Universidad de Navarra
The University

The University of Navarra began its activities in Pamplona in 1952, founded by St. Josemaría Escrivá de Balaguer, also the founder of Opus Dei. This prelature of the Catholic Church had as its goal promoting the search for the fullness of the Christian life in work, family and ordinary occupations. Since its foundation, the teachings of St. Josemaría have inspired and opened new horizons for the activities of the University. The Chancellor of the University of Navarra is the Prelate of Opus Dei.

Within the framework of religious freedom, at the University of Navarra love for the Church is fostered, together with unity with the Pope and the Bishops, a sense of communion with other Catholics, and respect for the believers of other religions and for those who do not profess any faith at all.

The Christian identity of the University provides an integrative focus for academic work, which stimulates professors to seek progress in the sciences with the aid of faith and reason, which mutually aid one another in the task of expanding the frontiers of knowledge. Scientific activity undertaken with openness and breadth of vision asks fundamental questions concerning the human being and the world.

Within the various curricula, courses, seminars and workshops are offered which provide students with the opportunity to investigate these great questions of existence, as well as to study the ethical and moral foundations of their profession.
International Relations

The University of Navarra’s International Relations office is analogous to UCC’s International Education office. Their job is to help international students with any enquiries they may have. Please go there if you need any assistance.

International Relations
Ubicación de Relaciones Internacionales
Campus Universitario. 31080. Pamplona (Navarra) España
Tel: 948.42.56.00 (ext. 2181)

Vice President of University Extension and International Relations
Excmo. Sr. D. Alfonso Sanchez Tabernero
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International Student Co-ordinator
John A. Tocci
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Anne Cassidy
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Location and Travel

How to get to the campus:

- By bus:
  - The Campus of the University of Navarra is easily reached by highway and by local bus services, better known as "villavesas". The cost of the bus ticket is €1. The bus lines which will bring you to the campus are the #1 (Central Bldg.) and the #5 (Near the Law Bldg.).
  - More information is available at the transportation webpage of the Greater Pamplona Municipal Council (Mancomunidad).

- By taxi:
  - Requesting a taxi by telephone is generally faster than waiting at a bus stop. The taxis cannot be hailed in the street. They can be requested by calling 948 35 13 35.

- By plane:
  - The airport is in Noáin, approximately seven kilometres from Pamplona (the Pamplona- Zaragoza road, kilometre 6.5), but is well connected to the city by road. About 200,000 passengers use the airport each year and there are regular flights to Madrid and Barcelona, León, Málaga, Valencia and Palma de Majorca.
Accommodation

The University of Navarra has several housing options available for incoming Erasmus students. For the most specific information available on the subject, students are encouraged to contact the Student Housing Office.

Student Housing Office
University of Navarra
Central Building
31080 Pamplona, Navarra
Telephone: 948 425614
Fax: 948 425619
email: alojamiento@unav.es

Cost of Living

As an approximate guide, the prices listed below are intended only to provide students with a rough understanding of various costs associated with living in Pamplona so that they might plan accordingly.

- Accommodation (per month): €250-300.
- Food (per month): €200
- Spare Time (per month): €200
- Bus Ticket: €1.10
- Cup of Coffee: €1.10
- Pinxtos (a snack): €1.10
- Cinema: €5-6
- Museum (student price): €1
- Planetarium: €3-4
Admissions, Visas, and Entry

Study Visas

If one is not a European (EU) citizen, or from Norway, Island, Liechtenstein or Switzerland, it is necessary to apply for a study visa from the Spanish Embassy or Consulate fulfilling the requisites of the documents required by the visa authorities. At the Spanish Embassy further information can be obtained. The addresses of different Spanish Embassies and Consulates may be located in the Ministry of Foreign Affairs’ web page.

Obtaining a Student Card or NIE

After entrance into the European Union, directly into Spain, or via any other EU country, you must apply for a student card from the immigration authorities. This must be done in Pamplona, and within the first 30 days from the date of entry permit. The application for a student card has to be done at the Police Office for foreign citizens (calle Pascual Madoz, 3). It is advisable to get institutional advice from the Office of international students, situated on the 2nd floor of the “Edificio Central”, asking for an appointment with the Director, Aires Vaz. He can be contacted at avaz@unav.es.

Documents required for the student card:

- Official application form for the student card or NIE.
- Passport with the study visa.
- Registration certificate of the studies or research at the University of Navarra.
- Original bank document giving evidence of sufficient money to afford tuition, housing and boarding.
- In Pamplona, and a return airline ticket to one’s home country (and that of any family member living with the applicant).
- A certificate from the City Hall (Ayuntamiento) giving evidence of living in Pamplona or in the nearby towns.
- A health insurance policy covering the whole study or research period.
- A photocopy of all documents is required.

You have to pay a fee and hand in three photographs at the Police Office. An application for the student card is not necessary if the study or research period is for 180 days or less. In fact, student cards may be limited to the exact dates or months of the study period or research Project.
The validity of the student card is only for an academic year. It has to be renewed.

**Very important notice.**
The student card is issued only on entering Spain with a study visa and within the first 30 days from entrance. A study visa cannot be issued within Spain, and you are required to return to your home country and apply for the necessary visa.

**Renewal of Student Cards**

- Official application form for a student card or NIE.
- Passport.
- Student card or NIE.
- Registration certificate of studies or research at the University of Navarra.
- Original bank document giving evidence of sufficient money to afford tuition, housing and boarding in Pamplona, and a return airline ticket to country of origin (and that of any family member living with the applicant).
- A certificate from the City Hall (Ayuntamiento) giving evidence of living in Pamplona or in the nearby towns.

- Health insurance policy covering the whole study or research period.
- A certificate from the School of the University of Navarra where one is studying or conducting research.

- 2 photocopies are required of each document.

Renewal of the student cards should commence 40 days before the expiry date of the student card or NIE

You are again advised to make an appointment with Aires Vaz, Director for International Students before going directly to Police. Spanish regulations do not allow foreigners with a student legal status to establish themselves and/or work in Spain without obtaining the necessary work permit.

**Academics**

**Libraries**

The University of Navarra has a wide array of resource libraries from which students and scholars might draw knowledge. It is also possible to request books or materials to be loaned through an interlibrary system from other Spanish universities. More information on library services can be located at http://www.unav.es/biblioteca/library/.
Computer Labs

Students at the University of Navarra have access to Wi-Fi Internet provided by the University while on its campus. Students also have access to all computer labs on campus, which can be found in every campus building.

Practical Matters

Health and Insurance

European students should apply for the European Health Card before travelling to Pamplona. The University of Navarra requires all students to be covered by some form of health insurance, and your possession of a European Health Card will ensure that you are covered. Some special benefits for receiving health care assistance may be granted to students performing exchange studies.

Acclimation and Immersion

The University of Navarra operates an International Committee. The International Committee's main purpose is to help international students at the University of Navarra become integrated into the entire university community.

It consists of approximately 45 students from different faculties and courses in the university. It was created in May 2006 following in the footsteps of the International committee of the Faculty of Economics and Business, here at the University of Navarra.

Students from the International Committee volunteer their time to assist international students, while organizing throughout the semester, various activities such as trips, cultural visits to different parts of Navarra and Spain, intellectual activities such as poetry courses, conferences, meetings, etc.

Sports Facilities

The University of Navarra operates a sports complex for use by both students and faculty. The University has an array of clubs, societies, and teams students may join. More information can be found at http://www.unav.es/servicio/deportes/instalaciones.

Welcoming Days

The University operates a welcoming program for incoming exchange students. The "Welcoming Days" are a series of days at the beginning of each semester for international students.
These welcoming days are aimed at all international students: career, graduate, Bridge Year, and the Institute of Spanish Language and Culture (ILCE), etc.

**Spanish Language Courses**

The Instituto de Lengua y Cultura Españolas offers intensive Spanish courses for new international students as well as regular language courses throughout the year. For more information, contact icle@unav.es.

**Tips from UCC**

UCC students who have travelled abroad for study in the past have given the International Education Office a collection of tips for students interested in studying abroad.

Erasmus is full of excitement and adventure, but also uncertainty and nerves. Although the International Education Office in UCC and the International Relations Office in Navarra will help you as much as possible, nothing can beat the experience of being in your shoes. So here are some tips and tricks from UCC students who have studied in Navarra.

**Academic Matters:**

- Take the chance to learn new things.
- Try and take some courses that allow you to learn more about Spanish life, culture, history, or literature. You’ll never have quite the same opportunity in Ireland.
- Contact the Erasmus officers in your subject area if you have any questions about academics.
- Be aware that you are entering a new education system with different administration, course, and exam structures.
- Keep up with your reading.

**Accommodation:**

- Be aware that university residences are located outside the city centre. It’s a good idea to find the location of your faculty before securing accommodation.
- Find out whether bed linen is included or if you have to buy it on arrival.
- When booking accommodation, ask about the times you will be able to collect your keys and access your residence so you can either arrive during these times or make alternative accommodation arrangements for the first night.
- Bring pictures of home to put on the walls.
- Bring a 2-pin plug for your Irish electrical products.
Travel:

- Remember generally the earlier you book the flights, the cheaper they are.
- Some clubs organise really cheap day and overnight trips.
- If you are coming home for Christmas, it is a good time to bring back excess luggage.

Bureaucracy:

- Bring multiple photocopies of any documentation you might need.
- EU citizens do not need a Residence Permit.
- It is a good idea to carry some sort of ID with you at all times.

Social:

- Buy local news papers and magazine, and listen to local TV, radio, and music.
- Immerse yourself in the culture.
- Try to interact with Spanish students and the local community.

General:

- Bring a good Spanish dictionary
- Unlock your mobile phone before you leave Ireland if you want to put a Spanish SIM card in it.
- Brings some books in English. Although you can buy some English-language books in Spain, they can be expensive, and it is handy to have some for travelling and for when you first arrive.
- Look into phone cards – they are one of the cheapest ways to phone home.
- If you have a laptop and internet access in your accommodation, look into getting Skype or other internet phone packages.