**RESEARCH ASSISTANT**

**Role Summary**

This title will apply to a person of appropriate qualifications e.g., BSc or an MSc, employed on a contract for the purpose of assisting in the performance of research in the University. A Research Assistant will usually work under the direction of one or more Principal Investigator’s/Senior Researchers within a dedicated laboratory on one or more research projects.

**Key Accountabilities**

* To work under the direction of the Principal Investigator/Project Leader.
* To provide assistance in conducting research activities, including planning, organizing, conducting, and communicating research studies within the overall scope of a research project.
* To coordinate and perform a variety of independent and team activities involved in the collection, analysis, documentation and some interpretation of information/results.
* To undertake tasks which may include recording results and preparing technical reports including conclusions and recommendations.
* To coordinate the development of forms, questionnaires and the application of qualitative and quantitative research techniques; write procedures manuals for data collection and coding.
* To present information on research progress and outcomes to others responsible for the research project(s).
* To provide guidance as required to any support staff and/or research students assisting with the research project, as agreed with the Principal Investigator/Grant holder.
* Ideally to contribute to the publication of findings.
* To confer with the Principal Investigator in developing plans for research projects and to discuss the interpretation of results and the preparation of manuscripts for publication.
* To perform other related duties incidental to the work described herein.

*The list of duties detailed above is not intended to be exclusive or restrictive and may be adjusted dependent on the area of research.*

**Criteria**

* A graduate qualification in a field of discipline relevant to the area of investigation i.e. BSc or MSc.
* Some research experience is desirable.
* Good report writing and presentation skills
* Previous laboratory experience and practices are desired.
* Good analytical skills and computer skills.
* An ability to work independently to a tight schedule.
* Capability of working effectively within a team to achieve results.
* Evidence of excellent organisational and communication skills.
* High levels of initiative are encouraged.