Università
Roma Tre
## Contents

The University ........................................................................................................... 3
International Relations Office/ Erasmus Office ...................................................... 3
Location ....................................................................................................................... 4
Accommodation ........................................................................................................ 5
Transport ..................................................................................................................... 6
  Getting to Rome ......................................................................................................... 6
  Getting Around Rome ............................................................................................... 7
Admissions Procedures ............................................................................................. 9
  Application ................................................................................................................ 9
  Documents to Bring .................................................................................................. 10
  Registration ............................................................................................................... 10
Academics ................................................................................................................... 11
  Academic Calendar ................................................................................................. 11
  Courses ..................................................................................................................... 12
  Exams ....................................................................................................................... 12
  Libraries ................................................................................................................... 12
Practical Information ................................................................................................. 14
  Health Insurance .................................................................................................... 14
  Residence Permit and Tax Number ......................................................................... 15
  Banking .................................................................................................................... 16
Student Matters ......................................................................................................... 17
  Sports Facilities ....................................................................................................... 17
  University Canteens ............................................................................................... 17
  Student Tips ............................................................................................................. 18
The University

Roma Tre was founded in November 1992 and now it has a student base of over 40,000 pupils. The schools of the university are: Architecture, Economics, Education, Engineering, Law, Letters and Philosophy, Political Science, and Natural Sciences including Mathematics, Physics, Biology and Geology. There are 76 degree courses, while research is carried on in 31 departments. There are also 71 Masters courses, 9 proficiency courses, 16 doctorates, 5 doctoral schools and 2 specialization schools. The present rector is Prof. Guido Fabiani. Prof. Roberto Pujia is the Institutional Coordinator for the LLP Programme. Teaching staff and researchers number about 800.

Roma Tre is an active participant in the European Union exchange programmes. During the academic year 2006/2007, about 471 Roma Tre Erasmus students attended courses in partner universities abroad for study periods between 3 and 10 months, and about 500 European students arrived here. So far Humanities, followed by Architecture, have been the most popular subject areas, but Economics, Law and Political Science are starting to attract more mobility. Some departments have relationships with European and non-European institutions through bilateral cooperation agreements.

The University buildings are easily reachable by underground (Metro). Almost all University locations are in the Ostiense area.

International Relations Office/Erasmus Office

The International Relations Office is the equivalent to UCC’s International Education Office. You will mostly be dealing with the Erasmus Programme located in the same building. Their job is to help international students with any enquiries they may have. Please go there if you need any assistance.

Visiting Address:
Via Ostiense 131
L. Scala C 7° piano
Indirizzo

Postal Address:
Via Ostiense 159
00154 Roma
Rome is the capital city of Italy and of the Lazio region, as well as the country's largest and most populated city, with more than 27 million residents. The metropolitan area has a population of about 4 million. It is located in the central-western portion of the Italian peninsula, where the river Aniene joins the Tiber.

Rome is known by many names, including: Caput Mundi (Capital of the World), la Città Eterna (The Eternal City), Limen Apostolorum (Threshold of the Apostles), la città dei sette colli (The city of the seven hills) or simply l'Urbe (The City), and has been for centuries a centre of Western civilization, and is the seat of the Catholic Church.

The State of the Vatican City, the sovereign territory of the Holy See, is an enclave of Rome. Today, Rome is modern and cosmopolitan. It is the third most-visited tourist destination in the EU and a city of cultural and political importance. Its international airport at Fiumicino is the largest in Italy; it hosts the head offices of the vast majority of the major Italian companies, as well as the headquarters of three of the world's 100 largest companies (Enel, ENI, Telecom Italia).

As one of the few major European cities that escaped World War II relatively unscathed, central Rome remains essentially Renaissance and Baroque in character. The Historic Center of Rome is listed by UNESCO as a World Heritage Site.
Accommodation

For accommodation, exchange students must contact the CTS directly.

Phone: + 39 06 4450141
Fax number: +39 06 4455262
Contact Person: Tiziano Sbaraglia
e-mail: erasmus@cts.it

Please note that the accommodation form can be downloaded from the website:

You can also find useful information on the web site of the Erasmus Roma Tre Association at the link http://www.erasmus3.it/DoveAbitare.htm

Further useful links for accommodation:
http://www.casaswap.com/

Finding accommodation in Rome is always difficult, especially for less than an academic year. Roma Tre does not own halls of residence, but signed an agreement with CTS, which provides assistance to incoming students finding lodgings. Because of the size and the traffic of the city, the availability of a good bus and underground transport is vital. Be flexible in your demands and be aware that the market offers more shared rooms than single rooms.

In addition, landlords/landladies may expect you to agree to strict rules regarding guests, parties, damage reimbursements, etc. Before signing a lease, be sure you understand clearly what you are supposed to do and not to do. Monthly prices for a single room vary from a minimum of €300 to a maximum of €500, depending on the area and on the amenities offered. A deposit is always required. Utilities such as electricity, gas and heating may be extra: make sure you know exactly what bills you may expect. Remember that in Italy, bills come every two months. Normally, with a temporary lease, you are not responsible for any other fees, such as building maintenance, water and garbage disposal charges.

Telephone: some student apartments have no telephone. Landlords/landladies fear having to pay huge bills which arrive after students have returned home. This is also why occasionally telephones may be installed only to receive and not to make calls. Don’t feel too bad about this. Purchase a telephone card and use public phones, which are located everywhere.

Please note that if you suddenly want to change your room/shared apartment, you should inform the landlord/landlady and your flat mates well in advance (at least 1 month before) so to give them time to find a replacement.
Transport

Getting to Rome

All major Irish Airports fly directly to Rome with either Aer Lingus, Ryan Air, or Alitalia.

Fiumicino Airport

From Fiumicino airport you can reach the city centre by local train with departures every 15-30 minutes (destination “Orte”) and stops in various stations of the city. The cost of a ticket is about €5. Trains take about 45 minutes to reach Tiburtina Railway Station. At Fiumicino there is also a non-stop train, called “Leonardo Express”, to Termini Railway Station, the central station of Rome (cost: €9.50). It leaves every 30 minutes and it takes 30 minutes. A taxi ride from Fiumicino Airport to our office in via Ostiense costs about €35-40.

Ciampino Airport

Ciampino airport “G.B. Pastine” (CIA) is a smaller airport dealing mainly with charter flights and budget airlines. The best connection from Ciampino Airport – which is closer to Rome but has worse transport links – to the city centre is a bus, or a taxi from the airport to Ciampino railway station (a short ride). Here you can get the train line FM4 “CIAMPIO - ROMA TERMINI”; there is one every 20 minutes.

Termini Railway Station

From Termini Railway Station to Roma Tre’s International Relations Office, take Underground (Metro) Line B, direction “Laurentina”, get off at Garbatella; exit on via Ostiense, turn left and walk to the “ARGONAUTA” Building (approximately 200 m). Our Office is located on the 7th floor - elevator C. The ticket costs €1 and can be purchased at newspaper stands or from the ticket vending machines at Metro stations.

If you are carrying heavy luggage, it is a good idea to leave it at the Termini “Deposito Bagagli” (left luggage) located on the underground floor and accessible by means of the tapis-roulant, or from via Giolitti or also platform 24.

Fares
- €3.80 for the first 5 hours
- €0.60/hour for additional time (from the 6th to the 12th hour)
- €0.20/hour for any additional time

If you are really in a hurry and you absolutely want to get out of the Station, you could even take a taxi, but remember that in Roma, taxi rides could be more expensive than in other European countries. From the airport, for instance, a ride could cost from a minimum of €40 to a maximum of €90 depending on where you have to go. Always try to avoid using taxies between 7.00 a.m. and 10.00a.m. and between 4.00p.m. and 6.30p.m.- the traffic to and from Rome, could make you arrive later than the train and make you pay much more!
Getting Around Rome

Metro

The metro system has only two lines, A and B, which cross at Termini. There are trains from 5.30 am until 11.30 pm every day (Sat. 0.30 am). Metro stations on line A do not have facilities for disabled (except Cipro-Musei Vaticani and Valle Aurelia). Alternatively, bus 590 follows the same route of metro line A and has wheelchair access. All the metro stations on line B have facilities for disabled except Circo Massimo, Colosseo and Cavour (direction Laurentina). Metro A offers the possibility to organise itineraries particularly interesting both for shopping and for the visit of monuments.

Here is a list of Metro A stops near possible areas of interest:

- **Cipro** is the best way to the Vatican Museums
- **Ottaviano**, to S.Pietro.
- **Lepanto** to Via Cola di Rienzo, a shopping area right for every pocket
- **Flaminio**, both for a walk in Villa Borghese and the Pincio Terrace and downtown shopping along Via del Corso, Via del Babuino, Piazza del Popolo and S.Maria dei Miracoli.
- **Spagna** to Piazza di Spagna and the trendy Trinità dei Monti facing Via dei Condotti. Nearby is the Fontana di Trevi.
- Via Veneto and the Fontana di Trevi are near **Barberini** stop.
- The Terme di Diocleziano is close to the **Repubblica** stop.
- **Vittorio Emanuele** for the Basilica of S.Maria Maggiore
- **S.Giovanni**, to the Basilica of S.Giovanni and the Scala Santa - Holy Steps
- **Cinecittà**, to the film studios

Metro B stops are as follows:

- **S.Paolo**, to the Basilica di S.Paolo
- **Piramide**, to the Pyramid of Caius Cestius
- **Circo Massimo** and **Colosseum**, to Colosseum and the Roman Forum
- **Cavour**, to visit S.Pietro in Vincoli.

Buses and Trams

The Roman public transportation system covers approximately 5,290 square kilometres. It is the largest national public transportation network. 2,130 km are served by 241 bus lines, 2,586 buses, and another 50 km are served by 6 tram lines and 159 trams.
Some useful bus lines:

**Vatican:**
- from Termini Bus 64
- from Colosseo, walk 5 minutes to Piazza Venezia, then take Bus 64
- from Trastevere 23 (Lungotevere De’ Cenci)

**Spanish steps & Trevi Fountain:**
- from Termini Bus 492 or 175 to Via del Tritone
- from the Vatican Bus 62 to Via del Tritone
- from Trastevere Tram 8 to Largo Argentina and Bus 62 to Via del Tritone

**Colosseo:**
- from Termini 64 to Piazza Venezia and walk for 5 minutes
- from the Vatican 64 to Piazza Venezia
- from Trastevere Tram 8 to Largo Argentina, then bus 87

**Pantheon, Piazza Navona e Campo de’Fiori:**
- from Termini 64 or 492 to Largo Argentina
- from the Vatican 64 or 62 to Largo Argentina
- from Trastevere, don't be lazy: cross the bridge and walk for 5 minutes!

**Trastevere:**
- from Termini 64 or 492 to Largo Argentina and Tram 8 Viale Trastevere
- from the Vatican 23 to Piazza G. Belli

**Tickets**

Rome public transport system is called Metrebus, a combination of the words: metro (underground), treno metropolitano (urban train) and autobus (bus). With Metrebus tickets you can travel on these three means of transport:

- on different routes
- inside a city area
- through different areas

Fares depend only on the areas you cross, not from the number of means of transport you use. Tickets must always be validated when getting on buses or before getting on metro lines or trains. The bus and metro system is not free! Validate your ticket before boarding the metro; on buses, look for the orange stamping machines. If you are caught without a validated ticket, the fine to be paid ranges between €50 and €500.
Admissions Procedures

Application

*Deadlines: June 15th for students arriving in the first semester
          October 15th for students arriving in the second semester

Erasmus Student Application Form:

Send to: Uffixio Relazioni Internazionali,
        Ms Luisa Nicolia,
        Via Ostiense
        159- I- 00154
        Rome

Tel: +39 06 57067328/9
Fax: +39 06 57067330
Email: student@uniroma3.it

This form may be downloaded from our International website:
http://europa.uniroma3.it/

Alternatively, you can fill the application out online from the same website. In order
to do this you will need a personal code. This code will be given to you by the
Erasmus office at your home university. Read the instructions carefully before you
begin the application process. After sending the application you will receive a code to
enter your personal page where you will be able to access useful information about
your Erasmus stay in Rome.

Accommodation Form:

Send to: CTS,
        Via degli Ausoni, 5,
        Tel: +39 06 4454920
        Email: Erasmus@cts.it

This form may also be downloaded on Roma Tre’s International website at the above
address.

Italian Language Course Form:

Italian Language Courses are at the Centro Linguistico d’Ateneo. Online enrolment is
required at www.cla.uniroma3.it
For more information contact:

Dott.a Olivia Monesi,
Via Ostiense
139 – I-00154
Rome
Tel: +39 06 57374211
Email: monesi@cla.uniroma3.it

Documents to Bring

- Passport
- Medical Insurance i.e. European Health Insurance Card
- Proof of your Erasmus status indicating the length of your stay
- At least two passport pictures

Registration

Go to the Ufficio Relazioni Internazionali to register; it is open on Mondays/Wednesdays from 10.00am to 12.00pm or Tuesdays/Thursdays from 3.00pm to 4.30pm.

Bring with you:
- Proof of Erasmus status stating the length of your stay
- A passport photography
- Passport

You will receive:
- Roma Tre Erasmus Registration Certificate
- An Erasmus certificate for free entrance to museums
- The ‘Libretto delgi Studi’ (record of your study abroad) with the name of your Erasmus subject area co-ordinator

In the Libretto delgi Studi you have to record your original study plan as well as the courses and examinations you will actually take at Roma Tre. Contact your subject co-ordinator within your first two weeks in Rome. He/she will advise you on what courses to take and sign the appropriate Libretto section (Progetto di studio). After attending a whole course ask your teacher to fill in the course section (Programmi effettuati) and register your final exam results (Esami sostenuti).

Your student registration number (numero di matricola), which must be indicated on page 5 of the libretto, is given by the Segreteria Studenti (Foreign Students’ Desk, Mrs Nerina Piras), Via Ostiense 175, on Mondays, Tuesdays, Thursdays and Fridays from 10.00am to 12.00am; and Wednesdays from 4.00pm to 6.00pm. Go there within a week of arrival.
Lastly, go to the Centro Accoglienza e Servizi with your actual passport (or a photocopy of it) to receive:

- The forms to apply for your tax number (*codice Fiscale*)
- The forms to apply for meal cards (*Tessera Mensa*)
- Informational material about Roma Tre

**Academics**

You are likely to find the Italian system quite different from your own university and therefore you may have difficulty adjusting, especially at the beginning. You also need to rely on your personal initiative: do not hesitate to solicit information, check all bulletin boards, ask professors and other students. Student/teacher relations may also appear more formal than what you are used to. If you arrive at the beginning of the academic year, you are also likely to find the system slow to get underway.

Please note that in the *Libretto degli Studi* (record of your studies abroad) you have to record your original study plan as well as the courses and examinations you will actually take at Roma Tre. Contact your subject area Co-ordinator within your first two weeks in Rome. He or she will advise you on what courses to take and will sign the appropriate Libretto section (*Progetto di studio*). After attending a whole course, ask your teacher to fill in the course section (*Programmi effettuati*) and register your final exam results (*Esami sostenuti*).

Your local Erasmus subject area co-ordinator is the first person for you to contact. However, he/she may not be able to answer all your queries concerning your study programme. Contents of specific courses, professors' office hours, etc. might also be initially hard to get. Do not panic! Remember that one of the tasks of the International Relations Office is to assist you in this initial phase by advising you where and when to go and whom to see, and that the Socrates Institutional Co-ordinator is available to meet you on appointment.

Erasmus students come with different study projects at Roma Tre. Some are required to take examinations, some must simply write final papers, and others do thesis research. Those who must take courses with final examinations often expect courses to have the same title/content as the ones they would take at home. This is not always realistic. Be patient: you may have to consult with several professors, but you will certainly come up with a list of courses to fulfil your home university requirements.

**Academic Calendar**

The basic unit of the Italian system of higher education is the academic year. Lectures are usually held from Monday to Friday. There are two half-term holidays around Christmas and Easter, and a long summer holiday from July to the opening of the next academic year.

Public Holidays:
November 1st
December 8th
December 23rd-January 8th (Christmas holidays)
Easter vacation from the Thursday before Easter to the following Wednesday
April 25th
May 1st
June 2nd
June 29th (only in Rome)
August (Summer holidays-depending on the Faculty)

Please note that generally the Italian University academic year is from October 1st to September 30th. The first semester starts mid-September/October and ends about 20th December. The second semester starts 1st March and ends 31st May. Those dates do not include examinations. In February there is a long recess for mid-year examinations.

Courses
Classes, in Italian language, are usually built around lectures, and most of the students' work for examinations is done independently, so you must take personal responsibility for organising your own time. For more information about courses we suggest students check the web pages of each faculty.

Exams
The three regular examination periods are in summer (June-July), autumn (September) and winter (January-February) and they may be oral or written. Marks are given on a scale from 1 to 30; the minimum passing mark is 18. A commendation, lode, may be granted with the top mark of 30. After being examined, students must sign an appropriate register (verbale d’esame). An official transcript of records from the Segreteria Studenti can be obtained upon request after the examination session.

Examination dates (appelli) are to be found on department bulletin boards. It is important to remember that you must register for examinations ahead of time through an online form available on your course website.

Libraries
The main Rome university library is the Biblioteca Alessandrina located on the campus of the Sapienza University. It is open from Mondays to Fridays from 8.30am to 7 pm; Saturdays from 8.30am to 1.30 pm. Access is open to anyone with an ID card/passport. It may be useful to get a library card (Tessera) which gives you access to more services, such as special collections, etc. The Tessera is obtainable from the Ufficio Orientamento. To be allowed to take out books, you need a special form called malleveria available at the library Ufficio Prestiti. The form must be signed by your academic co-ordinator, stamped by your Faculty Secretariat and returned to the library.

Libraries are attached to individual Faculties and Departments at Roma Tre. You will find the National Library (Biblioteca Nazionale Centrale Vittorio Emanuele) close to Termini Railway station. It is the largest Public Library in Rome and one of
the two largest in Italy. It is located on Viale Castro Pretorio 105, open from Mondays to Fridays from 8.30am to 6.50pm, Saturdays from 8.30am to 1.20pm. The book lending service, however, has many restrictions. For access and a library card Tessera (obtainable from the Ufficio Orientamento), follow the same procedure as for the Biblioteca Alessandrina.

List of Libraries:

BIBLIOTECA DI AREA DELLE ARTI

Biblioteca della Facoltà di Architettura
Via Madonna dei Monti, 40 - 00184 Roma
Tel.: 06488871201 - fax: 0648871256
Opening time: Mon- Fri. 8am-8pm.

Biblioteca del dipartimento di comunicazione letteraria e dello spettacolo
Via S. Agata dei Goti, 4 – 00184 Roma
Tel.: 066793133/36 – fax 066793188
Opening time- Mon/Tue. 9am-7pm; Wed./Fri. 9 a.m-5 p.m.

Biblioteca di Storia dell' Arte "Luigi Grassi"
Piazza della Repubblica, 10 - 00185 Roma
Tel.: 0657067980/982/983 – fax 064742398
Opening time- Mon/ Tue. 9am-7pm; Wed./ Fri. 9 a.m-5 p.m.

BIBLIOTECA DI AREA STORICO-POLITICA-SOCIALE
Via Chiabrera 199, - 00146 Roma
Tel.: 0654085277 -
Opening time- Mon.-Fri. 9am-7.30pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-6pm.

BIBLIOTECA DI AREA GIURIDICO-ECONOMICO-POLITICA
Biblioteca giuridica
Via Ostiense 161 - 00154 Roma
Tel.: 0657067288 - fax: 0657067287
Opening time- Mon.-Fri. 9am-7pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-6pm.

Biblioteca di Economia
Via Ostiense, 139 – 00154 Roma
Tel. 0657374054
Servizio distribuzione e prestito: Mon.-Fri. 9am-7.30pm.

BIBLIOTECA DI AREA SCIENTIFICO- TECNOLOGICA

Sezione centrale
Viale G. Marconi, 446 - 00146 Roma
Tel.: 0655176203/04/77 - fax: 0655176278

Sede Centrale (Viale Marconi 446)
Opening time: Mon.-Fri. 9am-8pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-7.30pm.

Sezione di Matematica-Geologia
Largo S. Leonardo Murialdo 1 - Tel.: 0654888213, fax: 0654888214
Orario di apertura - Mon.-Fri. 9am-6pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-6pm.

Sezione di Fisica-Ingegneria Elettronica
Via della Vasca Navale 84 - tel. e fax: 0655177072
Orario di apertura - Mon-Fri. 9am-6pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-6pm

BIBLIOTECA DI AREA UMANISTICA

Biblioteca dalla Facoltà di Lettere e Filosofia "Giorgio Petrocchi"
Via Ostiense, 236 - 00144 Roma
Tel. 0654577360/34 - fax 0654577333
Opening time - Sala studio: Mon.-Fri. 9am-8pm.
Servizio distribuzione e prestito: Mon.-Fri. 9am-1pm e 3pm-5pm.

Biblioteca della Facoltà di Scienze della Formazione
Via del Castro Pretorio, 20 - 00185 Roma
Tel. e fax 0649229295
Opening time - Sala di lettura: Mon.-Fri. 9am-8pm
Servizio distribuzione e prestito: Mon.-Fri. 9am-1pm e 3pm-7.45pm

Biblioteca del Centro di Studi Italo-Francesi
Piazza Campitelli, 3 - 00186 Roma
Tel.: 066797104 ; fax: 066792242
Opening time – Mon-Fri. 9.30 a.m.-7 p.m.

Practical Information

Health Insurance

In Italy, the national healthcare system is provided by a public healthcare service (ASL - Aziende Sanitarie Locali). Only foreign citizens with a valid stay card or residence permit may apply for the service. EU students are required to have the European Health Insurance Card, or any equivalent form, to benefit from the health service cover, while non-EU students must show evidence of a certified health insurance cover.

The ASL (Aziende Sanitarie Locali) provides health services and is located all around the city (Circoscrizioni). To register to the ASL, students must turn to the ASL district
registry office of the district where they live. To find out where the nearest office is, you can check: http://www.romaa.it/asl.htm

Upon registration you will be given a healthcare card and can select a general doctor. Medical examinations are free and are carried out at the doctor’s office. Specialist examinations must be requested and booked through the ASL. All examinations require the payment of the so-called “ticket”, equivalent to a portion of the total cost.

To register, bring:
• your ID card/passport;
• the E 111 form or any equivalent form;
• a proof of registration at Roma Tre

You do not need to have registered to be admitted to the Casualty Department. There they will ask you for an identity document and for your European Health Insurance Card or equivalent. A Pronto Soccorso (Casualty Department) is available in every hospital.

Emergency situations:

To call for an ambulance, dial the number 118. This is the number for First Aid. In case of emergency you can turn to the hospital first aid station, available 24 hours a day. The service is generally free and open to everybody.

Useful phone numbers:
• First Aid: 118
• Italian Red Cross Ambulance: 06 5510
• Roman Green Cross Ambulance: 06 24302222
• Permanent First aid Station: 06 58201030
• Chemists open on a holiday: 06 228941
• Centre Against Drugs Intoxication: 06 490663

Residence Permit and Tax Number

You need an Italian tax number (Codice Fiscale) to obtain the University Canteen Card and to open a bank account, should you wish to do so. Apply for it at the Centro Accoglienza e Servizi.

EU citizens may reside in Italy for three months without a Residence Permit (Permesso di Soggiorno) from the Italian Police. If you are staying in Rome for longer than three consecutive months, go to the City Hall of your residence district in Rome (Iscrizione Anagrafica). To find your residence district go to:

http://www.comune.roma.it/was/wps/portal/?ut/p/_s.7_0_A/7_0_21L?menuPage=/Area_di_navigazione/Sezioni_del_portale/Municipi/&flagSub=

For more information on the Residence Permit (Permesso di Soggiorno) go to:
http://www.poliziadistato.it/pds/ps/immigrazione/cittadini_ue.html
Banking

Banks are usually open Monday through Friday from 8:30 to 13:30. In the afternoon, the opening hours change from bank to bank but they are usually open from 14:30/15:00 to 16:00/16:30. Some banks are open non-stop from 8:30 to 16:00 and/or on Saturday mornings. Outside most banks there is a cash dispenser, and some of them located in downtown Rome also have an automatic exchange machine working 24 hours a day.

For a temporary resident in Italy it may be complicated to open a bank account. If you plan to regularly receive money by bank draft from abroad, the simplest and cheapest way is to open a Libretto di Risparmio (savings account). However, this will not provide cheque books, which are given only if you open a current account (Conto Corrente Ordinario). You may be interested in knowing that Banca di Roma handles our University accounts.

Tell them you are a student at Roma Tre and show the following documents:

- your Residence Permit (Permesso di Soggiorno) or proof of application;
- your Tax number (Codice Fiscale);
- your ID card/passport;
- a proof of your registration to Roma Tre.

To transfer money from abroad via bank draft, give your Rome account number, the bank code and the appropriate CAB (Codice di Avviamento Bancario) indicating to which branch office in Rome you want the money to be transferred. Do not expect it to be a fast procedure – transferring money in Italy is a slow process.

Climate

Because of its central position in the Italian peninsula, Rome enjoys a mild climate. Winter temperatures are seldom as low as in the North and summer temperatures are never as high as in the South. The hottest month is in July. Normally you need jumpers plus a heavy parka/jacket and a raincoat in the winter. In the month of October, when central heating may not be on, it can be warmer outdoors than indoors.
Student Matters

Sports Facilities

The University degli Studi Roma Tre offers its students and staff a wide range of sports services at the sports centres, The Towers and the Stadium of Eucalipti. Where there are no adequate facilities in university sports complexes, we have agreements with private structures located near the various faculties, such as the pool at Oratory St. Paul, the laboratory dance centre for Arts and Ballet, the pool AS Battistelli, the sports centre AS Racing Sporting Club, the gym Top Gym and more. For insurance and legal reasons, you can attend sporting activities offered by Roma Tre only if in possession of a medical certificate of sound and robust constitution.

For information:
E-mail: sport@uniroma3.it
Tel: 06 57332086
Andrea Morelli Andrea Morelli
E-mail: morelli.andrea@gmail.com
Tel. 349.6412936

University Canteens

University canteens (mense) provide nutritious, very low-cost meals. It is much cheaper to eat there than to prepare a meal at home. Canteens are popular gathering places for Erasmus and Italian students alike. University canteens are subsidised and are run by ADISU, Azienda Regionale per il Diritto allo Studio Universitario, which handles student services.

To get a University Canteen Card (Tessera Mensa) you must go to ADISU, via Cesare De Lollis 20, open from Mondays to Thursday, 9am – 3pm., and Friday, 9am-12am.

Bring:

• ADISU form duly filled in
• Your Tax Number (Codice Fiscale)
• proof of registration to Roma Tre.

University canteens are open from Monday to Saturday, from January to July. They are closed Saturday nights and holidays. Working hours: lunch from 12am to 3pm, dinner (not in all canteen) 6.45pm to 9.00pm
Student Tips

Erasmus is full of excitement and adventure, but also uncertainty and nerves. Although the International Education Office in UCC and Roma Tre will help you as much as possible, nothing can beat the experience of being in your shoes. So here are some tips and tricks from UCC students who have studied in Rome.

Academic Matters:
- Take the chance to learn new things.
- Try and take some courses that allow you to learn more about Italian life, culture, history, or literature. You’ll never have quite the same opportunity in Ireland.
- Contact the Erasmus co-ordinator in your subject area if you have any questions about academics.
- Be aware that you are entering a new education system with different administration, course, and exam structures.
- Keep up with your reading.
- Italian examinations can be oral or written.

Accommodation:
- Finding accommodation in Rome can be difficult. If you use CAS, the university partner accommodation agency, book early; or, if you decide to try private accommodation, give yourself enough time to find lodging before the beginning of term.
- Find out whether bed linen is included or if you have to buy it on arrival.
- When booking accommodation, ask about the times you will be able to collect your keys and access your residence, so you can either arrive during these times or make alternate accommodation arrangements for the first night.
- Bring pictures of home to put on the walls.
- Bring a 2-pin plug for your Irish electrical products.

Travel:
- Remember generally the earlier you book the flights, the cheaper they are.
- Some clubs organise really cheap day and overnight trips.
- If you are coming home for Christmas, it is a good time to bring back excess luggage.

Bureaucracy:
- Bring multiple photocopies of any documentation you might need.
- EU citizens need a Residence Permit if they are staying for over three months.
- It is a good idea to carry some sort of ID with you at all times.

Social:
- Buy local newspapers and magazines, and listen to local TV, radio, and music.
- Immerse yourself in the culture.
- Try to interact with Italian students and the local community.
General:

- Bring a good Italian dictionary.
- Unlock your mobile phone before you leave Ireland if you want to put an Italian SIM card in it.
- Brings some books in English. Although you can buy some English language books in Italy, they can be expensive, and it is handy to have some for travelling and for when you first arrive.
- Look into phone cards – they are one of the cheapest ways to phone home.
- If you have a laptop and internet access in your accommodation, look into getting Skype or other internet phone packages.
- Set up Internet banking.