**Minutes template**[[1]](#footnote-1)

Minutes of the Meeting of the **Teaching and Learning Committee**

held **15-10-2011** at **2.00pm**

in **Tower Room 2**

**Present:** Professor J Smith, Chair; Professors T Daly, S Mullane, K Steepen; Drs N Fenwick, R Roller; Messrs W Hanley, G O’ Roark [8]]

In attendance (if applicable) Dr D Higgins, Director of E Learning, was in attendance for item 6

1. **Minutes of the meeting held on 06-06-2011 and matters arising**

The minutes of the meeting held on **06-06-2011** had been circulated and were approved[[2]](#footnote-2).

**Matters arising:**

[Minor items of follow-up/information relating to matters discussed at the previous meeting]

***Annual Programme Monitoring:***

It was reported that Academic Board, 25th June 2011, approved the modified timetable for the next academic session.

1. **Apologies:**

Professors P Alan, R Whyte [2]

1. **Correspondence**

The Chair reported that a letter had been received from the Librarian indicating that the third floor reading and reference room had been re-opened to all final year students.

1. **Chair’s Business**
2. **New Members:**

The Chair welcomed Dr N Fenwick to her first meeting of the Committee.

1. **National Review on Learning Outcomes**

The Chair informed members that the Minister for Education and Skills was due to launch the next stage of the National Review on Learning Outcomes in HEI’s

[What follows is the main business of the meeting]

1. **National Student Survey: 2010/11 - Results and Qualitative Data**

The National Student Survey: 2010/11 – Results and Qualitative Data had been circulated. Members agreed that the results were very positive and that reference to them should form part of the planned launch of the University’s revised Strategic Plan. It was agreed to refer the matter to the Vice President for External Relations for appropriate action.

1. **E-Learning Sub Committee minutes**

The minutes of the meeting of the E-Learning Sub Committee held on 01-09-2011 were noted.

1. **Any Other Business**

None

1. Text in red is simply by way of example [↑](#footnote-ref-1)
2. **Signing of Minutes:** When the committee has confirmed the minutes of the previous meeting, these should be passed to the Chair for signature and retained by the Committee Secretary [↑](#footnote-ref-2)