**Programme for first site visit by Chairs, 3rd November 2014**

**Purpose of the first site visit:**

* To brief chairs on the detail of the process
* To ensure that chairs will work consistently across panels (but within disciplinary norms)
* To raise particular matters with chairs for discussion:
* To allow the Colleges to brief relevant Chairs as to their specific research contexts

**Schedule**

09.00 Arrival and coffee

09.15 Briefing by the RQR Steering Committee (to draw on suggestions by Chairs but also to ensure coverage of):

Introduction to the Research Quality Review at University College Cork: its purpose and objectives (led by Professor Paul Giller, Registrar and Senior Vice President, Academic)

The *Guidelines* in more detail (led by Professor Patrick O’Donovan, Vice Head (Research) of College of Arts, Celtic Studies and Social Sciences (CACSS))

The relationship between the Chairs and the Disciplinary Vice Chairs (led by Professor Alan Dobson, College of Science, Engineering and Food Science, Chair, Academic Council Research and Innovation Committee)

The process of coming to a final score for each unit (led by Professor Graham Allen, CACSS)

11.30 Coffee and meeting with the Office of the Vice President for Research and Innovation

12.30 Meeting with the President of University College Cork

13.00 Lunch and facilitation of meetings between those Chairs who are likely to have to deal with cross-referrals between their panels

14.00 Chairs divide into groups to be briefed by the individual Colleges

15.00 Final question and answer session

16.00 Chairs depart