**Schedule**

We envisage the following schedule will need to be closely adhered to in order to have completed the RQREE process in early 2015. The schedule will continue to be updated and detail added as we move through the stages of the review.

* **2013**
  + **May 2013 Proposal on the operation of the review approved by QPC**
  + **UMT(O) scrutiny of proposal**
  + **Chair of ACRIC brings revisions to document back to AC June 2013 meeting**

**July to December 2013:**

Units to be agreed

August 2013: recommendations sought for external experts sought from units;

September 2013: External experts nominated, approved by Steering Committee and contacted.

*Steering Committee approves electronically in September*

Long list of Reviewers, including indications of possible Chairs, to be provided by external experts;

Long list of reviewers to be sent to Units for declaration of conflicts of interest;

November 2013: nominations for reviewers agreed by units (any conflicts of interest noted and acted upon) and signed off by Steering Committee. Chairs approved by Steering Committee. Guidelines for exercise approved by Steering Committee.

*Steering Committee meeting in November.*

November 2013: Chairs of panels approached/appointed.

December 2013: Panel Chairs are sent the long list of panel members.

December 2013/January 2014: Chairs send back their views on panel members and disciplinary vice chairs.

**2014**

January 2014: Views of chairs on panel members and disciplinary vice chairs are approved by the Steering Committee and are approached and appointed.

*Steering Committee meeting in January.*

* + **September 2014** Census of Units, Review Panels and staff
  + **October/November 2014** Meeting in UCC of Review Panel Chairs with Steering Committee
  + **31st December 2014** End of period under review
  + **31st December 2014** Completion and Submission of Research Statement
* **2015**
  + **31st January 2015** Submission of electronic and hardcopy items for review
  + **31st January 2015** Submission of data appendix, derived from UCC records, finance, data warehouse, etc.
  + **March/April 2015** Evaluations Completed
  + **May/July 2015** Chairs of Review Panels visit UCC for meeting with REE Steering Committee and Disciplinary Vice-Chairs (along with HoCs, ACRIC)
  + **September 2015** Release of REE Outcomes, including ORE and Review Panel Reports