

## **Guidance Notes on Portfolio Content & Quality**

### **OVERVIEW**

In addition to the minimum Entry Requirements, all applicants are required to submit a portfolio of architectural design work to be evaluated by at least two of the following: Centre Director, Associate Director, MArch Programme Director or their nominees.

### **FOCUS**

The focus of the portfolio should be on your best and most recent work. It should include representative examples of work undertaken as part of a formal programme of study, any work carried out while in practice, and self-initiated projects undertaken outside formal studies such as design competitions.

Where possible, include a variety of work- e.g. freehand drawings, technical drawings, computer drawings, model images, sculptures, paintings, installations, video. This variety will allow the assessment panel to determine your range of abilities, your sequential progress through your previous course of studies. It is also important that your portfolio contains your best work.

However, do not limit this to presentation images alone. Include sketches, studies and working drawings. If possible, include examples from your design sketchbooks and notebooks.

### **FORMAT**

We prefer that you send a hard copy (paper-based) directly to Cork Centre for Architectural Education and upload a PDF version directly with your online application.

The pages should be set up at A3 size and arranged in landscape-format.

Please ensure that the online portfolio is saved as a single PDF file (i.e. not as lots of separately saved pages).

On the first page of the portfolio incorporate your name and application number, and on the pages immediately following include a brief CV and your personal statement (as presented on the main online form in the "Supplementary Information" area). Please ensure that your design work is presented in an understandable way (it is a designed element after all).

Please give the titles of projects, and annotate drawings etc. Where you are submitting works from Professional Practice, please indicate your role in the project e.g Concept Stage design sketches / Production of Planning Information Drawings / Development of Tender Details etc.

### **INDICATIVE RANGE OF MEDIA/PROJECTS**

Architectural design, speculative projects, art works, built, samples of written work and research.