

## **Attendance policy**

This policy applies to all full-time courses of English offered by UCC Language Centre.

- You are expected to attend all classes unless you are ill. In this case, you should submit a Medical Certificate.
- If you know you must be away from class, you should inform your teacher in advance.
- You will only receive a certificate of attendance if you attend 85% of classes.
- Students with visas: if you do not receive a certificate of attendance, your visa may be withdrawn and you will not be able to stay in Ireland.