**RECRUITMENT REPORT**

**Administrator – School Of Medicine**

**Nature of Contract:**  5 Year-Whole Time Appointment

**Date advertised:** Friday 28th November 2014

**Advertising Media: Publications/Websites:** UCC Website

**Closing date for receipt of applications:** Thursday 8th January 2015

**Number of applications received:** 108

**Date of shortlisting:** Tuesday27th January 2015

**Number of candidates shortlisted for interview: 7**

**Date of Seminars and Interviews:**  Friday 20th February 2015

**Candidate recommended for Appointment:** Rachel Hyland **Date successful candidate notified:**  Monday 23rd February 2015  **Date successful candidate accepted:** Tuesday 24th February 2015  **Start date of position:** 1st April 2015