**Mobile/PDA Application Form**

**USB INTERNET DONGLE**

**New connection**

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| Applicants Name: |  |
| Email address |  |
| Department /Unit: |  |
| Extension Number: |  |
| Reason for requiring a University USB Internet dongle |
|  |
| Please state the USB Internet dongle type that you wish to purchase (See pricelist for model type) |  |

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| Please supply full account code, for purchase and rental  |  |

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| Please confirm you have read the directions to follow before roaming |  |

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| You are aware that you are responsible to notify the Buildings & Estates office of any changes you wish to make to your mobile handset account e.g. cost code changes. If your mobile device is being charged to a research account and the money runs out, your device will be charged to the department cost centre by default if you have not notified the Buildings & Estates office of a new cost code. The responsibility lies with the department to ensure that monthly mobile bills are correct |  |

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| I certify that this application is in compliance with the University College Cork Mobile Phone Policy (on the Buildings & Estates Website), and I agree to abide by the policy |
| Signature (Applicant): |  |
| Signature Head of Dept/Unit |  |
| Date: |  |

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| Applicants must be authorised by a UMTS Member |
| UMTS Member Signature: |  |
| Print Name: |  |
| Date: |  |

Buildings & Estates Office

