How to Connect to Projectors – BB1

Presenting from Front Lectern to BB1 + BB2 **(Full Room)**

Front Lectern: Display on Projector 1 Screen *(Top of Room)*
- Go to **Front Lectern (BB1)**
- Select **PC** *or* **Laptop** on *Extron Controller*

Front Lectern: Display on Projector 2 Screen *(Middle of Room)*
- Go to **BB2 Lectern**
- Power **ON** Projector 2 using BB2 Remote Control
- Select **Comp 1/2** on BB2 Remote Control

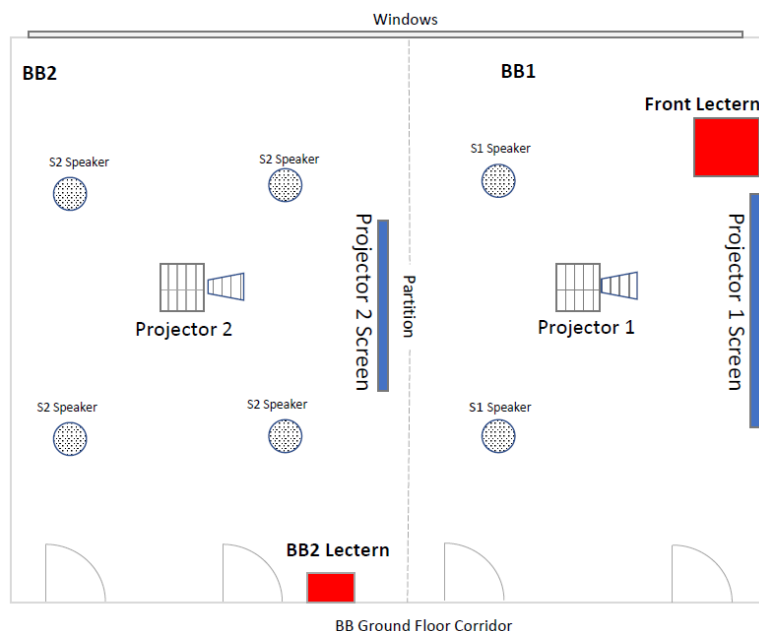**Front Lectern: Audio from PC/Laptop** *(e.g. YouTube audio):*
- Go to **Front Lectern (BB1)**
- InterM Amp: Speakers **S1** and **S2** = **ON**

Front Lectern: Voice to Panopto/Teams *(Mic with short cable):*
- Microphone USB PnP

Front Lectern: Voice to Room *(Shure mic with long cable):*
- InterM Amp: **Channel 1 = ON**
- *Shure mic does record voice into PC*

How to Connect to Projectors – BB1

Presenting from Front Lectern to BB1 **(Front Room only)**

Front Lectern to Projector 1 Screen (Top of Room)
- Go to **Front Lectern (BB1)**
- Select **PC** or **Laptop** on Extron Controller

Front Lectern: Audio from PC/Laptop *(e.g. YouTube audio):*
- Go to **Front Lectern (BB1)**
- InterM Amp: Speakers S1 = **ON**
- InterM Amp: Speakers S2 = **OFF**

Front Lectern: Voice to Panopto/Teams *(Mic with short cable):*
- Microphone USB PnP

Front Lectern: Voice to Room – NO MICROPHONE REQUIRED:
- InterM Amp: Set Channel 1 = **OFF**