

**Diagram

Description automatically generated with medium confidence**

***‘Neighbourhood Support Grant’ (NSG)***

Local Neighbourhood

Support Grant Application Form **(2022/23)**

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| Name of project: |  |
|  |  |
| Locality: |  |

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| --- |
| *Start date:*  *End date:* |

Timeline:

Graphical user interface, text

Description automatically generated



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| --- | --- |
| **Name of organiser(s) or group** |  |
| **Name of main contact** |  |
| **Main Contact details** | Address:  Mobile Phone number:  Email: |

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| **Project Details**   * What do you propose to do? What will be the outcome of the project? * Where will the project take place? * Who will it benefit? How many people will it benefit? * How will your project will be maintained or sustained beyond project completion? * What risks, if any, may be involved in the project? |

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| **Partners Involved**   * Who will deliver the project? (List the neighbours involved). * How will UCC staff and student volunteers, or other resources, be involved, if any? * What other people or organisations, if any, are going to volunteer or provide resources? |

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| **Please detail your funding request in the table below (250 euro max)**   |  |  |  | | --- | --- | --- | | Item | Cost | Amount Requested | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  | TOTAL |   *Please ensure that an itemised list is provided*  **Please detail the amount of matched time and any other resources being volunteered by neighbours.**   |  |  | | --- | --- | | Number of neighbours involved |  | | Total time volunteered |  | | Other resources volunteered |  |   **Detail the amount of time or other resources being volunteered by UCC students and staff.**   |  |  | | --- | --- | | Number of UCC students involved |  | | Number of UCC staff involved |  | | Total time volunteered |  | | Other resources volunteered |  |   **d) Please detail the amount of matched time or other resources being volunteered by other organisations or businesses.**   |  |  | | --- | --- | | Name of organisation/business |  | | Number of staff involved |  | | Total time volunteered |  | | Other resources volunteered |  | |

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| **DECLARATION**  I confirm that all the information contained within this application is accurate to the best of my knowledge and that I am authorised to apply for funding on behalf of my group / neighbours. I understand that if successful, there will be reporting responsibilities to fulfil at the end of the project. I confirm that I have read the guidance notes associated with the completion of this form. I understand it is my responsibility to ensure that neighbours associated with the project are appropriately qualified and hold the relevant Garda vetting if required.  Signed………………………………………………………..  Name (Capital Letters)…………………………………………………………  Date…………………………………………………………. |

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| **Bank details** | |
| Bank name: | Account Name: |
| Bank sort code: | Account Number: |

**PURPOSE**

**The purpose of the UCC *‘Neighbourhood Support Grant’* scheme is to provide small seed funding to assist local neighbours to collaborate together to undertake small neighbourhood projects. Its aim is to contribute to community life, fostering ‘neighbourliness’ and positive connections between the local community and UCC students residing in the area.**

**GUIDELINES**

1. Community Benefit

* To be considered for funding of up to 250 euros, a project must demonstrate it is providing a clear community benefit to a specific geographic neighbourhood. The project should contribute to community life, ‘neighbourliness’ and building positive connections between people in the area.

2. Simplicity

* Projects should be small scale, achievable and sustainable.
* All types of good ideas are encouraged.
* Risks should be minimal.
* Projects must have a clear start date and endpoint within the academic year

3. Community-led

* The idea for the project must come from local neighbours; those living, studying or working in the neighbourhood (residents, UCC students, residents’ associations)
* We encourage neighbours to reach out to other neighbours and involve them in planning and implementing the project. Spread the word to people in the neighbourhood about what you propose to do.
* Applications should indicate how much voluntary time neighbours will volunteer for the project.
* Awards will not be made to an individual acting without other neighbours, or to a business, or an organisation.

4. Partnership

* We encourage neighbours to involve UCC students, residents and staff in their projects, if possible.
* If so, indicate how much voluntary time or other resources UCC students or staff will volunteer for the project.
* Other organisations may be willing to contribute matching voluntary time or resources to your project. If so, please indicate this in your application.

5. Celebration & Communication.

* We encourage you to celebrate what your project achieves.
* Tell others about what you did. e.g. via your local newsletter or website etc.

**REPORTING**

An end of project email report will be required upon completion of the project. Tell us in an email:

* What did the project achieve?
* What are people saying about the project? Include some quotes.
* Please identify any problems or issues arising.
* How much volunteer time was committed (Neighbours, Students, UCC Staff, Others).
* Include a few project photographs (attach them in the email to us)
* Attach receipts for expenditure or post them to the Office of Accommodation & Community Life, University College Cork, South Lodge, College Road, Cork, T12 RXA9

**TO APPLY**

PLEASE email or post your application before the deadline.

Email: g.mulcahy@ucc.ie

Postal address: Office of Accommodation & Community Life, University College Cork, South Lodge, College Road, Cork, T12 RXA9

**At this time, the scheme is a pilot, and only neighbourhoods in the Cork South Central and South West Districts, that have significant numbers of UCC students residing in the area, are invited to apply.**

**Applications are due on or before 12 noon on Friday 28th of October 2022**