Università degli Studi di Firenze
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The University

The University of Florence is a relatively young institution with ancient roots going back to the Studium Florentinum founded in 1321. The official status of the University was granted by an Act of Parliament passed in 1923. The University of Florence has approximately 60,000 students, with almost 5% of them coming from foreign countries. Teaching staff and researchers number more than 2,300 and members of the administrative staff are almost 1,800.

With its 12 faculties (Agriculture; Architecture; Economics; Pharmacy; Law; Engineering; Arts; Medicine and Surgery; Psychology; Education; Mathematical, Physical and Natural Sciences; Political Sciences) the University of Florence offers 98 first-cycle degree courses, 111 second-cycle degree courses and 6 single-cycle degrees (Lauree specialistiche o magistrali a ciclo unico).

Faculties are located in the historical centre of Florence and in various Poli (decentralized centres) all over the town. The campus of Sesto Fiorentino, a broad settlement of classrooms and research facilities in the fields of science and technology, is located in the suburbs, as well as locations in other Tuscan cities. One of the outstanding characteristics of the University of Florence is the decentralization of its activities which include the surrounding area. This is aimed at promoting connections between the university and the greater community of Tuscany.

For example, in Prato, courses of Engineering, Economics, Political Sciences and Arts have been held for more than ten years. More recently in Scandicci, an industrial district where some notable fashion industries are based, a fashion design course was implemented. Other courses are held in Calenzano, Pistoia, Empoli, San Casciano Val di Pesa, and Figline Valdarno.

Programmes of study also include 114 master degrees (14 of them in cooperation with other universities) and 115 postgraduate courses (Corsi di perfezionamento).
Not only does the University of Florence work to promote relations nationally, but it also aims at achieving an international dimension by encouraging student-exchange programmes (Florence ranks among the top Italian institutions for student mobility within the Socrates/Erasmus programme).

The University of Florence counts more than 500 agreements of cooperation with partner institutions participating in the LLP/Erasmus programme, and is working on the implementation of courses specifically designed for obtaining a joint degree, a degree recognized both in Italy and in a partner country. In fact, Florence has already activated the French-Italian Degree in Law (together with the University of Paris I Panthéon-Sorbonne) and the analogous Italian-Spanish Degree in Law together with the Universidad Autónoma de Madrid.
To add to this, the University of Florence organizes international doctorate courses. In 1999 our institution was awarded the title of European Centre of Excellence by the European Union, in recognition of its specialisation in courses dealing with European integration. Florence actively participates in the internationalization of the Italian university system, cooperating in particular with the Slav-Balkan territories and the Mediterranean countries, and takes part in research projects financed by the European Union.

The University of Florence contains 70 departments, a renowned Museum of Natural History, 10 research centres (Centri di Ricerca, Trasferimento e Alta Formazione) dedicated to advanced research, 13 interdepartmental centres, 22 interuniversity centres, and various facilities such as the Centro Linguistico di Ateneo, the Centro di Cultura per Stranieri, and the Centro Servizi Informatico dell’Ateneo Fiorentino. Furthermore, it takes part in 28 interuniversity organizations. The University Library system consists of six big libraries (Biomedica, Scienze, Scienze Sociali, Scienze Tecnologiche, Umanistica and Biblioteca del Polo Universitario di Prato).

The Main Erasmus Office/
Ufficio Orientamento Mobilità e Collaborazioni studentesche

This Office is in charge of the central organization, monitoring and coordination of the Erasmus programmes and procedures, such as:

- Renewal of the application for the National LLP Agency (Agenzia Nazionale LLP Italia);
- Procedures for Bilateral agreements (proposed by all faculties);
- University application procedures for student mobility;
- Survey and coordination, organization and monitoring of activities concerning international mobility of students.

Some of the functions and activities once attributed to the central office have been shifted to the Uffici di Polo (decentralized student offices).

Ufficio Orientamento Mobilità e Collaborazioni studentesche
Piazza San Marco,
4, 50121
Firenze
Tel: 7 055 2757681
erasmus@adm.unifi.it
Servizi Relazioni Internazionali and Faculty Erasmus Coordinators

The Servizi Relazioni Internazionali is composed of staff members appointed by the academic dean of each faculty and refers to the relevant Faculty Erasmus Coordinator. They are in charge of the following activities for incoming students:

- Acceptance of incoming students’ application and approval of the relevant mobility on the basis of the bilateral agreement between the home university and the University of Florence.
- Definition and approval of the learning agreement.
- Agreement on any further changes of the learning agreement and approval of period extensions.

Agraria (Agriculture)
Servizio Relazioni Internazionali,
Presidenza della Facoltà,
Piazzale delle Cascine,
18, 50144 Firenze
Tel: 055 3288439 / 7 055 3288280
Email: socrates@agr.unifi .it
Opening Hours: Monday, Wednesday and Friday — 9.00 a.m.-1.00 p.m.
Faculty Delegate: Prof. Andrea Martini

Architettura (Architecture)
Servizio Relazioni Internazionali,
Piazza Ghiberti,
27, 50122 Firenze
Tel: 055 240311 / 7 055 243931
Email: archint@unifi .it
Opening Hours: Monday to Friday — 9.00-12.00 a.m.
Faculty Delegate: Prof. Ulisse Tramonti

Economia (Economics)
Servizio Relazioni Internazionali,
1st floor, Via Miele,
3, 50127 Firenze
Tel: 055 4374167 / 7 055 4374986
Email: relintcce@unifi .it
Opening Hours: Monday, Wednesday and Friday —10.00-12.30 p.m.
Faculty Delegate: Dottssa Silvia Scaramuzzi
Farmacia (Pharmacy)
Servizio Relazioni Internazionali,
Dipartimento Scienze Farmaceutiche,
Polo Scientifico di Sesto Fiorentino,
Via Ugo Schiff,
6, 50019 Sesto Fiorentino (Firenze)
Tel: 055 4573672 / 7 055 4573673
Email: paola.mura@unifi.it
Opening Hours: Monday, Wednesday and Friday — 9.30 a.m.-1.00 p.m.
Faculty Delegate: Prof. Paola Mura

Giurisprudenza (Law)
Servizio Relazioni Internazionali,
Presidenza della Facoltà,
Via Pandette, 32 (Novoli),
50127 Firenze
Tel: 055 4374053 / 7 055 4374964
Email: didattica@giuris.unifi.it
Opening Hours: Monday, Wednesday — 9.00 a.m.-1.00 p.m./ Tuesday — 3.00-4.30 p.m.
Faculty Delegate: Prof. Alessandro Simoni

Ingegneria (Engineering)
Servizio Relazioni Internazionali
Presidenza della Facoltà
Via S. Marta,
3, 50139 Firenze
Tel: 055 4796543 / 7 055 4796544
Email: intreling@unifi.it
Opening Hours: Tuesday and Thursday — 9.00 a.m.-1.30 p.m/2.30 p.m.-5.00 p.m.
Faculty Delegate: Prof. Claudio Borri

Lettere e Filosofia (Arts and Philosophy)
Servizio Relazioni Internazionali
1st floor , Piazza Brunelleschi,
4, 50121 Firenze
Tel: 055 2757860 / 7 055 2756810
Email: socerlet@unifi.it
Opening Hours: Monday and Friday - 9.00-11.30 a.m./Wednesday 10.00a.m-12.30 p.m.
Faculty Delegate: Prof. Gaetano Prampolini
Medicina e Chirurgia (Medicine and Surgery)
Servizio Relazioni Internazionali
c/o Dipartimento di Farmacia Preclinica e Clinica
“M. Aiazzi Mancini”
Viale Pieraccini 6,
Entrance 3, 1st floor, room 34,
50139 Firenze
Tel: 055 4271212 / 7 055 42712 11
Email: socrates.medicina@pharm.unifi.it (Medicine and Surgery)
   socrates.medicaldegrees@pharm.unifi.it (Dentistry, Sports, Health Science and
   related specialist degrees).
Opening Hours: Tuesday and Thursday — 3.00-5.00 p.m. / Monday, Wednesday and
Friday — 11.00 a.m.-1.00 p.m. or by appointment.
Faculty Delegate: Prof. Laura Della Corte

Psicologia (Psychology)
Servizio Relazioni Internazionali
Via della Torretta,
16, 50137 Firenze
Tel: 055 6268115 / 7 055 6268121
Email: ripsico@unifi.it
Opening: Tuesday to Thursday, 10.00 a.m.-1.00 p.m.
Faculty Delegate: Dr Marco Giannini

Scienze della Formazione (Social Science)
Servizio Relazioni Internazionali
Via del Parione,
7, 50123 Firenze
Tel: 055 2720231 / 7 055 2720228
Email: relint@scform.unifi.it
Opening Hours: Monday, Wednesday and Friday — 9.00 a.m.-1.00 p.m./ Tuesday and
Thursday — 3.00-4.00 p.m.
Faculty Delegate: Prof. Gabriella Paolucci

Scienze Matematiche, Fisiche e Naturali (Mathematical, Physical and Natural
Sciences)
Servizio Relazioni Internazionali
Presidenza della Facoltà
Plesso didattico Viale Morgagni,
40/44, 50134 Firenze
Tel: 055 4598760 / 7 055 4598930
Email: socratesmfn@unifi.it
Opening Hours: Tuesday to Friday — 9.00 a.m.-1.00 p.m.
Faculty Delegate: Prof. Simonetta Monechi
Florence, a city with a population of around half a million inhabitants situated in the middle of the Italian peninsula, spreads on the banks of the Arno, between the Adriatic and the Tyrrenian seas. It is a city which bustles with industry and craft, commerce and culture, art and science.

Being on the main national railway lines, it is easily accessible from most major Italian and European cities. A. Vespucci Airport (Florence), where both national and international airlines stop, is located 5km from the city centre. The main motorway, A1, connects Florence with Bologna and Milano in the north and Rome and Naples in the
south. The motorway to the sea (Autostrada del Mare) joins it to Prato, Pistoia, Montecatini, Lucca, Pisa and all the resorts on the Tyrrenian Sea. There is also the Superstrada (a dual-carriageway) which connects Florence to Siena.

Founded by the Romans in the first century B.C., Florence began its rebirth after the decline of the barbaric ages, in the Carolingian period, and reached the highest pinnacles of civilization between the 11th and 15th centuries. As a free city, Florence was able to balance the outside influences of imperial and papal pressure and overcome the unfortunate internal dispute between Guelfs and Ghibellines.

In the 15th century, Florence came under the rule of the Medici family, who later became the Grand Dukes of Tuscany. This in fact was the period when the city was at the height of its glory as a centre for art and culture, as well as in politics and economic influence. The Grand Duchy of the Medici Family was succeeded in the 18th century by that of the House of Lorraine, when in 1860 Tuscany became part of the Kingdom of Italy of which Florence was the capital from 1865 to 1871. Again, Florence once more was characterised by its role as an important centre for culture and the arts.

Florence has retained an extraordinary wealth of art treasures, a glorious witness to its centuries as a centre of culture and civilisation. Cimabue and Giotto, forefathers of Italian painting, lived here. Arnolfo and Andrea Pisano, renovators of architecture and sculpture; Brunelleschi, Donatello and Masaccio, innovators of the Renaissance; Ghiberti and the Della Robbia; Filippo Lippi and Fra Angelico; Botticelli and Paolo Uccello and universal men like Leonardo and Michelangelo all graced this Tuscan city.

Their works — as well as that of many other generations of artists up to the present time — are collected in many museums of the city: the Uffizi, the most select picture gallery in the world; the Galleria Palatina, with its Golden Age paintings; the Bargello, with its Renaissance sculptures; the Academy, the Medici Chapel and the Buonarroti House, with Michelangelo’s sculptures; the Bardi, Horne, Stibbert, Romano Museums; the Modern Art Gallery; the Museum of the Duomo; the Silver Museum and the Pietre Dure Museum (the museum of semi-precious stones).

Famous monuments indicate the various stages of Florentine art: the Baptistery with its mosaics; the Duomo with its sculptures; medieval churches with their frescos; public and private palaces — the Palazzo Vecchio, Palazzo Pitti, Palazzo Medici Riccardi, Palazzo Davanzati; monasteries and cloisters; convents and cenacoli; and the Certosa. The Etruscan civilization is well represented in the Archaeological Museum.

In Florence, the city of Dante, the Italian language was born. With Petrach and Boccaccio, the study of literature found its main centre here. Humanism brought new philosophical ideas and a full appreciation of classicism. Machiavelli inaugurated the new political sciences, and Guicciardini introduced modern historical prose, whilst Galileo and his school created and developed experimental science.
Among the many science museums of special interest are the Museum of History and Science, the Museum of Geology and Palaeontology, the Museum of Mineralogy, the Museum of Anthropology and Ethnology, and of course the glorious Specola. Vast collections of bibliographies are kept in the Biblioteca Nazionale Centrale and in other famous libraries such as the Mediceo-Laurenziana, the Riccardiana and the Marucelliana. Many priceless documents are kept in the Archivio di Stato and the Archivio Comunale.

Throughout the year many events are held in Florence, which are varied enough to suit most demands. Foremost among these — in the city where modern melodrama was born — musical events, beginning with Florence Musical May and going on to summer and winter operatic seasons at the Teatro Comunale, etc. The Florence Centre of Italian Fashion organises numerous trade events over the year. International exhibitions in contemporary and antique art are organised, especially on the occasion of various centenaries. Some of the typical traditional events are Football in Costume, the Burst of the Cart, the Feast of St. John, etc.

Florence is well known for its highly refined craftsmanship evolved over centuries of tradition, and for the elegance and good taste of its creations. From straw, a typical Florentine product used for making pleasing and original articles of clothing and furniture, to skin and leather work, renowned for their fine detail; from ceramics to glass; from wood work to metal; from furniture to toys.

Ready-made clothing in Florence has a special elegance and originality. Lingerie and the local delicate embroidery are well known. In this city, which gave birth to Benvenuto Cellini, silver and gold wares, jewels and filigree, and the typical mosaics in semiprecious stones are very much sought after. Of particular interest are the antique objects of every kind which abound in Florence.

As far back as the 13th century, travellers praised Florentine hospitality, which today is taken care of by an inviting tourism industry, including about 400 hotels of various categories, with more than 20,000 beds, as well as special facilities, such as camping sites, youth hostels, etc.

Dozens of restaurants and typical trattores, in the town centre and the surrounding hills, offer the pleasure of a gastronomy which is based on simple and healthy fare: tasty soups, roast and grilled meat (the famous bistecca and grilled chicken), boiled meat, cheese, an abundance of vegetables and fresh fruit, salamis and cold meats, and typical vegetable dishes.

This cuisine is accompanied by Tuscan wines, deservedly famous, produced in the Chianti and surrounding areas. The red wine is full-bodied and full-flavoured and the white wine is sweeter and lighter.

Numerous facilities are available for sports enthusiasts. In addition to the stadiums for football and the race courses, there is the velodrome for cycle races. The city has tennis
courts and swimming pools, an 18-hole golf course at Ugolini, shooting ranges, bowling, places for canoeing and water-polo, riding schools and clubs, skating rinks, etc. There are modern sports complexes at Coverciano, Bellariva Cascine and at Campo di Marte.

**Accommodation**

Via Micheli,  
30, 50121 Firenze  
Tel: 055 2756773 / 7 055 2756769  
Opening Hours: Monday to Friday — 3.00 p.m. to 7.00 p.m.  
Contact person: Ms Lizia Vázquez  
E-mail: info@integra2000.unifi.it / accommodation@integra2000.unifi.it

On behalf of the University of Florence, an Erasmus Housing Service is provided by *Integra 2000 Onlus* to facilitate incoming students in finding accommodation in Florence and its suburbs which can be easily reached by bus or train, and provides assistance to students to find the lowest monthly rent rates within the framework of the existing laws and regulations and in drawing up lease contracts.

For this purpose, Integra 2000 will provide an online database where Erasmus students can find the most appropriate accommodation before coming to Florence. For further information on the services offered, please visit the Integra 2000 website: www.integra2000.unifi.it

In addition, students can make enquiries at one of the centres suggested below:

The Azienda Regionale per il Diritto allo Studio, Universitario di Firenze  
Viale Gramsci, 36, 50132 Firenze  
Tel: 055 22611  
Email: info@dsu.fi.it  
http://www.dsu.fi.it

Servizio sviluppo programmi abitativi,  
Tel: 055 2261314/09  
Email: e.mignani@dsu.fi.it / v.pesci@dsu.fi.it  
http://www.dsu.fi.it

Hostels in Florence
- Archi Rossi,  
  Via Faenza,  
  94r, 50123 Firenze.  
  Tel: 055 290804  
  Website: http://www.hostelarchirossi.com/
Gallo d'oro,
Via Cavour,
104, 50129 Firenze.
Tel: 055 5522964
Website: http://www.ostellogalloodoro.com/

Ostello 7 Santi,
Viale dei Mille,
11, 50131 Firenze
Tel: 055 5048452
Website: http://www.7santi.com/

Santa Monaca,
Via Santa Monaca,
6, 50124 Firenze
Tel: 055 268338 / 055 2396704
Website: http://www.ostello.it/

Youth Residence Firenze 2000,
Viale Sanzio,
16, 50124 Firenze.
Tel: 055 2335558

Villa Camerata,
Viale Righi,
2/4, 50137 Firenze.
Tel: 055 601451

Residence Permit
EU students and students from Switzerland and EEA (European Economic Area) Countries (Norway, Iceland and Liechtenstein) are no longer required to obtain a residency permit; if they stay less than three months in Italy, no formalities are required. For longer periods, it is necessary to apply for a certificate to the Register Office from the municipality where the student lives.

Non-EU students must apply for the residency permit within 8 days of arrival if they plan to stay in Italy more than 3 months. The residency permit kit is available at post offices and municipalities and, once filled in, the relevant documents must be submitted to a certified post office.

For further information on residency permit procedures, documents, taxes and certified post offices, please contact:
Portale Immigrazione
- Call Center: Tel: 800 309 309 (general information 24 hours a day)
- Numero Verde (Free): Tel: 803 160 (information on certified Post Offices), Monday to Saturday — 8.00 a.m.-8.00 p.m.
www.portaleimmigrazione.it
Useful links:
- Poste Italiane: www.posteitaliane.it
- Ministero dell’Interno: www.interno.it
- Polizia di Stato: www.poliziadistato.it
- Associazione Nazionale Comuni Italiani (ANCI): www.anci.it

Travel

Getting There
Amerigo Vespucci Airport is situated on the northwest outskirts of Florence, just 4 kilometres from the city centre. It is a 15- to 20-minute journey into the centre by taxi or the SITA/ATAF bus shuttle operating between the airport and the central railway station. Vespucci Airport is connected to some of Europe's major airports: Amsterdam, Barcelona, Brussels, Bucharest, Frankfurt, Geneva, London Gatwick, Madrid, Munich, Paris C. de Gaulle, Timisoara, Tirana, and Vienna. There are also flights to and from the following Italian cities: Bologna, Cagliari, Catania, Milan Malpensa, Olbia, Palermo, Rome Fiumicino, Turin and Verona.

Pisa's Galilei Airport is about 80 kilometres from Florence. There are direct flights from the most important European and Italian airports. The airport is linked to Florence by rail and road: a direct train service runs from the airport to Florence central railway station (Firenze S.M.N.), and there is also a TerraVision bus service. The journey time is approximately 1 hour, 20 minutes.

Getting Around Florence

Bus
The easiest way of travelling in Florence is by bus. Students under 26 may purchase a monthly ticket for €23. Holders of monthly tickets will need an ATAF I.D. card which can be obtained from the ATAF Office, Piazza Stazione (Piazzale Adua side), or from the Florence Student Point, Via San Gallo 25, upon showing the university enrolment certificate. You will also need one passport photograph. Bus tickets can be bought from bars, tobacconists, newsagents showing the sign “biglietti ATAF” (ATAF tickets), and also from automatic distributing machines. The ticket must be stamped in the special stamping machines as soon as the passenger gets on board the bus.
For further information consult: www.ataf.net

Taxi
To call a taxi dial 055 4242 – 055 4390. Taxis are also parked outside railway stations and in the main city squares.
Hire Cars
There are several rental car companies in Florence (cf. telephone directory). Motorbikes and bikes can also be easily rented.

Admissions Procedures

Before Arriving in Florence

Students selected by their Home Institution, in the framework of the Erasmus programme, should send the following to the Servizio Relazioni Internazionali of the relevant faculty at least 45 days before their arrival in Florence:

- The Application Form
- The Italian Language Course Application (if you wish to partake in a free language course)

The Application is made up of two parts:

1. The Enrolment Form, which has to be returned to the Servizio Relazioni Internazionali of the relevant faculty, completed, duly signed and stamped by the coordinator of your home institution
2. The Learning Agreement showing the study programme chosen by the student

For information and details concerning the academic field, students can contact the faculty Erasmus coordinator directly or look for the required information online: http://www.unifi.it — Section Studenti.

The student mobility proposal forms are available on the website (www.unifi.it Section: Studenti/Students from Abroad). On the arrival of the Application, the Servizio Relazioni Internazionali of the relevant faculty will check that it falls within the framework of the appropriate academic field according to the bilateral agreement between your home university and the University of Florence.

With the application, students should send:

- 1 copy of the learning contract or an official letter from your home institution showing that the student has been assigned an EU grant in the framework of the LLP/Erasmus programme or attesting that the student has been selected in the framework of the above-mentioned programme
- 4 passport photographs
- 1 copy of your passport or of your national identity card
The above documentation will be requested on arrival in Florence if it has not been previously sent.

Important Note: According to the EC rules, the status of Erasmus students with or without a financial grant can be awarded only once. Upon arrival in Florence, students should already be in possession of the application form duly signed and stamped by the Erasmus coordinators of both institutions. If this is not the case, they should contact the Servizio Relazioni Internazionali of the relevant faculty and clearly define their learning programme with the Erasmus coordinator immediately after arrival.

For the final enrolment, students should go to the Ufficio Servizi alla Didattica e agli Studenti di Polo with their application form, which must include:

- The Enrolment Form, duly signed and stamped by the home institution and by the Erasmus coordinator of the relevant faculty of the University of Florence
- Learning Agreement with the clear definition of the courses the student would like to attend, duly signed and stamped by the home institution and by the Erasmus coordinator of the relevant faculty of the University of Florence. Please note that the Servizio Relazioni Internazionali of the relevant faculty has to be directly notified about each further change of the learning agreement.
- 1 copy of the passport or national identity card
- 2 passport photographs

After giving the Ufficio Servizi alla Didattica e agli Studenti di Polo all the requested documentation, students will receive a student identification card where all passed exams will be registered.

**Before Departure from Florence**

The student card has to be given back to the Ufficio Servizi alla Didattica e agli Studenti di Polo and students have to apply for a certificate attesting the period of attendance at the University of Florence and the exams passed.

**Uffici di Polo (Decentralized Student Offices)**

The Uffici di Polo (decentralized student offices) are administrative structures supporting research and teaching activities created to coordinate faculties, departments and research centres, with the aim of making organization and administration procedures easier for students, staff and surrounding community. Students have to apply to these decentralized student offices (Servizi alla Didattica e agli Studenti di Polo) for information regarding the following activities:

- Enrolment of incoming students at the University of Florence
- Registration of incoming students to the Italian Language Course
- Certification of incoming students’ period of study at the University of Florence
- Transcript of records
Academics

Centro Linguistico di Ateneo (The University Language Centre)

Rotonda Brunelleschi,
Via degli Alfani, (in front of n. 58),
50121 Firenze,
Tel: 055 238661 / 7 055288372

Centro Didattico Morgagni,
Viale Morgagni, 40, 3rd floor,
50134 Firenze,
Tel: 055 4598725 / 0554598726

The Centro Linguistico di Ateneo organizes Italian language courses throughout the academic year. Students with international study grants, such as Erasmus, can attend one course free of charge.

Courses are divided into an Extensive cycle (once a week for 10 weeks for higher than B1 knowledge levels) and an Intensive cycle (twice a week for 5 weeks for B1 or lower knowledge levels).

To attend a course students should:
- Indicate their Italian language knowledge level according to the self-assessment chart available on the Language Centre’s website
- Fill in an application form, downloadable from the Erasmus webpage of www.unifi.it, and send it by fax to the Uffici Servizi alla Didattica e agli Studenti di Polo (decentralized student offices) of the relevant faculty at least 45 days before the date of the selected course.

Cultural Centre

The Cultural Centre for foreigners, founded in 1907, is a service institute of the University of Florence. This centre organizes four levels of Italian language courses (preparatory, intermediate, advanced intermediate and advanced) and the following courses on Italian Culture: Italian Literature, History of Art, Italian History, Etruscan Civilisation, Art and Culture in Florence from Renaissance to Illuminism, History of Music, Italian Film, Italian Culture and Computer Science, Italian Eating Habits and Food Culture.

Students enrolling at the Cultural Centre for Foreigners must possess a certificate qualifying them for university entrance or its equivalent. Those students who have regularly attended language or culture courses and have passed the final examinations can obtain certificate of attendance (certificato di frequenza). Fee €6.
Libraries
Libraries are located in the faculty buildings, as well as in the faculty institutes, departments, etc. Opening and closing hours and borrowing procedures vary from library to library. It is necessary to check these procedures with each individual library.

Location of the libraries:

Agriculture:
(Biblioteca di Scienze Tecnologiche),
P.le delle Cascine, 18.
Tel: 055 3288234 (Library) / 055 3288232 (Office)
Email: bibag@unifi.it

Animal Biology:
(Biblioteca di Scienze)
Via Romana, 17.
Tel: 055 2288231 / 7 055 2288226
Email: bioani@unifi.it

Anthropology:
(Biblioteca di Scienze),
Via del Proconsolo, 12,
Tel: 055 2743030 / 7 055 2743031
Email: biantr@unifi.it

Architecture:
(Biblioteca di Scienze Tecnologiche),
Via Pier Antonio Micheli, 2,
Tel: 055 2756400/401/402 / 7 055 2756422
Email: bibarc@unifi.it

Botanics:
(Biblioteca di Scienze)
Via La Pira, 4,
Tel: 055 2757442 / 7 055 2756204
Email: botanica@unifi.it
Education:
(Biblioteca Umanistica)
Via del Parione, 7,
Tel: 055 294213 / 7 055 211332
Email: bibmag@unifi.it

Engineering:
(Biblioteca di Scienze Tecnologiche)
Via Santa Marta, 3,
Tel: 055 4796302 (library) / 055 4796202 (Office)
Email: sfinge@unifi.it

Geography:
(Biblioteca Umanistica)
Palazzo Fenzi,
Via S. Gallo, 10,
Tel: 055 2757943
Email: bibgeo@unifi.it

Geomineralogy:
(Biblioteca di Scienze),
Via La Pira, 4,
Tel: 055 2757534
Email: geolo@unifi.it

History of Art:
(Biblioteca Umanistica)
Via della Pergola, 56,
Tel: 055 2757837 / 7 055 2757841
Email: biblet@unifi.it

Lettere:
(Biblioteca Umanistica),
Piazza Brunelleschi, 3,
Tel: 055 2757811 / 7 055 243471
Email: biblet@unifi.it

Mathematics:
(Biblioteca di Scienze),
Viale Morgagni, 67/a,
Tel: 055 4237127 / 7 055 4237128
Email: biblio@math.unifi.it

Medicine:
(Biblioteca Biomedica),
Viale Morgagni, 85,
Tel: 055 4598055 / 7 055 4221649
Email: bime@unifi.it

North American History and Literature:
(Biblioteca Umanistica)
Palazzo Fenzi, Via S. Gallo, 10,
Tel: 055 2757940 / 7 055 2757952
Email: bibnor@unifi.it

Pharmacy:
(Biblioteca Biomedica),
Viale Morgagni, 44,
Tel: 055 4598719
Email: bime@unifi.it

Philosophy:
(Biblioteca Umanistica)
“Il Pellegrino” Via Bolognese, 52,
Tel: 055 4622402 / 7 055 475640
Email: bibfi l@unifi.it

Psychology:
(Biblioteca Umanistica),
Palazzo Vegni, Via S. Niccolò, 93,
Tel: 055 2491615 / 7 055 2345326
Email: bibpsico@unifi.it

Polo Scientifico di Sesto, Chemistry, Physics:
(Biblioteca di Scienze)
Via G. Bernardini, 6 (1st floor),
Sesto Fiorentino (Firenze),
Tel: 055 4572921 / 7 055 4572933
Email: bibsesto@unifi.it

Polo delle Scienze Sociali, Economics, Law, Political Sciences:
(Biblioteca delle Scienze sociali),
Via delle Pandette, 2 (Novoli),
Tel: 055 4374010 / 7 055 4374955
Email: scienzesociali@biblio.unifi.it

Polo Universitario di Prato:
Piazza Ciardi, 25, 59100 Prato,
Tel: 0574 602516 / 7 0574 602509
Email: biblioteca@pin.unifi.it

Statistics:
(Biblioteca Scienze Sociali),
Viale Morgagni, 57,
Practical Information

Health Insurance

European students in possession of a European Health Insurance card or equivalent document will have access to free health care during their stay in accordance with the Italian legislation. Students who do not have complete health coverage in their Home country or are not EU citizens need to take out an insurance policy.

For further information, students should address the following office:

Azienda Sanitaria Locale 10/A,  
Ufficio Stranieri,  
Borgo Ognissanti, 20,  
50123 Firenze  
Tel: 055 2285595  
Opening Hours: Monday to Friday, 8.00 a.m.-1.00 p.m.; Tuesday, 2.30 p.m.-6.00 p.m.

Student Matters

University Canteens (Mense)

Azienda Regionale per il Diritto allo Studio Universitario,  
Servizio Ristorazione,  
Viale Gramsci, 36,  
50132 Firenze  
Tel: 055 2261334/336/344  
Opening Hours: Monday, Wednesday, Friday, 9.00 a.m.-1.00 p.m.; Tuesday, Thursday, 3.00 p.m.-5.00 p.m.
To use the university canteen, students need the canteen card (*tesserino mensa*), which can be obtained on submitting the enrolment certificate to the *Ufficio Mensa* at the above address.

**The University Canteens:**

*Mensa Caponnetto,*  
Via Miele, Edificio E2,  
Opening Hours: 12.00 a.m.-2.15 p.m. and 7.00 p.m.-9.00 p.m. Closed on Sundays.

*Mensa P. Calamandrei,*  
Viale Morgagni, 51,  
Opening Hours: 12.00 a.m.-2.15 p.m. and 7.00 p.m.-9.00 p.m. from Monday to Thursday, and 12.00 a.m.-2.15 p.m. Fridays. Closed on Sundays.

*Mensa di Sant’Apollonia,*  
Via San Gallo, 25,  
Opening Hours: 12.00 a.m.-2.15 p.m. and 7.00 p.m.-9.00 p.m. Closed on Sundays.

*Mensa Santa Marta,*  
Via S. Marta, 3,  
Opening Hours: 12.00 a.m.-2.15 p.m. Closed on Saturdays and Sundays.

**Centro Universitario Sportivo Firenze/ The Sports Centre**

Via Vittoria della Rovere  
Tel: 055 450244 / 055 451789  
Opening Hours: Monday to Friday, 9.00-1.00 p.m. / 3.00-6.00 p.m.

Via Lazzerini, 213, Sesto F.no  
Tel: 055 4251150  
Opening Hours: from Monday to Friday, 9.00-1.00 p.m. / 2.00-5.30 p.m.

As members of the University of Florence, students are entitled to take part in its sports activities. Some activities are free while others involve a small enrolment fee, which varies according to the activity chosen.

The sporting facilities are:

*Palazzetto Universitario dello Sport,*  
Via Vittoria della Rovere,  
40, 50141 Firenze,  
Tel: 055 450244 / 055 451789

*Impianto Polivalente Padovani,*  
Via P. Paoli,  
21, 50137 Firenze,  
Tel: 055 573821
To join in any activity, a CUS card is needed, which can be obtained by submitting:

- 2 passport photographs
- a medical certificate, not older than 1 year, stating the student's fitness to take part in non-competitive sport activities
- a document proving enrolment at the University of Florence
- €6

For further information consult: http://www.cus.firenze.it

**Student Tips**

Erasmus is full of excitement and adventure, but also uncertainty and nerves. Although the International Education Office in UCC and Florence will help you as much as possible, nothing can beat the experience of being in your shoes. So here are some tips and tricks from UCC students who have studied at the University of Florence.

**Academic Matters:**

- Take the chance to learn new things.
- Try and take some courses that allow you to learn more about Italian life, culture, history, or literature. You’ll never have quite the same opportunity in Ireland.
- Be aware that you are entering a new education system with different administration, course, and exam structures.
- Keep up with your reading.
- Italian examinations can be oral or written.

**Accommodation:**

- Finding accommodation in Florence can be difficult. If you decide to use university residences, book early; or, if you decide to try private accommodation, give yourself enough time to find lodging before the beginning of term.
- Find out whether bed linen is included or if you have to buy it on arrival.
When booking accommodation, ask about the times you will be able to collect your keys and access your residence so you can either arrive during these times or make alternative accommodation arrangements for the first night.

- Bring pictures of home to put on the walls.
- Bring a 2-pin plug adaptor for any Irish electrical products.

**Travel:**
- Remember generally the earlier you book the flights, the cheaper they are.
- Some clubs organise really cheap day and overnight trips.
- If you are coming home for Christmas, it is a good time to bring back excess luggage.

**Bureaucracy:**
- Bring multiple photocopies of any documentation you might need.
- EU citizens need a Residence Permit if they are staying for over three months.
- It is a good idea to carry some sort of ID with you at all times.

**Social:**
- Buy local newspapers and magazines, and listen to local TV, radio, and music.
- Immerse yourself in the culture.
- Try to interact with Italian students and the local community.

**General:**
- Bring a good Italian dictionary.
- Unlock your mobile phone before you leave Ireland if you want to put an Italian SIM card in it.
- Brings some books in English. Although you can buy some English-language books in Florence, they can be expensive, and it is handy to have some for travelling and for when you first arrive.
- Look into phone cards – they are one of the cheapest ways to phone home.
- If you have a laptop and internet access in your accommodation, look into getting Skype or other internet phone packages.
- Set up Internet banking.