

Emergency Contacts to Identify occupants of a room in case of emergency

		#1	#2	#3
1	Room Bookings To find out which class cohort should be in room	021-490 3400	021-490 3588	021-490 3634
2	Student Records and Examinations Office (SREO) For list of possible students for specified class/programme/module	021-490 2405	021 490 3174	021-490 2402
3	Academic System Administration Back up for SREO	021-490 2172	021-409 2302	021-490 3525
4	Student's Union (Denis MacDonald)	086 8338756	021-490 1689	021-490 3218
	SU Clubs (Declan Kidney)	021-490 4752		
	Student's Union Societies (David O'Leary)	021-490 2948		
5	To find room timetable online	http://timetable.ucc.ie/		

- If **Exam Hall** contact SREO (listed **2** above)
- If **Tutorial** or **Lab** – Contact relevant School/Department
- **Club** or **Society** or **SU** activity - contact SU (see first contacts, **4** above)

- To find **room timetable online** go to <http://timetable.ucc.ie/>
(Click > Rooms >Centrally Booked Room >Click on room listing to find timetable (See Figure 1 and 2 below)

- Other useful numbers:
 - Admissions Office, 021-4903571
 - Graduate Studies Office, 021-4903076