



UCC

Coláiste na hOllscoile Corcaigh,
University College Cork, Ireland

Protocol for Research Access to Students in the School of Nursing & Midwifery

This protocol provides guidance in relation to the processing of requests from internal and external parties (research initiated/supervised inside and outside of the School of Nursing and Midwifery) seeking access to nursing and midwifery students for the purposes of conducting empirical research.

Access Criteria

Access to the student cohort will be granted based on the following criteria:

1. Honest Aggregation and Use of Data
The researcher must demonstrate that all data will be collected, analysed, and presented honestly, accurately, and without manipulation. Data handling processes must be clearly described in the submitted documentation.
2. Assessment of Reputational Risk
The proposed research must not present undue risk of reputational damage to the University or the School.
3. Alignment With University College Cork and School of Nursing and Midwifery Values
The research must be consistent with the values and ethos of UCC and the School of Nursing & Midwifery.
4. Compliance With Ethical Requirements
Ethical approval and all associated materials must be clearly documented and valid as outlined in the access request. This includes informed consent procedures, participant information, and data protection measures.
Please note: only requests with ethical approval will be reviewed.

Access Process

Applications for access to School of Nursing & Midwifery students should be made by the principal investigator (PI) [at this link](#).

In the case of postgraduate research, the research student must confirm that their research supervisor has reviewed their application and provide the supervisor's email address. Applications without this information will not be processed.

Enquiries should be directed to **Dr Anne-Marie Martin (a.martin@ucc.ie)** in the School of Nursing & Midwifery.

Please allow a minimum of two weeks for your application to be processed.

Appendix I: Access Request Form

To assist you in completing the form, the following information is required:

1. Researcher details

- a) Name
- b) Email address
- c) HEI
- d) Are you a PI or postgraduate student?
- e) If a postgraduate student, please confirm that your supervisor has reviewed your application.
- f) Please provide your supervisors name and email address

2. Ethics

- a) Has ethical approval been received?
- b) What research ethics committee provided approval?
- c) Please upload a copy of ethical approval from the appropriate research ethics committee/board.

3. Research Protocol

- a) a clear research protocol detailing the rationale for conducting the research and the methodology to be undertaken (≤ 2 pages).
- b) copies of data collection instrument/interview guide, details of who will collect the data and how much of students' time is involved in participation.
- c) Is there a realistic risk of participants experiencing distress? If yes, please provide the distress protocol.

4. Access arrangements

- a) The programme, discipline and/or year to be accessed.
- b) How much notice will be given between information provided on the study and data collection.
- c) How will students be notified? Please note, if notification involves email distribution, email lists will not be shared. The invitation email must be provided and will be shared by the School on the researcher's behalf.
- d) If access is during lecture time, how much time is needed? How will this be communicated to the relevant lecturer?