest on the login screen.



Guest access is limited and will only allow you to view the following timetable types:

- Programmes of Study
- Modules
- Locations

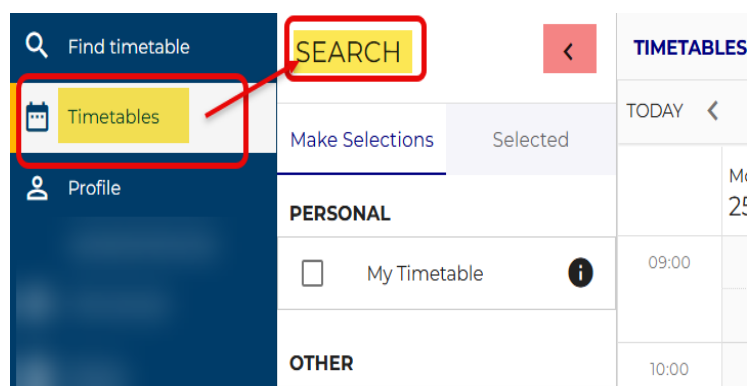
Timetables (Overview)

The **Timetables** tab, located on the left-hand side of the screen, is the new **Open Timetables** feature and replaces the previous Web Timetables system.

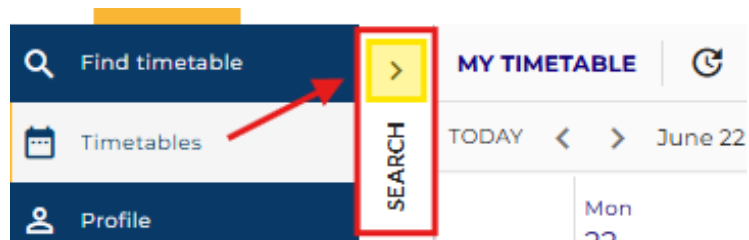
When you click on the **Timetables** tab, the search panel should appear beside the Home menu.

If the search panel is not visible, click the arrow icon to expand it.

Search Panel Expanded



Search Panel Collapsed



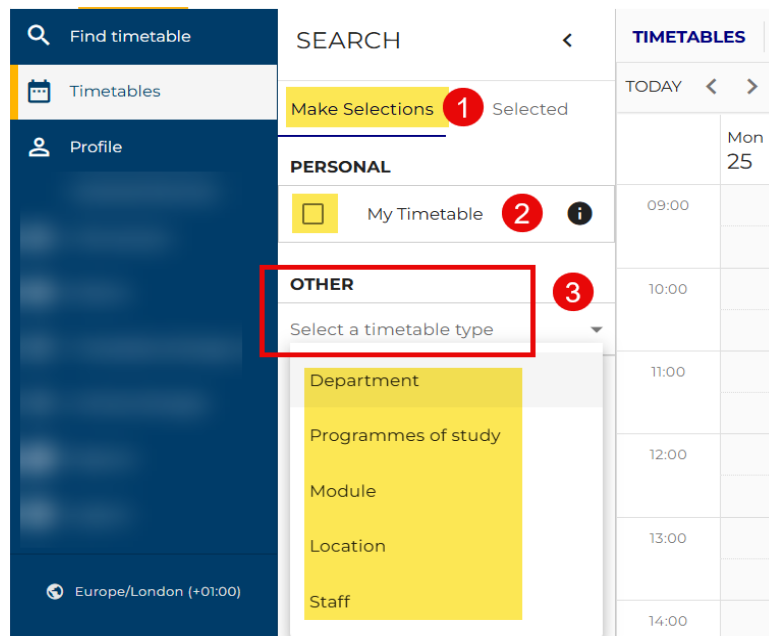
The search panel can be expanded or collapsed using the arrow icon, allowing you to maximise the timetable view when required.

The search panel contains two tabs:

- **Make Selections** – used to search for and select timetables.
- **Selected** – displays the timetables currently selected.

When searching for a timetable:

1. Ensure you are in the **Make Selections** tab.
2. Students should ensure **My Timetable** is not selected. *(This option is not available to staff.)*
3. Under **Other**, you can choose from the following **timetable types**:
 - **Staff** – Programmes of Study, Module, Location & Department
 - **Students** – Programmes of Study & Module only



Finding a Timetable (Step-by-step guide)

(General steps that apply to all timetable types)

1. Choose the timetable type you wish to view, for example **Programmes of Study**.
2. You can then refine the search results by entering the programme name in the search box.

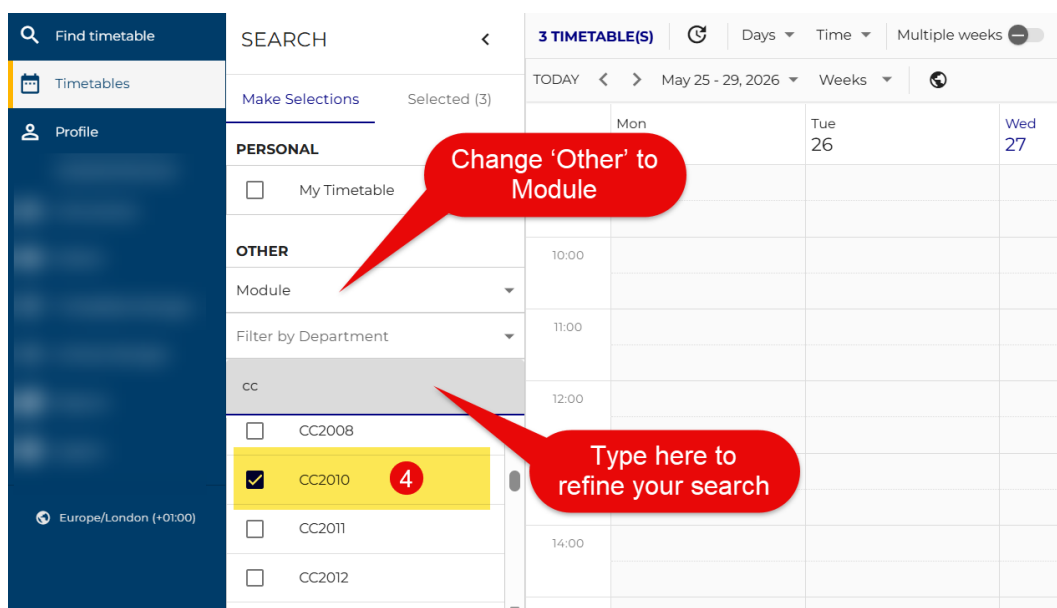
Important: Please do not use the Department filter.

While the filter is available, it is currently not returning results. This issue will be resolved in the next release.

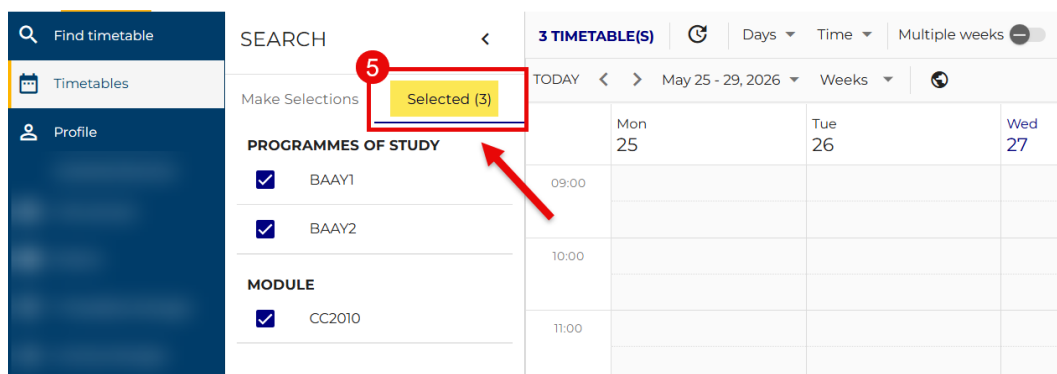
3. Select the programme you wish to view by ticking the box next to the programme name. You can select one or more options.

The screenshot displays the 'Find timetable' interface. On the left is a dark blue sidebar with navigation links: 'Find timetable' (active), 'Timetables', and 'Profile'. The main content area is titled 'SEARCH' and includes a 'Make Selections' button and a 'Selected (2)' indicator. Under the 'PERSONAL' section, there is a checkbox for 'My Timetable'. Under the 'OTHER' section, 'Programmes of study' is selected (marked with a red '1'), and a 'Filter by Department' dropdown is visible. A search box (marked with a red '2') contains the text 'BAI'. Below the search box, a list of programmes is shown: 'BAI' (unchecked), 'BAAY1' (checked, marked with a red '3'), 'BAAY2' (checked), and 'BAAY3' (unchecked). The right side of the interface shows a calendar view for 'May 25 - 29, 2026' with columns for 'Mon 25', 'Tue 26', and 'Wed 27'. The time slots range from 09:00 to 15:00. The top right corner indicates '2 TIMETABLE(S)' and includes filters for 'Days', 'Time', and 'Multiple weeks'.

4. You can also select modules or another timetable type to view alongside the programme.



5. Use the **Selected** tab in the search panel to review the programmes/modules you have already selected. You can also remove any selections you no longer wish to view by unticking the relevant box.



To remove all selected timetable types, select **Clear Selections** at the bottom of the search panel. This will clear your timetable selections only. Your selected date, week, time range, and other viewing options will remain unchanged.

6. Once you have made your selections, the timetable will generate automatically using the default settings. By default, the current week will be displayed.
7. To view a different week, select the required week number or choose a date from the calendar.

University College Cork, Ireland Timetables

3 TIMETABLE(S) Days Time Multiple weeks

TODAY < > October 05 - 09, 2026 Week 10 - 05/10/2026

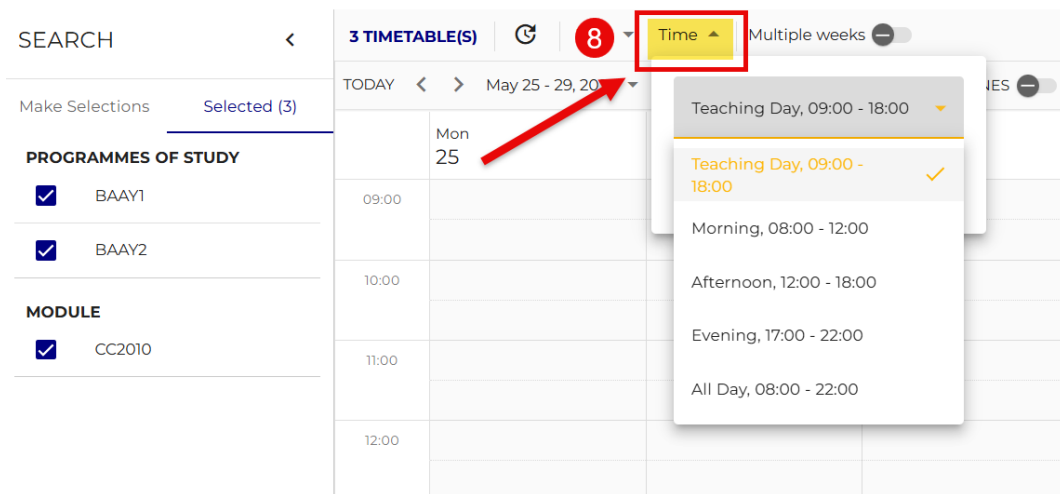
LANES DAY WEEK MONTH AGENDA EXCEL LEGEN

	Mon 5	Tue 6	Wed 7	Thu 8	Fri 9
09:00		AR1001/L Lecture C.CUMMINS_110* Weeks 7-18	CC2011/L Lecture C.CUMMINS_110* Weeks 6-17	AR2016/L Lecture C.CUMMINS_110* Weeks 6-17	
10:00	FL1004/L Lecture C.CUMMINS_110* Weeks 7-18		FL1004/L Lecture C.CUMMINS_110* Weeks 7-18	SCI1005/S Seminar C.SAF_G01 Weeks 7-18	AY2007/L Lecture C.CONN_37* Weeks 6-17
11:00	AR1001/L Lecture C.CUMMINS_110* Weeks 7-18	RG1001/L Lecture C.CUMMINS_110* Weeks 7-18	RG1001/S 1a Seminar C.CUMMINS_110* Weeks 7-18	RG1001/S 4a Seminar C.CUMMINS_110* Weeks 7-18	SCI1005/S Seminar C.CUMMINS_110* Weeks 7-18
12:00	SCI1005/L Lecture C.CUMMINS_110* Weeks 7-18	AY1001/L Lecture C.CUMMINS_110* Weeks 7-18	RG1001/S 2a Seminar C.CUMMINS_110* Weeks 7-18	RG1001/S 5a Seminar C.CUMMINS_110* Weeks 7-18	AY1001/L Lecture C.CUMMINS_110* Weeks 7-18
13:00	SCI1005/S Seminar C.CUMMINS_110* Weeks 7-18	AY2007/L Lecture C.CUMMINS_110* Weeks 7-18	SCI1005/S A Seminar C.CUMMINS_110* Weeks 7-18	SCI1005/S Seminar C.CUMMINS_110* Weeks 7-18	AY1001/L Lecture C.CUMMINS_110* Weeks 7-18
14:00	RG1001/L Lecture C.CUMMINS_110* Weeks 7-18	FL100... Lecture C.CUMMINS_110* Weeks 7-18	AR100... Lecture C.CUMMINS_110* Weeks 7-18	AY200... Lecture C.CUMMINS_110* Weeks 7-18	SCI1005/L Lecture C.CUMMINS_110* Weeks 7-18
15:00	AR2016/L Lecture C.CUMMINS_110* Weeks 7-18	AY2008/L Lecture C.CUMMINS_110* Weeks 7-18		SCI1005/S Seminar C.CUMMINS_110* Weeks 7-18	

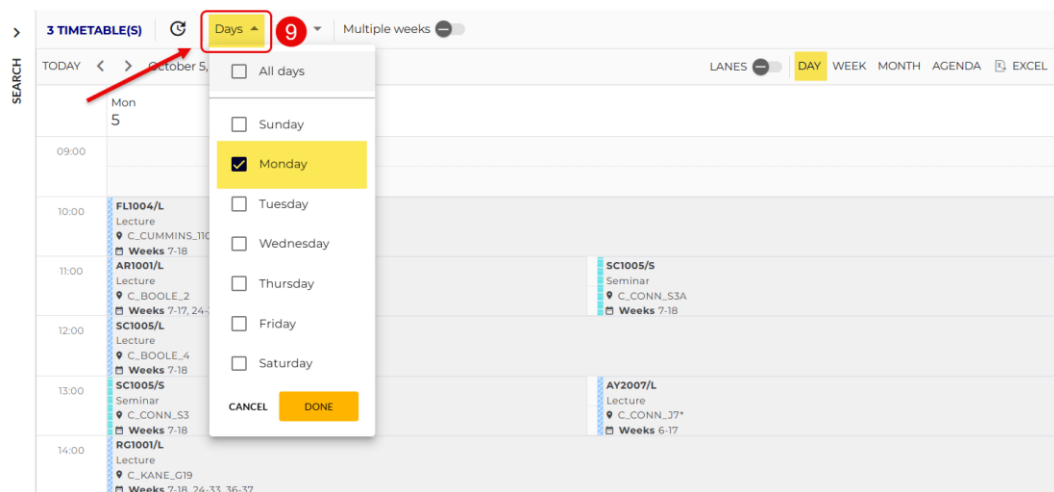
Note: Refresh Button – If the timetable does not update automatically after a change has been made, use the **Refresh** button.

3 TIMETABLE(S)  Days Time Multiple weeks

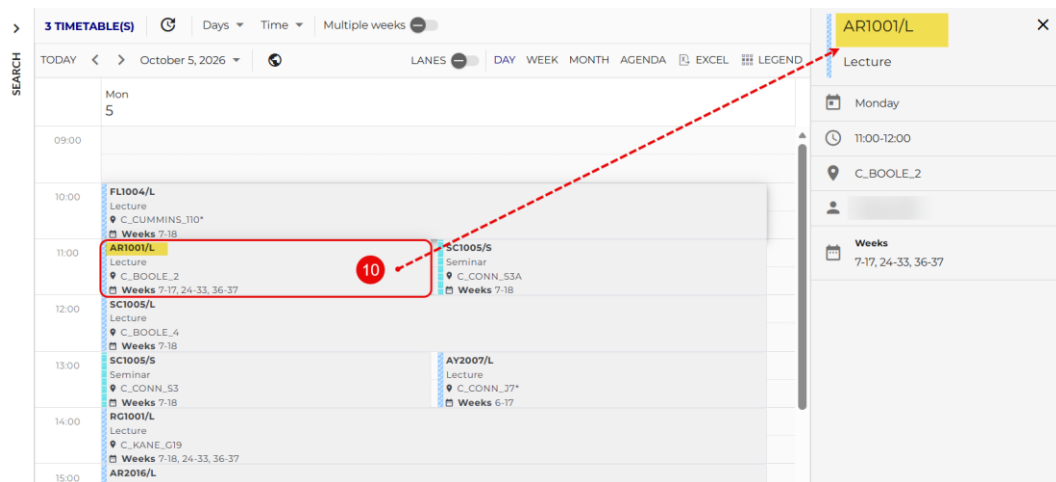
8. To adjust the timetable display, select the required time range, for example Teaching Day or Evening.



9. You can further refine the timetable by selecting a specific day at the top of the timetable, for example Monday, Tuesday, etc. This will display the timetable for that day only.

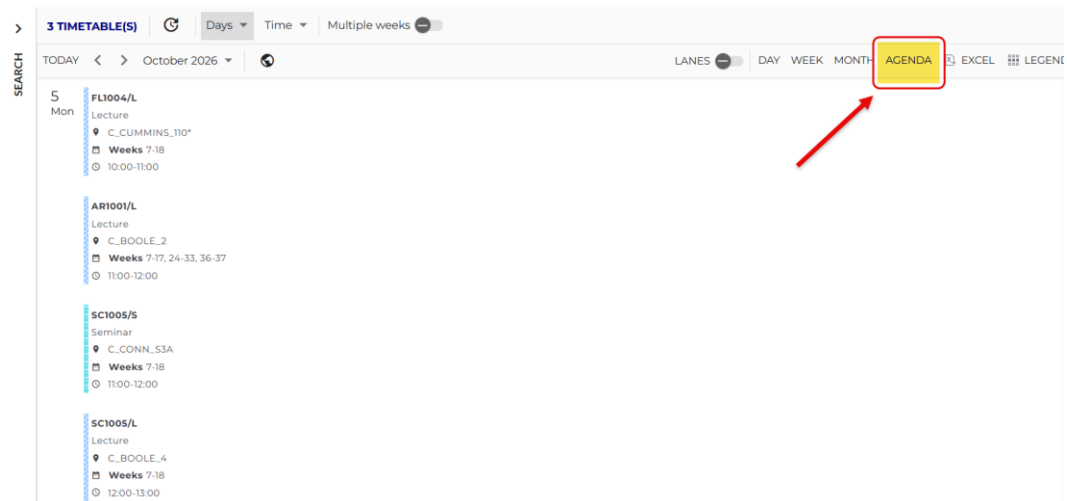


10. To see more detailed information about a specific booking, click on a booking within the timetable. The booking details will then appear on the right-hand side of the screen.

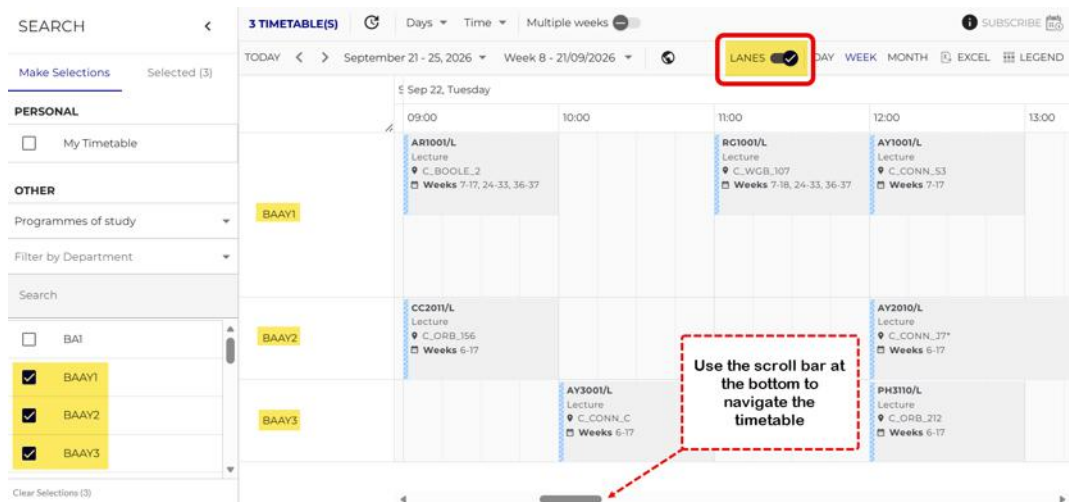


11. When viewing a selected day or week, the following viewing options are also available:

- **Agenda View** – displays a list of bookings.



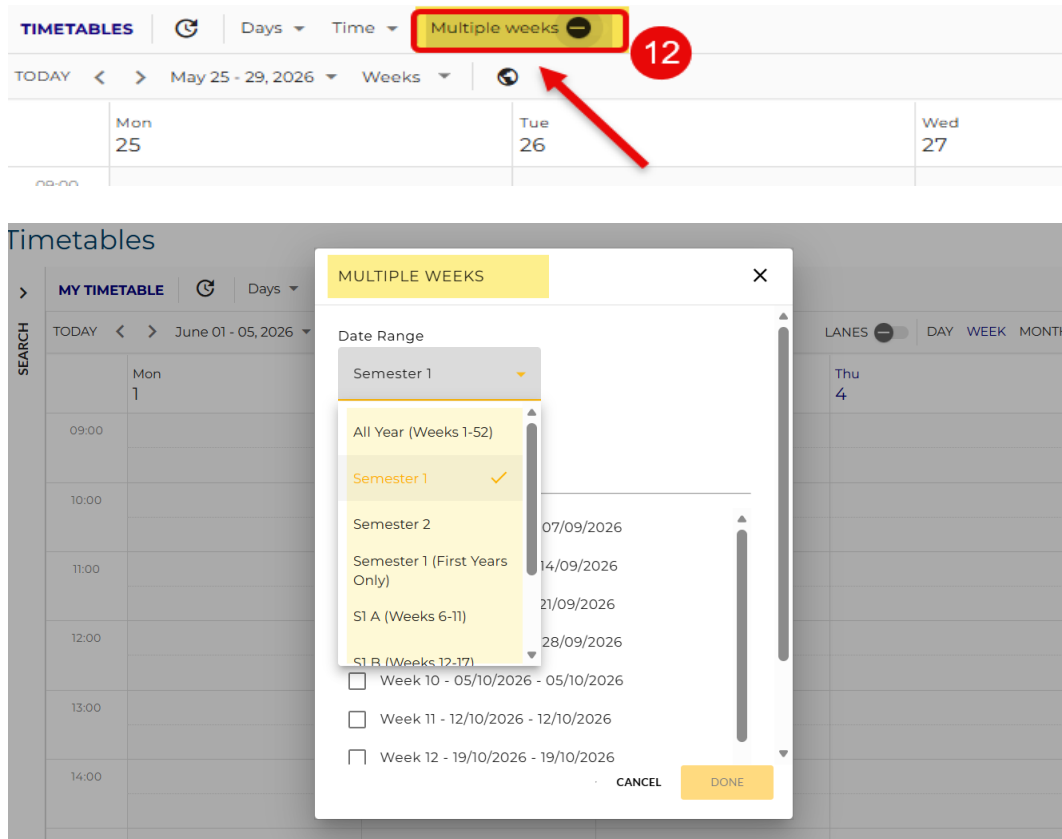
- **Lanes View** – displays bookings in a grid view with a scroll bar at the bottom, allowing you to scroll across the timetable.



- **Month View** – shows a summary of bookings for that month.

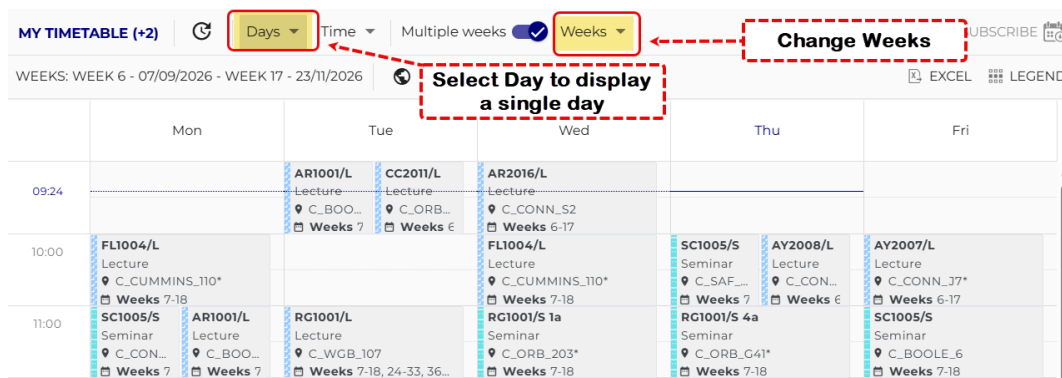
Monday	Tuesday	Wednesday	Thursday	Friday
28 FL1004/L 10:00 AR1001/L 11:00 +4 more	29 AR1001/L 09:00 CC2011/L 09:00 +7 more	30 AR2016/L 09:00 FL1004/L 10:00 +3 more	Oct 1 AY2008/L 09:00 AY2004/L 10:00 +2 more	2 AY2007/L 10:00 AY1001/L 12:00
5 FL1004/L 10:00 AR1001/L 11:00 +4 more	6 AR1001/L 09:00 CC2011/L 09:00 +7 more	7 AR2016/L 09:00 FL1004/L 10:00 +3 more	8 AY2008/L 10:00 AY2004/L 12:00 +2 more	9 AY2007/L 10:00 AY1001/L 12:00
12 FL1004/L 10:00 AR1001/L 11:00 +4 more	13 AR1001/L 09:00 CC2011/L 09:00 +7 more	14 AR2016/L 09:00 FL1004/L 10:00 +3 more	15 AY2008/L 10:00 AY2004/L 12:00 +2 more	16 AY2007/L 10:00 AY1001/L 12:00
19 FL1004/L 10:00 AR1001/L 11:00 +4 more	20 AR1001/L 09:00 CC2011/L 09:00 +6 more	21 AR2016/L 09:00 FL1004/L 10:00 +2 more	22 AY2008/L 10:00 SC1005/L 14:00 +1 more	23 AY2007/L 10:00 AY1001/L 12:00
26 FL1004/L 10:00 AR1001/L 11:00	27 AR1001/L 09:00 CC2011/L 09:00	28 AR2016/L 09:00 FL1004/L 10:00	29 AY2008/L 10:00 SC1005/L 14:00	30 AY2007/L 10:00 AY1001/L 12:00

12. You can also view a timetable for a full semester by first selecting multiple weeks and then choosing a semester.



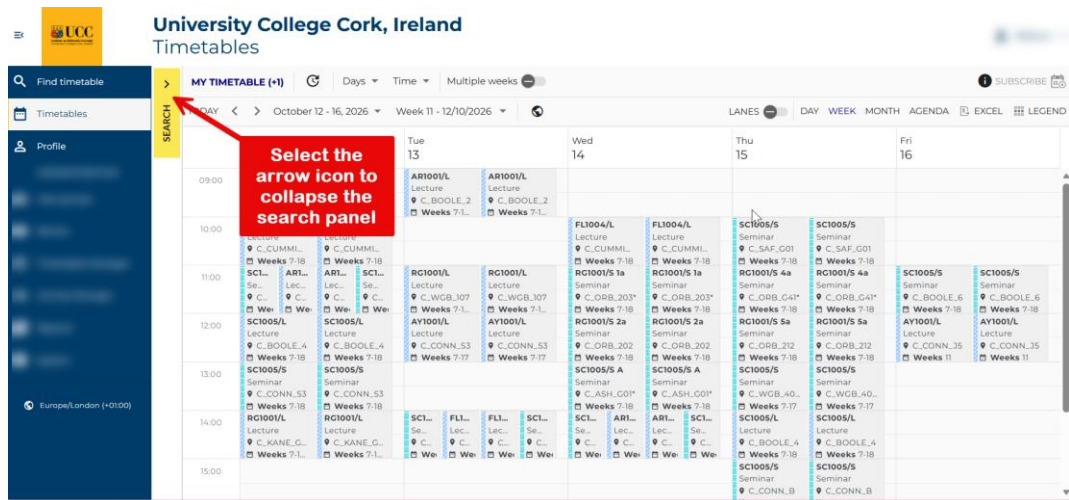
- For Semester 1: select all weeks.
- For Semester 2 in 2026/27: select Weeks 24–33 and 36–37 only.

Please note: When multiple weeks are selected, the timetable can only be viewed in Day or Week view. The Month, Agenda, and Lanes views are not available.

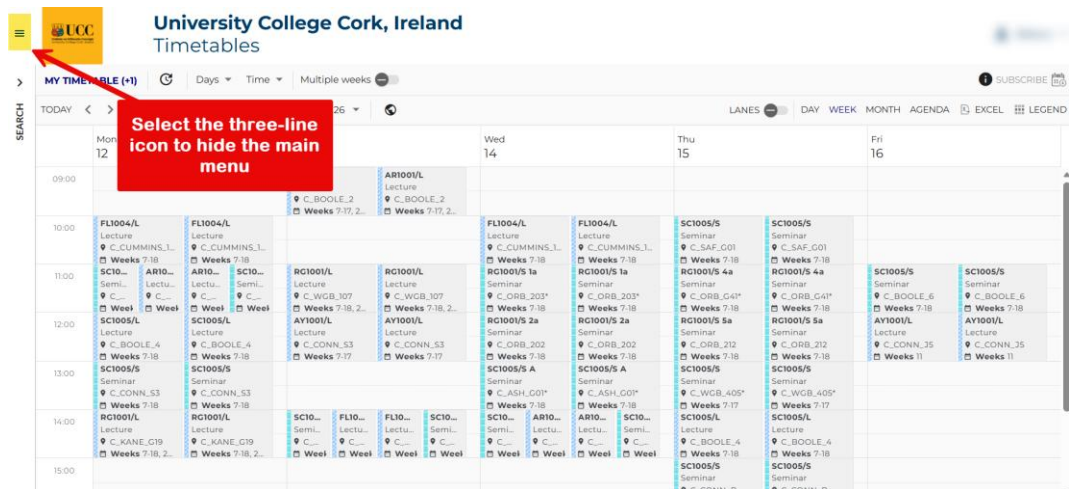


Making the Timetable Easier to View

1. Collapse the search panel by selecting the arrow icon to provide more space for viewing the timetable.



2. Hide the main menu by selecting the three-line icon beside the UCC logo in the top-left corner to maximise the timetable display area.



3. If you have a large number of activities displayed, select **Lanes View** to display the timetable in a scrollable format. Use the scroll bar at the bottom of the screen to move across the timetable and view activities more easily.

Other (NEW) Features

- Excel Export** – Selecting **Excel** at the top right-hand corner will download a spreadsheet containing details of the selected programmes, modules, locations, etc. The spreadsheet can then be opened in Microsoft Excel.

3 TIMETABLE(S)

Days
Time
Multiple weeks

TODAY
<
>
October 05 - 09, 2026
Week 10 - 05/10/2026

LANES

DAY
WEEK
MONTH
AGENDA
 EXCEL

	Mon 5	Tue 6	Wed 7	Thu 8	Fri 9
09:00		AR1001/L Lecture C_BOO... Weeks 7	CC2011/L Lecture C_ORB... Weeks 6	AR2016/L Lecture C_CONN_S2 Weeks 6-7	
10:00	FL1004/L Lecture C_CUMMINS_110* Weeks 7-18		FL1004/L Lecture C_CUMMINS_110* Weeks 7-18	SC1005/S Seminar C_SAF... Weeks 6	AY2008/L Lecture C_CON... Weeks 6
...	AR1001/L	SC1005/S	RG1001/L	RG1001/S 1a	RG1001/S 4a

Name	Activity Type	Weeks	Day	Start time	End time	Location	Staff	Source
FL1004/L	Lecture	7-18	Monday	10:00	11:00	C_CUMMINS_110*		POS
AR1001/L	Lecture	7-17, 24-33, 36-37	Monday	11:00	12:00	C_BOOLE_2		POS
SC1005/S	Seminar	7-18	Monday	11:00	12:00	C_CONN_S3A		POS
SC1005/L	Lecture	7-18	Monday	12:00	13:00	C_BOOLE_4		POS
AY2007/L	Lecture	6-17	Monday	13:00	14:00	C_CONN_J7*		POS
SC1005/S	Seminar	7-18	Monday	13:00	14:00	C_CONN_S3		POS
RG1001/L	Lecture	7-18, 24-33, 36-37	Monday	14:00	15:00	C_KANE_G19		POS
AR2016/L	Lecture	6-17	Monday	15:00	16:00	C_CONN_S5		POS
AR1001/L	Lecture	7-17, 24-33, 36-37	Tuesday	09:00	10:00	C_BOOLE_2		POS
CC2011/L	Lecture	6-17	Tuesday	09:00	10:00	C_ORB_156		POS
RG1001/L	Lecture	7-18, 24-33, 36-37	Tuesday	11:00	12:00	C_WGB_107		POS
AY1001/L	Lecture	7-17	Tuesday	12:00	13:00	C_CONN_S3		POS
AY2010/L	Lecture	6-17	Tuesday	12:00	14:00	C_CONN_J7*		POS
AY2004/L	Lecture	6-11	Tuesday	14:00	15:00	C_CONN_J7*		POS
FL1004/L	Lecture	7-18	Tuesday	14:00	15:00	C_ELECT_L1*		POS
SC1005/S	Seminar	7-18	Tuesday	14:00	15:00	C_CONN_S3A		POS
AY2008/L	Lecture	6-17	Tuesday	15:00	16:00	C_CONN_S3		POS
FL2018/L	Lecture	6-17	Tuesday	17:00	18:00	C_ORB_255 SR*		POS

- **Legends** – Use Legends to filter the timetable by activity type, such as Lectures, Tutorials, Labs, or Seminars. Selecting an activity type will display only those activities in the timetable.

3 TIMETABLE(S) [Calendar Icon] Days ▾ Time ▾ Multiple weeks [Toggle]

TODAY < > October 05 - 09, 2026 ▾ Week 10 - 05/10/2026 ▾ [Calendar Icon]

LANES [Toggle] DAY WEEK MONTH AGENDA [X] EXCEL [X] **LEGEND**

	Mon 5	Tue 6	Wed 7	Thu 8	Fri 9
09:00		AR1001/L Lecture C_BOOLE_2 Weeks 7-11	CC2011/L Lecture C_ORB_156 Weeks 6-17	AR2016/L Lecture C_CONN_S2 Weeks 6-17	
10:00	FL1004/L Lecture C_CUMMINS_110* Weeks 7-18		FL1004/L Lecture C_CUMMINS_110* Weeks 7-18	AY2008/L Lecture C_CONN_S3 Weeks 7-17	AY2008/L Lecture C_CONN_S3 Weeks 7-17
11:00	AR1001/L Lecture C_BOOLE_2 Weeks 7-17, 24-33, 36-37	RG1001/L Lecture C_WGB_107 Weeks 7-18, 24-33, 36-37			
12:00	SC1005/L Lecture C_BOOLE_4 Weeks 7-18	AY1001/L Lecture C_CONN_S3 Weeks 7-17	AY2010/L Lecture C_CONN_J... Weeks 6-17	AY2004/L Lecture C_CONN_77* Weeks 6-11	AY1001/L Lecture C_CONN_S3 Weeks 7-17
13:00	AY2007/L Lecture C_CONN_77* Weeks 6-17				
14:00	RG1001/L Lecture C_KANE_G19 Weeks 7-18, 24-33, 36-37	FL1004/L Lecture C_ELECT_L... Weeks 7-18	AY2004/L Lecture C_CONN_J... Weeks 6-11	AR1001/L Lecture C_BOOLE_3 Weeks 7-11	AY2008/L Lecture C_CONN_S3 Weeks 7-17

LEGEND

- Lecture
- Tutorial
- Practical / Lab
- Workshop
- Seminar
- Language Class
- Language Lab
- Conversation Class
- Confirmed Booking
- RB Booking Confirmed
- Provisional Booking

CLEAR ISOLATED

Only lecture bookings are shown

Please note: When you have finished using Legends, remember to select Clear Isolated to remove the filter and return to viewing all activities.

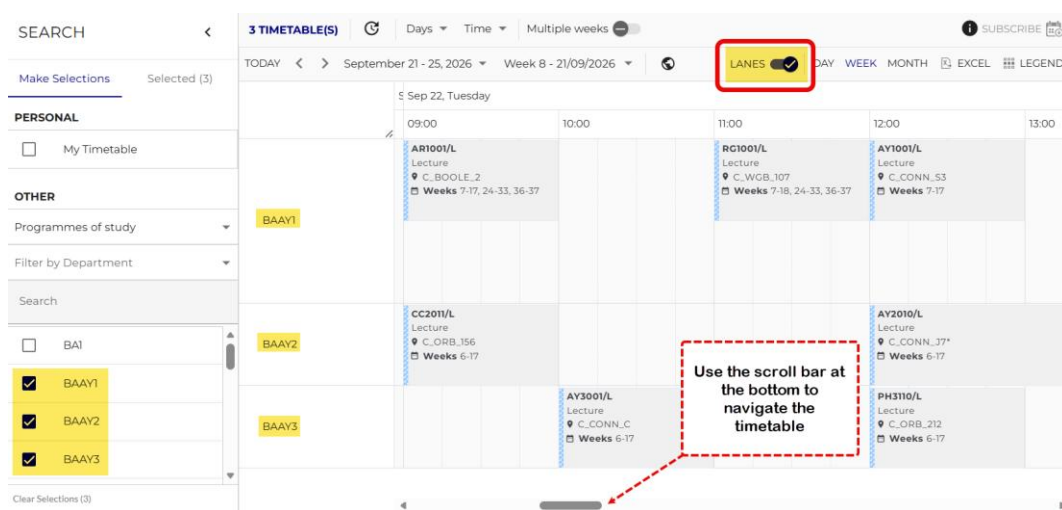
Timetable Types

Programme of Study Timetables

Programme of Study Timetables shows the full timetable for a selected programme of study. This allows users to view all scheduled teaching activities associated with that programme and can be used to check for potential timetable clashes.

It is also useful for checking timetable information for shared programmes.

Where multiple programmes are selected, the **Lanes View** is recommended as it displays each programme separately, making the timetable easier to view.



Please note: Lanes View can only be selected when a specific day or week is chosen. It is not available when multiple weeks are selected.

Module Timetables

Module Timetables is useful for checking individual lecture and tutorial times.

SEARCH < 15 TIMETABLE(S) Days Time Multiple weeks ☒ Weeks SUBSCRIBE

WEEKS: WEEK 6 - 07/09/2026 - WEEK 17 - 23/11/2026 EXCEL LEGEN

	Mon	Tue	Wed	Thu	Fri
09:00	AC2118/L FIN2 Lecture D. ORB, B 05 Weeks 6-17				
10:00			AC1114/L Lecture C. BOOLE_3 Weeks 7-18		
11:00		AC1105/L Lecture C. KANE_G19 Weeks 7-18			
12:00					
13:00			AC1109/L Lecture C. KANE_G01 Weeks 7-18		
14:00				AC1109/L Lecture C. BOOLE_2 Weeks 7-18	AC1103/L Lecture C. OG... Weeks 7
15:00				AC2119/L... Lecture C. WG...	AC1114/L Lecture C. BOO...

PERSONAL
☐ My Timetable

OTHER
Module
Filter by Department
Search
☒ AC1100
☒ AC1102
☒ AC1103
☒ AC1104
Clear Selections (15)

Location Timetables

Location Timetables allows users to view the full timetable for a selected room. This is useful for checking available time slots and checking bookings that are not attached to a module.

Rooms can be filtered by Zone, such as Centrally Booked Rooms or Departmental Rooms, making it easier to locate and view relevant rooms.

Users can also check room availability across a selected time period, making it easier to identify rooms that may be available for a full semester or other extended period. For instance, the timetable below highlights the availability of WW3 during Semester 1.

SEARCH < 1 TIMETABLE(S) Days Time Multiple weeks ☒ Weeks SUBSCRIBE

WEEKS: WEEK 6 - 07/09/2026 - WEEK 17 - 23/11/2026 EXCEL LEGEND

	Mon	Tue	Wed	Fri
09:00		GE1101/LC Language Class C_WW_3 Weeks 7-17, 24-33, 36-...		
10:00	DPR CDIP/L HOLD Provisional Booking C_WW_3 Weeks 6-11, 13-17, 24-3...	S52229/L Lecture C_WW_3 Weeks 6-17	CC3001/L Seminar C_WW_3 Weeks 6-17	PY4110/T Lecture C_WW_3 Weeks 6-17
11:00				
12:00		S55317/L Lecture C_WW_3 Weeks 6-17	EN3112/5 Seminar C_WW_3 Weeks 6-17	IT1101/LC Language Class C_WW_3 Weeks 7-17
13:00	GE1101/LC Language Class C_WW_3 Weeks 7-17			
14:00		ED6330/W Workshop C_WW_3 Weeks 5-12, 14-17, 23-...		FL3011/L Lecture C_WW_3 Weeks 6-17
15:00	ED6361/L SL Lecture C_WW_3	GE2101/LC Language Class C_WW_3	ED6314/L Lecture C_WW_3	

PERSONAL
☐ My Timetable

OTHER
Location
Filter by Zone
Search
☐ C_WGB_G16
☐ C_WGB_G17
☐ C_WGB_G18
☒ C_WW_3
Clear Selections (1)

1. Select Multiple Weeks
2. Choose Semester

Department Timetables

Department Timetables allows users to view all bookings for a selected department, including both timetabled and ad hoc bookings. Users can filter by day, week, or a selected time period to view bookings within the department.

SEARCH

Make Selections

DEPARTMENT
FOOD & NUTRITION L SCIENCES

Selected (1)

Clear Selections (1)

1 TIMETABLE(S)
Days
Time
Multiple weeks

TODAY
October 1, 2026
Week 9 - 28/09/2026
LANES
DAY WEEK MONTH AGENDA EXCEL LEGEND

Thu 1	09:00	FNS - Alumni ... Booking_Acce... C_NW_AULA Weeks 9	FS3010/L Lecture C_KANE_G02 Weeks 6-12 DT6002/L Lecture C_ELECT_L2* Weeks 6-17	FS4014/L Lecture C_WW_6 Weeks 6-17 FS3610/P Practical / Lab Weeks 6-17	NT4004/L Lecture C_WGB_G08 Weeks 6-13 FS4020/P Practical / Lab D_FSB_024 Weeks 8-10	FS4620/P Practical / Lab D_FSB_024 Weeks 8-10	NT4008/L Lecture C_FSB_322 Weeks 6-14 FS2007/L Lecture C_KANE_G18 Weeks 6-17	NT2002/L Lecture C_FSB_322 Weeks 6-16
	10:00							
	11:00							
	12:00							
	13:00		NT4002/L Lecture C_WGB_G18 Weeks 6-17 FS3021/L Lecture C_ORB_255... Weeks 6-17 FS3001/L Lecture C_PHARM_L...	NT6107/L Lecture C_WGB_G18 Weeks 6-17 NT1001/L Lecture C_WGB_G18 Weeks 7-18				
	14:00						NT4013/L Lecture C_WGB_G15 Weeks 6-17	
	15:00							