ALL APPLICANTS

- REFEREES REPORT FORMS
  TWO Referees Report Forms are required for your application to the Master of Social Work/Postgraduate Diploma in Social Work Studies. These Referees Report Forms are downloaded and printed during the online application process. Please write your PAC Application Number, name, address and telephone number in the space provided and a copy of the form should be sent to each of your Referees for completion
  1. One Reference MUST be a third level academic reference and
  2. A second Reference MUST be a supervisor/manager of your practical work experience (either paid or volunteer). Your Referees must post the completed Referees Report forms directly to Mr. Gerard Mannix, Social Work Secretary, School of Applied Social Studies, University College Cork, Donovan's Road, Cork. The final date for receipt of Referees Report forms is the 10th February, 2020.

- WRITTEN CERTIFICATION OF EXPERIENCE
  In addition to the two Referees Report forms, all applicants MUST also submit official WRITTEN CERTIFICATION of each of your social work/social work related experience/student placement experience to date outlined in your online application. This should be a signed letter on headed notepaper from each employer/voluntary organisation specifying a) your duties and responsibilities; b) the number of hours completed; and c) the time period you worked with the employer/organisation. This certification is separate and in addition to your two completed Referees Report forms.

  N.B. Where written certification of a specific work experience cannot be provided, please submit a personal written letter confirming that written certification of this experience cannot be provided by the employer/organisation and confirming the details of the experience

  Written certification of each of your social/social work-related experience must be uploaded to your PAC application through the PAC “My Account” link or posted to the Postgraduate Applications Centre, 1, Courthouse Square, Galway (marked with your PAC application number) by the 10th February, 2020.

NON-UCC APPLICANTS ONLY

- EVIDENCE OF NON-UCC QUALIFICATIONS
  Non-UCC applicants MUST also submit evidence of official results for all non-UCC third level qualifications (undergraduate or postgraduate). Academic transcripts must include a list of ALL modules studied and all modules results for each year of study and overall final results if available. Final year students, must submit evidence of modules studied and results for each year to the date of your application. All documentation which is not in English MUST be officially translated in English.

  N.B. Applicants currently pursuing a higher Diploma in Social Policy or equivalent in a non-UCC institution must also submit evidence from their University that they are currently registered on this programme.

  Evidence of non-UCC results to date must either be uploaded via the PAC “My Account” link or posted directly to the Postgraduate Applications Centre, 1, Courthouse Square, Galway Ireland by the 10th February, 2020.

  UCC STUDENTS/GRADEATES are not required to submit evidence of qualifications pursued at University College Cork. However, if you are a current/former UCC student and have also completed degree/postgraduate qualifications in another University/college, you must provide copies of official documentary evidence of your non-UCC qualifications.

- APPLICANTS WHOSE FIRST LANGUAGE IS NOT ENGLISH
  An IELTS or TOEFL English language proficiency score must be submitted for applicants who first language is not English and must either be
uploaded via the PAC “My Account” link or posted directly to the Postgraduate Applications Centre, 1, Courthouse Square, Galway Ireland by the 10th February 2020.

IRISH / EU APPLICANTS please note

- PHOTOCOPIES of official documentary evidence e.g. official academic transcripts, parchments, certificates, English translations, IELTS/TOEFL results will suffice at application stage for Irish/EU applicants (please do not submit originals). Irish/EU applicants with any queries regarding the above, please contact us by email at m.coakley@ucc.ie

NON-EU APPLICANTS please note

- Non-EU applicants must submit official CERTIFIED COPIES of official documentary evidence, academic transcripts and certificates/parchments, English Translations, IELTS/TOEFL results (all documentary evidence MUST be certified for non-EU applicants). Non-EU applicants with any queries regarding the above, please contact us by email at ieoapplications@ucc.ie

For further information on the MSW programme visit our website and School Twitter pages:

http://www.ucc.ie/en/msw

@UCCsocialwork (Social Work Twitter page)

@UCCAppsoc (School Twitter page)

Independent Thinking, Shared Ambition: UCC Strategic Plan 2017-2022
Watch University College Cork: River of Life

Machnamh Neamhspleách, Comh-Mhian: Coláiste na hOllscoile Corcaigh Plean Straitéiseach 2017-2022
Féach Coláiste na hOllscoile Corcaigh: Abha na Beatha