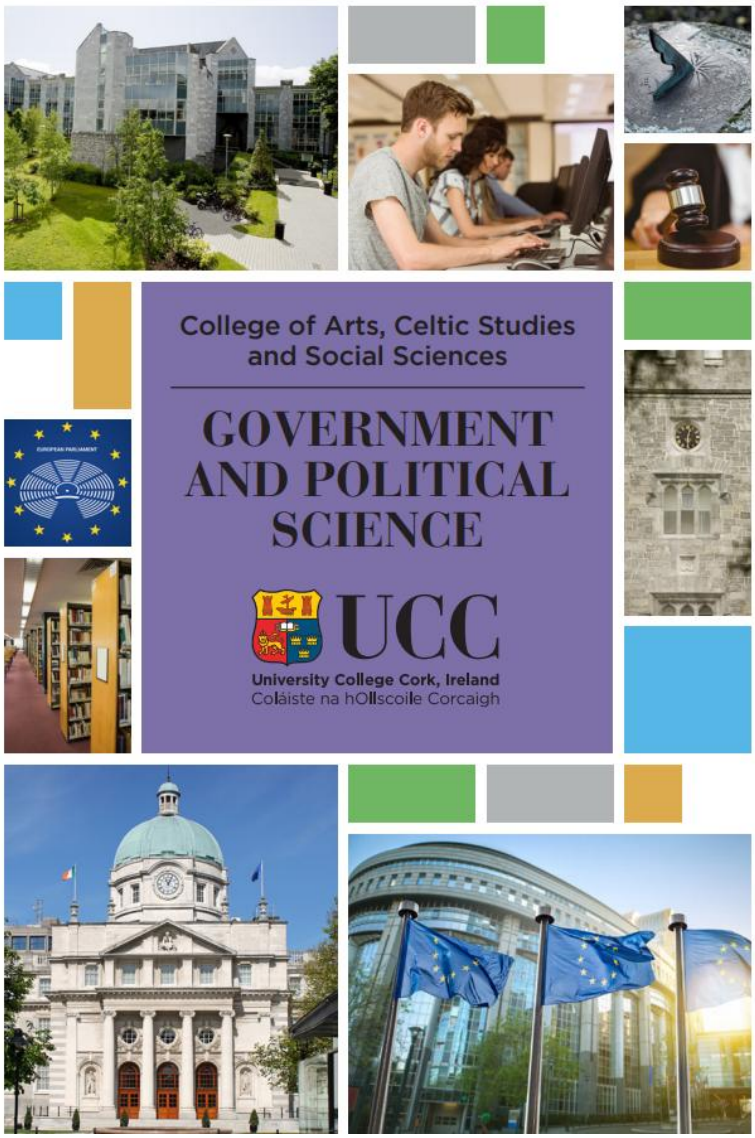
DEPARTMENT OF GOVERNMENT AND POLITICS



MSc International Public Policy & Diplomacy (MSC IPPD)

HANDBOOK

2026-2027

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Graduate Studies Office
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It gives me great pleasure to welcome you as a postgraduate student to the Department of Government and Politics.

Never has it been a more exciting time to study Government and Politics. The many challenges we face, including war in Ukraine and the Middle East, climate change, the migration crisis, the rise of far-right populism, etc. require complex, creative and collaborative responses. It is imperative for us as global citizens to work individually and collectively to resolve them.

As students in our Department, you will be introduced to concepts of democracy, conflict resolution, policy making, political decision making (at the local, national, European and global level), and international relations.

Through your participation in class and elsewhere across the University, you will develop the knowledge and skills to assess critically and address key political issues of the day as well as build on your existing transferable skills, most notably through work placement.

As a department, we endeavour to provide an energetic and supportive learning environment through our student-friendly approach to education and our many public events. We operate an open-door policy, should you need guidance or support. Ultimately our wish is for each and every one of you to join our expanding cohort of successful postgraduate alumni.

We look forward to working with you as you embark on this exciting journey through University College Cork.

Wishing you every success,

Dr Liam Weeks - Head of Department

Contact Details

Department of Government & Politics

Roinn Léann an Rialtais agus na Polaitíochta

2nd Floor, Block B, O'Rahilly Building, University College Cork, Republic of Ireland,

government@ucc.ie 353 (0)21 490 2009 / 2770 Location http://www.ucc.ie

Address:	Department of Government and Politics, Room ORB 2.50, 2nd Floor, Block B, O'Rahilly Building, University College Cork.
Phone:	+00353 (0)21 490 2009/2770
Email:	government@ucc.ie
Web Address:	https://www.ucc.ie/en/government-and-politics/
Twitter:	@GovPolUCC

All enquiries related to the MSc International Public Policy & Diplomacy Course (MSc IPPD), including queries about module registration, timetable and programme outline, should be sent to government@ucc.ie

Academic Staff

Dr Fiona Buckley – Director of the BA Politics
Research and teaching interests: women in politics; Irish politics; electoral integrity; experiential learning in political science. Biography here
Email: f.buckley@ucc.ie Phone: 021 490 3237 Office: ORB_2.45

Prof Andrew Cottey –
Dr Cottey's research and teaching interests are in the following areas: international relations and global governance; foreign, security and defence policy; European security, including NATO; the EU's foreign security and defence policy; central and eastern Europe; conflict prevention and management; problems of international military intervention; civil-military relations and democracy.
Email: a.cottey@ucc.ie Phone: 021 490 3899 Office: ORB_2.49

Dr Laurence Davis –Director of the MSc International Public Policy and Diplomacy
Dr Davis specialises in political theory and ideologies, with a particular expertise in radical political thought. He is also responsible for the department's teaching in the area of U.S. politics.
Email: l.davis@ucc.ie Phone: 021 490 3472 Office: ORB_2.46

Dr Niall Duggan –
With a strong interest in developing and testing IR theories – in particular, role theory and neo-Gramscian approaches. Dr Duggan's research has focused on how ideas and concepts can affect a national role in IR. He has conducted research in Sino-EU and Asia-EU relations.
Email: n.duggan@ucc.ie Phone: 021 4903238 Office: ORB_2.10

Dr Clodagh Harris – PhD Director
Her research focuses on democratic theory and practice (particularly deliberative and participatory democracy); democratic innovations; political participation; and the scholarship of teaching and learning in political science.
Email: clodagh.harris@ucc.ie Phone: 021 490 2941 Office: ORB_2.53

Dr Aodh Quinlivan –
Dr Quinlivan specialises in local government studies and in reform of the public sector. He has written books about Philip Monahan (Ireland's first local authority manager), the local elections and public sector innovation.
Email**:** a.quinlivan@ucc.ie Phone: 021 490 3368 Office: ORB_2.54

Prof Theresa Reidy – Head of School
Dr Reidy's research interests lie in the area of Irish politics, political economy and public finance.
Email: t.reidy@ucc.ie Phone: 021 490 3028 Office: ORB_2.52

Dr Emmanuelle Schön-Quinlivan – Director of the BSc Government and Political Science
Dr Schön-Quinlivan has completed her doctoral research on the institutional impact of the administrative reforms launched by Kinnock in the European Commission. Her research interests include organisational and institutional change, European institutions, public management and public administration, French politics, comparative European politics.
Email: e.schon@ucc.ie Phone: 021 490 2325 Office: ORB_2.47

Dr Liam Weeks – Head of Department
His main research interests include comparative politics, but particularly electoral systems, political parties and voting behaviour. He is interested in most aspects of Irish politics.
Email: l.weeks@ucc.ie Phone: 021 490 3694 Office: 4 Bloomfield Terrace, 1st Floor

Administrative Staff

The Departmental Administration Office is Room 2.50 of the O'Rahilly Building (ORB).

Administration Office Opening Hours:

- 9:00 to 13:00,
- 14:00 to 17:00 (office is closed for lunch from 13:00 – 14:00)

The Department's Programmes Administrator is **Irene Halpin**. She may be contacted at I.Halpin@ucc.ie or government@ucc.ie or 021 490 2770/490 2009.

The Work Placement Manager is **Dearbhail O'Callaghan** and her office is located in Room 2.48 of the O'Rahilly Building (ORB). Dearbhail may be contacted at dearbhail.ocallaghan@ucc.ie.

Term Dates 2026– 2027

<u>UNIVERSITY FIRST TERM</u> 2026 - 2027

PART 1 – Taught Element of the Course

Teaching Semester 1 (12 weeks):	Monday 7 September – Friday 27 November
Winter Examinations period/Study period:	Monday 7 December – Friday 18 December
Christmas Recess:	Friday 18 December – Monday 11 January

<u>UNIVERSITY SECOND TERM</u> 2026 - 2027

PART 1 – Taught Element of the Course

Teaching Semester 2 (12 weeks):	Monday 11 January –
***Easter Recess*:**	Friday 19 March – Friday 2 April

<u>UNIVERSITY THIRD TERM</u> 2026 – 2027

Part 2 – Dissertation Element of the Course

19 April to 6 September

Summer Exams:	Friday 23 April	–	Friday 7 May
Repeat Exams:	Friday 30 July	--	Friday 13 August

For UCC's 2026-27 term dates please see:

https://www.ucc.ie/en/student-records/key-dates/

Programme Structure

Total credits: 90 credits

Full-time study: Across one academic year from September to September

Part-time study: (for applicants/students who meet certain criteria) across two academic years.
Year 1: 35 credits
Year 2: 55 credits

For an overview of the programme, please see: https://ucc-ie-public.courseleaf.com/programmes/mscipp/ and click on programme requirements

Core Modules	**40 credits**
GV6010 Contemporary Global Politics	(5 credits)
GV6011 EU Political System & Policies	(5 credits)
GV6012 Global Economic Policies and Institutions	(5 credits)
GV6127 Women, Peace & Security	(5 credits)
HI6035 Foreign Policy & Diplomacy: Case Studies in Crises & Decision-making	(10 credits)
LW6566 Contemporary Issues in International Law	(5 credits)
LW6567 Introduction to European Union Law	(5 credits)

Elective modules **20 credits**

Students select 20 credits from modules offered by:

- Food Business & Development
- Government & Politics
- History
- Law
- Management & Marketing
- Philosophy
- Sociology
- Women's Studies
- Language*

**Language options:*

- Chinese Studies; French; German; Hispanic Studies; Italian; Japanese; Korean and Modern Irish

Dissertation **30 credits**

Students complete *EITHER* a 15,000 word independent research dissertation (GV6014) *OR* a 7,500 word work-based dissertation (GV6013) based on a 12-week work placement.

For a full list of elective options, please see: https://ucc-ie-public.courseleaf.com/programmes/mscipp/#programmerequirementstext
and click on 'Programme Requirements'.

For a brief descriptor of all modules, core and elective, please see the Book of Modules:
https://ucc-ie-public.courseleaf.com/modules/

Course Overview

The *MSc in International Public Policy and Diplomacy (MSc IPPD)* is an innovative, interdisciplinary, taught masters course that provides graduates with the expertise required for careers in international policy environments.

Key features of the course include:

- Government decision-making in relation to international affairs
- Engage with debates and issues facing the global policymaking community
- Develop practical and analytical skills relevant to working in international affairs
- Complete a minor dissertation, either through independent research or research conducted in a work-based setting.

Course Practicalities

How the year is structured

The taught element of the course (PART 1) runs from September to the end of the following March/start of April.

The dissertation element of the course (PART 2) runs from April to September. Students complete *either* a 15,000-word independent research dissertation (GV6014) *or* a 7,500-word work-based research dissertation (GV6013) based on a 12 week work placement.

Students studying for the degree part-time take the programme as follows:
Year 1 (35 credits): GV6010 (5 credits); GV6011 (5 credits); HI6035 (10 credits); LW6566 (5 credits) and electives to the value of 10 credits.
Year 2 (55 credits): GV6127 (5 credits); GV6012 (5 credits); LW6567 (5 credits) and electives to the value of 10 credits plus *EITHER* GV6013 (30 credits) *OR* GV6014 (30 credits).

Programme mode of delivery

The MSc International Public Policy & Diplomacy course is an on-campus course.

The Department of Government and Politics resumed its pre-Covid teaching delivery practices in September 2022. Lectures on campus-based programmes will be delivered in person. Lectures will not be broadcast/recorded as a matter of general policy. Each lecturer may choose to broadcast/record some, or all, of their lectures for pedagogical reasons.

Every registered student is expected to attend all teaching elements of their programme, including, but not limited to, lectures, tutorials, laboratory classes, placements, etc. Attendance is vitally important to build subject knowledge and specific disciplinary skills, as well as a multitude of transferable skills including communication, teamwork and networking.

Course Workload

Modules are offered in-person and on-campus during weekday hours throughout the teaching semesters. During the taught element of the course, students have approximately 8-to-10 hours per week of lectures/seminars. Students supplement this by self-directed study of recommended readings

and preparing for assignments/coursework, which averages between 4-to-5 hours per module per week.

The university guidance on workload can be accessed here: https://www.ucc.ie/admin/registrar/calendar/general/info014.html. It recommends:

- spreading workload evenly throughout the year.
- where a programme contains elective modules, it is recommended that students take a maximum of 40 credits in any one semester.

Timetable

To access the programme's timetable, please go to https://timetable.ucc.ie/SWS/SDB2627/default.aspx?_gl=1*ont1qd*_gcl_au*MTMwOTAxNTQzNC4xNzcyNjMyNTM2 and choose 'Programmes' from the options on the left sidebar. Then follow the steps:

- Select College: select 'COLLEGE OF ARTS, CELTIC STUDIES & SOCIAL SCIENCES' from the drop-down menu
- Select Programme(s): select MSc (International Public Policy and Diplomacy) 1
- Select Week Range: choose an option from the drop-down menu
- Select Day(s): choose an option from the drop-down menu
- Time: choose 'Working Day'
- Press: View Timetable

Timetable clashes

Students are reminded to follow the programme's academic calendar when registering for modules. Core modules are compulsory to study. There are a wide range of elective modules, from a variety of disciplines and/or departments, offered on the programme. The high number of electives has resulted in some scheduling clashes on the programme's timetable. This may necessitate you making a choice between modules when choosing your elective modules, to avoid modules clashing on your own programme schedule.

Registering for additional modules to the required 60 credits in Part 1 of the Course

Should you be considering registering for more than 60 credits in Part 1 of the course, please be aware of the following:

1. approval will need to be granted to register for extra credits – you will need to apply to the Graduate Studies Office in the CACSSS. Please contact Karen Coughlan at k.coughlan@ucc.ie .
2. if approval is granted to register for extra credits, you will register for these modules on what is termed 'an occasional basis'
3. if approval is granted to register for extra credits, a fee will be imposed. Please contact the Fees Office for information about the level of fees involved at fees@ucc.ie
4. the Department of Government & Politics strongly advises you to be cognisant of the extra workload associated with registering for extra credits. This will also be a key consideration, in any decision taken by the university, in the granting approval to undertake extra credits.

Things to be aware about registering for certain modules

- A student holding a primary degree in one of the *language* subject areas cannot take the undergraduate level elective options in that same language subject during their MSc (International Public Policy and Diplomacy) studies.
- *The class size for *LW6606* is capped at 30, with students of the LLM IHR given precedence as the module is compulsory on the LLM IHR programme. If space permits students of the MSc IPPD programme to register for the module, this will be facilitated on a 'first come; first serve' basis until the maximum class size of 30 is reached.

Assessment
Coursework includes a variety of assessment types, for example, oral presentations; essays; seminar discussion; policy reports; research projects; memo-writing; critiques; and case-study research.

Assessments are designed to help you to develop both an understanding of issues and the practical skills necessary to work in international affairs.

When choosing elective modules, please be aware that a few, particularly in the Languages, require students to sit in-person and on-campus formal examinations, during the Summer examinations period which usually runs from the end of April to mid-May.

To check out the assessment requirements of each module, please see the university's Book of Modules - https://ucc-ie-public.courseleaf.com/modules/. For further details of the assessment and/or examination requirements of each module, please contact the module co-ordinator directly (names of module co-ordinators are listed in the module descriptor on the Book of Modules).

For those students who go on to complete a work-based dissertation (GV6013), work placements usually begin in the mid-to-late April period. **If choosing an elective module that requires students to be in UCC to sit a summer examination, and this overlaps with the work placement,** please bring this to the attention of Dearbhail O'Callaghan, work placement manager, as soon as is possible, to enquire if a later start-date for a work placement can be arranged. This may be possible in the case of some work placement organisations. If this is not possible, students will need to arrange time-off from the work placement to sit the exam and are responsible for any associated travel arrangements (if a work placement is located outside Cork city).

Dissertation – including the work-based dissertation
As part of this programme students must complete a research dissertation.

Some students will have the opportunity to complete their research dissertation in a work placement setting that can range in duration from three to five months (minimum requirement is to complete 12 weeks).

Students who undertake a work-based research dissertation, do so with a variety of organisations/institutions working in areas related to international affairs, such as government ministries, international organisations, the offices of elected representatives, think tanks and non-governmental organisations. Students have been assigned placement opportunities in major international cities, such as Brussels, London, and Washington DC, as well as in Cork and Dublin.

For more information about work placement, please contact Dearbhail O'Callaghan at: dearbhail.ocallaghan@ucc.ie

Students do not select their academic supervisor and cannot lobby for a particular member of staff to be allocated. The allocation of supervisors will be based on the proposed research area, work placement and the availability of academic staff. Supervisors are appointed from academic staff within the Department of Government & Politics. Supervisory assignments are announced in late April/early May.

Skills and Careers Information
We recognise the importance of equipping our students with the skills they need to progress following graduation.

During the programme student acquire skills such as:
- analytical and practical skills
- oral and written communication skills
- the ability to conduct research
- the ability to synthesise large volumes of information
- the ability to think critically and analytically

Specialist career advice is available to students through a Work Placement Manager and support is provided in the planning for and application to work placement organisations. Classes offering career talks, advice, and skills also form part of the course delivery.

You also have access to UCC's Career Services.

The course has established links with important international policy institutions from which you will benefit. Having completed the course, you will be a skilled analyst of international affairs and have the confidence and experience to apply that expertise in the real world. Examples of careers that our graduates can gone on to work in include:
- Diplomats
- Political Advisors
- Campaign coordinators for NGOs, charities, interest groups and political parties.
- Policy analysts
- Civil Servants in local and national government
- Public Relations and Event Managers
- Officials in international organisations such as the UN and the European Union
- Researchers and policy officers with lobby-groups and think tanks
- Business analysts

Programme's Marks & Standards

Pass and Progression Standard for the MSc International Public Policy & Diplomacy programme are:

- To pass Part 1 a candidate must achieve a pass (40%) in each module. All failed/absent modules from Part I must be retaken in the Autumn.
- To proceed to Part 2 a candidate must pass Part 1.
- Candidates who do not achieve a pass standard in Part 1 may commence the work-based dissertation in International Public Policy and Diplomacy /research dissertation in Part 2 while awaiting the results of the Autumn Supplemental examinations.
- Candidates failing the Autumn Supplemental examinations must withdraw from the programme.
- Candidates who are deemed at the Autumn Examination Board to have failed Part 1 will not be eligible to repeat the year.
- To pass Part 2 candidates must achieve 40% in the research dissertation. In addition, students completing the work-based dissertation (GV6013) must submit and pass a Placement Practice Report.
- To be awarded the MSc (International Public Policy and Diplomacy) candidates must pass Part 1 and Part 2.

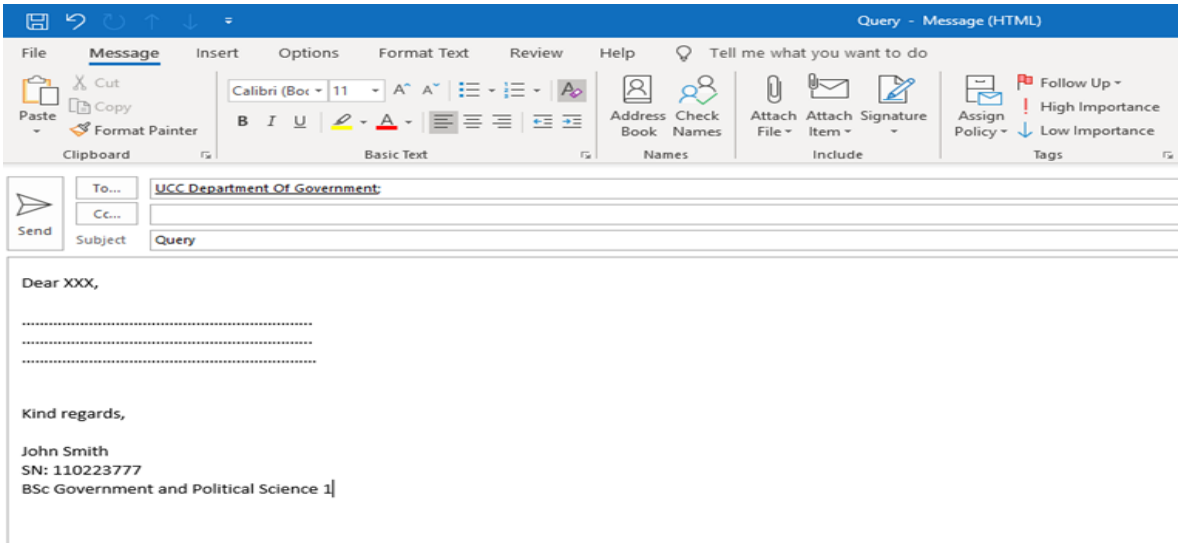
Pass Standard (module level):

- The pass standard for each module is 40%. Special Requirements for individual modules, if any, are detailed in the Book of Modules.
- In cases where a fail mark of not more than 5 percentage points below the pass standard has been returned for a dissertation, the Examination Board may, on the recommendation of the School, agree to permit the student to make amendments to achieve the pass standard for the Dissertation, within six weeks of the publication of examination results. In such cases, a judgement of 'pending' will be recorded for the dissertation.
- Following resubmission of the dissertation, the Supervisor will confirm to the Student Records and Examinations Office that ALL amendments have/have not been made and forward details of both the amended Mark and Judgement, as approved by the Supervisor and Examiner(s), to be recorded. Following approval by the Chair of the original Examination Board and the Head of the appropriate Department/School, the student record will be amended accordingly.
- Where a student fails to resubmit the dissertation within the six-week period, the Supervisor will notify the Student Records and Examinations Office of same, following which, the 'pending' judgement previously recorded will be adjusted to a 'fail' judgement.

Correspondence

Over the course of the year, you will receive a lot of information during lectures and through the departmental noticeboard. However, information will also be disseminated to you electronically, so **it is of vital importance that you use your student e-mail account and check it regularly.**

Many lecturers use the UCC Canvas facility (https://www.ucc.ie/en/canvas/) to post information pertaining to your modules. You will be provided with access information in due course.



House Rules – Email Contact

When sending e-mails through the SGPP list or CANVAS we ask you to respect the following rules:

- Comments likely to provoke, attack or offend others are prohibited.
- Comments that are racist, sexist, homophobic, sexually explicit, abusive or otherwise objectionable are prohibited.
- Comments should not contain swear words or language likely to offend.
- Messages should not encourage unlawful activity; this includes breach of copyright, defamation and contempt of court.
- Products or services cannot be advertised and you are prohibited from impersonating someone else.

Above all else, e-mail contributions should be relevant, focused and respectful of others.

Home > Support > Policies and Procedures > IT Policies > Policies > Web & Social Media Policy

SAVE TO FAVOURITES

SHARE

Web & Social Media Policy

Web & Social Media Policy

UCC
Coláiste na hOllscoile Corcaigh
University College Cork, Ireland

Print

Version Number: 1.7

Revision date: Tue, 13 Feb 2018 11:49:00 GMT

Policy Owner: Director of IT Services

Policy Contents

- Purpose
- Scope
- Roles and Responsibilities
- Policy Text
- Supporting Policies, Guidelines and Statues
- Breach of Policy
- Approval and Review
- Definitions

Social Networking Sites

The use of online social networking sites (e.g. Facebook, Twitter etc.) has become a significant part of life for many people. While we encourage students to use these sites to keep in touch with friends and exchange ideas, there have been occasions when the sites have been used in a less-than-positive way.

Please note the following:

- Sites should not be used for accessing or sharing illegal content.
- Any serious misuse of social networking sites that has a negative impact on the university, staff members or students may be regarded as a disciplinary offence.

NETIQUETTE

When e-mailing staff members, address the staff member appropriately. Also, please put your name at the end of your message. Anonymous e-mails will not receive a response.

Follow Student Societies on Twitter

@PolSocUCC is the Twitter account for the Government and Politics Society

@ucceuropa is the Twitter account for the UCC Europa Society

Attendance

- The MSc International Public Policy & Diplomacy Course is an on-campus course – i.e., lectures and tutorials are delivered in-person and on-campus.
- Every registered student is **expected to attend all teaching elements of their programme** including but not limited to lectures, tutorials, laboratory classes & placements etc.
- In the case of absence through illness, a student must, where possible, give notice of each absence in writing to the lecturer concerned.
- In the case of such absence for more than four lecture days, the student must, on resuming attendance, notify the Lecturer concerned in writing and, if appropriate, lodge **a medical certificate** with the office government@ucc.ie who will provide a copy for the Student Records and Examinations Office.
- **A student will not be permitted to enter for an examination if a specified attendance requirement of a module has not been met, or if attendance by the student is not considered satisfactory by the Deputy President and Registrar following a report by the Lecturer and/or Head of Department responsible for the module**.
- The decision of the Deputy President and Registrar is subject to appeal to Academic Council.

Extension Application Process for Late Submissions

Where work is submitted late without any extension granted, a mark of zero will be awarded.

THE PROCEDURES OF EXTENSION

The Department endeavours to support students who have genuine difficulties and asks students to please be aware of and observe the following procedures:

- Late penalty waiver requests need to be supported by appropriate documentation, e.g. medical cert or counsellor's letter.
- These documents need to be submitted in a timely fashion with the late penalty waiver request. Extensions may not be granted for retrospective medical certs that are submitted weeks after the assignment deadline has passed.
- Requests will only be considered where the documentation is received within the period of the assignment, i.e. before the deadline, apart from when there are exceptional circumstances.
- The Late Submission Penalty Waiver Form needs to be completed and signed by the student. The form can be downloaded from the departmental website.
- The student needs to email the extension application form to government@ucc.ie with the supporting documentation.
- Once the extension is approved by a relevant Extension Officer, the email will be sent to the student.

NOTE PLEASE:

Students should not email medical certificates or notes of absences to individual lecturers – these should always be emailed to government@ucc.ie

Medical Certificates

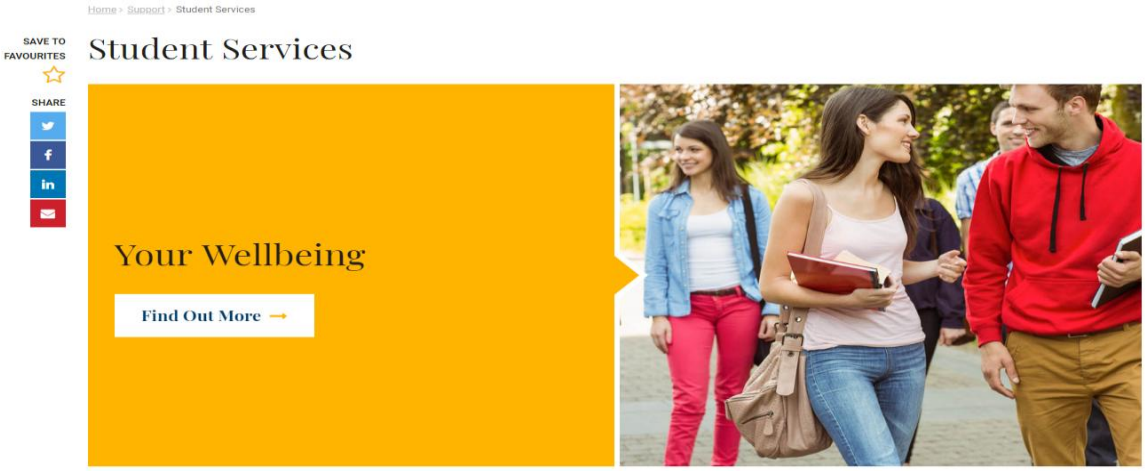
The Department endeavours to support students who have genuine difficulties and asks students to please be aware of and observe the following procedures:

- Medical Certificates must be submitted to the administration office (ORB 2.50) or by emailing government@ucc.ie **no later than two weeks after the date of examination/assessment deadline** or approved assessment submission date. Flexibility will be allowed in exceptional circumstances that prevent submission within the two-week window.
- On receipt of the medical certificate, the administration staff will initial and stamp the certificate and retain the original in a secure filing system. Upon request, a copy will be provided to the student.
- A copy of each medical certificate will be submitted/scanned monthly to the Student Records and Exams Office (SREO).
- All documentation submitted to the departmental office will be treated with the utmost sensitivity and confidentiality.

A medical certificate should include the following details:

- The name, address, and MCRN number of the prescribing doctor.
- The date of the examination/GP visit.
- The date the certificate was issued specifying the date of return to study or identify a chronic/on-going condition.
- State the impact on the student's ability to attend for lectures, tutorials, examinations/submit the relevant programme assessment(s)
- The student's name.

Student Support Services



University can be a daunting challenge. It is important to realise that you are not alone even if at times you are confused and worried.

The Department of Government and Politics operates an 'open door' policy and if you have a problem, please call to see us at an early stage. You will be offered comfort and support in a confidential and secure environment.

Do not keep your problems bottled up to yourself. Often people with a problem may find it difficult to *see the wood from the trees* and a neutral outside perspective can be invaluable.

You should also 'look out' for your class colleagues and if you feel that any of them are experiencing problems you will be doing them a favour by letting us know at an early stage.

There are certain situations whereby you might not feel comfortable talking to a member of the Department. In such an eventuality there are a wide range of student services available to you in the university and these are outlined below.

A list of the university's student services can be found here
https://www.ucc.ie/en/studentexperience/supports/ and
https://www.ucc.ie/en/media/support/studentexperience/SupportTreeInfographic.pdf

SUPPORTING UCC STUDENTS

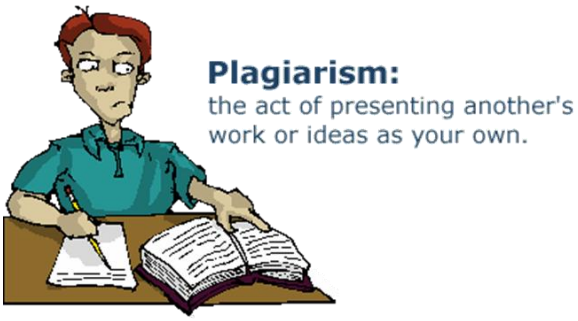
SUPPORT TREE SHOWING STUDENT SERVICES

The "Acorn to Mighty Oak" has come to symbolise students' academic, personal and professional development journey throughout their time at UCC. In alignment with this rich metaphor, the support services available to students are presented in the form of a Support Tree. This tree depicts the support services currently available to students and provides links to further information about each service.

oft Store

Plagiarism Policy

<u>Plagiarism is taking someone else 's writing or work and passing it off as your own.</u>
Plagiarism may include: copying text from a book, a journal or the internet without attributing it; copying another student's essay/work; buying, downloading or copying an essay/assignment from an internet-based service (or similar); failure to include references and a bibliography indicating the sources you have used. Plagiarism is unacceptable. Clear cases of plagiarism will automatically result in an essay/assignment being awarded a fail grade. Plagiarism may also result in disciplinary action. For up-to-date information on academic misconduct, see https://www.ucc.ie/en/skillscentre/academic-integrity/academic-misconduct/.



Bibliography & Referencing (see referencing guide later in handbook): Essays/assignments must include a bibliography and appropriate in-text referencing. The bibliography should indicate the sources used in writing the essay/assignment (e.g., books, journals, websites, newspapers, etc.). Direct quotes from authors, websites, newspapers, etc. must be attributed. Ideas, concepts, arguments, etc. taken from or associated with particular authors or sources must also be attributed. The absence of a bibliography and/or the failure to reference adequately is likely to result in an essay/assignment being awarded a fail grade.

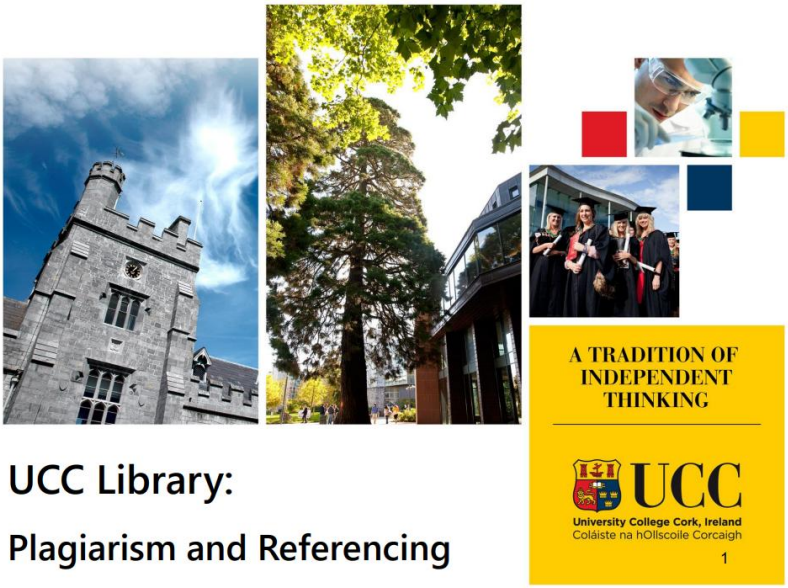
A student who is experiencing any difficulties as to these important points should consult, in advance, with the lecturer who assigned the work. Also, please consider contacting the *<u>UCC Skills Centre</u>* for support and advice. Please see the following link for more details: <u>https://www.ucc.ie/en/skillscentre/</u>.

<u>Department policy on handling plagiarism</u>

1. As soon as possible after the submission, the lecturer reviews the assignments and checks for plagiarism.
2. Where plagiarism is suspected, the lecturer informs the head of department (HoD) and the relevant administrator.
3. Where plagiarism is established, a meeting is scheduled with the student to outline/explain the case of plagiarism and the penalty to be applied. This meeting is attended by lecturer and HoD (or HoD's nominee). The penalty to be applied is at the discretion of the HoD.
4. The lecturer advises the relevant administrator of the outcome of the meeting. Communication is sent to the student by the HoD/Administrator.
5. In cases where the plagiarism is adjudged to be particularly egregious, the HoD and the team will complete the Student Records and Examinations Office (SREO) policy template report and forward it to the SREO. Communication is sent to the student to outline what was discussed

at the meeting and the penalty to be applied. This communication will also advise the student of their options under the University's Breach of Examination Regulations process.

Library Guides & Training Sessions



https://libguides.ucc.ie/libraryessentials

Grading Policy

The department follows guidelines of the **National University of Ireland (NUI)** while grading students' work.

Ollscoil na hÉireann
National University of Ireland

GRADE DESCRIPTORS, AS PROPOSED BY THE NUI SENATE

Explanatory Note:
The Grade Descriptors below are offered as indicative descriptors. It is accepted that these indicative descriptors are particularly appropriate for examinations based on essay-type questions but may be found less suitable for examinations in subjects where there are detailed marking schemes. The Senate recommends that these Grade Descriptors be circulated to all Faculties.

GRADE	*Marks Range %*	GRADE DESCRIPTORS
1st CLASS HONS	**90-100**	Supreme performance, engaging profoundly, systematically and comprehensively with question set, brilliantly demonstrating • a superlative mastery of the subject matter, richly supported by evidence and citation, reflecting deep and broad knowledge and understanding as well as extensive reading • an outstanding ability to organise, analyse and express ideas and arguments in an original, sophisticated and discriminating manner • an optimal capacity for critical analysis • the display of rare penetrative insight, originality and creativity
	80-89	Exceptional performance, engaging deeply and systematically with the question set, with consistently impressive demonstration of • a comprehensive mastery of the subject matter; amply supported by evidence and citation, • reflecting deep and broad knowledge and critical insight as well as extensive reading • an exceptional ability to organise, analyse and present arguments fluently and lucidly with a high level of critical analysis • a highly-developed capacity for original, creative and logical thinking;
	70 -79	Excellent performance, engaging closely and systematically with the question set, with consistently strong evidence of • a comprehensive mastery of the subject matter, ably supported by evidence and relevant citation • excellent ability to organise, analyse and express arguments fluently and lucidly with a high level of critical analysis • a highly-developed capacity for original, creative and logical thinking
2nd CLASS HONS (Grade 1)	**60-69**	Very Good performance, engaging substantially with the question set, demonstrating strong grasp of the subject matter, well supported by evidence and relevant citation • well-developed capacity to analyse issues, organise material, present arguments clearly and cogently • some original insights and capacity for creative and logical thinking

GRADE	*Marks Range %*	GRADE DESCRIPTORS
2nd CLASS HONS (Grade 2)	50-59	Good performance - intellectually competent answer (i.e. factually sound) with evidence of a reasonable familiarity with the relevant literature and techniques • acceptable grasp of the subject material • ideas stated rather than developed and insufficiently supported by evidence and relevant citation • writing of sufficient quality to convey meaning but some lack of fluency and command of suitable vocabulary • omission of parts of the subject in question or the appearance of several minor errors • average critical awareness and analytical qualities • limited evidence of capacity for original and logical thinking
3rd CLASS HONS (where awarded)	45-49	Satisfactory performance – intellectually adequate answer with evidence of some familiarity with the relevant literature and techniques • basic grasp of subject matter, but somewhat lacking in focus and structure • main points covered in answer, but lacking detail • some effort to engage, but only a basic understanding of the topic portrayed • some development of argument • only some critical awareness displayed • no evidence or relevant citation included in answer • appearance of several minor errors or one major error • lacking evidence of capacity for original and logical thinking
PASS	45-49 (where 3rd Class Honours NOT awarded)	Satisfactory performance – intellectually adequate answer with evidence of some familiarity with the relevant literature and techniques • basic grasp of subject matter, but somewhat lacking in focus and structure • main points covered in answer, but lacking detail • some effort to engage, but only a basic understanding of the topic portrayed • some development of argument • only some critical awareness displayed • no evidence or relevant citation supplied • appearance of several minor errors or one major error • lacking evidence of capacity for original and logical thinking
	40–44	Acceptable performance – intellectually adequate answer with limited familiarity with the relevant literature and techniques • basic grasp of subject matter but limited focus on question asked **unclear presentation of argument, random layout, with some omissions or inaccuracies in answer** • argument insufficiently developed • no evidence or relevant citation supplied • appearance of one major error and minor errors • inclusion of unsubstantiated statements and/or irrelevant material • descriptive rather than argumentative or analytical answer presented • an attempt to solve moderately difficult problems related to the subject material and an attempt to examine the material in a critical and analytical manner only partially successful • an incomplete or rushed answer e.g. the use of bullet points through part / all of answer
FAIL (*)	35-39	Unacceptable performance, with either - insufficient understanding of the question displayed - failure to address the question resulting in a largely irrelevant answer - a display of some knowledge of material relative to the question posed, but with very serious omissions / errors and/or major inaccuracies included in answer - or answer left somewhat incomplete for lack of time Also: • limited understanding of question displayed • a random layout / underdeveloped structure - not planned sufficiently • poor analytical skills, with an absence of argument • random and undisciplined development - limited structure • lack of clarity, poor spelling • material of marginal relevance predominating *See note on 'Pass by Compensation' below*

GRADE	*Marks Range %*	GRADE DESCRIPTORS
FAIL	<35	**Wholly unacceptable performance, with** - deficient understanding of the question displayed - complete failure to address the question resulting in an irrelevant answer - inadequate knowledge displayed relative to the question posed - or answer left incomplete for lack of time Also: • very poor analytical skills, with an absence of argument • random and undisciplined development –poorly structured answer • confused expression, poor spelling • irrelevant material predominating

Note on Fail * - 'Pass by Compensation'

Traditionally, under Marks and Standards, provision has been made for a student failing in one or more subjects in an examination, to pass the examination by compensation, where he/she has double the deficiency of marks available in another subject or in other subjects. It is recommended that provision for 'pass by compensation' be continued, in accordance with such conditions as may be set out in Marks and Standards by Faculties. The application of the provision should be facilitated by the above descriptions with particular reference to the Descriptor for the *Fail (35-39) Marks Band.

DEPARTMENT OF GOVERNMENT & POLITICS

REQUIREMENTS FOR ESSAY ASSIGNMENTS & DISSERTATIONS

BASIC PRESENTATION
Your essay must be typed.

FONT
Times Roman/New Roman (size 12)

LINE SPACING
Double spacing (except for indented quotes).

MARGINS
Left hand margin to be aligned and right hand margin to be justified

COVER PAGE
This should contain the following information:-

- Student name
- Student ID number
- Essay title
- Word count (the exact number. No rounding up.)

SPELLING
Use Irish or British spelling and punctuation.

NUMBERS, PERCENT
From one to twelve please use letters, from 13 onwards please use numbers.
Please use percent in text; in figures use %.

QUOTATION MARKS
Use double quotation marks when quoting in-text.

STRUCTURE

Coherent introduction, middle and end

- The golden rule with the introduction is to clearly articulate your argument. You should set the scene for the essay, perhaps explain why the question you are asked is important and outline the approach you are taking. Start BROAD, giving the historical and/or theoretical background to the question and slowly narrow your introduction down to the question you are asked. Do not under-estimate the importance of a decent introduction because first impressions are important for the corrector. By the time the reader finishes reading the introduction she/he should clearly know the approach you are taking and the order in which the subsequent sections will appear.
- Obviously, the main body of the essay should deal with the question that has been posed. The important thing is to present arguments in a balanced way and with supporting references. Do not use sweeping generalisations or banal statements. This section (which is the largest part of the essay) should be written in a neutral and dispassionate fashion. In other words, you are not offering your own opinion. None of it should be written in the 'first person'. Ultimately if you wish to convince the reader of a certain point or points in your conclusion then you need to demonstrate here that you are aware of the different issues that the question covers.
- In the concluding part of the essay you are somewhat freer. Having said that, your conclusion should come at the end of a structured and logical demonstration. In other words, it should not appear from 'thin air' in a way which bears no resemblance to what you have previously written. In the conclusion you should be analytical, and you should, at this point, be offering your own opinion. Do not be afraid to disagree with the views expressed by your lecturer, so long as you can effectively argue for and support your case. Remember: it is very important that you offer an answer to the specific question which has been posed. It is perhaps surprising how many people make the fundamental mistake of not answering the question. Essays should not simply summarise your notes or a textbook. This is a lazy approach and it will not lead to a good grade. Depending on the subject of the essay, your conclusion may open up onto a broader issue. This means that the overall flow of your work is BROAD-NARROW-BROAD.

LENGTH OF ESSAYS/ASSIGNMENTS

Essays/assignments which exceed or do not meet the word limit by 10% of the total word limit are deemed to be of excessive or insufficient length and may be penalised.

SUBMISSION

Assignments should be submitted through Turnitin on each Canvas site.

REFERENCING

In the body of your work, if you are quoting somebody, this is the format:-

Johnson and Long (2003: 67) state that "grown men cry twice as much as women".

Alternatively,

It has been stated that "grown men cry twice as much as women" (Johnson and Long, 2003: 67).

If you are using the research or ideas of Johnson and Long but not quoting them directly, they must still be referenced (but since it is not a direct quote you will not be using " " and there will not be a page number).

Note: Do not use the ampersand (&). Spell out the word 'and'.

Example,

Research indicates that women cry less than men (Johnson and Long, 2003).

When citing a page number for a quote either use ':' or 'p'. So, you can have Johnson and Long (2003: 67) or Johnson and Long (2003, p.67). Whichever you choose, be consistent.

Niggly but important things

- The full stop closes the sentence so, for example, it comes after the bracket (as above) if you have a citation at the end.
- Get the spacing right. - Johnson and Long (2003: 67). – Bracket, year, colon, space, page number, bracket).
- Keep the year and page reference next to the relevant author(s). In other words, do not do the following:-

Johnson and Long state that "grown men cry twice as much as women" (2003: 67).

Also, DO NOT do this:-

Johnson and Long (2003) state that "grown men cry twice as much as women" (Johnson and Long, 2003: 67).

"What do I do with long quotations?"
As far as possible quotations should be integrated into the sentence as demonstrated above. Excessively long quotes should be kept to a minimum. However, there will be times when they are necessary. Therefore, here is a general guideline to use:- If the quotation is longer than 3 lines then you indent it and it should be single-spaced.

Example:-

Johnson and Long (2003: 67) present a strong case for the manufacture of stronger handkerchiefs,

> Our empirical research clearly shows that grown men cry twice as much as women. This tends to refute a commonly held 'truth' that men are not as emotional as women. Accordingly, this book argues that male handkerchiefs should be extra-durable to cope with this outpouring of emotion …. and tears.

Needless to say, the margins should be consistent for all of your long quotations. Quote marks are not required.

"What if I am quoting somebody second hand?"
If Johnson and Long (2003) directly quote somebody else, e.g. Howard (1998: 145) and you want to use the quotation then reference it to Howard, as sourced in Johnson and Long.

Howard (in Johnson and Long, 2003: 68) claims, "male tear ducts are weaker than in their female counterparts".

If Johnson and Long (2003) are the editors of a book and you wish to use a quote from one of the chapter-writers, e.g. Markus, then you reference Markus because he wrote the words, not Johnson & Long.

Markus (2003: 98) stresses the need "for more women to give hugs to men".
(See how this is referenced later in the bibliography section entitled 'When referencing a chapter written by someone within a book').

When quoting from a non-English language source

In the main text of the essay/dissertation, place the English translation of the original quote in quotation marks and cite as usual. The original quote (prior to translation) should be placed in an Appendix. In the bibliography, list the reference in original language.

GETTING THE BIBLIOGRAPHY RIGHT

Note: You are not expected to justify your bibliography

Style issues

- Bibliography must be alphabetical according to the surname of the author.
- If the reference goes on to a second line then this line should be indented (i.e. the purpose is that you can read down the surnames in a straight line to enable you to easily find a specific reference).
- Each reference should be single spaced but with a line between each individual entry

Example of the above three points:-

Ahern, A. (2004), *What men want and what women expect: a new world perspective*, New York: Macmillan, Conway & Heath.

Bradshaw, C. (1999), *The tears game – why certain men do not know how to cry effectively,* London: Pitman

When referencing a book
Exactly as above, i.e. surname, comma, initials of other name(s), year in brackets, title of book in italics, place of publication, publisher.

When referencing a journal article
Surname, comma, other name(s) initial(s), year – all as above.
Title of article in quotes (single quotation marks preferably).
Journal title in italics.
Volume and issue details.
Pages of article.

Example,

Murphy, T. and O' Callaghan, O. (2002), 'Is God a woman?', *Journal of Theology,* Vol. 4, no. 3, pp.134-156

When referencing a chapter written by someone within a book
Collins, N. (2004), 'Corruption in Bolivia', in E. Smith and D. Brown (eds.), *The World of Corruption,* pp.121-146, Dublin: Falmer Press.

In this example, you are giving the chapter title in quotes and you are giving the page numbers (as per a journal article). You are also providing the bibliographical details of the book. Note that in this instance the Christian initial comes before the surname.

When referencing something sourced online
Start with the name of the author you are quoting and follow the steps as for an article. But instead of writing the journal's name, write the full address of the website. And when we say full address, we mean the complete address, not the homepage address. For example, we should be able to find the article immediately if we key in the address mentioned in your bibliography. Insert date when the document was accessed.

Example,

Lebessis, N. and Paterson, J. (2000) 'Developing new modes of governance', Working Paper, European Commission Forward Studies Unit, http://europa.eu.int/comm/cdp/gouvernance/index_en.htm (accessed 23 February 2002)

If there is no apparent author, reference it under the name of the organisation which runs the website. If I want to reference a White Paper published by the European Commission, I will do it as follows:

European Commission (2000a) White Paper, 'Reforming the Commission', http://www.europa.eu.int/comm/off/white/reform/index_en.htm (accessed 17 June 20019)

Department of Housing, Local Government and Heritage (2021) 'Minister Burke announces scheme to provide maternity leave for councillors', press release, 28 June 2022, available at: https://www.gov.ie/en/press-release/a3cdb-minister-burke-announces-scheme-to-provide-maternity-leave-for-councillors/ (12 July 2022).

The essential rule for referencing from online sources is that the full address should be contained in the bibliography. Again, please note that you are expected to include the date and time you accessed the information.

When referencing a parliamentary debate, for example a Dáil debate

Example,

Dáil Debates 357: 2276, 3 February 1969.

When referencing a parliamentary speech, for example, in the Dáil

Example,

Cullen, M. (2003), Speech in Seanad Éireann at the second stage debate of the Local Government Bill 2003, 26 February.

When referencing a newspaper article

Example,

Doyle, K. and O'Connor, N. (2016) 'How Micheál Martin won the sweetest deal in Fianna Fáil history', *Irish Independent,* 5 May.

In the case of newspaper articles there's no need to supply the web address as this usually doesn't name the journalist who wrote the piece, repeats the title of the article, and may be behind a paywall; from the author and title anyone interested will be able to find the article if it's still online.

When referencing an interview conducted by you in the course of your research

If interviewee has opted to remain anonymous

Interview code (provide the interview with a code). Year. Interview with (name of interviewer, ie, you). Date, Location.

If the interviewee is happy to be named (opted for their contributions to be non-anonymous)

Surname, first name initial(s) (of the interviewee). Year. Interview with (name of interviewer, ie, you). Date, Location.

> To those who care about punctuation, a sentence such as 'Thank God its Friday' (without the apostrophe) rouses feelings not only of despair but of violence. The confusion of the possessive 'its' (no apostrophe) with the contractive 'it's' (with apostrophe) is an unequivocal signal of illiteracy and sets off a simple Pavlovian 'kill' response in the average stickler. The rule is: the word 'it's' (with apostrophe) stands for 'it is' or 'it has'. If the word does not stand for 'it is' or 'it has' then what you require is 'its'. This is extremely easy to grasp. Getting your itses mixed up is the greatest solecism in the world of punctuation. No matter that you have a PhD and have read all of Henry James twice. If you still persist in writing, 'Good food at it's best', you deserve to be struck by lightning, hacked up on the spot and buried in an unmarked grave.
>
> Truss, L., *Eats, Shoots and Leaves: The Zero Tolerance Approach to Punctuation*

EXAMPLE OF WHAT YOUR BIBLIOGRAPHY SHOULD LOOK LIKE

Barrington, T. (1991), 'Local Government in Ireland' in R. Batley and G. Stoker (eds.), *Local Government in Europe: Trends and Developments*, pp.155-169, Houndmills, Basingstoke: Macmillan Press.

Callanan, M. and Keogan, J.F. (2003) (eds.), *Local Government in Ireland: Inside Out*, Dublin: Institute of Public Administration.

Chandler, J.A. (2001), *Local Government Today* (3rd edition), Manchester: Manchester University Press.

Collins, N. (1987), *Local Government Managers at Work*, Dublin: Institute of Public Administration.

Copus, C. (2004), 'Directly Elected Mayors: A Tonic for Local Governance or Old Wine in New Bottles?' *Local Government Studies*, Vol.30, No.4, pp.576-588.

Cullen, M. (2003), Speech in Seanad Éireann at the second stage debate of the Local Government Bill 2003, 26 February.

Denters, B. and Rose, L.E. (eds.) (2005), *Comparing Local Governance: Trends and Developments*, Houndmills, Basingstoke: Palgrave Macmillan.

Dollard, G. (2003), 'Local Government Finance: The Policy Context' in M. Callanan and J.F. Keogan (eds.), *Local Government in Ireland: Inside Out*, pp.325-340, Dublin: Institute of Public Administration.

Elcock, H. and Fenwick, J. (2007), 'Comparing Elected Mayors', *International Journal of Public Sector Management*, Vol. 20, No. 3, pp.226-238.

Haslam, R. (2003), 'The Origins of Irish Local Government' in M. Callanan and J.F. Keogan (eds.), *Local Government in Ireland: Inside Out*, pp.14-40, Dublin: Institute of Public Administration.

Folz, D.H. and French, E. (2005), *Managing America's Small Communities – People, Politics and Performance*, New York: Rowman and Littlefield.

Hambleton, R. (2005), 'Leading Localities – Rethinking the Agenda' in M. Haus, H. Heinelt and M. Stewart (eds.), *Urban Governance and Democracy*, Abingdon: Routledge.

John, P. (2004), 'Strengthening political leadership? More than mayors', in G. Stoker and D. Wilson (eds.), *British Local Government in the 21st Century*, pp.43-59, Houndmills, Basingstoke: Palgrave Macmillan.

Kenny, L. (2004), *From Ballot Box to Council Chamber: A Guide to Ireland's County, City and Town Councillors 2004-2009*, Dublin: Institute of Public Administration.

MISCELLANEOUS ITEMS

- Never use an abbreviated form in your essay. This means that you should write "they are" instead of "they're", "we will" instead of "we'll", "they did not" instead of "they didn't", etc.
- Never use an acronym without stating the full name first followed by the abbreviation in brackets. Only then can you use the acronym throughout your essay. Do it even for 'obvious' abbreviations like EU, NATO, WTO. Do not use punctuation marks for acronyms; for example it is EU, not E.U.
- Abbreviations such as 'LG' or 'Local Govt' where you mean local government are never acceptable.
- Learn the difference between "it's" and "its". Consider "it's" only as an abbreviation of "it is" and not a possessive pronoun. This means that in the sentence "Ireland and its past", you cannot use "it's" (i.e. "it is") because "Ireland and it is past" does not make any sense (Note: As

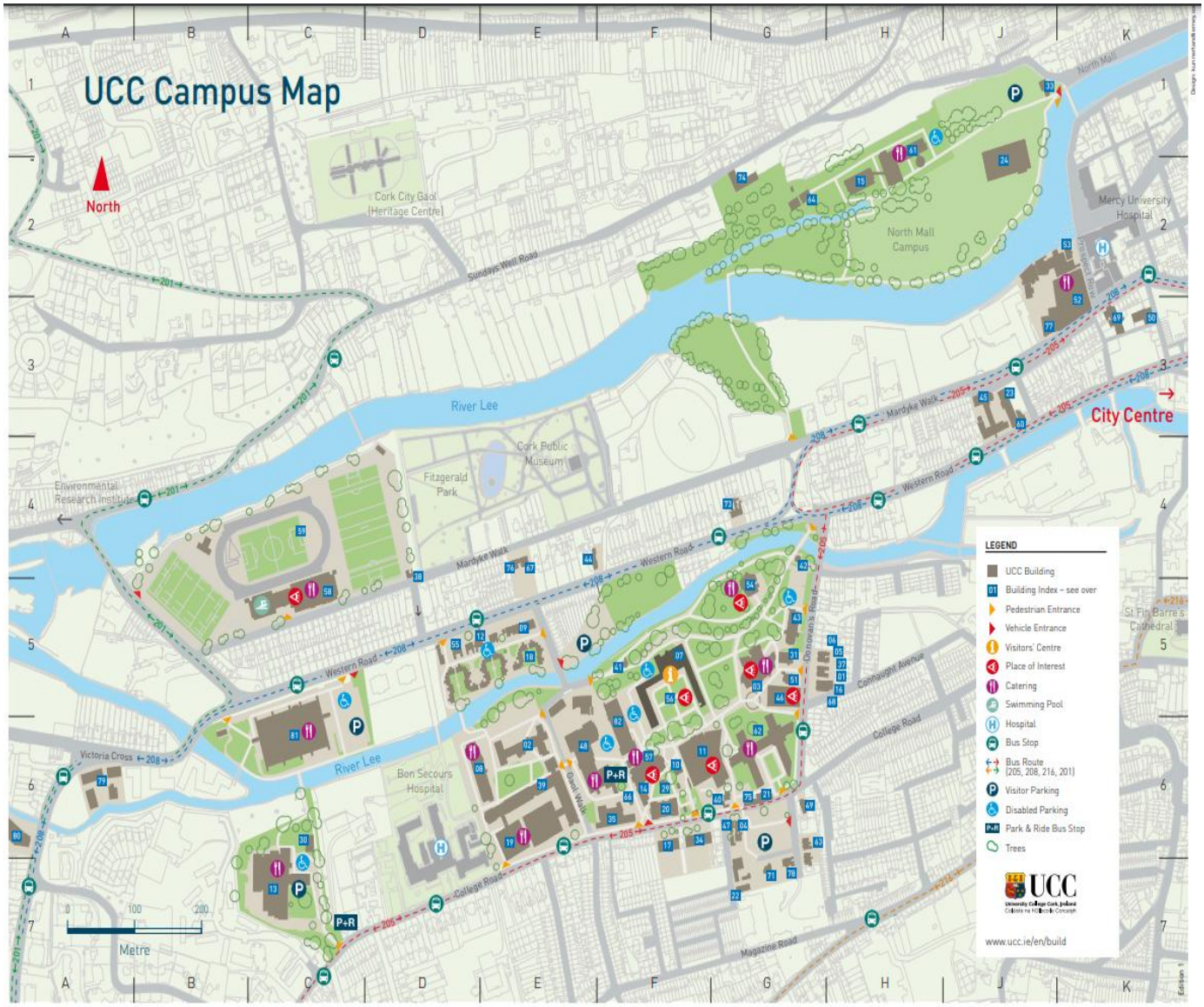
explained in the first point on this list, you are recommended not to use abbreviations anyway so you should never be writing "it's"!).

- The same goes for "your" and "you're", the latter being an abbreviation for "you are".
- Pay attention to "weather" and "whether", the former reflecting climatic change.
- If you want to use footnotes you are strongly advised to do so sparingly. Footnotes should only be used if you need to explain a point or term and you feel that it is not appropriate to do so in the body of the text. DO NOT use footnotes for referencing purposes. If you are referencing properly and have a correct bibliography then there is no need to use footnotes for this purpose.
- Many people are obsessed with capital letters and over-use them to an embarrassing degree. If you are referring to a specific title or institution, e.g. Cork City Manager, Cork County Council then capitals are appropriate. However if you subsequently refer to 'the council' or 'the manager' then capitals should not be used. There is no reason why terms such as 'government', 'local authorities' or 'public sector' should ever require capitalisation.
- Be consistent with your use of TENSES. As far as possible your essay should be written in the present tense, even when citing work by authors from a few years ago. Example:- Johnson (1988: 78) claims, "men have bigger egos than women". Even if Johnson's work is 16 years old it still forms part of a contemporary and active body of literature. Obviously if you are referring to a truly historic and ancient piece of work, e.g. the writings of Aristotle, then the past tense might be more appropriate.
- LINKAGES are very important. This means that between each paragraph or section there should be some sort of bridging sentence so that there is a logic to how the essay is progressing rather than it reading as a series of disconnected sections.
- There may be a place in your essay for bullet points or lists but do not over-do it and be wary of the effect on the overall 'flow' of your writing.
- Do not assume knowledge on behalf of your reader. In other words it is not acceptable to use terms like 'governance', 'new public management', 'paradigm', 'ultra vires' etc. without explaining/defining them (even if you know that we know what they are).

Notes

UCC Campus Map

Accessible from:
https://www.ucc.ie/en/media/discoverucc/maps/UCCCampusMap_English_2023.pdf



UCC Campus Map Legend

Accessible from:
https://www.ucc.ie/en/media/discoverucc/maps/UCCCampusMap_English_2023.pdf

Building Index:

	No.	Grid
Aldworth / William Thompson House	01	H5
Áras Na Laoi	02	E6
Áras na Mac Léinn / Student Centre	03	G5
Ardpatrick	04	G6
Ashford	05	H5
Askive	06	H5
Aula Maxima	07	F5
Biosciences Research Institute	08	D6
Bloomfield Terrace	09	E5
Boole Lecture Theatres	10	F6
Boole Library	11	F6
Brighton Villas	12	D5
Brookfield Health Sciences Complex	13	C7
Buildings and Estates	14	F6
Butler Building	15	H2
Carrigbawn	16	H5
Carrigside	17	F6
Castlewhite Apartments	18	E5
Cavanagh Pharmacy Building	19	E6
Civil Engineering Building	20	F6
54 College Road / Students Union	21	G6
College View	22	G7
Connolly Building	23	J3
Cooperage	24	J2
Copley Street	25	map B
Cork Dental School & Hospital	26	map B
Cork University Hospital	27	map B
Cork University Maternity Hospital	28	map B
Crawford Observatory	29	F6
Crèche Cois Laoi	30	C6
Crossleigh	31	G5
Curraheen Sports Ground	32	map B
Distillery House	33	J1
Elderwood	34	F6
Electrical Engineering Building	35	F6
Environmental Research Institute	36	map B
Fernhurst	37	H5
Ferry Lodge	38	D4
Food Science and Technology Building	39	E6
Gate Lodge (College Road)	40	G6
Gate Lodge (Gaol Bridge)	41	F5
Gate Lodge (Western Road)	42	G4
Geography Building	43	G5
Glenlee	44	E4
Granary Theatre	45	J3
Honan Chapel	46	G5
Iona	47	G6
Kane Building	48	E6
Knocknacool	49	G6
Lancaster Hall	50	K3
Lee Holme	51	G5
Lee Maltings Complex	52	K2
Lee Mills House	53	J2
Lewis Glucksman Gallery	54	G5
Lucan Place	55	D5
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Main Restaurant	57	F6
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North Mall (Enterprise Centre)	61	H1
O'Rahilly Building	62	G6
Perrott Avenue	63	G6
Plant Sciences Glass Houses	64	G2
Pouladuff	65	map B
Reception Centre / Security	66	F6
Roseleigh	67	E4
Safari	68	H5
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Silverdale	71	G7
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St. Kildas	73	G4
St. Vincents	74	G2
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The Laurels	76	E4
Tyndall National Institute	77	J3
Tyrconnell	78	G7
University Hall	79	A6
Victoria Lodge	80	A6
Western Gateway Building	81	C6
Windle Building	82	F6

Colleges:

Arts, Celtic Studies and Social Sciences Ground Floor O'Rahilly Building T +353 (0)21 490 2361/2773 CACSSS@ucc.ie	No.	Grid
	62	G6
School of Applied Psychology	61	H1
School of Applied Social Studies	16	H5
School of Education	51	G5
School of English	62	G6
School of History	78	G7
School of Geography and Archaeology	43	G5
• The Human Environment	23	J3
Scoil Léinn na Gaeilge / School of Irish Learning	62	G6
School of Languages, Literatures and Cultures	62	G6
School of Music and Theatre	74+45	G2+J3
School of Sociology and Philosophy	68+34	H5+F6
School of Asian Studies	62	G6
Study of Religions	62	G6
Classics	62	G6
Politics	62	G6

Business and Law Room 3.02 O'Rahilly Building 62T +353 (0)21 420 5100 businessandlaw@ucc.ie	No.	Grid
	62	G6
Accounting, Finance and Information Systems	62	G6
Centre for Policy Studies	09	E5
Economics	02	E6
Food Business and Development	62	G6
Government	62	G6
Law	02	E6
Management and Marketing	62	G6

Medicine and Health Brookfield Health Sciences Complex T +353 (0)21 490 1571/1576/1577 medfac@ucc.ie	No.	Grid
	13	C7
Dental School and Hospital	26	map B
School of Medicine	13	C7
School of Nursing and Midwifery	13	C7
School of Pharmacy	19	E6
School of Clinical Therapies		
• Occupational Therapy	13	C7
School of Clinical Therapies		
• Speech & Hearing Sciences	13	C7
Anatomy	82	F6
Dental Surgery	26	map B
Epidemiology and Public Health	13	C7
General Practice	81	C6
Medicine (Department)	27	map B
Obstetrics and Gynaecology	28	map B
Oral Health and Development	26	map B
Oral Health Services Research Centre	26	map B
Paediatrics and Child Health	27	map B
Pathology	27	map B
Pharmacology and Therapeutics	27	map B
Physiology	81	C6
Psychiatry	27	map B
Radiology	27	map B
Restorative Dentistry and School of Dental Hygiene	26	map B
Surgery	27	map B

Science, Engineering and Food Science Block E Level 3 Food Science Building T +353 (0)21 490 3075 collegeoffice@sefs.ucc.ie	No.	Grid
	39	E6
School of Life Sciences		
• Biochemistry	08	D6
• Microbiology	39	E6
School of Engineering		
• Civil and Environmental Engineering	20	F6
• Electrical & Electronic Engineering	35	F6
• Process & Chemical Engineering	39	E6
• Microelectronic Engineering	35	F6
School of Food & Nutritional Sciences	39	E6
School of Mathematical Sciences	81	C6
School of Computer Science & Information Technology	81	C6
School of Biological, Earth & Environmental Sciences		
• Zoology, Ecology & Plant Science	15	H2
• Geology	15	H2
Chemistry	48	E6
Physics	48	E6

Campus Information:
Switch Board +353 (0)21 490 3000 www.ucc.ie

Services	No.	Grid
Accommodation Office	17	F6
Admissions Office	56	F5
Assistive Technology Services	11	F6
Bank	03	G5
Book Shop	03	G5
Careers Service	12	D5
Chaplaincy	47	G6
Crèche	30	C6
Disability Support Services	40	G6
Fees	56	F5
Graduate Studies Office	56	F5
Grants	56	F5
Human Resources	39	E6
International Education Office	67	E4
Language Centre (English as a Foreign Language)	62	G6
Mature Student Office	12	D5
Reception Centre / Security	66	F6
Student Common Room	75	G6
Student Health, Counselling & Development	04	G6
Student IT Services		
• Boole Basement	10	F6
• 3rd Floor Kane Building	48	E6
• Block A Level 4 Food Science Building	39	E6

	No.	Grid
Student Records & Examinations	56	F5
Students' Union	21	G6
UCC PLUS+	12	D5
Visitors' Centre	56	F5

Catering	No.	Grid
Áras na Mac Léinn / Student Centre	03	G5
Bio Café	08	D6
Brookfield Café	13	C7
Café Glucksman	54	G5
Coffee Dock in O'Rahilly Building	62	G6
Kampus Kitchen	48	E6
Lee Maltings	52	K2
Mardyke Arena	58	C5
The Mini	57	F6
The Old College Bar	57	F6
Pharmacy Café	19	E6
Staff Dining Room	57	F6
The Still	61	H1
U.C.Central	57	F6
Western Gate Café	81	C6

Places of Interest	No.	Grid
The Main Quadrangle	56	F5
Stone Corridor and Ogham Stone Collection	56	F5
Aula Maxima	07	F5
Crawford Observatory	29	F6
Boole Library	11	F6
Honan Chapel	46	G5
Áras na Mac Léinn / Student Centre	03	G5
President's Garden (Adjacent to Main Quadrangle)		G5
Lewis Glucksman Gallery	54	G5
Mardyke Arena	58	C5
Visitors' Centre	56	F5

UCC
University College Cork, Ireland
Coláiste na hOllscoile Corcaigh