



TDS ACCESS CONTROL V9

Door Status Options

Contents

Door Control	1
View Status of Doors.....	1
Pulse a Single Door.....	3
Change Status for a Single Door.....	4
Change Status for Multiple Doors.....	5

Door Control

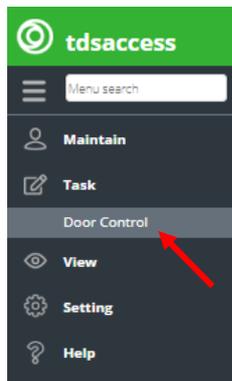
The Door Control portlet allows the user to view the current status of all active doors (Terminals/Doors) within their assigned zones in TDS Access V9.

Valid Door Status:-

- a. **Locked** - The Terminal/Door is locked and can only be opened with a valid UCC card that has been granted permission.
- b. **Opened** - the Terminal/Door is open and a UCC card is not required to open the Door.
- c. **Blocked** - All cards are blocked, a valid UCC card will not open this Terminal/Door.
- d. **Profile** - A Time Profile is required here and a valid UCC card is required to open the Terminal/Door outside of the times specified in the Time Profile configuration. For example, a door may be open between 9am and 5pm and a valid UCC card is needed outside of those times.

View Status of Doors

1. Select **Menu => Task => Door Control**



2. The Door Control portlet displays in terminal code order a list of all Terminals/Doors with their current door status:-

Use the **keyword search** to search for a particular Terminal/Door (1). You will see a list of doors within the zone(s) that you have been assigned on the system.

Action	Terminal Code	Terminal Description	Terminal Short Description	Door Status	Time Profile	Time Profile D...	Terminal Type ...	Terminal Type
<input type="checkbox"/>	00000103	Lobby In (Card)		Opened			55	9290 Child
<input type="checkbox"/>	00000330	Cansew		Locked			60	BLE Gateway
<input type="checkbox"/>	00000331	Software Dept.		Locked			60	BLE Gateway
<input type="checkbox"/>	00000332	Training Room		Locked			60	BLE Gateway
<input type="checkbox"/>	00000333	Project Delivery		Locked			60	BLE Gateway
<input type="checkbox"/>	00000334	Engineering		Opened			60	BLE Gateway
<input type="checkbox"/>	00000335	3rd Party Office		Locked			60	BLE Gateway
<input type="checkbox"/>	00000336	Boardroom		Locked			60	BLE Gateway
<input type="checkbox"/>	00000337	Sales Dept.		Blocked			60	BLE Gateway
<input type="checkbox"/>	00000338	Admin/Finance	Admin/Finance	Blocked			60	BLE Gateway
<input type="checkbox"/>	00000339	CEOs Office		Locked			60	BLE Gateway
<input type="checkbox"/>	00000340	Stephen B 's Office		Locked			60	BLE Gateway
<input type="checkbox"/>	00000341	SB - Boardroom		Locked			60	BLE Gateway
<input type="checkbox"/>	00001343	Lobby Hotspot		Locked			1	T&A Terminal (9...
<input type="checkbox"/>	00001383	All Non-Wired Doors Orchard...		Locked	201	CardLink 24 Ho...	44	CardLink Door ...
<input type="checkbox"/>	00001403	Training Room		Locked			1	T&A Terminal (9...
<input type="checkbox"/>	00001424	Main Door In - Pin		Locked			55	9290 Child
<input type="checkbox"/>	00001425	Main Door Out		Locked			55	9290 Child
<input type="checkbox"/>	00001426	Lobby to Stairs		Locked			55	9290 Child
<input type="checkbox"/>	00001427	Lobby to Main Office		Locked			55	9290 Child

- Use **More Options** to filter search criteria – Click on the 3 dots icon on the top right-hand corner of the screen to view the **More Options** dialog box.

More options

Site:

Zone:

Terminal:

Door Status:

You can filter your search to display:-

- Terminals/Doors belonging to a specific site or zone.
- A particular Terminal/Door
- All Terminals/Doors currently with a selected door status.

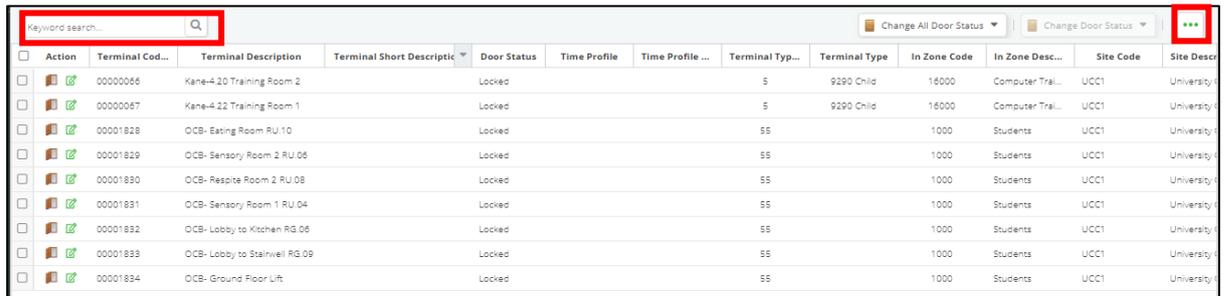
- Toggle on the auto refresh button at the bottom of the screen (click the button so it remains dark grey) to ensure door statuses displayed are updated if there is a change.



Pulse a Single Door

The pulse open door functionality allows a user to send a pulse to release the door for three seconds to let a person gain access.

1. Find required door - Use keyword search or the More Options 3 dots icon  to find the door (terminal) to open.



Action	Terminal Cod...	Terminal Description	Terminal Short Descripti...	Door Status	Time Profile	Time Profile ...	Terminal Typ...	Terminal Type	In Zone Code	In Zone Desc...	Site Code	Site Descr
	00000066	Kane-420 Training Room 2		Locked			5	9290 Child	16000	Computer Trail...	UCC1	University
	00000067	Kane-422 Training Room 1		Locked			5	9290 Child	16000	Computer Trail...	UCC1	University
	00001828	OCB- Eating Room RU.10		Locked			55		1000	Students	UCC1	University
	00001829	OCB- Sensory Room 2 RU.06		Locked			55		1000	Students	UCC1	University
	00001830	OCB- Respite Room 2 RU.08		Locked			55		1000	Students	UCC1	University
	00001831	OCB- Sensory Room 1 RU.04		Locked			55		1000	Students	UCC1	University
	00001832	OCB- Lobby to Kitchen RG.06		Locked			55		1000	Students	UCC1	University
	00001833	OCB- Lobby to Stairwell RG.09		Locked			55		1000	Students	UCC1	University
	00001834	OCB- Ground Floor Lift		Locked			55		1000	Students	UCC1	University

2. Click **Pulse Door Open** Icon – Click the **brown door icon**  in the **Action Column** to open the door.



Action	Terminal Cod...	Terminal Description	Terminal Short Description	Door Status	Time Profile	Time Profile ...	Terminal Typ...	Terminal Type	In Zone Code	In Zone Desc...	Site Code	Site Descr
	00001833	OCB- Lobby to Stairwell RG.09		Locked			55		1000	Students	UCC1	University

3. Click yes to confirm

Pulse Door Open

 Do you want to pulse OCB- Lobby to Stairwell RG.09 open?

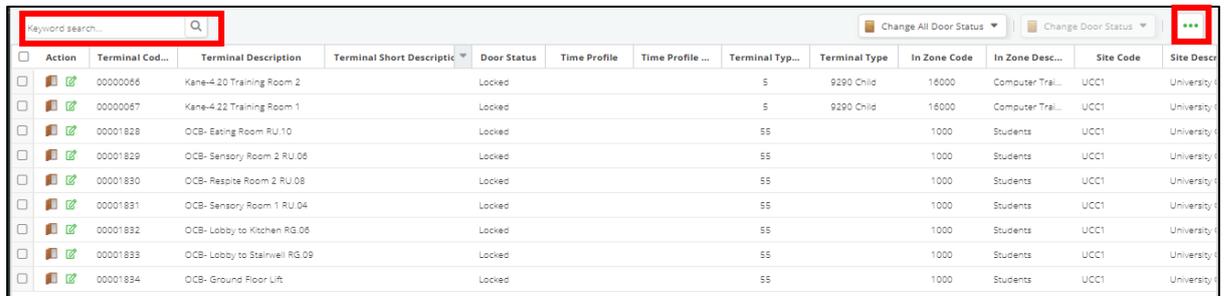
4. Once the user presses **Yes**, a message will appear in the bottom right of the screen to say whether or not the door pulse was successful.



Change Status for a Single Door

The status of a single door can be changed to locked (person requires a badge to gain entry), opened (no badge required to gain entry), blocked (no badges will gain entry) or a time profile applied (where badges are only required at certain times).

1. Find required door - Use keyword search or the More Options 3 dots icon  to find the door (terminal) to open.



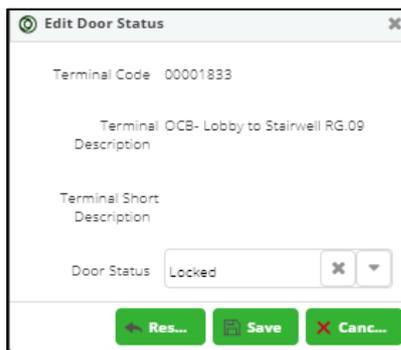
Action	Terminal Cod...	Terminal Description	Terminal Short Descriptio...	Door Status	Time Profile	Time Profile ...	Terminal Typ...	Terminal Type	In Zone Code	In Zone Desc...	Site Code	Site Desc...
	00000066	Kane-4.20 Training Room 2		Locked			S	9290 Child	16000	Computer Tral...	UCC1	University...
	00000067	Kane-4.22 Training Room 1		Locked			S	9290 Child	16000	Computer Tral...	UCC1	University...
	00001828	OCB- Eating Room RU.10		Locked			SS		1000	Students	UCC1	University...
	00001829	OCB- Sensory Room 2 RU.06		Locked			SS		1000	Students	UCC1	University...
	00001830	OCB- Respite Room 2 RU.08		Locked			SS		1000	Students	UCC1	University...
	00001831	OCB- Sensory Room 1 RU.04		Locked			SS		1000	Students	UCC1	University...
	00001832	OCB- Lobby to Kitchen RG.06		Locked			SS		1000	Students	UCC1	University...
	00001833	OCB- Lobby to Stairwell RG.09		Locked			SS		1000	Students	UCC1	University...
	00001834	OCB- Ground Floor Lift		Locked			SS		1000	Students	UCC1	University...

1. Click the **Edit icon**  in the **Action Column** next to the door to change.



Action	Terminal Cod...	Terminal Description	Terminal Short Description	Door Status	Time Profile	Time Profile ...	Terminal Typ...	Terminal Type	In Zone Code	In Zone Desc...	Site Code	Site Desc...
	00001833	OCB- Lobby to Stairwell RG.09		Locked			SS		1000	Students	UCC1	University...

2. The **Edit door status form** will display the terminal code, description and the current status for the door. Select the new status from the drop-down list.



Edit Door Status

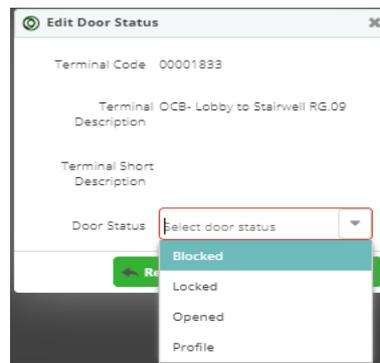
Terminal Code 00001833

Terminal OCB- Lobby to Stairwell RG.09
Description

Terminal Short Description

Door Status: Locked

Res... **Save** **Can...**



Edit Door Status

Terminal Code 00001833

Terminal OCB- Lobby to Stairwell RG.09
Description

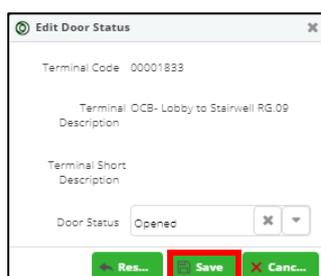
Terminal Short Description

Door Status: Select door status

- Blocked
- Locked
- Opened
- Profile

Res... **Save** **Can...**

3. Click **Save** to save the new status.



Edit Door Status

Terminal Code 00001833

Terminal OCB- Lobby to Stairwell RG.09
Description

Terminal Short Description

Door Status: Opened

Res... **Save** **Can...**

- A confirmation message will appear in the bottom right of the screen and the door will appear in the portlet with its new status.



Note: If the status of the door was changed by another user while this popup form was open, an error message will appear informing the user to confirm this change again.

Change Status for Multiple Doors

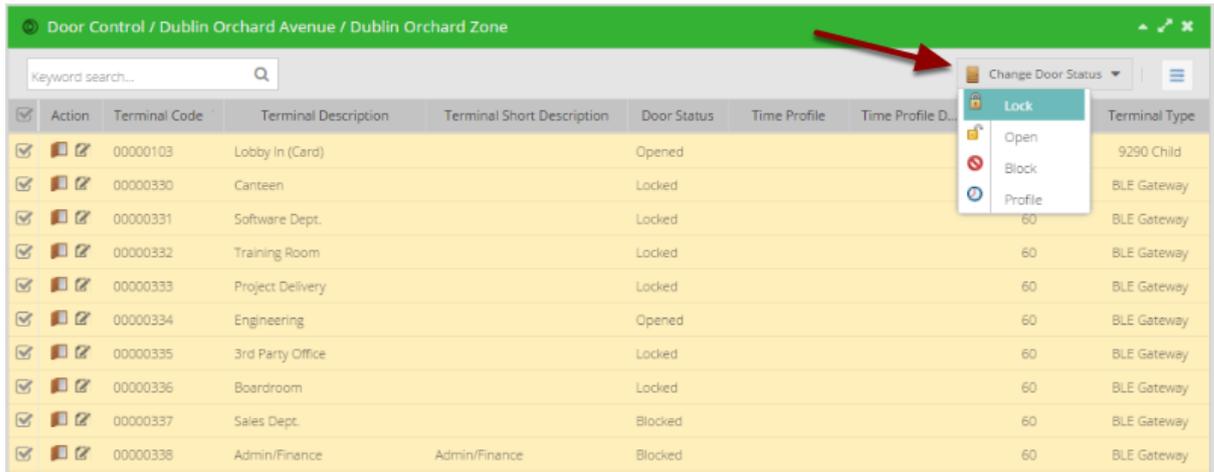
The status of a group of doors can be changed at the same time. Available statuses are **Locked** (person requires a badge to gain entry), **Opened** (no badge required to gain entry), **Blocked** (no badges will gain entry) or a **Profile** applied (where badges will gain entry at certain times).

- Find the required doors - Use more options or keyword search or scroll through the list to find the doors required.

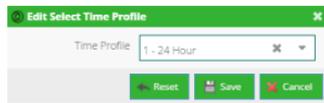
Action	Terminal Code	Terminal Description	Terminal Short Description	Door Status	Time Profile	Time Profile D...	Terminal Type ...	Terminal Type
<input type="checkbox"/>	0000103	Lobby In (Card)		Opened			55	9290 Child
<input type="checkbox"/>	0000330	Canteen		Locked			60	BLE Gateway
<input type="checkbox"/>	0000331	Software Dept.		Locked			60	BLE Gateway
<input type="checkbox"/>	0000332	Training Room		Locked			60	BLE Gateway
<input type="checkbox"/>	0000333	Project Delivery		Locked			60	BLE Gateway
<input type="checkbox"/>	0000334	Engineering		Opened			60	BLE Gateway
<input type="checkbox"/>	0000335	3rd Party Office		Locked			60	BLE Gateway
<input type="checkbox"/>	0000336	Boardroom		Locked			60	BLE Gateway
<input type="checkbox"/>	0000337	Sales Dept.		Blocked			60	BLE Gateway
<input type="checkbox"/>	0000338	Admin/Finance	Admin/Finance	Blocked			60	BLE Gateway
<input type="checkbox"/>	0000339	CEOs Office		Locked			60	BLE Gateway
<input type="checkbox"/>	0000340	Stephen B 's Office		Locked			60	BLE Gateway
<input type="checkbox"/>	0000341	SB - Boardroom		Locked			60	BLE Gateway
<input type="checkbox"/>	0001343	Lobby Hotspot		Locked			1	T&A Terminal (9...

- Select doors - Check the tick box beside the required doors or use the select all (1). When one door has been selected the change door status button will activate at the top right of the portlet (2).
- Select new status from the dropdown list.

Action	Terminal Code	Terminal Description	Terminal Short Description	Door Status	Time Profile	Time Profile D...	Terminal Type ...	Terminal Type
<input checked="" type="checkbox"/>	0000103	Lobby In (Card)		Opened			55	9290 Child
<input checked="" type="checkbox"/>	0000330	Canteen		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000331	Software Dept.		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000332	Training Room		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000333	Project Delivery		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000334	Engineering		Opened			60	BLE Gateway
<input checked="" type="checkbox"/>	0000335	3rd Party Office		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000336	Boardroom		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000337	Sales Dept.		Blocked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000338	Admin/Finance	Admin/Finance	Blocked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000339	CEOs Office		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000340	Stephen B 's Office		Locked			60	BLE Gateway
<input checked="" type="checkbox"/>	0000341	SB - Boardroom		Locked			60	BLE Gateway



- If Profile is selected as the new status, a **Time Profile** needs to be chosen from the drop-down list before the **Save** button will activate.



- Click **Yes** to confirm change status



- Once confirmed the new status will be displayed in the **Door Control** portlet.

Note: If the status of one of the doors was changed by another user while this popup form was open, an error message will appear informing the user to confirm this change again.