**Research Support Officer**

**Role Summary**

This title will apply to a person of appropriate qualifications e.g., BSc, MSc or PhD employed on a contract for the purpose of supporting a research project, programme, centre or institute. A Research Support Officer will work under the direction of one or more Principal Investigator(s)/Senior Researcher(s) within a dedicated laboratory on one or more research projects.

**Key Accountabilities**

* To provide specific research skills to support the on-going development of the research team and to contribute to the transfer of knowledge in the specific research area.
* To undertake research under the direction of a Principal Investigator or Head of Research Centre.
* To provide support in a specific area of expertise, including the use, maintenance and management of research, including equipment.
* To perform a variety of technical duties supporting the research project or programme, as required.
* To draw up detailed technical specifications as required.
* To support research project activities.
* To oversee installation of equipment, where required.
* To assist in setting up and maintenance of equipment, where required.
* To assist PI’s and researchers in performing lab work, where required.
* To coordinate lab activity to support the research area/project where required.
* To develop contacts to acquire knowledge and understanding of the research project and research related work.
* To facilitate collaboration by liaising with other research groups within UCC and externally including industry projects.
* To develop and maintain a good working relationship with service departments in UCC.
* To co-ordinate day-to-day work to support the research project.
* To liaise with the Principal Investigator(s) and colleagues on matters relating to the research.
* To develop knowledge and understanding of the research project and research related work.
* To ensure compliance with Health and Safety procedures.
* To perform other duties related to the work described herein.

*The list of duties detailed above is not intended to be exclusive or restrictive and may be adjusted dependent on the area of research.*

**Criteria**

* A graduate qualification in a field or discipline relevant to the area of investigation i.e. BSc, MSc or PhD.
* Proven experience of carrying out research in the relevant research speciality.
* Demonstrable achievements in delivering results.
* Ability to interact with stakeholders from a range of disciplines.
* Excellent attention to detail.
* Excellent report writing and presentation skills.
* Capability of working effectively within a team to achieve results.
* Excellent organisational and communication skills.
* High level of initiative.