



MA Applied Psychology

School of Applied Psychology



University College Cork

Course Handbook

2018-2019

School of Applied Psychology

Enterprise Centre

North Mall

Cork

Table of Contents

Contents

Welcome: School of Applied Psychology	3
Office opening hours.....	4
Academic and support staff	4
Keeping in touch	5
Contacting Academic Staff	6
Professional Conduct.....	6
Student Responsibilities	7
Programme Organisation and Structure	7
Programme Overview 2018-2019.....	8
Change of Module	9
Progression to Part II	9
Honours	9
Orientation	10
Important Deadlines.....	10
Information on Exams.....	12
UCC Formal Appeals Processes	13
UCC Complaints Policy and Procedures.....	13
Student Advisor and Ombudsman.....	14
<i>Useful Campus Information & Web-Pages.....</i>	<i>15</i>

This handbook is intended for students on the MA in Applied Psychology 2018 - 2019. It should be read *in conjunction with the College Calendar** and the appropriate entry in the *Marks and Standards ***. While every effort has been made to ensure that the information contained herein is accurate and up-to-date, it should not be construed as imposing any legal obligations on UCC or the School of Applied Psychology.

* <http://www.ucc.ie/calendar/postgraduate/Masters/arts/page93.html>

** <http://www.ucc.ie/admin/registrar/marksandstandards/>

Welcome: School of Applied Psychology

On behalf of the staff who teach, support and supervise on the MA in Applied Psychology (MAAP) programme, we would very much like to welcome you to the School of Applied Psychology and to the MAAP programme in particular. We hope that you all find this programme a stimulating and inspiring experience and that you will graduate from it with a clear understanding of issues involved in applying psychology, a sense of your own competence in this field and confidence in your ability to contribute to the development of our profession.

It is important for you to recognise and remember that you come to the programme with previous experiences of college education and a variety of practice and personal experiences. All of these will provide you with resources which we encourage you to draw on and share with each other and with staff in order to further your own and your colleagues' learning experience.

The MAAP can be a challenging course. We will support you in negotiating the course and also encourage you to be open to receiving support from each other. We believe that active student participation in the lectures, placements and assignments is fundamental in furthering a students' intellectual and professional growth. To this end we expect to witness your active participation throughout the course.

As you will see from the handbook and timetable, the course comprises of a range of modules incorporating theoretical, practical and indeed experiential learning. In order to facilitate a meaningful understanding of issues covered, students on the course will experience a range of teaching methods including lectures, discussion seminars, role play and self-directed learning. We encourage you to use opportunities offered through the course to foster your own understanding of how different professions within psychology are distinguished and how they can aid and benefit each other.

To respond to challenges the MAAP will present you it is important that you give due time and consideration to the types of supports and resources that you need to put in place to look after yourself as you progress through your studies and learning experiences. We look forward to working with you this year and hope that you will find the MAAP a rewarding experience on many levels.

Registration: Please note first year post-graduate registration for Masters in Applied Psychology will take place on **Monday September 10th 2018 in the Kampus Kitchen from 2:15 pm to 2:25 pm**

More details can be found at the link below;

<https://www.ucc.ie/en/study/postgrad/incomingstudents/registrationpart2/registrationpt2timetable/masters/>

It is your responsibility to ensure that you read this handbook several times – it contains important information that will guide you through the course. It is your first point of reference for queries you may have in relation to the programme

Where to find us

Distillery Fields is about 10 minutes' walk from the main campus if you use the walkway and footbridge over the river which is located opposite the main gate. Please note that this walkway is normally closed during the hours of darkness (at around 16.30 in winter). Alternatively, you can walk along the Western Road and then turn left going towards the Mercy Hospital. The Distillery Fields Campus is just over the footbridge having left the Mercy Hospital to your right. You will find a map at

<http://www.ucc.ie/en/apsych/admin/findus/>.

Office opening hours

10.00 am - 12.00 pm and 2.00 pm – 4.00 pm

Term Dates Academic Year 2018-2019

Autumn Semester	Spring Semester
10th September - 30 st November 2018	14th January – 05 th April 2019 Easter Recess: 13 th April 2019 – 25 th April 2019
Review Week: 03 th December 2018 – 07 th December 2018	Review Week: 08 th April 2019 – 12 th April 2019
Exams: 10 th - 21 th Dec 2018	Exams: - 26 th April – 10 th May 2019
Christmas Recess: 22 st Dec 18 – 13 th Jan 19	

Academic and support staff

Programme Co-Director	Dr. Angela Veale	a.veale@ucc.ie	021 4904509	MAAP Office Hours Semester 1&2: Weds, 9-11am
Programme Co-Director	Dr. Sharon Lambert	sharon.lambert@ucc.ie	021 4904594	MAAP Office Hours Semester 1&2: Tues, 11am – 1pm

Administrative Staff (i.e. Ms. Anne Fitzpatrick: Email Anne.Fitzpatrick@ucc.ie Phone 021-4904604) is your first point of contact about illness, changes of modules, timetabling, lateness, or any other administrative difficulty or issue. The School Technicians (Mick Mackey mmackey@ucc.ie and Aaron Bolger aaron.bolger@ucc.ie) are responsible for any queries or issues relating to equipment as well as the photocopier, computer room etc. If you are unsure whether your query relates to an administrative or academic issue, then it is best to address it to a member of the administrative staff in the first instance. Administrative staff are experienced and knowledgeable and will probably be able to answer most questions you may have. If not, they will direct you to the appropriate member of the academic staff.

**There may be some changes to availability over the course of the year*

School Facilities

As stated above, the office is the first point of contact for all queries in relation to modules, timetables, tutorials and submission deadlines etc. Please note however, that the office does not supply any items of stationery to students. Computer facilities are available to students on the first floor of the School building but please note that hours available are restricted by the teaching which also takes place in the computer lab. The timetable for the lab is posted on the door.

There are a number of computers available for use for all students of the School of Applied Psychology. These computers are located in the Computer Centre on the first floor of the School. There are also five computers available to MAAP students – these can be found in the taught Masters student room which is on the ground floor of the School. UCC open access computer labs are available for student use: Boole basement, Block A, Level 4 Food Science building, 3.15 & 3.16 O’Rahilly Building and Aras na MacLeinn. If you have problems with your e-mail please contact the computer centre at ext. 2622 or 1886 or on studentIT@ucc.ie.

Parking

There is absolutely **no** parking for students at the School of Applied Psychology, UCC. Provision for students parking is at the following:

- Visitor/short stay car parks at Perrott’s Inch and Perrot’s Avenue. €1 per hour for the first two hours this then rises to €1.50 for the next four hours and then rises again to €2 for the next 6 hours.
- Dennehy’s Cross (PBC Sports Ground, Park & Ride) Parking here is free of charge
- Pouladuff (Park & Ride) – Parking here is free of charge

Maps for the location of these parking spaces can be found at <http://www.corkcity.ie/maps/>. Further queries about parking facilities for students can be directed to General Services on 021 490 2264.

Keeping in touch

Your email address, Blackboard and other means of keeping you informed

- As you know your email address consists of your 9 digit student number with the extension @umail.ucc.ie (i.e., 115*****@umail.ucc.ie). It is vital that you log in to your student email on a regular basis and keep it active as it is the School’s principal means of staying in touch with you (in relation to timetable changes and other important notices and information).
- Vital information on course content is held on the Blackboard system at: <http://blackboard.ucc.ie> and is regularly updated by your lecturers. You will have been provided with details regarding Blackboard on registration. Further details on logging on to Blackboard can be found in the Learning Technologies Guide to Blackboard at <https://www.ucc.ie/en/media/support/computercentre/ltu/bbstudentguide.pdf>
Please note that any difficulties you experience with logging on should be addressed to the Computer Centre Student Helpdesk at sit@ucc.ie. The Blackboard system is managed by the Learning Technologies Unit which can be reached at LTU@ucc.ie or on 021 490 3965/3966. The School website is at <http://apsych.ucc.ie> - the website contains course timetables, and other useful information.

- You will have given your mobile phone number to Central Admin as part of the registration process. The School will use this when we need to contact you urgently; an example of this would be where a lecture has to be cancelled at short notice. In this instance you will receive an email from the main office. Please be assured however that the School never passes on student contact details to third parties.
- **Please note that all course work will be submitted via Blackboard unless told otherwise. Detailed instructions on how to submit your work via blackboard will be sent to you via e-mail. FOR THE ACADEMIC YEAR 2018-2019, SUBMISSION TIME IS BEFORE 11AM ON THE DATE OF SUBMISSION OF ANY COURSEWORK.**
- It is each student's responsibility to ensure that they provide copies of all course administrative requirements for their files (e.g. contact details, placement memorandum of understanding) and keep them updated as necessary.

Contacting Academic Staff

Academic Staff within the School of Applied Psychology make a special effort to be available to students and will be available to meet with you outside of designated lecture and seminar times. Most lecturers have Office Hours during the week and you can call during these times to discuss your work. If you cannot make it to one of the office hours, then please email and make an appointment. Contact details for academic staff in the School can be found at <http://www.ucc.ie/en/apsych/staff/>. **Queries relating to changes of module, timetable, illness etc., should be referred to support staff as outlined above.**

In order to ensure that all students are treated equitably, staff cannot enter into email correspondence about issues of course content, structure or assessment. If you have a question, your first action should always be to check your handbook. It is very likely that your question has already been answered there. If you cannot find the answer, then please bring your query up at an appropriate lecture or on an online forum. The online forum in this instance would be Blackboard—to which everyone has access.

If you have personal issues to bring up with a mentor or tutor, then it would probably be best to arrange a meeting during their office hours.

Professional Conduct

While completing the MAAP programme we expect students to act professionally; communicate clearly about arrangements whether they are verbal or written (email); be reliable, courteous, and sensitive to the culture of the institution and outside agencies that you may engage with; not contravene any formal or informal dress codes.

You are reminded that you are bound to attend **all** timetabled teaching and **all** placement activities as agreed, unless unavoidably prevented from doing so. In such an instance students are required to let the lecturer or placement facilitator know of their absence *in advance* and forward a medical certificate if on sick leave to Ms. Anne Fitzpatrick.

**Remember your professional conduct and attendance while on the course
may be referred to in references thereafter.**

Student Responsibilities

If you have any type of specific learning disability or other health condition or circumstance that may require attention we ask that you notify the course administrator and course director as soon as possible so that the necessary support systems can be accessed.

As noted previously students are required to attend all core modules and confirmed elective modules, meet all deadlines and conduct themselves in a professional manner. They are bound by all University Rules and Regulations and specific placement agency protocols. We encourage lecturers to note attendance as patterns of attendance and absence may require discussion between course team and student. Further, such information is often requested in references for students during and on completion of the programme. It is the student's responsibility to access any missed material by getting class notes and handouts/materials. *In the event of a high or regular pattern of absence from the course a student will be asked to attend a meeting with the Course Director(s).* If a student wishes to withdraw from the course at any time, they are requested to meet with Course Director(s). Once agreed, the student must provide a letter to the Course Director clarifying this decision and the date from which the withdrawal is effective.

Programme Organisation and Structure

The central aim of the MA programme is to provide graduates with an advanced level of knowledge and understanding of the discipline of psychology in applied settings. The course will serve as a basic grounding from which students may pursue a wide variety of interests and career paths.

This taught programme runs for one calendar year from the date of first registration for the programme (full-time, from September). You are expected to complete Parts I and II in one year (12 months).

In order to be eligible for the award of the MA in Applied Psychology, students must have successfully completed taught modules to the value of 60 credits (1200 Marks) in Part I as well as a Research Dissertation to the value of 30 credits (600 Marks) in Part II.

On completion of this programme it is expected that you will be able to demonstrate:

- An understanding of the discipline of psychology and its value in applied contexts;
- The ability to critically appraise psychological research and practice in a range of settings;
- Knowledge of the professional and ethical issues that may arise in the application of psychology in a variety of contexts;
- Skills commensurate with planning and implementing an effective research programme.

Programme Overview 2018-2019

Students take **90** credits as follows:

Part I Core Modules

Students take **30** credits as follows:

AP6016 Research Methods and Data Analysis (10 credits)

AP6023 Psychological Assessment (5 credits)

AP6177 Critical Community Psychology (5 credits)

AP6173 Service Design and Evaluation (10 credits)

Elective Modules

Students take **30** credits from the following:

AN4009 Behavioural and Cognitive Neuroscience (5 credits)

AN4012 Medical Imaging and Biomedical Devices in the Neurosciences (5 credits)

AP3015 Forensic Psychology (5 credits)

AP3110 Psychological Therapies (5 credits)

AP6128 Introduction to Psychotherapeutic Skills (5 credits)

AP6129 Health Psychology (5 credits)

AP6153 Placement- Applying Psychology in Community-Based Settings (15 credits)*

AP6174 Clinical Presentations (Child, Adolescent, Adult and Intellectual Disabilities (10 credits)

AP6176 Cognitive Enhancement (5 credits)

AP6178 Psychological Principles and Skills in Working with Children and Families (5 credits)

Note: Students can only take a maximum of **10** credits from **AP3XXX** modules that have not been taken previously.

***Note:** *Placements are limited and not guaranteed. Placement providers interview interested candidates and students who are successful in this process are offered placement. Students may pursue their own placement but this must be done in consultation with the course directors.*

In semester one, students take 20 credits of core modules and a maximum of 15 credits of elective modules. In semester two students take 10 credits of core modules and the remaining credits in elective modules to a maximum of 30 credits of elective modules overall in the programme.

Part II

AP6137 Dissertation in Applied Psychology (30 credits)

Where a student achieves an overall mark which is considered borderline fail a viva voce examination may

be requested by the Programme Director.

Exemptions

Students who have already passed a module(s) as part of another programme, may seek exemption from this module(s) and will be required to take another module to the same credit value.

Postgraduate Diploma in Applied Psychology (NFQ Level 9, Major Award)

Students who have completed and passed modules to the value of at least 60 credits in Part I and who do not wish to proceed to Part II may opt to exit the programme and be awarded a Postgraduate Diploma in Applied Psychology.

In making your decision on elective modules, please go to the UCC Book of Modules <https://www.ucc.ie/modules/descriptions/AP.html> where you will find information on any pre-requisites, the semester in which the module is taught and assessment.

Change of Module

Students wishing to register a change of module must do so via the Student Portal or at the Student Records and Examinations Office no later than **two** weeks after the start of Semester. Dates are provided on the following link <http://www.ucc.ie/calendar/general/info014d.htm>

Deadlines will be strictly adhered to.

Progression to Part II

Students must pass Part I of the programme before submitting their dissertation to Part II. In order to Pass Part I, students must obtain a pass in all modules. Any failed modules may be repeated in the autumn. Where a student achieves an overall mark which is considered borderline fail a voce examination may be requested by the Course Director. The pass standard for each module is 40%. Special Requirements for individual modules, if any, are detailed at the end of this handbook.

Subject to passing Part I and Part II, the Master's Degree will be awarded on the basis of the aggregate of the marks in Part I and Part II.

Honours

Honours will be awarded on aggregate as follows:

First Class Honours: An aggregate of at least 1260/1800 marks (i.e. 70% and above)

Second Class Honours: An aggregate of at least 1080/1800 marks (i.e. 60% and above but less than 70%)

Second Class Grade II: an aggregate of at least 900 /1800 marks (i.e. 50% - 59%)

Students who fail to achieve the pass standard for the year at the Summer Examination must repeat all failed/absent modules at the Supplemental Examination, where there is provision to do so and if not disallowed by the Examination Board, or in a Repeat Year. Marks from all passed modules are carried forward to the Supplemental Examination.

The pass/progression rule is then applied to the combination of marks carried forward in passed modules and marks obtained in repeated modules.

A major element of your course is the carrying out and reporting of a piece of research you have done yourself, with the guidance of a member of staff as supervisor. You are expected to carry out research which is publishable and to report it to professional standards. You will present your work in two ways. One will be a conference-type presentation to your classmates, a number of lecturers assessing your presentation, and any other staff interested in attending. This will last approximately 15 minutes (including a five-minute question time at the end.) The other is a write-up to the APA standard to a maximum of 15,000 Words excluding references and appendices.

During the first weeks of term you will have an opportunity to meet with potential supervisors and listen to them present on their areas of research interest. You will be supplied with a list of staff office hours at the orientation and you should arrange to meet with potential supervisors as soon as possible thereafter. You should go to these meetings prepared to discuss ideas for research that relate to the staff member's research interests. When there is agreement between you and a member of staff that they will supervise your research dissertation, this should be confirmed by getting the staff member to sign an 'Agreement to Supervise' Form. This form is in the appendices of the Dissertation Handbook. Submit the form (signed by a supervisor) agreeing to supervision before or on 28 September 2017 to the Main Office in the School.

There will be several lectures associated with this module throughout the year. You will also find that other core modules this year will help you build up your skills and expertise and we hope that working with your supervisor will be an apprenticeship experience.

Orientation

Date	Time	Location	Content
Thursday 6th Sept 2018	9.15am – 3.30pm	CEC Room 7/8	Orientation Programme

Important Deadlines

Due Date	Task
Thursday September 27th 2018	Submit signed Research 'Agreement to Supervise' Form to the main office, School of Applied Psychology (See Dissertation Handbook 'Agreement to Supervise' form).

Submission of Course Work

All continuous assessment must be submitted electronically via Turnitin links on BlackBoard. Receipts will be issued by BlackBoard for work submitted electronically. ***Please note that we NEVER accept work submitted via email under ANY circumstances. Please do not submit work via email to lecturers, tutors or the Admin Team. Work submitted in this way will not be acknowledged, receipted or recorded as received.***

Please ensure that you include a front sheet to your work clearly giving

- Your name and student number
- The code and title of the module
- The title or number of your assignment
- Due date for your assignment

You are also required to put the following declaration on this front sheet

DECLARATION OF ACADEMIC HONESTY: I declare that the content of this assignment is all my own work. It has not been submitted in respect of any other course/module. Where I have used the work of others it is acknowledged and referenced accordingly.

A Warning About Plagiarism

All work will be checked for plagiarism. Students who are guilty of plagiarism will go on record as having plagiarised and this record will be kept for the duration of their degree programme. Second and subsequent plagiarism cases are dealt with very seriously indeed.

In the writing of your continuous assessment assignments, you will of course need to refer to both printed and online books, papers and resources. The work you submit however must be in your own words, with direct quotations or reference to other people's work supported by proper references and a bibliography. Direct copying or paraphrasing of another person's words or ideas without appropriate acknowledgement, constitutes plagiarism. In order to maintain academic integrity, the School of Applied Psychology takes plagiarism very seriously. If you are found to have plagiarised other people's ideas or words you will lose some or all marks for the relevant piece of work. The School follows UCC policy on the issue, and you will find an outline of this policy at <https://www.ucc.ie/en/exams/procedures-regulations/>

Of course, when you are under pressure with competing deadlines it can seem very easy and very tempting to cut and paste material directly from the internet into your own work. Please do not do this; not only will a change of style be immediately obvious to the lecturer correcting your work, but the School also avails of an electronic checking system (TURNITIN), which will detect and give a full report on the source that has been copied from, be that a paper already submitted by another student, or a chunk of text copied from Wikipedia or some other online journal or resource.

Best Practice in Academic Writing

Our aim is to promote best practice, and also of course to help you in developing and improving your academic writing skills, so please feel free to contact your module coordinator for clarification on any issue surrounding plagiarism. There are many excellent student guides that deal with the issue, including The Good Study Guide by Andy Northedge (OU, 2005). There are copies of this book in the library, or you could purchase the most recent print or Kindle editions of this text.

UCC also has some really good guides to help you with studying, note-taking, writing and avoiding plagiarism at <http://www.ucc.ie/en/red/>

Please do take time to look at these online resources as they will answer most questions you may have on plagiarism.

Late Assignments

Please take careful note of deadline dates and times set for assignments as there are serious lateness penalties as per the book of modules, which states that:

“Work which is submitted late shall be assigned a mark of zero”

The school policy is that there are no extensions on work set.

The deadline time for all assignments is 11am. The Turnitin link for each assignment will close at 11.00 and you will be unable to submit your assignment to this link after the deadline has passed. A new late assignment link will be available for two weeks after the initial deadline to which you can submit your assignment if it was not possible for you to submit on time. Please note that all work submitted to this late link will automatically be given a grade of zero unless you apply for, and are granted, a waiver of the late penalty. No assignments will be accepted more than two weeks after the initial deadline. If you have missed the second deadline please contact the School Manager, Dr Tara Singleton: tara.singleton@ucc.ie.

Late assessment forms are reviewed by the school teaching and learning committee and waivers will normally be given in cases of serious illness or family bereavement. Appropriate documentation, such as a doctor's certificate covering the time specified, must be provided. In respect of other reasons for late work, the committee will consider each lateness application on a case by case basis.

The late assessment form can be found online on the School website or a copy can be picked up from the main office.

Information on Exams

Resource	Web Link
Details of Assessment for each module	http://www.ucc.ie/modules/descriptions/page005.html
Exam Procedures and Regulations	http://www.ucc.ie/en/exams/

Autumn Repeat Examinations

All notifications regarding repeat continuous assessment assignments for Autumn will be distributed via Blackboard. Notifications regarding repeat examinations will be issued by student records and exams. Please make sure to check your student e-mail and student profile.

Deferral

Your circumstances may be such that you are unable to sit for exams or submit continuous assessment during the Summer Exam Session. If this is the case, then you may apply for a deferral. If granted it means that you can take your exams in the Autumn Exam Session without the usual capping of 40% being applied to your results. See <http://www.ucc.ie/en/exams/procedures-regulations/> for further information and to access a copy of the Mitigation Application Form

Mitigation

If you fail exam(s) or continuous assessments in the Winter/Summer Exam session and you feel that the reasons for your failure are exculpatory, then you may apply for Mitigation. If your application is successful it means that you can retake exam(s) without the usual capping of 40% being applied to your results. See <http://www.ucc.ie/en/exams/procedures-regulations/> for further information and to access a copy of the Mitigation Application Form

UCC Formal Appeals Processes

Appeal Procedures

A Student who wishes to appeal an examination result must do so in writing to the Student Records and Examinations Office, setting out in full the grounds for the appeal. An application form should be completed and submitted with supporting documentation within **TWO WEEKS** of the date of issue of programme year (Semester 1 and Semester 2) examination results. (In exceptional circumstances the Examination Appeals Committee, at its sole discretion, may waive the two-week deadline for submission of an appeal).

NB: students wishing to appeal an examination taken in Semester 1 can only do so in May/June after Semester 2 examinations have been taken and the official results notified to students.

Applications forms for this purpose are available from the Student Records and Examinations Office here: <http://www.ucc.ie/en/exams/procedures-regulations/>

A fee of €70 is required for an appeal. This fee should be lodged in the Student Records and Examinations Office, West Wing, UCC. The fee is refundable if the appeal is upheld. The value of the fee may be varied following approval by Academic Board.

The Examinations Appeals Officer is: Dr Daniel Blackshields at d.blackshields@ucc.ie
Further information and the Examination Appeal Application form is available at;
<https://www.ucc.ie/en/media/support/recordsandexaminations/AppealApplicationForm.pdf>

UCC Complaints Policy and Procedures

This Student Complaints Policy and Procedure reflects University College Cork's commitment to providing an excellent, fair and equitable learning environment and student experience for its students.

This Policy is an important part of the University's Quality Assurance mechanisms, providing a forum for student complaints to be resolved in accordance with principles of natural justice, fairness and equality. This Policy is intended to assist both students and staff in the resolution of complaints promptly and fairly.

Student complaints should, as far as possible, be resolved informally within the student's School/Academic Unit or by reference to the Student Ombudsman. In addition, advice in such cases can be obtained from the Students' Union. However, where the matter cannot be resolved informally, the student may progress the matter under the formal procedure set out in this Policy

This Policy should be read in conjunction with all other University policies, including in particular the University's Student Discipline Policy within the Student Rules, the Dispute Resolution Policy for postgraduate research students and the University's Whistle-blowing Policy, as appropriate.

See link for further information; <https://www.ucc.ie/en/academicsecretariat/studentcomplaintspolicy/>

Student Advisor and Ombudsman

The purpose of the post of Student Advisor and Ombudsman is to advise and assist students with the resolution of difficulties, complaints or grievances involving staff or services of the University in an informal manner. All enquiries to the Student Advisor and Ombudsman will remain confidential, except in cases of serious threat to life or property.

The current Student Advisor and Ombudsman is Professor Fred Powell. Professor Powell welcomes enquiries from students by email at studentombudsman@ucc.ie. The services provided for by this post are complementary to a range of existing student services and the Student Advisor and Ombudsman may refer relevant student issues for resolution by those services as appropriate.

Useful Campus Information & Web-Pages

Library Information Sessions for Incoming Students

Venue: Library Creative Zone, Ground Floor Boole Library

No need to book, just turn up.

1: Library Essentials

Find what you need to get started for your modules & assignments

Date	Monday 17th Sep	Wednesday 19^h Sep	Tuesday 25th Sep	Thursday 27th Sep
Time	10:00	10:00	10:00	10:00
	12:00	12:00	12:00	12:00
	14:00	14:00	14:00	14:00

2: Referencing & Plagiarism

Introduction to referencing and plagiarism

Date	Tuesday 18th Sept	Thursday 20th Sept	Monday 24th Sept	Wednesday 26th Sept
Time	10:00	10:00	10:00	10:00
	12:00	12:00	12:00	12:00
	14:00	14:00	14:00	14:00

Careers Service : Details of the careers service can be found at <http://www.ucc.ie/careers/>

Library : Details of UCC's Boole Library can be found at <http://booleweb.ucc.ie/>

Student Health Service: Details of UCC's Student Health Service can be found at <http://www.ucc.ie/services/health/>

Student Counselling and Development Service: Details of UCC's Student Counselling and Development Service can be found at <http://www.ucc.ie/services/studentcounselling/>

Disability Support Service: Details of UCC's Disability Support Service can be found at <http://www.ucc.ie/en/dss/>

Student Welfare Officer: 021-490218

NITELINE support line for student's available Tues, Weds and Thurs nights 9pm – 1am.

Free phone: 1800 32 32 42

Free Legal Advice Centre: <http://www.ucc.ie/flac/>

Essay Marking and Feedback Sheet

Name: ID: Date submitted:

Topic:

.....

1. Golden Thread (integration; relevance to title)

2. Communication of Structure (synopsis, headings, numbered points, interim summaries, pagination in a single sequence)

3. Critical Appraisal (analysis/synthesis/critical evaluation of material)

4. Explanation (clarity, logic, definition of terms)

5. Conclusions drawn (throughout and at the end)

6. Use of Sources (breadth and currency of reading; selection/presentation of appropriate aspects of research findings, relevant quotations, etc.)

7. Referencing (source of all ideas cited as author/date/page, with parentheses in the right place; source of secondary references indicated; 100% match with Bibliography [one only], which uses APA conventions)

8. Expression (grammar, punctuation, style, redundancy, repetitiveness, gender-specific language, proofreading)

GENERAL COMMENTS

Marker:

Grade:

Date:

MAAP Term Timetable 2018-2019

Semester one*

Time	Monday	Tuesday	Wednesday	Thursday	Friday	
09.00-10.00	AP3015 Forensic Psychology CEC7&8 Elective			AP6174 Clinical presentations (Child, Adolescent, Adult, and ID); Room G06 (Elective)		
10.00-11.00	AP3015 Forensic Psychology CEC7&8 Elective	AP6177 Critical Community Psychology CEC G20 Core		AP6174 Clinical presentations (Child, Adolescent, Adult, and ID); Room G06 (Elective)	AP6177 Critical Community Psychology CEC G20 Core***	
11.00-12.00		AP6177 Critical Community Psychology CEC G20 Core	AN4012 Medical Imaging WGB 402 (Elective) Wks 6-17	AP3110 Psychological Therapies CEC 7&8 Elective	AP6174 Clinical presentations (Child, Adolescent, Adult, and ID); Room G06 (Elective)	AP6177 Critical Community Psychology CEC G20 Core***
12.00-13.00		AP6137 Dissertation CEC G03 Core	AP3110 Psychological Therapies CEC 7&8 Elective	AP6174 Clinical presentations (Child, Adolescent, Adult, and ID); Room G06 (Elective)	AN4012 Medical Imaging WGB13 (Elective) Wks 6-17	
13.00-14.00				AP6174 Clinical presentations (Child, Adolescent, Adult, and ID); Room G06 (Elective)		
14.00-15.00			AP6023 Psychological Assessment CEC G06 Core			
15.00-16.00			AP6023 Psychological Assessment CEC G06 Core			
16.00-17.00	AP6129 Health Psychology CEC-G20 Elective		AP6016 Research Methods & Data analysis CEC 7&8 Core			
17.00-18.00	AP6129 Health Psychology CEC-G20** Elective		AP6016 Research Methods & Data analysis CEC 7&8 Core	AN4012 Medical Imaging CUH 17:00 – 18:30 (Elective) Wks 10		

*Please note this is a draft timetable and may be subject to change. Any changes will be communicated at orientation day in September.

** There will be a 6-hour Health Psychology workshop for AP6129 on Friday November 9th

***AP6177 involves three field visits on three Fridays; these are provisionally Friday Sept 28th, Friday October 19th and Friday Nov 2nd.

Semester two

Time	Monday	Tuesday	Wednesday	Thursday
09.00-10.00		AP6178 Psychological Principles & Skills in Working with Children and Families G03 Elective	AP6176 Cognitive Enhancement G09B Elective	
10.00-11.00		AP6178 Psychological Principles & Skills in Working with Children and Families G03 Elective		
11.00-12.00		AP6153 / AP6180 Placement CEC G03 Elective	AP6176 Cognitive Enhancement G03 Elective	
12.00-13.00		AP6128 Intro to Psychotherapeutic Skills; CEC G03 / G09B Elective	AN4009 Behavioural and cognitive neuroscience WGB G16 Wks 30-35 Elective	AP6176 Cognitive Enhancement G03 Elective
13.00-14.00		AP6128 Intro to Psychotherapeutic Skills; CEC G03 / G09B Elective		
14.00-15.00	AN4009 Behavioural and cognitive neuroscience WGB G14 Wks 30-32; 34-35 Elective	AP6173 Service Design & Evaluation G.03	AN4009 Behavioural and cognitive neuroscience WGB 405 Wks 33 Elective	
15.00-16.00		AP6173 Service Design & Evaluation G.03		
16.00-17.00		AP6173 Service Design & Evaluation G.03		
17.00-18.00				

Black is core module. Red is elective module

Key Dates and Deliverables for the Dissertation

September 11th

Staff presentations (Room G20).
This session is supported online at the module blackboard site (AP6171) for MAWOP/WOB students

September 18th

Staff presentations (Room G20).
This session is supported online at the module blackboard site (AP6171) for MAWOP/WOB students

October 4th

Submit form (signed by a supervisor) agreeing to supervision (*Appendix 1*)

October 18th

Submit research proposal
(*Appendix 3*)

November 8th

Submit ethics approval forms (via supervisor)

Late November

Finalise ethics and start piloting your study

Early January 2019

Start data collection

March 21st 2019

Finalise data collection and do first analysis
Submit interim report (*Appendix 4*)

June 5th 2019

Presentation (Appendix 5)

June 13th 2019

Submit full first draft to supervisor

September 2nd 2019

Submit final draft

Class Meeting dates

This module will have regular meetings, but will not meet each week. Below are the scheduled class meetings dates. All class meetings will take place in Room G09B.

September 11th (G20)
September 18th (G20)
September 25th (G09B)
October 9th (G09B)
October 23rd (G09B)
November 6th (G09B)
November 20th (G09B)

Two additional lectures will be scheduled in 2nd semester. These dates will be announced at a later date.