Troubleshooting

- **If no audio is playing ;**
- Check that volume level on the Extron controller is turned up.
- Check that volume level in Windows/application (e.g. YouTube) is turned up.
- When using VGA, ensure audio cable is also plugged in.
- **If image shows on laptop/PC but not screen ;**
- press ⊞ + P keys on the keyboard until the "Duplicate" option is selected
- If using a MAC laptop, check Display settings under System Preferences and make sure that the "Clone" option is selected

Projecting PC Image

- Press the **ON** button on the Extron controller.
- See Figure 1 in above image
- *(Projector takes about one minute to complete its warm-up sequence)*
- Switch ON the PC under the desk/cabinet
- Press the **PC** button on the Extron controller.
- See Figure 2 in above image
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Projecting Laptop Image

- Press the **ON** button on the Extron controller.
- Locate the laptop VGA and audio cables on the desk and connect to the laptop. (All cables are labelled)
- Switch ON the laptop
- When using **VGA** cable, press the **LAPTOP 1** button on the Extron controller
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No internet on laptop?

- Ensure that the laptop is connected to Eduroam.
- Eduroam will require your staff @ucc.ie email address and password that logs onto the central domain
- For help with connecting contact helpdesk@ucc.ie

Panopto issues?

- Email panoptosupport@ucc.ie

Please Switch Off Equipment After Use Press OFF On Extron Controller

Contact Audio Visual Media Services at +2596 if you have any difficulties or email avms@ucc.ie