

# BA APPLIED PSYCHOLOGY 3RD YEAR

Third Year Applied Psychology and  
Second Year HDiP in Psychology  
Handbook

School of Applied Psychology  
UNIVERSITY COLLEGE CORK

## Welcome Back!

We hope that your final year at the School of Applied Psychology will be productive and happy. This handbook gives essential information about your final year.

### School of Applied Psychology (SOAP)

Head of School: Professor John McCarthy  
Head of Third Year: Dr. Marcin Szczerbinski

### SOAP Office opening hours:

09.00-11.00 and 14.00-16.00

### Term Dates Academic Year 2017-2018

Semester 1	Semester 2
10 <sup>th</sup> September – 30 <sup>th</sup> November 2018	14 <sup>th</sup> January – 5 <sup>th</sup> April 2019
<b>Review Week:</b> 3 <sup>rd</sup> December – 7 <sup>th</sup> December 2018	<b>Review Week:</b> 8 <sup>th</sup> April – 12 <sup>th</sup> April 2019
<b>Exams:</b> 10 <sup>th</sup> December – 21 <sup>st</sup> December 2017	<b>Exams:</b> 29 <sup>th</sup> April – 10 <sup>th</sup> May 2019

### Contacting Academic Staff

In order to ensure that all students are treated equitably, it will not be possible for academic staff to enter into individual email correspondence about issues of course content, structure or assessment. If you have a question, your first action should always be to check your handbook. It is very likely that your question has already been answered there. If you can't find the answer, then please bring your query up with the lecturer immediately after the lecture or on Blackboard—to which everyone has access. If you have personal issues to bring up with a mentor or tutor then it would probably be best to arrange a meeting during their office hours.

All members of academic staff have student consultation hours. If you wish to discuss your work then you should arrange to meet them during these hours.

## **COURSE CONTENT**

Details on the course content is available from the College Calendar at

<http://www.ucc.ie/acad/calendar/arts/art005.html>

Module descriptions can be found at the following link

<http://www.ucc.ie/modules/descriptions/AP.html>

### **Calculation of final year mark**

Please be aware that 33% of your second-year mark and 66% of your third-year mark are combined to give you your final overall mark and degree classification.

### **Changing a Module**

Students wishing to register a change of module must do so via the Student Portal or at the Student Records and Examinations Office no later than **two** weeks after the start of each Semester, i.e. by Friday 21st September 2018 (Semester 1) or Friday, 25th January 2019). **No changes in registration will be allowed after these deadlines.**

### **Submission of Course Work**

All continuous assessment must be submitted electronically via Turnitin links on Blackboard. Receipts will be issued by Blackboard for work submitted electronically. ***Please note that we NEVER accept work submitted via email under ANY circumstances. Please do not submit work via email to lecturers, tutors or the Admin Team. Work submitted in this way will not be acknowledged, receipted or recorded as received.***

***Please ensure that you include a front sheet to your work clearly giving***

- Your name and student number
- The code and title of the module
- The title or number of your assignment
- Due date for your assignment

You are also required to put the following declaration on this front sheet:

***DECLARATION OF ACADEMIC HONESTY: I declare that the content of this assignment is all my own work. It has not been submitted in respect of any other course/module. Where I have used the work of others it is acknowledged and referenced accordingly.***

### **A Warning About Plagiarism**

All work will be checked for plagiarism. Students who are guilty of plagiarism will go on record as having plagiarised and this record will be kept for the duration of their degree programme. Second and subsequent plagiarism cases are dealt with very seriously indeed.

In the writing of your continuous assessment assignments, you will of course need to refer to both printed and online books, papers and resources. The work you submit however must be in your own words, with direct quotations or reference to other people's work supported by proper references and a bibliography. Direct copying or paraphrasing of another person's words or ideas without appropriate acknowledgement, constitutes plagiarism. In order to maintain academic integrity, the School of Applied Psychology takes plagiarism very seriously. If you are found to have plagiarised other people's ideas or words you will lose some or all marks for the relevant piece of work. The School follows UCC policy on the issue, and you will find an outline of this policy at <https://www.ucc.ie/en/exams/procedures-regulations/>

Of course, when you are under pressure with competing deadlines it can seem very easy and very tempting to cut and paste material directly from the internet into your own work. Please do not do this; not only will a change of style be immediately obvious to the lecturer correcting your work, but the School also avails of an electronic checking system (TURNITIN), which will detect and give a full report on the source that has been copied from, be that a paper already submitted by another student, or a chunk of text copied from Wikipedia or some other online journal or resource.

## Best Practice in Academic Writing

Our aim is to promote best practice, and also of course to help you in developing and improving your academic writing skills, so please feel free to contact your module co-ordinator for clarification on any issue surrounding plagiarism. There are many excellent student guides that deal with the issue, including *The Good Study Guide* by Andy Northedge (Open University, 2005) which is available online <http://www2.open.ac.uk/students/ data/documents/helpcentre/good-study-guide.pdf>.

UCC also has some really good guides to help you with studying, note-taking, writing and avoiding plagiarism at <http://www.ucc.ie/en/red/>

## Late Assignments

Please take careful note of deadline dates and times set for assignments as there are serious lateness penalties as per the book of modules, which states that:

**“Work which is submitted late shall be assigned a mark of zero”**

The school policy is that there are no extensions on work set.

The deadline time for all assignments is 11am. The Turnitin link for each assignment will close at 11.00 and you will be unable to submit your assignment to this link after the deadline has passed. A new late assignment link will be available for two weeks after the initial deadline to which you can submit your assignment if it was not possible for you to submit on time. Please note that all work submitted to this late link will automatically be given a grade of zero unless you apply for, and are granted, a waiver of the late penalty. No assignments will be accepted more than two weeks after the initial deadline. If you have missed the second deadline please contact the School Manager, Dr Tara Singleton: [tara.singleton@ucc.ie](mailto:tara.singleton@ucc.ie).

Lateness application are reviewed by the school teaching and learning committee and waivers will normally be given in cases of serious illness or family bereavement. Appropriate documentation, such as a doctor’s certificate covering the time specified, must be provided. In respect of other reasons for late work, the committee will consider each lateness application on a case by case basis.

The late assessment form can be found online on the School website (<https://www.ucc.ie/en/apsych/currentstudents/schoolpoliciesforms/>) and at the end of this handbook.

### Information on Exams

Resource	Web Link
Details of Assessment for each module	<a href="http://www.ucc.ie/modules/descriptions/page005.html">http://www.ucc.ie/modules/descriptions/page005.html</a>
Exam Procedures and Regulations	<a href="http://www.ucc.ie/en/exams/">http://www.ucc.ie/en/exams/</a>

### Autumn Repeat Examinations

All notifications regarding repeat continuous assessment assignments for Autumn will be distributed via Blackboard. Notifications regarding repeat examinations will be issued by student records and exams. Please make sure to check you student e-mail and student profile.

### Deferral

Your circumstances may be such that you are unable to sit for exams or submit continuous assessment during the Summer Exam Session. If this is the case, then you may apply for a deferral. If granted it means that you can take your exams in the Autumn Exam Session without the usual capping of 40 being applied to your results. See <http://www.ucc.ie/en/exams/procedures-regulations/> for further information and to access a copy of the Mitigation Application Form.

### Mitigation

If you fail exam(s) or continuous assessments in the Winter/Summer Exam session and you feel that the reasons for your failure are exculpatory, then you may apply for Mitigation. If your application is successful it means that you can retake exam(s) without the usual capping of 40 being applied to your results. See <http://www.ucc.ie/en/exams/procedures-regulations/> for further information and to access a copy of the Mitigation Application Form

## **UCC Formal Appeals Processes**

An appeal of an examination result will be considered only if:

- There is evidence of substantive irregularity in the conduct of an examination, *or*
- The student, on stated grounds, considers that the mark assigned in an examination is erroneous (Student's contention that he/she ought to have done better cannot ground a claim under this head), *or*
- There were circumstances of which the Examination Board was not aware when its decision was taken.

The completed form should be returned within 2 weeks of the issuing of exam results with a fee of €70.00 which is refundable if the appeal is upheld. The result of an appeal will be communicated in writing.

The Examinations Appeals Officer is: Dr Daniel Blackshields at [d.blackshields@ucc.ie](mailto:d.blackshields@ucc.ie)

Further information and the Examination Appeal Application form is available at

<http://www.ucc.ie/en/exams/procedures-regulations/>

## **Student Advisor and Ombudsman**

The purpose of the post of Student Advisor and Ombudsman is to advise and assist students with the resolution of difficulties, complaints or grievances involving staff or services of the University in an informal manner. All enquiries to the Student Advisor and Ombudsman will remain confidential, except in cases of serious threat to life or property.

The current Student Advisor and Ombudsman is Professor Fred Powell. Professor Powell welcomes enquiries from students by email at [studentombudsman@ucc.ie](mailto:studentombudsman@ucc.ie). The services provided for by this post are complementary to a range of existing student services and the Student Advisor and Ombudsman may refer relevant student issues for resolution by those services as appropriate.

## Opportunities for further professional training and research in UCC

The School offers a variety of opportunities for further study at postgraduate level as follows:

- MA Applied Psychology
- MA Applied Psychology - Coaching Psychology
- MA Applied Psychology - Guidance and Counselling
- MA Applied Psychology – Mental Health
- MA Work and Organisational Psychology

There are also opportunities to undertake research degrees at MPhil and Ph.D. level. Major areas of research interest within the School include Human Computer Interaction, Counselling, Forensic Psychology, Cognitive Psychology, Health and Positive Psychology. Please see [SoAP Research](#) for a comprehensive outline of these research interests. National Psychology Organisations – A source of further information on professional training for psychology graduates and general career guidance.

Organisation	Resource
Psychological Society of Ireland (PSI) <a href="https://www.psychologicalsociety.ie/">https://www.psychologicalsociety.ie/</a>	Listing of psychology courses offered all over Ireland. Information on counselling services and counsellors Career guidance for psychologists
British Psychological Society (BPS) <a href="http://www.bps.org.uk">www.bps.org.uk</a>	Listing of courses offered in the UK Very comprehensive career guidance information
American Psychological Association <a href="http://www.apa.org">www.apa.org</a>	As above plus useful introductions to a range of psychological issues and topics

## Programme Requirements Third Arts (Applied Psychology)

### Single Subject

Students take **35** credits as follows:

AP3101 (5 credits), AP3108 (20 credits), AP3111 (5 credits), AP3114 (5 credits)

*plus* 25 credits (with a minimum of 10 credits and maximum of 15 credits in each semester) from the following:

At least *one* module from:

AN4009, AN4012, AP3039, AP3102 (5 credits)

*and*

At least *two* modules from:

AP3015, AP3030, AP3037, AP3110, AP3115, AP3399 (5 credits)

*and*

At least *one* module from:

AP3020, AP3033, AP3104 (5 credits)

## Timetable

Semester 1: Monday 10<sup>th</sup> Sep – Friday 30<sup>th</sup> Nov 2018

Note: **AP3020** is 60 hours of volunteering in an agreed voluntary settings

Time	Monday	Tuesday	Wednesday	Thursday	Friday
09.00-10.00	AP3015 <b>CEC 7&amp;8</b> (D. O'Sullivan)		AP3399 <b>CEC G20</b> (R.Murphy)		
10.00-11.00	AP3015 <b>CEC 7&amp;8</b> (D. O'Sullivan)		AP3399 <b>CEC G20</b> (R.Murphy)		
11.00-12.00	AP3101 <b>CEC 7&amp;8</b> (P. Moore)	AN4012 <b>WGB 402</b> (O. O'Leary)	AP3110 <b>CEC 7&amp;8</b> (M. Dempsey )		
12.00-13.00	AP3101 <b>CEC 7&amp;8</b> (P. Moore)		AP3110 <b>CEC 7&amp;8</b> (M.Dempsey)		AN4012 <b>WGB G13</b> (O. O'Leary)
13.00-14.00	AP3115 <b>CEC 7&amp;8</b> (S. Dockray)		AP3020 <b>CEC G20</b> (A. DunnGalvin) SELECTED WEEKS ONLY  AP3108 <b>CEC G20</b> (M. Szczerbinski) SELECTED WEEKS ONLY	AP3039 <b>CEC 7&amp;8</b> (R.King)	
14.00-15.00	AP3115 <b>CEC 7&amp;8</b> (S. Dockray)	AP3037 (C. Linehan) <b>CONN_J1</b>	AP3111. 6-11 <b>CEC G20</b> 12-17 <b>CEC 7&amp;8</b> (N.Barry)	AP3039 <b>CEC 7&amp;8</b> (R.King)	
15.00-16.00		AP3037 ( C. Linehan) <b>CONN_J1</b>	AP3111. 6-11 <b>CEC G20</b> 12-17 <b>CEC 7&amp;8</b> (N.Barry)		
16.00-17.00					
17.00-18.00					

Semester 2:

Monday 14<sup>th</sup> January – Friday 5<sup>th</sup> April 2019

Time	Monday	Tuesday	Wednesday	Thursday	Friday
09.00-10.00	AP3030 <b>(AL_G30)</b> (M.Szczerbinski)			AP3104 <b>CONN S3</b> (Angela Veale)	
10.00-11.00	AP3030 <b>(AL_G30)</b> (M.Szczerbinski)	AP3114 <b>CEC 7/8</b>  (A.Setti)		AP3104 <b>CONN S3</b> (Angela Veale)	
11.00-12.00		AP3114 <b>CEC 7/8</b> (A.Setti)	AP3033 <b>CEC 7&amp;8</b> (D. O’Sullivan)		
12.00		AN4009 <b>WGB G16</b> (A.O’Sullivan)	AP3033 <b>CEC 7&amp;8</b> (D. O’Sullivan)	AN4009 <b>WGB G17</b> (A.O’Sullivan)	
13.00-14.00			AP3020 <b>CEC G20</b> (A DunnGalvin) SELECTED WEEKS ONLY  AP3108 <b>CEC G20</b> (M. Szczerbinski) SELECTED WEEKS ONLY		
14.00-15.00	AN4009 <b>WGB G14</b> (A.O’Sullivan)				
15.00-16.00	AP3102 <b>CEC 7&amp;8</b> (S.Dockray)				
16.00-17.00	AP3102 <b>CEC 7&amp;8</b> (S.Dockray)				
17.00-18.00					

## ASSESSMENT

### Semester 1

Code	Module name	Assessment	Deadline	Module Co-ordinator
AN4012	Medical Imaging and Biomedical Devices in the Neurosciences	exam	n/a	Olivia O'Leary, Department of Anatomy & Neuroscience
AN4012	Medical Imaging and Biomedical Devices in the Neurosciences	literature review	Friday 23 Nov	Olivia O'Leary, Department of Anatomy & Neuroscience
AP3015	Forensic Psychology	3000 word report	Tuesday 27th Nov	David O'Sullivan
AP3020	Applying Psychology in Community Settings	reflective log	continuous	Audrey Dunn-Galvin
AP3037	Work Psychology	3000 word applied project based on a course theme	Tuesday 4th December	Carol Linehan
AP3039	Evolutionary Psychology	3000 word essay	TBC	Rob King
AP3101 core	Abnormal Psychology	3000 words essay	Monday 3 Dec	Philip Moore
AP3108 core	Practical Project Work	Research proposal	Monday 1 Oct	Marcin Szczerbinski
AP3108 core	Practical Project Work	Ethics Application	Monday 5 Nov	Marcin Szczerbinski
AP3110	Psychological Therapies	exam	n/a	Maria Dempsey
AP3111 core	Personal and Career Development	2000 word essay	Monday 12th Nov	Nicola Barry
AP3111 core	Personal and Career Development	group presentation on psychology as profession	Wednesday Nov 14th, Nov 21st, Nov 28th	Nicola Barry
AP3111 core	Personal and Career Development	500 word individual reflection on presentation	Wed Dec 5th	Nicola Barry

AP3115	Health Psychology: Models and Applications	Blackboard test 1	TBC	Samantha Dockray
AP3115	Health Psychology: Models and Applications	Blackboard test 2	TBC	Samantha Dockray
AP3115	Health Psychology: Models and Applications	750 words critique of public health campaign	TBC	Samantha Dockray
AP3115	Health Psychology: Models and Applications	1750 words behaviour modification programme and reflection (part 1)	TBC	Samantha Dockray
AP3115	Health Psychology: Models and Applications	1750 words behaviour modification programme and reflection (part 2)	TBC	Samantha Dockray
AP3115	Health Psychology: Models and Applications	1750 words behaviour modification programme and reflection (part 3)	TBC	Samantha Dockray
AP3399	Psychological Measurement	3000 word report	Friday 30 Nov	Reagan Murphy

## Semester 2

AN4009	Behavioural and Cognitive Neuroscience	exam	n/a	Aideen Sullivan, Department of Anatomy & Neuroscience
AN4009	Behavioural and Cognitive Neuroscience	continuous assessment (MCQ)	End March / early April - exact date decided in consultation with students	Aideen Sullivan, Department of Anatomy & Neuroscience
AP3020	Applying Psychology in Community Settings	keeping reflective log	continuous	Audrey Dunn-Galvin
AP3020	Applying Psychology in Community Settings	3000 words essay + reflective learning log	Monday 22 Apr	Audrey Dunn-Galvin
AP3030	Special Educational Needs: Aetiology, Assessment and Intervention	exam	n/a	Marcin Szczerbinski
AP3033	Positive Psychology	3000 word report	Monday 4th April	David O'Sullivan
AP3102	Applied Biological Psychology	1000 word essay 1	TBC	Samantha Dockray
AP3102	Applied Biological Psychology	1000 word essay 2	TBC	Samantha Dockray
AP3102	<b>Applied Biological Psychology</b>	<b>1000 word essay 3</b>	TBC	<b>Samantha Dockray</b>
AP3104	Applied Developmental Psychology	1000 word short essay 1	Wednesday 20th February	Angela Veale
AP3104	Applied Developmental Psychology	1000 word short essay 2	Wednesday 20th March	Angela Veale
AP3104	Applied Developmental Psychology	1000 word short essay 3	Wednesday 10th April	Angela Veale
AP3108 core	Practical Project Work	Complete draft of Introduction (including references and progress checklist)	Monday 14 Jan	Marcin Szczerbinski
AP3108 core	Practical Project Work	full draft of the dissertation	Monday 11 Mar	Marcin Szczerbinski
AP3108 core	Practical Project Work	project presentation	Friday 5 Apr	Marcin Szczerbinski
AP3108 core	Practical Project Work	the final version of the dissertation	Monday 15 Apr	Marcin Szczerbinski
AP3114 core	Cognition and Real Life Applications	exam	n/a	Annalisa Setti

**SCHOOL OF APPLIED PSYCHOLOGY**

**LATE ASSESSMENT FORM**

Please note: Assignments/practical must be submitted to Blackboard before this form is used. *This form is not for those who have missed the end of year examinations.*

NAME: \_\_\_\_\_

STUDENT NUMBER: \_\_\_\_\_

MOBILE NUMBER: \_\_\_\_\_

MODULE CODE: \_\_\_\_\_

COURSE (EG. Applied Psychology/BA1/BSCOT1): \_\_\_\_\_

ORIGINAL DUE DATE OF ASSIGNMENT/CLASS TEST: \_\_\_\_\_

ACTUAL DATE OF SUBMISSION ON BLACKBOARD: \_\_\_\_\_

MISSED ASSIGNMENT

MISSED CLASS TEST

MISSED PRACTICAL

OTHER (Please specify):

REASON FOR NON-SUBMITTAL/NON-ATTENDANCE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MEDICAL CERT/SUPPORTING DOCUMENTATION SUBMITTED:

YES

NO

For Office Use Only:

Date Received:

Decision: