



Department of Speech and Hearing Sciences

Roinn na nEolaíochtaí Urlabhra agus Éisteachta

General Guidelines for Video Consent at Brookfield Clinic

Signed consent must be received from individual clients or caregivers prior to videoing of client sessions. Consent forms can be used at the discretion of the Practice Educator. Students are required to consult with their Practice Educator regarding the use of video consent forms. The following guidelines are recommended:

1. Individuals and caregivers have a right to refuse video consent and their wishes must always be respected.
2. Informed consent must be received from the individual adult participant who is able to understand and sign the video consent form.
3. In the case of children, a parent or guardian must agree to the videoing and sign the consent form.
4. Where informed consent of an individual adult client is not possible due to restricted communication skills, the primary caregiver must decide on the person's behalf and sign the consent form.
5. A copy of the video consent form must be kept in the client's file.
6. All videos will be stored securely in the Brookfield Speech and Language therapy clinic, UCC.
7. Videos will be kept for 3 years and then destroyed. If it is desirable to retain a video/videos after this period, the client/carer will be contacted and signed consent obtained for a further specified period.
8. Videos of clients will be the property of the agency where the client attends e.g. videos of clients from the HSE South Lee Community Services SLT caseload will belong to the HSE South Lee Community Services SLT department.
9. Videos of sessions will not contain any identifying client information, other than the client's first name and all videos will be labelled and dated.

Reminder of Confidentiality

Any breach of confidentiality is viewed very seriously. Failure to maintain strict confidentiality may result in disciplinary action.