**Continuing Professional Development Modules**

**Application Form**

**Please return this completed form BY E-MAIL ONLY to :** **cpdgraduatestudies@ucc.ie** **An Application Fee of €35.00,(non-refundable) is payable to UCC through the Portal** [**Click here to proceed to UCC’s Online Portal**](https://ucc360.ucc.ie/apply-for-a-course/?applicationtypecode=CPDHubNC&CourseCode=ECTS0001&profile=basic)**.**

**Please complete all sections of this three page application form using BLOCK LETTERS or type.**

|  |  |  |
| --- | --- | --- |
| **Title:** (Ms., Mr., Mx., Dr., etc.) | **First Name:** | **Surname:** |
| You will be registered as per the name presented on your Birth Certificate or Passport.If you wish to be registered by another name, i.e. a married name you must also attach the relevant certificate. |
| **Date of Birth:** |
|  **Country of Birth:** | **Nationality:** |
| **Gender:**  (Either Female/Male. For statistical purposes only, ***NOT*** part of the selection process) |
| **PPS Number:** |
|  **Permanent Address:** | **Address for Correspondence** (If different)**:** |
| **Tel. No.:** |
| **E-mail: (Communication is primarily by email)** |
| ***PLEASE STATE THE MODULE YOU WISH TO APPLY FOR BELOW:***

|  |  |  |
| --- | --- | --- |
| **Module Title** | **Module Code** | **Credit Weighting** |
|  |  |  |
|  |  |  |

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| **Have you attended UCC in the past for any course of study. YES/ NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****UCC Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If you do not recall please state year of study \_\_\_\_\_\_\_**(If previously registered in UCC or registered with Adult Continuing Education UCC)Have you taken previously in UCC any CPD Modules under a course of study**? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **For Office Use:** *Students can only take 20 credits worth of individual CPD modules in total. One module per each Semester is the general rule. If you wish to continue studying having taken 20 credits you will have to apply for the full programme.  In some cases a student may apply for exemptions if they subsequently register for a full programme within a certain timeframe of completion of the CPD module.  This time varies between 3 and 5 years depending on the content of the module and the full programme.* |
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 **Please supply your membership number for the relevant professional body, if applicable:**

|  |  |
| --- | --- |
| Nursing & Midwifery Board of Ireland |  |
| Irish Medical Council |  |
| Chartered Society of Physiotherapy |  |
| Association of Occupational Therapists of Ireland |  |
| Pharmaceutical Society of Ireland |  |
| Health and Care Professional Council (UK) |  |
| Other: |  |

**Professional Qualifications:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institution** | **From – To** | **Award & Date** |
|  |  |  |  |
|  |  |  |  |

**Professional Experience Since Registration** (Starting with current place of work, please continue on a separate sheet if necessary)**:**

|  |  |  |
| --- | --- | --- |
| **Name and Address of** **Current** **Employment** | **Position Title And** **Type of Experience** **(Acute, Long-term,** **Older Patients, etc.)** | **Dates: From –To****No. of Years In This Role** |
|  |  |  |
|  |  |  |
|  |  |  |

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# Are you being funded by an outside agency/employer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# To be completed by applicants whose first language is not English:

# TOEFL Score: \_\_\_\_\_\_\_\_\_\_\_\_\_ IELTS Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Last TOEL/IELTS Exam: \_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Important Information: Checklist**If you have previously registered in University College Cork: (State your UCC Number on Page 1)**You must provide the following with this completed application form:*** If you have changed your name since you previously registered and wish to update same, please submit a copy of your new certificate, i.e. a marriage certificate.
* If you require an updated photograph for your Student ID Card please supply same, signed on the reverse.
* Application Fee of €35.00, **Payable To UCC through the Portal** [Click here to proceed to UCC’s Online Portal](https://ucc360.ucc.ie/apply-for-a-course/?applicationtypecode=CPDHubNC&CourseCode=ECTS0001&profile=basic). This fee is non-refundable.
* If you have already registered for a CPD in the current academic year all of your supporting documentation, application fee and photograph will be on file – you do not need to re-submit these.
* Some modules state in the applicable entry requirements web page specify additional supplementary forms are required; please forward the completed supplementary forms along with this application for the following modules NU6169, NU6158 and NU5098.

If you have not previously registered in University College Cork:* You must provide the following with this completed application form:
* A copy of your birth certificate or passport
* If you wish to register in a name other than your birth name please submit a copy of your new certificate, i.e. a Marriage Certificate along with your Birth Certificate.
* Application Fee of €35.00, **Payable on-line**  [Click here to proceed to UCC’s Online Portal](https://ucc360.ucc.ie/apply-for-a-course/?applicationtypecode=CPDHubNC&CourseCode=ECTS0001&profile=basic). This fee is non-refundable.
* A current passport photograph, signed on the reverse.
* If English is not your first language please also supply your English Language Exam Results.
* Some modules state in the applicable entry requirements web page specify additional supplementary forms are required; please forward the completed supplementary forms along with this application for the following modules NU6169, NU6158 and NU5098.

Incomplete application forms will not be sent to the School for consideration of an offer.Please note that correspondence will be by e-mail. Students can take a maximum of 20 credits in any one year. |

# Declaration: I hereby declare that all information provided on this form is true and accurate.

# Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return this completed form BY EMAIL ONLY to :** cpdgraduatestudies@ucc.ie

CPD CENTRE Centre, An tIonad um Fhorbairt Ghairmiúil Leanúnaigh, Q+1 floor, The Boole Library, Main Quad, U.C.C.

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